Town of Reading Massachusetts

READING PUBLIC LIBRARY
64 MIDDLESEX AVENUE
READING, MASS. 01867-2560

ANNUAL REPORT

2001

READING PUBLIC LIBRARY
64 MIDDLESEX AVENUE
READING, MASS. 01867-2560

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Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9070
Email: townmanager@ci.reading.ma.us

TOWN MANAGER
(781) 942-9043

May 10, 2002

Residents of Reading

Dear Resident:

The following 300 plus pages constitute the Annual Report for the Town of Reading for calendar year 2001. The information in this report will supplement the condensed version of the Annual Report that is provided on the Town's web page for our residents.

For those who have need for this detailed information, we hope this information will be complete and valuable for you. It also provides a good historical record of what happened in the Town of Reading in calendar year 2001.

These past couple of years have been difficult ones for the Town. Continued fiscal constraints make the ongoing provisions of services from all departments very difficult. We continue to try to do the best that we can with the resources available. Any questions or comments that you have with regard to this report, or to the provision of the services within the community are very much appreciated.

Sincerely,

Peter I. Hechenbleikner
Town Manager

PIH/ps

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ACCOUNTING AND FINANCE DEPARTMENT

Accounting

The Accounting Department is responsible for ensuring that all financial transactions of the Town are in compliance with legal requirements and are properly recorded on a timely basis. Additionally, the Accounting Department maintains all financial records of the Town in order to develop all of the financial reports and schedules that are required to provide meaningful and accurate information for decision making.

Assessment

Assessment of property is the first step in the process of tax revenue collection for the Town of Reading. The Assessment Division's function is to provide for the fair and equitable assessment of all taxable real and personal property. The Assessors trend the values each year so that the official revaluations done every three years won't have such dramatic changes. The Assessors must annually determine the tax levy and obtain State approval of the tax rate so that the bills can be issued in a timely manner.

Fiscal 2002 was an official revaluation year. The tax rate for Fiscal 2002 was set at $12.24 per thousand, a decrease of $1.27 per thousand over the Fiscal 2001 rate of $13.51 per thousand. The total assessed value of all of the 8000+ properties for Fiscal 2002 is $2,569,359,066. The tax rate went down because the total valuations rose so much. The average house in Reading is now valued at $320,000. The breakdown of property by types, values and percentages is as follows:

Residential	$2,384,107,400	92.7900%
Commercial	144,969,400	5.7637%
Industrial	22,280,000	.8654%
Personal	16,050,010	.5809%

Since the Town's residential property is over 92% of the value, the Board of Assessors again recommended and the Board of Selectmen concurred that it is wise to keep the tax rate the same for all classes of property. Shifting of the tax burden to commercial properties would be a large burden to the businesses with little tax relief for individual property owners. At the classification hearing, the Board of Selectmen also decided not to shift the tax burden within the residential class to non-residential owners or to adopt a small commercial property exemption.

Collection of Taxes

In Fiscal 2001, the Town Collection Office reduced the deferred and current year's delinquent taxes with the liened taxes showing a small increase. The total outstanding property taxes in the three categories was $728,000 at the end of Fiscal Year 2001 which is $74,000 less than the total outstanding in FY 2000. Deferred taxes accounted for 19% of the total and will be collected upon the sale of the property. Only 2.38% of the tax levy was outstanding which is a drop from 2.71% in Fiscal 2000.

Lien Certificate activity increased in Fiscal 2001 as interest rates continued downward, resulting in more refinancings of mortgages. Approximately 1200 certificates were processed which netted $30,975 to the general fund. Excise tax collections of $2,697,552 brought considerable revenue -- an increase of $138,649 over Fiscal Year 2000. The non-renewal of licenses and registrations at the State Registry of Motor Vehicles Registry when excise taxes are delinquent is a very effective tool in excise collections.

Technology

The Technology Division serves all Town departments including those at Town Hall, School, Library, Fire and Police. The Town's web page has been updated with current information such as the values of Town properties. The address for those who would like to access it is: http://www.ci.reading.ma.us

Personnel

The Finance Department administers personnel for the Town under the direction of the Town Manager, and for the School Department under the direction of the School Superintendent. Retiree and Light Department personnel issues are also handled.

Employee benefits administered through the Personnel Division consist of health insurance, deferred compensation, cafeteria benefits, disability insurance, Sick Leave Bank, Workers' Compensation, Employee Assistance Program and personal leave. Workers' Compensation and Health Insurance are handled through a premium based program at MIIA, the Massachusetts Inter-Local Insurance Association. Blue Cross/Blue Shield products offered to Town employees and retirees experienced a 15.6% increase in rates on 3/01/01 and a 19.1% increase on 3/01/02.

Treasurer

Interest earnings rates for interest bearing accounts ranged from 1.60% to 6.49% for the 2001 Fiscal Year. Long-term investment rates earned from 4.50% to 7.00%. Total interest earnings on the general fund were $875,557. Only $ 946,000 of the Town's $13,766,362 general fund cash at year's end was in uncollateralized investments.

In January 2002, The Town Treasurer borrowed $9,000,000 in 20 year long-term bonds to fund Coolidge Middle School's renovation and reconstruction at a rate of 4.752% True Interest Cost. Ten year long-term bonds in the amount of $4,040,000 were sold at 4.12% True Interest Cost to finance the Town's new Police Station. The Town retained its AA3 rating from Moody's Investor Services with a credit watch. It retained a AA rating from Standard and Poor's. Temporary borrowing in the amount of $1,485,000 in the form of one year Bond Anticipation Notes (BANS) were also issued in January 2002. The rate was 2.75% with $800,000 being issued for the new elementary school, $450,000 for Barrows School and $235,000 for Marion Woods conservation land.

Trust Funds

The Town's Trust Fund Commissioners continued to administer the Reading Response program which provides skilled health care services, respite care, medical transportation and Lifeline emergency call systems to Reading citizens who meet specific health and income guidelines. A total of $155,590 was dispersed from the Hospital Trust Funds in FY 2001 to aid Reading's citizens.

Disbursements from the Library Trust Funds amounted to $14,139 in FY 2001 for items voted by the Library Trustees for library purposes. Scholarships and awards to students from the income of Scholarship Trusts were in the amount of $8,625. Cemetery bequests were $83,845 in FY 2001 with $99,890 transferred to the Town for cemetery upkeep and $25,000 for overhead. The Cemetery Trust Funds earned $180,645 in investment income.

The Trust Fund Commissioners, by law, may invest trust funds in stocks and bonds as well as money market funds. Through the Commissioners' expertise and good judgment, the total portfolio earned $492,520 or an average of approximately 7.4% on a cash basis.

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Trust Funds
Year ended June 30, 2001

	Balance July 1, 2000		Receipts			Disbursements		Balance June 30, 2001	
	Non-expendable	Expendable	Bequests and Contributions	Investment Income	Other	Expenditures	Transfers Out	Non-expendable	Expendable
	$	$	$	$	$	$	$	$	$
Cemetery funds:									
Charles Lawn	298,489	131,074	16,620	33,537		4,750	18,979	315,109	140,882
Forest Glen	599,484	480,207	4,320	82,686		11,250	44,951	603,804	506,692
Laurel Hill	280,565	383,645	3,865	50,910		7,000	27,969	284,430	399,586
Wood End	136,280	8,369	59,040	13,512		2,000	7,991	195,320	11,890
Total cemetery funds	1,314,818	1,003,295	83,845	180,645		25,000	99,890	1,398,663	1,059,050
Hospital funds:									
Stephen Foster	3,872	55,326		4,591				3,872	59,917
Anne S. Grouard	75,000	1,629,925		129,152		62,559		75,000	1,696,518
Gilman L. Parker	35,000	1,696,607		130,453		93,031		35,000	1,734,029
Total hospital funds	113,872	3,381,858		264,196		155,590		113,872	3,490,464
Library funds:									
Appleton / Mansfield	11,000	4,254		1,133		3,241		11,000	2,146
Edward Appleton	5,000	18,019		1,731		1,800		5,000	17,950
R / M Babcock	3,598	5,903		737				3,598	6,640
Stephen Foster	12,000	13,556		1,868		9,098		12,000	6,326
Helen Symonds		158		12					170
Charles Torrey	1,000	3,220		327				1,000	3,547
Donald Tuttle	500	1,445		151				500	1,596
James and Freda Rawstron	1,613	356		153				1,613	509
Elaine and George Long	5,000	3,725		676				5,000	4,401
Barbara Hewitt	8,952	6,441		1,194				8,952	7,635
Roderick McKay		598		46					644
Bruce Morang		3,491		271					3,762
Total library funds	48,663	61,166		8,299		14,139		48,663	55,326
Scholarship funds:									
Kenneth Brown	1,000	3,816		373		25		1,000	4,164
Nathaniel Hill	1,500	505		151		200		1,500	456
No. Residents Association	11,370	1,463		897		2,000		11,370	360
Gilman L. Parker	5,000	2,673		583		600		5,000	2,656

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Trust Funds
Year ended June 30, 2001

	Balance July 1, 2000		Receipts			Disbursements		Balance June 30, 2001	
	Non-expendable	Expendable	Bequests and Contributions	Investment Income	Other	Expenditures	Transfers Out	Non-expendable	Expendable
	$	$	$	$	$	$	$	$	$
Torre		5,298		402		400			5,300
Carl Sawyer	5,000	1,963		508		900		5,000	1,571
Hal Croft	5,687	251		451		500		5,687	202
Florence Nichols	16,680	4,141		1,584		1,500		16,680	4,225
Dennis Lahane	23,082	778	4,275	2,001		1,500		27,357	1,279
James Klepeis	13,000	390	1,000	1,048		1,000		14,000	438
Exemplary teacher award:									
Arnold Berger	6,856	913		603				6,856	1,516
Education loan fund:									
Winthrop Parker	14,591			1,007				15,598	
Total education funds	103,766	22,191	5,275	9,608		8,625		110,048	22,167
Elder services:									
Avis E. Schroeder	10,000	8,256		1,384		570		10,000	9,070
Dorothy Burbank		261,370	3,276	19,875		19,013			265,508
Celebration funds:									
General		43,025	4,710	2,493		16,653			33,575
400 th celebration		7,641		592					8,233
Historical preservation funds:									
General		47,632	1,792	4,837		32,190			22,071
400 th celebration		7,625		591					8,216
Conservation fund		1,395		83					1,478
Worker compensation fund		114,829		3,009	17,107	66,849			68,096
Municipal light pension fund		8,679,470		528,074		702,854			8,504,690
	$	$	$	$	$	$	$	$	$
Total trust funds	1,591,119	13,639,753	98,898	1,023,686	17,107	1,041,483	99,890	1,681,246	13,547,944

TOWN OF READING
REPORT OF THE COLLECTOR

12 MONTHS ENDING JUNE 30, 2001

2001 REAL ESTATE

Committed June 23, 2000	30,455,699.99	
Refunds	81,787.28	
Interest and Costs Collected	34,212.18	
Abatements		49,527.67
Paid to Treasurer		30,163,209.94
Subsequent Tax Title		114,777.38
Deferred Taxes		21,561.58
Uncollected June 30, 2001		222,622.88
	30,571,699.45	**30,571,699.45**

2000 REAL ESTATE

Balance June 30, 2000	319,530.58	
Refunds	17,561.47	
Interest and Costs Collected	32,454.26	
Abatements		21,441.41
Paid to Treasurer		322,728.19
Uncollected June 30, 2001		25,376.71
	369,546.31	**369,546.31**

2001 PERSONAL PROPERTY

Committed June 23, 2000	216,836.30	
Refunds	4.50	
Interest and Costs Collected	421.79	
Abatements		12.70
Paid to Treasurer		208,941.79
Uncollected June 30, 2001		8,308.10
	217,262.59	**217,262.59**

2000 PERSONAL PROPERTY

Balance June 30, 2000	13,705.64	
Refunds		
Interest and Costs Collected	35.08	
Abatements		
Paid to Treasurer		779.81
Uncollected June 30, 2001		12,960.91
	13,740.72	**13,740.72**

2001 MOTOR VEHICLE EXCISE

Committed Feb. 2001	2,460,875.56	
Refunds	10,237.09	
Interest and Costs Collected	9,616.79	
Abatements		84,051.58
Paid to Treasurer		2,319,992.19
Uncollected June 30, 2001		76,685.67
	2,480,729.44	**2,480,729.44**

2000 MOTOR VEHICLE EXCISE

Balance June 30, 2000	71,684.15	
Committed 2001	83,821.93	
Refunds	16,891.55	
Interest and Costs Collected	9,183.91	
Abatements		96,556.67
Paid to Treasurer		63,398.40
Uncollected June 30, 2001		21,626.47
	181,581.54	**181,581.54**

1999 MOTOR VEHICLE EXCISE

Balance 2000	20,690.53	
Refunds	8,302.91	
Interest and Costs Collected	3,502.28	
Abatements		11,805.19
Paid to Treasurer		7,481.73
Uncollected June 30, 2001		13,208.80
	32,495.72	**32,495.72**

OLD EXCISE PRIOR TO 1999

Old Excise	32,901.27	
Paid to Treasurer		32,901.27
	32,901.27	**32,901.27**

WATER CHARGES

Balance June 30, 2000	228,936.16	
Committed 2000	2,724,277.30	
Refunds	1,575.37	
Abatements		10,612.42
Paid to Treasurer		2,406,602.12
Discount for Timely Payments		220,570.76
Added to 2000 Taxes		103,464.59
Uncollected June 30, 2001		213,538.94
	2,954,788.83	**2,954,788.83**

SEWER CHARGES

Balance June 30, 2000	297,616.74	
Committed 2000	3,984,426.33	
Refunds	4,681.20	
Abatements		17,768.20
Paid to Treasurer		3,510,515.43
Discount for Timely Payments		327,529.24
Added to Taxes 2000		135,302.78
Uncollected June 30, 2001		295,608.62
	4,286,724.27	**4,286,724.27**

ADDITIONAL WATER CHARGES

(SPMS, SPCS-SPRINKLERS)

Balance June 30, 2000	1,214.30	
Committed 2000	33,844.67	
Refunds		
Paid to Treasurer		32,660.65
Added To Taxes 2001		983.36
Uncollected June 30, 2001		1,414.96
	35,058.97	**35,058.97**

PERMITS

Permits Issued			
	Building	156,962.00	
	Electric	20,990.00	
	Gas	5,640.00	
	Plumbing	9,171.00	
Paid to Treasurer			192,763.00
		192,763.00	**192,763.00**

Certificate of Inspection	680.00	
Paid to Treasurer		680.00
	680.00	**680.00**

CERTIFICATES OF MUNICIPAL LIENS

Certificates and Releases	30,975.00	
Paid to Treasurer		30,975.00
	30,975.00	**30,975.00**

BETTERMENTS ADDED TO TAXES

Committed 2001	27,919.38	
Paid to Treasurer		27,919.38
	27,919.38	**27,919.38**

TOWN OF READING
REAL ESTATE ABATEMENTS
FOR PERIOD 01/01/2001 TO 12/31/2001

63	2	BEANE RAYMOND J JR TRUST	EATON ST	129.70	02Feb2001
72	1	BENT ROBERT G	SWEETSER AVE	190.49	25Apr2001
73	1	BERGER BRUCE	MAIN ST	1,656.33	20Nov2001
77	4	BEVERE JOSEPH E JR	BEACON ST	336.40	25Apr2001
92	2	BOORNAZIAN ARAM A	HAROLD AVE	457.99	01Feb2001
117	2	BROWN GLORIA C	FRANKLIN ST	97.27	17Apr2001
177	1	CHABANE SID A	SANBORN LN	187.79	28Mar2001
293	4	DIGIOVANNI SUSAN	GRAND ST	228.32	21Mar2001
310	5	DONLAN ANN S	ELM ST	185.09	21Mar2001
318	3	DOUGAS ANTHONY X	BRENTWOOD DR	328.29	01Feb2001
327	3	DUBOIS CHERRIE	MEADOW BROOK LN	201.30	01May2001
403	1	FUNAI ARTHUR C	PEARL ST	154.01	02Feb2001
405	1	GAGNON RAYNOR	HAROLD AVE	432.32	01Feb2001
435	2	GOGUEN CHRISTOPHER N	LOWELL ST	113.48	13Feb2001
462	5	GUERIN JOHN T	GRAND ST	217.51	09May2001
490	2	HATFIELD WILLIAM A	FOREST ST	710.63	20Feb2001
522	2	HOZID JOSEPH L TRUST	MAIN ST	3,076.23	01May2001
534	4	INDELICATO JOHN D	GRAND ST	557.96	10Apr2001
554	3	JOHNSTON RUTH M	HIGH ST	298.57	17Apr2001
638	2	LICCIARDO ANNE J	VAN NORDEN RD	380.98	01May2001
645	7	LOBRUTTO CALOGERO	SUMMER AVE	205.35	20Feb2001
732	5	MCNEIL RICHARD L	WOODLAND ST	206.70	17Apr2001
733	6	MCRAE ALEXANDER D	MARK AVE	393.14	09May2001
734	2	MCSHEFFREY ROBERT	WINSLOW RD	1,729.28	10Apr2001
815	4	O'CONNOR THOMAS C	MAIN ST	430.97	09May2001
862	1	PERRY ALFRED L	SPRING ST	68.90	28Mar2001
914	6	REPPUCCI JAMES J	RICHARDS RD	441.78	05Apr2001
931	3	ROBERTSON PAUL F	ELM ST	187.79	05Apr2001
934	6	ROCHE THOMAS F	CUMBERLAND RD	185.09	01May2001
943	4	ROSS MICHAEL S	SPRINGVALE RD	256.69	01May2001
956	5	RYAN THOMAS J	DANA RD	45.93	09May2001
999	7	SIDELINKER LESLIE T	GROVE ST	372.88	25Apr2001
1,012	4	SMITH DAVID W	WOODLAND ST	317.49	05Apr2001
1,018	1	SNELL BRIAN C	WALNUT ST	386.39	25Apr2001
1,039	1	STONE NAGEL F	ORANGE ST	78.36	01May2001
1,120	7	WALKERS BROOK L.L.C.	WALKERS BROOK DR	19,938.06	09May2001
1,158	3	WISE JOYANNE	SUMMER AVE	222.92	17Apr2001

2001 ABATEMENTS: 37 AMOUNT: 35,408.38

TOWN OF READING, MASSACHUSETTS

General Purpose Financial Statements
and Required Supplementary Information

Year ended June 30, 2001

(With Independent Auditors' Report Thereon)

TOWN OF READING, MASSACHUSETTS

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KPMG

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Independent Auditors' Report

The Board of Selectmen
Town of Reading, Massachusetts:

We have audited the accompanying general-purpose financial statements of the Town of Reading, Massachusetts as of and for the year ended June 30, 2001, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Town of Reading's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit. We did not audit the financial statements of the Electric Enterprise Fund, which statements reflect total assets and revenues consisting of 81% and 90%, respectively, of the related proprietary fund types. Those financial statements were audited by other auditors whose report thereon has been furnished to us and our opinion, insofar as it relates to the amounts included for the Electric Enterprise Fund, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provides a reasonable basis for our opinion.

The Town has not maintained records of the cost of its general fixed assets, and therefore, a general fixed assets account group is not presented in the accompanying general-purpose financial statements as required by generally accepted accounting principles.

In our opinion, based on our audit and the report of the other auditors, except that the omission of a general fixed asset account group results in an incomplete presentation, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, as of June 30, 2001, and the results of its operations and its cash flows of its proprietary and nonexpendable trust funds for the applicable years then ended, in conformity with accounting principles generally accepted in the United States of America, except for the Electric Enterprise fund, which is in conformity with the basis of accounting described in note 2.

KPMG LLP KPMG LLP a U.S. limited liability partnership, is a member of KPMG International, a Swiss association.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 24, 2001 on our consideration of the Town of Reading's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The historical pension information on pages 23 and 24 is not a required part of the general-purpose financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We did not audit and do not express an opinion on such information. We have applied to the schedules of funding progress and employer contributions certain limited procedures prescribed by professional standards, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the schedules.

The combining and individual fund statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Reading, Massachusetts. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

KPMG LLP

August 24, 2001

Town of Reading, Massachusetts

Combined Balance Sheet - All Fund Types and Account Group

June 30, 2001
(except for the Electric Enterprise Fund, which is as of December 31, 2000)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Trust and Agency Funds	General Long-term Debt	Totals (Memorandum Only)
ASSETS AND OTHER DEBITS								
Cash and investments (note 5)	$ 5,764,088	1,426,600	263,029	4,789,766	20,664,146	74,118,815	-	107,026,444
Receivables:								
Property taxes (note 3):								
Delinquent	232,025	-	-	-	-	-	-	232,025
Subsequent year's levy	15,230,713	-	-	-	-	-	-	15,230,713
Deferred	137,514	-	-	-	-	-	-	137,514
Tax liens	358,222	-	-	57,764	-	813	-	416,799
Motor vehicle excise	118,996	-	-	-	-	-	-	118,996
User charges (net of allowance for uncollectibles)	-	-	-	1,975,000	3,187,742	505	-	5,163,247
Special assessments	5,613	-	-	110,582	-	-	-	116,195
Intergovernmental	-	19,546	594,348	-	-	-	-	613,894
Accrued interest	248,117	-	-	-	-	-	-	248,117
Other	-	-	-	-	261,164	1,600	-	262,764
Other assets	-	-	-	-	520,410	-	-	520,410
Inventory	-	-	-	103,583	1,167,647	-	-	1,271,230
Prepaid expenses	-	-	-	-	748,289	-	-	748,289
Deferred charges	-	-	-	-	1,655,104	-	-	1,655,104
Property, plant and equipment - net (note 13)	-	-	-	10,108,843	46,719,996	-	-	56,828,839
Amount to be provided for retirement of general long-term obligations	-	-	-	-	-	-	28,213,089	28,213,089
Total assets and other debits	$ 22,095,288	1,446,146	857,377	17,145,538	74,924,498	74,121,733	28,213,089	218,803,669

See accompanying notes to general purpose financial statements.

(Continued)

Town of Reading, Massachusetts

Combined Balance Sheet - All Fund Types and Account Group

June 30, 2001
(except for the Electric Enterprise Fund, which is as of December 31, 2000)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Trust and Agency Funds	General Long-term Debt	Totals (Memorandum Only)
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants and accounts payable	$ 1,401,888	167,743	447,358	73,595	5,671,633	108,114	-	7,870,331
Accrued liabilities:								
Payroll	1,000,650	59,560	-	-	-	-	-	1,060,210
Compensated absences	-	-	-	41,357	1,598,906	-	2,437,089	4,077,352
Interest on bond anticipation notes	275,101	-	-	-	-	-	-	275,101
Interest on bonds payable	-	-	-	-	135,628	-	-	135,628
Landfill closure and postclosure care costs (note 17)	-	-	-	-	-	-	6,000,000	6,000,000
Other	-	-	-	-	239,630	251,566	-	491,196
Deferred revenue (note 3)	16,237,871	-	-	168,346	964,455	-	-	17,370,672
Deposits	-	-	-	-	746,157	-	-	746,157
Loans payable (note 7)	-	-	-	396,570	-	-	-	396,570
Notes payable (note 8)	-	-	15,314,732	-	-	-	-	15,314,732
Bonds payable (note 7)	-	-	-	-	7,409,000	-	19,776,000	27,185,000
Total liabilities	18,915,510	227,303	15,762,090	679,868	16,765,409	359,680	28,213,089	80,922,949
Equity:								
Contributed capital	-	-	-	2,268,266	3,537,697	-	-	5,805,963
Retained earnings:								
Reserved	-	-	-	11,893,047	-	-	-	11,893,047
Unreserved	-	-	-	2,304,357	54,621,392	-	-	56,925,749
Fund balance:								
Reserved by state statute	760,320	-	-	-	-	-	-	760,320
Reserved for:								
Encumbrances	779,136	-	-	-	-	-	-	779,136
Endowments	-	-	-	-	-	1,681,246	-	1,681,246
Employees' pension benefits	-	-	-	-	-	58,071,023	-	58,071,023
Unreserved:								
Designated for subsequent year's expenditures	654,623	193,440	-	-	-	99,890	-	947,953
Undesignated (deficit)	985,699	1,025,403	(14,904,713)	-	-	13,909,894	-	1,016,283
Total equity (deficit) (note 10)	3,179,778	1,218,843	(14,904,713)	16,465,670	58,159,089	73,762,053	-	137,880,720
Contingencies (notes 9 and 14)								
Total liabilities and equity	$ 22,095,288	1,446,146	857,377	17,145,538	74,924,498	74,121,733	28,213,089	218,803,669

See accompanying notes to general purpose financial statements

Town of Reading, Massachusetts

Combined Statement of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - All Governmental Fund Types and Expendable Trust Funds

For the Year Ended June 30, 2001

	Governmental Fund Types			Fiduciary Fund Types	
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	Totals (Memorandum Only)
Revenues:					
Property taxes	$ 30,437,408	-	-	-	30,437,408
Excise taxes	2,697,552	-	-	-	2,697,552
Penalties and interest on taxes	141,665	-	-	-	141,665
Payments in lieu of taxes	210,492	-	-	-	210,492
Charges for services	954,900	1,982,645	-	-	2,937,545
Licenses and permits	46,730	-	-	-	46,730
Intergovernmental	12,019,260	1,465,652	595,664	-	14,080,576
Special assessments	8,992	-	-	-	8,992
Fines	97,124	2,320	-	-	99,444
Investment income	875,557	38,305	-	1,112,765	2,026,627
Contributions and bequests	-	-	-	9,778	9,778
Other	6,483	439,585	-	17,107	463,175
Total revenues	47,496,163	3,928,507	595,664	1,139,650	53,159,984
Expenditures:					
Current:					
General government	2,404,376	6,132	-	-	2,410,508
Public safety	6,280,941	634,649	-	-	6,915,590
Education	26,486,407	2,457,373	-	8,625	28,952,405
Public works and facilities	3,987,293	83,286	-	25,000	4,095,579
Human services	336,108	119,685	-	175,173	630,966
Culture and recreation	841,185	358,699	-	62,982	1,262,866
Employee benefits	5,695,990	-	-	769,703	6,465,693
Intergovernmental	655,784	-	-	-	655,784
Capital outlay	-	-	1,514,990	-	1,514,990
Debt service	3,570,343	-	-	-	3,570,343
Total expenditures	50,258,427	3,659,824	1,514,990	1,041,483	56,474,724
Excess (deficiency) of revenues over expenditures	(2,762,264)	268,683	(919,326)	98,167	(3,314,740)
Other financing sources (uses):					
Operating transfers in (out) (note 12)	2,362,177	(938,715)	312,000	22,185	1,757,647
Excess (deficiency) of revenues and other financing sources (uses) over expenditures	(400,087)	(670,032)	(607,326)	120,352	(1,557,093)
Fund balance (deficit), beginning of year	3,579,865	1,888,875	(14,297,387)	13,889,432	5,060,785
Fund balance (deficit), end of year	$ 3,179,778	1,218,843	(14,904,713)	14,009,784	3,503,692

See accompanying notes to general purpose financial statements.

Town of Reading, Massachusetts

Statement of Revenues and Expenditures - General Fund - Budgetary Basis

For the Year Ended June 30, 2001

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Property taxes	$ 30,166,022	29,972,382	(193,640)
Excise taxes	2,500,000	2,697,552	197,552
Penalties and interest on taxes	160,000	141,665	(18,335)
Payments in lieu of taxes	190,000	210,492	20,492
Charges for services	730,000	954,900	224,900
Licenses and permits	40,000	46,730	6,730
Intergovernmental	11,602,142	12,019,260	417,118
Special assessments	5,000	8,992	3,992
Fines	110,000	97,124	(12,876)
Investment income	900,000	763,996	(136,004)
Other	-	6,483	6,483
Total revenues	46,403,164	46,919,576	516,412
Expenditures:			
General government	2,280,709	2,215,878	64,831
Public safety	6,301,512	6,274,332	27,180
Education	26,654,667	26,637,695	16,972
Public works and facilities	3,896,477	3,824,344	72,133
Human services	338,438	335,771	2,667
Culture and recreation	845,320	841,185	4,135
Employee benefits	5,803,456	5,724,240	79,216
Intergovernmental	640,950	655,784	(14,834)
Debt service	3,626,018	3,581,743	44,275
Total expenditures	50,387,547	50,090,972	296,575
Excess (deficiency) of revenues over expenditures	(3,984,383)	(3,171,396)	812,987
Other financing sources (uses):			
Transfers in (out):			
Special revenue funds	938,715	938,715	-
Capital projects funds	(312,000)	(312,000)	-
Enterprise funds	1,635,572	1,635,572	-
Trust funds	99,890	99,890	-
Total other financing sources	2,362,177	2,362,177	-
Excess (deficiency) of revenues and other financing sources (uses) over expenditures	$ (1,622,206)	(809,219)	812,987

See accompanying notes to general purpose financial statements.

Town of Reading, Massachusetts

Combined Statement of Revenues, Expenses and Changes in Fund Equity -
All Proprietary Fund Types and Nonexpendable Trust Funds

For the Year Ended June 30, 2001
(except for the Electric Enterprise Fund, which is for year ended December 31, 2000)

	Proprietary Fund Types		Fiduciary Fund Types	
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	Totals (Memorandum Only)
Operating revenues:				
Charges for services	$ 6,184,726	61,111,836	-	67,296,562
Special assessments	31,911	-	-	31,911
Investment income	-	-	123,082	123,082
Other	-	-	89,120	89,120
Total operating revenues	6,216,637	61,111,836	212,202	67,540,675
Operating expenses:				
Salaries and wages	812,239	-	-	812,239
Employee benefits	262,856	-	-	262,856
Energy purchases	209,487	-	-	209,487
Intergovernmental	2,789,652	-	-	2,789,652
Depreciation	657,390	2,600,962	-	3,258,352
Other	1,078,779	-	-	1,078,779
Electric operations	-	48,473,572	-	48,473,572
Total operating expenses	5,810,403	51,074,534	-	56,884,937
Operating income	406,234	10,037,302	212,202	10,655,738
Nonoperating revenues (expenses):				
Capital grant	314,450	-	-	314,450
Loss on disposal of plant and equipment	-	(4,813)	-	(4,813)
Investment income	173,266	1,200,473	-	1,373,739
Interest expense	-	(445,002)	-	(445,002)
Net nonoperating revenues	487,716	750,658	-	1,238,374
Income before operating transfers	893,950	10,787,960	212,202	11,894,112
Operating transfers (out) (note 12)	-	(1,635,572)	(122,075)	(1,757,647)
Net income	893,950	9,152,388	90,127	10,136,465
Fund equity, beginning of year	15,571,720	47,787,363	1,591,119	64,950,202
Contributions in aid of construction	-	1,219,338	-	1,219,338
Fund equity, end of year	$ 16,465,670	58,159,089	1,681,246	76,306,005

See accompanying notes to general purpose financial statements.

Town of Reading, Massachusetts

Statement of Changes in Plan Net Assets -
Employee Retirement Trust Fund

For the Year Ended June 30, 2001

Additions:	
Contributions:	
Employers	$ 2,952,717
Employees	1,473,089
Intergovernmental	331,374
Investment loss	(4,200,022)
Total additions	557,158
Deductions:	
Benefits	4,519,363
Refunds	258,446
Administrative expenses	269,286
Total deductions	5,047,095
Net decrease	(4,489,937)
Net assets held in trust for pension benefits:	
Beginning of year	62,560,960
End of year	$ 58,071,023

See accompanying notes to general purpose financial statements.

Town of Reading, Massachusetts

Combined Statement of Cash Flows -
All Proprietary Fund Types and Nonexpendable Trust Funds

For the Year Ended June 30, 2001
(except for the Electric Enterprise Fund, which is for year ended December 31, 2000)

	Proprietary Fund Types		Fiduciary Fund Types	
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	Totals (Memorandum Only)
Cash flows from operating activities:				
Operating income	$ 406,234	10,037,302	212,202	10,655,738
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	657,390	2,600,962	-	3,258,352
Changes in assets and liabilities:				
Accounts receivable (net) and other assets	(79,320)	(342,946)	-	(422,266)
Prepaid expenses	-	270,378	-	270,378
Inventory	(10,442)	(180,108)	-	(190,550)
Deferred charges	-	(1,610,878)	-	(1,610,878)
Warrants and accounts payable	(25,211)	1,226,901	-	1,201,690
Compensated absences	(665)	141,600	-	140,935
Deposits	-	10,897	-	10,897
Other accrued liabilities	-	(83,917)	-	(83,917)
Deferred revenues	(245,130)	(3,319,391)	-	(3,564,521)
Reclassification of investment earnings	-	-	(123,082)	(123,082)
Net cash provided by operating activities	702,856	8,750,800	89,120	9,542,776
Cash flows from noncapital financing activities:				
Interest paid on deposits	-	(36,435)	-	(36,435)
Operating transfers to other funds	-	(1,635,572)	(122,075)	(1,757,647)
Net cash (used) by noncapital financing activities	-	(1,672,007)	(122,075)	(1,794,082)
Cash flows from capital and related financing activities:				
Acquisition of property, plant and equipment	(1,410,316)	(11,312,758)	-	(12,723,074)
Proceeds from sale of property, plant and equipment	-	(4,813)	-	(4,813)
Capital grant	314,450	-	-	314,450
Principal payments	(132,190)	(1,388,000)	-	(1,520,190)
Interest paid	-	(392,003)	-	(392,003)
Contributions from customers	-	1,219,338	-	1,219,338
Net cash (used) for capital and related financing activities	(1,228,056)	(11,878,236)	-	(13,106,292)
Cash flows from investing activities:				
Interest on investments	173,266	1,200,473	123,082	1,496,821
Net cash provided by investing activities	173,266	1,200,473	123,082	1,496,821
Net increase (decrease) in cash and investments	(351,934)	(3,598,970)	90,127	(3,860,777)
Cash and investments, beginning of year	5,141,700	24,263,116	1,589,519	30,994,335
Cash and investments, end of year	$ 4,789,766	20,664,146	1,679,646	27,133,558

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

Note 1. Reporting Entity

The Town of Reading is governed by an elected five-member Board of Selectmen. Generally accepted accounting principles ("GAAP") requires that the accompanying general-purpose financial statements present the Town of Reading (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the Town of Reading Retirement System (the "System") has been identified as a component unit. The System was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the System are vested in the Retirement Board. The System has been blended into the Town's Fiduciary Funds for reporting purposes.

The Town has entered into a joint venture with other municipalities to pool resources and to share the costs, risks, and rewards of providing goods or services to venture participants directly, or for the benefit of the general public or specified service recipients. The following is a list of the Town's joint venture, its purpose, the address where the joint venture financial statements are available, and the fiscal 2001 assessment.

Joint Venture and Address	Purpose	Fiscal 2001 Assessment
Northeast Metropolitan Regional Vocational School District (NMRVSD) 100 Hemlock Road, Wakefield, MA 01880	To provide vocational education	$ 153,752

Note 2. Summary of Significant Accounting Policies

(a) Basis of Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 2001, except for the Town's Electric Enterprise Fund (Light Department) which is presented as of and for the year ended December 31, 2000. The accounting policies of the Town conform with GAAP, except that the Town does not maintain, and therefore does not report, a general fixed assets account group. Such a departure from GAAP is permissible under the Massachusetts Uniform Municipal Accounting System.

The financial statements of the Electric Enterprise Fund are prepared on the basis of accounting prescribed by the Massachusetts Department of Telecommunications and Energy (DTE), which requires that certain items be charged or credited directly to retained earnings. GAAP would require the same items to be charged or credited to operations. Accordingly, the financial statements of the Electric Enterprise Fund are not intended to present financial position and results of operations in conformity with GAAP.

(b) Fund Accounting

Transactions are recorded in the funds and account group described below. The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type have been eliminated. The funds and account group are organized into four categories as follows:

Governmental Fund Types

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

General Fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

Proprietary Fund Types
These funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

Fiduciary Fund Types
Fiduciary Funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds, nonexpendable trust funds and pension trust funds.

Account Group
The general long-term obligations account group is used to establish control and accountability for all long-term obligations of the Town except those accounted for in proprietary funds.

(c) Basis of Accounting
Governmental fund types, expendable trust funds and agency funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of taxes due to the Town prior to year-end and collected within 60 days after the end of its fiscal year. Expenditures are recorded when the liability is incurred except for interest on general long-term obligations, which is recorded when due and the noncurrent portion of accrued sick leave which is recorded in the general long-term obligations account group.

Under the modified accrual basis of accounting, capital outlay and principal payments on long-term debt are recorded as expenditures when purchased or when due, respectively.

The Town has elected to apply to its proprietary funds, nonexpendable trust funds, and pension trust funds accounting standards applicable to the private sector issued on or before November 30, 1989, unless those standards conflict with or contradict pronouncements of the Governmental Accounting Standards Board.

(d) Pooled Cash
The Town pools cash resources of its governmental type funds, Water and Sewer Enterprise Funds and agency funds to facilitate the management of cash. Each fund presents its pro rata share of the combined cash account as cash and investments in the accompanying general-purpose financial statements.

(e) Investment Valuation
Investments are carried at fair value. The Town invests in the Massachusetts Municipal Depository Trust (MMDT) and the System invests in the Pension Reserves Investment Trust (PRIT), which are external pools that are not SEC registered. These funds are state regulated and are valued at current share price.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

(f) Accrued Sick and Vacation
Employee vacation leave is vested annually but may not be carried forward to succeeding fiscal years. Generally, sick leave may accumulate indefinitely, of which a maximum of 100 days may be paid upon termination at 50% of the current rate of pay for those not exempted. The Town's policy is to recognize vacation costs at the time payments are made. The Town records accumulated unused vested sick pay as a liability (vesting method) in the general long-term obligations account group and the proprietary fund types. The amount recorded is the maximum amount to be paid at termination at 50% of the current rate of pay.

(g) Deferred Revenue
Deferred revenue is recognized for receivables, which are not available to finance current operations.

(h) Encumbrances
Encumbrance accounting, under which contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the governmental fund types as a significant aspect of budgetary control.

Encumbrances are reported as reservations of fund balances in the accompanying combined balance sheet because they do not constitute expenditures or liabilities. Encumbrances are combined with expenditures for budgetary comparison purposes (see note 4).

(i) Retained Earnings
In accordance with Chapter 44, Section 53F-1/2 of the Massachusetts General Laws, the Town accounts for its Water and Sewer Funds as enterprise funds. The reserved portion of the Water and Sewer Funds represents the amount of fund equity, which is not available for appropriation in accordance with statutory requirements.

(j) Fund Balance
The Town has allocated fund balances of its governmental and trust funds as follows:

Reserved by State Statute – Represents the amount of fund balance, which is not available for appropriation in accordance with statutory requirements.

Reserved for Encumbrances – Represents the amount of unexpended appropriations carried forward to fiscal year 2002 for projects which have not been completed, open purchase orders and for contracts which have not been performed.

Reserved for Endowments – Represents the amount of fund balance in the Trust Funds, which is legally restricted to endowment purposes.

Reserved for Employees' Pension Benefits – Represents the amount of funds accumulated in the Contributory Retirement System.

Designated for Subsequent Year's Expenditures – Represents the amount of fund balance voted at Town Meeting to fund fiscal year 2002 appropriations.

Unreserved Fund Balances (Undesignated) – Represents the amount of funds available for appropriation at Town Meeting or for expenditure in accordance with legal restrictions for certain special revenue and trust funds.

(k) New Accounting Pronouncement
In fiscal 2001, the Town adopted the provisions of GASB Statement No. 33, *Accounting for Financial Reporting and Nonexchange Transactions.* This statement establishes accounting and reporting standards to guide local government's when to report the results of nonexchange transactions involving cash and other financial and capital resources. The adoption of this statement did not have a material effect on the Town's general-purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

(l) Property, Plant and Equipment
Property, plant and equipment of the proprietary funds are recorded at cost. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets for Water and Sewer funds as follows:

Plant and buildings	10 – 50 years
Water and sewer lines	20 – 50 years
Equipment and fixtures	5 – 20 years

Depreciation expense on municipal contributed property, plant and equipment is shown as a reduction of municipal contributed capital of the Water and Sewer Enterprise Funds whereas depreciation expense on purchased property, plant and equipment is shown as a reduction of retained earnings. Depreciation expense of $264,757 was charged directly to the municipal contributed capital of the Water and Sewer Enterprise Funds. Depreciation was the only transaction affecting the municipal contributed capital of the Water and Sewer Enterprise Funds. Depreciation on property, plant and equipment of the Electric Enterprise Fund is computed based on statutory rates, which may be adjusted, upon receiving approval from the DTE.

(m) Inventories
Inventories are stated at the lower of cost (first-in, first-out) or market in proprietary funds. Inventory of governmental funds is not material and the purchase method of accounting is used in such funds.

(n) Reclassifications
Certain reclassifications have been made to the financial statements of the Electric Enterprise Fund to conform with the Town's presentation.

(o) Use of Estimates
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(p) Total (Memorandum Only) Columns
Total (memorandum only) columns on the general-purpose financial statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus, they do not present consolidated information in conformity with generally accepted accounting principles.

Note 3. Property Taxes

Real and personal property taxes are based on values assessed as of the prior January 1 and are due in quarterly installments on August 1st, November 1st, February 1st and May 1st. By law, all taxable property in the Commonwealth must be assessed at approximately 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables in the fiscal year billed. As of June 30, 2001, the Town has billed its first quarterly installment of the fiscal year 2002 real estate tax bills. The gross amount of the billing is shown as subsequent year's levy and deferred revenue in the accompanying combined balance sheet. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in note 2.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

Note 4. Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, state and county assessments, provision for property tax abatements and exemptions, and transfers, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available surplus funds.

Under the Town's charter, the budgets for all departments and operations of the Town, except that of public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee. The Finance Committee then presents its recommendations on the budget at Town Meeting. Original and supplemental appropriations are acted upon by Town Meeting vote.

The Town's General Fund budget is prepared on a basis other than GAAP. The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP basis are that:

(a) Budgeted revenues are recorded when current year levy cash is received, as opposed to when susceptible to accrual (GAAP).

(b) Encumbrances are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP).

(c) Claims are recorded as expenditures when paid (budget), as opposed to a liability when settled (GAAP).

The following reconciliation summarizes the differences between budget and GAAP basis accounting principles for the year ended June 30, 2001:

Deficiency of revenues and other financing sources over expenditures and other financing uses – budgetary basis	$ (809,219)
Adjustments:	
Property tax revenue to modified accrual basis	465,026
Investment income to modified accrual basis	111,561
Accrual of interest on bond anticipation notes	11,400
Prior year encumbrances expended in fiscal year 2001	(778,647)
Current year encumbrances included as expenditures for budget presentation	599,792
Deficiency of revenues and other financing sources over expenditures and other financing uses – GAAP basis	$ (400,087)

Note 5. Cash and Investments

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels without collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the US government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by the US government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in MMDT and PRIT. In addition, the Town's trust funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

(a) Cash

The following summary presents the amount of Town deposits which are fully insured or collateralized with securities held by the Town or its agent in the Town's name (Category 1), those deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name (Category 2), and those deposits which are not collateralized (Category 3). All deposits are categorized as Category 1 or Category 3 on June 30, 2001. The carrying amount of the Electric Enterprise Fund in the accompanying general-purpose financial statements is as of December 31, 2000, which is $2,309,393 more than the carrying amount at June 30, 2001.

	Category 1	Category 3	Total Bank Balance	Total Carrying Amount
Bank deposits	$ 1,436,606	2,239,910	3,676,516	3,691,571
Petty cash	2,640	-	2,640	2,640
Total cash	$ 1,439,246	2,239,910	3,679,156	3,694,211

(b) Investments

The Town categorizes investments according to the level of risk assumed by the Town. Category 1 includes investments that are insured, registered or held by the Town's agent in the Town's name. Category 2 includes uninsured and unregistered investments held by the counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments held by the counterparty, its trust department or its agent, but not in the Town's name. Investments in MMDT and PRIT are not categorized. All other investments are categorized as Category 1.

	Category 1	Not Categorized	Fair Value
Common and preferred stock	$ 1,045,321	-	1,045,321
Corporate bonds and notes	6,831,798	-	6,831,798
US Government obligations	1,164,781	-	1,164,781
US Government agency obligations	16,763,560	-	16,763,560
MMDT	-	17,089,747	17,089,747
PRIT fund	-	58,127,633	58,127,633
Totals	$ 25,805,460	75,217,380	101,022,840

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of real estate tax receipts, proceeds from borrowings, collection of state and federal receipts, capital outlays throughout the year and operating requirements of the Light Department.

As previously noted, the Town holds shares in the PRIT fund. These funds hold investments in derivative securities. As such the Town's investment in such funds may be exposed to a risk of loss associated with these derivative investments. In accordance with GASB Technical Bulletin 94-1 the Town is required to disclose in the notes to the financial statements that it holds investments in derivative securities and whether the risk of loss associated with such investments is material. The Town does not believe that any risk of material loss associated with derivative investments in PRIT's investment funds exists.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

Note 6. Pension Plan

(a) Plan Description

The Town contributes to the System, a cost sharing, multi-employer, public employee retirement system that acts as the investment and administrative agent for the Town and the Reading Housing Authority. The System provides retirement, disability, and death benefits to plan members and beneficiaries. The System is a member of the Massachusetts Contributory System.

With the exception of teachers, the System covers all permanent, full-time employees. Public school teachers are covered by the Commonwealth of Massachusetts Teachers Retirement System, to which the Town does not contribute.

(b) Membership

Membership in the System consisted of the following at June 30, 2001:

Active participants:	
Vested employees	252
Nonvested employees	133
	385
Retired participants:	
Pensioners	279
Beneficiaries	46
	325
Totals	710
Total number of participating employers	2

(c) Contribution

Plan members are required to contribute to the System. Active members must contribute between 5% and 11% of their regular gross compensation depending on the date upon which their membership began. Participating employers are required to pay into the System their share of the remaining system-wide actuarially determined contribution and plan administration costs, which are apportioned among the employers based on the actuarial valuation. The Commonwealth of Massachusetts funded the cost-of-living increases granted from July 1, 1981 to June 30, 1998. The System is responsible for cost-of-living adjustments granted after July 1, 1998. The Town's contributions to the System for the years ended June 30, 2001, 2000 and 1999 were $2,906,400, $2,881,111 and $2,840,999, respectively, which equaled its required contribution for each year.

(d) Legally Required Reserve Accounts

The balances in the System's legally required reserves (on the statutory basis of accounting) at June 30, 2001 are as follows:

Description	Amount	Purpose
Annuity Savings Fund	$ 13,715,033	Active members' contribution balance
Annuity Reserve Fund	4,865,822	Retired members' contribution account
Military Service Credit	5,920	Members' contribution account while on military leave
Pension Reserve Fund	39,484,248	Amount accumulated to fund future retirement benefits
	$ 58,071,023	

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

All reserve accounts are funded at levels required by state statute.

(e) Investment Concentration
The System is a participating system in PRIT. PRIT is an investment portfolio for the assets of member, state and local retirement systems. Substantially all the assets of the System are invested in PRIT. It consists of two investment funds, the Capital Fund and the Cash Fund. The Capital Fund serves as the long-term asset portfolio and includes stocks, bonds, international investments, real estate and other alternative investments. The Cash Fund consists of short-term investments, which are used to meet the liquidity requirements of participating systems.

Note 7. Long-term Debt

The following is a summary of the Town's outstanding bonds at June 30, 2001 (electric bonds at December 31,2000):

Description	Interest Rates	Beginning Balance	Additions	Reductions	Ending Balance
Bonds:					
General purpose, serial maturities through 2007	4.68% - 6.43%	$ 685,500	-	492,500	193,000
Electric, serial maturities through 2009	4.79% - 5.72%	8,797,000	-	1,388,000	7,409,000
Schools, serial maturities through 2017	4.70% - 6.37%	21,072,500	-	1,489,500	19,583,000
		$ 30,555,000	-	3,370,000	27,185,000

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2001, including interest, are as follows (electric bonds at June 30, 2001, reflect a principal payment of $210,000 on February 15, 2001):

Year ending June 30,	Principal	Interest	Total
2002	$ 2,570,000	1,228,023	3,798,023
2003	2,580,000	1,108,999	3,688,999
2004	2,335,000	990,303	3,325,303
2005	2,325,000	885,833	3,210,833
2006	2,270,000	781,736	3,051,736
Thereafter	14,895,000	3,441,703	18,336,703
	$ 26,975,000	8,436,597	35,411,597

The Commonwealth of Massachusetts has approved school construction assistance to the Town. The assistance program, which is administered by the School Facilities and Management Services Board, provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the state legislature and the Town's compliance with certain reporting requirements. During 2001, the Town received $1,137,722 of such assistance.

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt, which are exempt from the debt limit but are subject to other limitations.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

The authorized and unissued debt at June 30, 2001, is as follows:

Coolidge Middle School	$	9,000,000
Barrows Elementary School		7,100,000
Elementary School		9,100,000
School technology		100,000
Acquisition of land		800,000
Police station		4,288,000
Recreational facilities		50,000
Wood End Cemetery		50,000
Sewer construction		115,000
	$	30,603,000

As of June 30, 2001, the Town may issue approximately $105,704,795 of additional general obligation debt under the normal debt limit. The Town has approximately $23,889,000 of debt exempt from the debt limit.

The Town pays assessments, which include debt service payments to other local governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The following summary sets forth the long-term debt of each entity at June 30, 2001, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

		Long-term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
MWRA	$	3,325,729,000	1.072%	35,652,000
NMRVSD		710,000	2.106%	15,000
	$	3,326,439,000		35,667,000

In 1999 the Town received a $660,950 interest free loan from the MWRA to fund a sewer construction project. At June 30, 2001 the amount outstanding was $396,570. The loan is payable in equal installments through 2005.

Note 8. Temporary Borrowings

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow on a temporary basis to fund the following:

Current operating costs prior to the collection of revenues through issuance of tax anticipation notes (TANs).

Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANs).

Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of Federal and state aid anticipation notes (FANs and SANs).

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

Temporary loans are general obligations of the Town and carry maturity dates, which are limited by statute. Interest expenditures for Town temporary borrowings were $633,081 and are accounted for in the General Fund. At June 30, 2001, $14,542,000 of 4.00% BANS, $450,000 of 3.78% BANS, $236,000 of 3.59% BANS and $86,732 of 3.49% SANS maturing in fiscal 2002 were outstanding.

Note 9. Massachusetts Municipal Wholesale Electric Company

The Town of Reading acting through its Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other Utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project. These costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment when due, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participant's share of the Project Capability to an additional amount not to exceed 25% of their original Participant's share of the Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project fossil-fueled power plants. MMWEC has a 22.7 megawatt interest in the W.F. Wyman Unit No. 4 plant, owned and operated by subsidiaries of Florida Power and Light pursuant to an April 1999 Purchase and Sale Agreement.

MMWEC's 11.6% ownership interest in the Seabrook Station nuclear generating unit represents a substantial portion of its plant investment and financing program. It is anticipated that certain other joint owners of Seabrook, but not MMWEC, intends to sell their ownership interest in Seabrook through a bid process commencing this year.

In addition, MMWEC has a 4.8% ownership interest in the Millstone Unit 3 nuclear unit. On March 31, 2001, all of the joint owners of Millstone Unit 3 except MMWEC and Central Vermont Public Service Corp. consummated the sale of Millstone Unit 3 with Dominion Nuclear Connecticut, Inc. (DNCI) a subsidiary of Dominion Resources, Inc., pursuant to which DNCI agreed to purchase the other joint owners' collective 93.4% ownership interest in Millstone Unit 3.

The MMWEC Seabrook and Millstone Project Participants, per the PSAs, are liable for their proportionate share of the costs of a nuclear incident at those power plants as outlined in the Price-Andersen Act. The Project Participants are also liable for the decommissioning expenses which are being funded through monthly Project billings.

In November 1997, the Commonwealth of Massachusetts enacted legislation effective March 1, 1998 to restructure the electric utility industry. MMWEC and the municipal light departments are not specifically subject to the legislation. However, it is management's belief that industry restructuring and customer choice promulgated by the legislation will have an effect on MMWEC and the Participant's operations.

The payments required to be made to MMWEC under the PSAs and the PPAs are payable solely from Light Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project (s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project (s).

MMWEC is involved in various legal actions. In the opinion of management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of MMWEC.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

As of June 30, 2001, total capital expenditures amounted to $1,488,199,000, of which $105,963,000 represents the amount associated with the Light Department's Project Capability. MMWEC's debt outstanding for the Projects and PPA included Power Supply System Revenue Bonds and commercial paper notes totaling $1,107,930,000, of which $69,676,000 is associated with the Light Department's share of Project Capability and PPA. As of June 30, 2001, MMWEC's total future debt service requirement on outstanding bonds issued for Projects and commercial paper notes for the PPA is $1,641,816,000, of which $97,724,000 is anticipated to be billed to the Light Department.

The Light Department has entered into PSAs and PPAs with MMWEC. Under these agreements, the Light Department is required to make certain payments to MMWEC. The aggregate amount of the Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, through MMWEC at June 30, 2001 and estimated for future years is shown below.

Year ending June 30,		
2002	$	8,413,000
2003		8,312,000
2004		8,471,000
2005		8,471,000
2006		7,735,000
Thereafter		56,322,000
	$	97,724,000

In addition, the Light Department is required to pay its share of the operation and maintenance (O&M) costs of the Projects in which it participates. The Light Department's total O&M costs including debt service under the PSAs were $18,544,000 and $17,466,000 for the years ended June 30, 2001 and 2000, respectively.

Note 10. Capital Projects Funds Deficits

Capital projects have been funded by the issuance of bond anticipation notes. Deficit fund balances arise because the bond anticipation notes are presented as a liability of the fund receiving the proceeds. The Town intends to reduce these deficits by subsequent appropriations and will eliminate the remaining deficits by the issuance of long-term debt. The detail of these deficits on June 30, 2001 is as follows:

Cemetery development fund	$	50,000
Park facilities fund		50,000
Police station fund		4,288,000
Land acquisition fund		550,000
Coolidge School renovations fund		8,871,260
Barrows School renovations fund		238,745
Elementary school construction fund		758,967
School technology fund		100,000
	$	14,906,972

Note 11. Intergovernmental Expenditure Deficits

The Commonwealth of Massachusetts assesses the Town for the cost of several programs administered by state agencies. The Town is notified of the estimated cost of these programs and incorporates these assessments into its operating budget. The actual payments made by the Town will vary from the original estimates. During fiscal year 2001 the actual charges in the aggregate exceeded the estimated assessments by $14,834. The deficits in certain programs must be funded in the subsequent fiscal year.

TOWN OF READING, MASSACHUSETTS

Notes to General-Purpose Financial Statements

June 30, 2001

Note 12. Operating Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The following table summarizes operating transfers for the year ended June 30, 2001.

	General	Special Revenue	Capital Projects	Electric Enterprise	Expendable Trusts	Non-expendable Trusts
Source/purpose of transfer:						
Sale of lots/cemetery	$ 57,500	(57,500)	-	-	-	-
Wetland fees/conservation	940	(940)	-	-	-	-
Sale of real estate/ debt service	880,275	(880,275)	-	-	-	-
Earnings distribution/ operations	1,635,572	-	-	(1,635,572)	-	-
General revenue/ debt service	(312,000)	-	312,000	-	-	-
Perpetual care/cemetery	99,890	-	-	-	(99,890)	-
Investment income	-	-	-	-	122,075	(122,075)
	$ 2,362,177	(938,715)	312,000	(1,635,572)	22,185	(122,075)

Note 13. Property, Plant and Equipment

A summary of property, plant and equipment by major category is as follows:

	Water and Sewer Funds (June 30, 2001)	Electric Fund (December 31, 2000)
Land and land improvements	254,632	1,265,801
Plant and buildings	6,592,317	18,674,537
Lines	10,684,896	-
Equipment and fixtures	1,309,726	57,140,221
Construction in progress	-	25,000
	18,841,571	77,105,559
Less accumulated depreciation	(8,732,728)	(30,385,563)
	10,108,843	46,719,996

Note 14. Risk Management

The Town is exposed to various risks of loss related to employee health insurance claims, workers' compensation, unemployment and general liability, property and casualty. The liability for threatened or pending claims or lawsuits against the Town with respect to such risk is not material to the financial statements.

The Town is a member of the Massachusetts Interlocal Insurance Association, Inc. Health Benefits Trust (Health Benefits Trust) currently operating as a common risk management program for employee health claims for participating communities. The Health Benefits Trust assesses premiums, which are shared by the Town and its employees. The Health Benefits Trust is self-sustaining through member premiums and reinsures through commercial companies for stop loss insurance.

The Town is a member of the Massachusetts Interlocal Insurance Association Workers' Compensation Group, Inc. (Workers' Compensation Group) currently operating as a common risk

management program for workers' compensation for participating communities. The Workers' Compensation Group program is fully insured for which the Town pays premiums.

The Town is self-insured for unemployment benefits. Payments for claims totaling $16,581 were made during the year ended June 30, 2001. The liability for claims filed but unpaid is not material. Buildings are fully insured against fire, theft and natural disaster to the extent of losses exceeding $25,000 per incident. The Town is insured for vehicle damage and loss and also other general liability with various deductibles per type of claim. During the year, expenditures for claims and judgments, excluding health, workers' compensation and unemployment benefits were $104,631 and were recorded in the general fund. Chapter 258 of the Massachusetts General Laws limits general liability to $100,000 per claim in all matters except actions relating to federal / civil rights, eminent domain and breach of contract.

Note 15. Post-employment Health Benefits

In addition to the pension benefits described in Note 6, the Town provides post-employment health care benefits, in accordance with State statutes and within the limits provided in Town policy, to employees who retire from the Town. The following limit pertains: Retiring employees who did not have health insurance through the Town when retiring may not obtain it except that within ten years of retirement, they may opt to join the Town's group plan on March 1st of the even numbered years only. Currently 473 retirees, Medicare eligible spouses and surviving spouses are insured through the Town's health insurance plans. The percentage paid by the Town fluctuates based on collective bargaining agreements. As of June 30, 2001, the Town pays 70% of the premiums for medical and hospitalization insurance incurred by pre-Medicare retirees and their dependents. The Town also pays 70% of the premiums for a Medicare supplement for each retiree eligible for Medicare and 70% of the insurance premiums for said retiree's dependents. The Town's share of the total cost for the year ended June 30, 2001, was approximately $980,000.

Note 16. Segment Information - Water and Sewer Funds

Financial segment information as of and for the year ended June 30, 2001, is presented below:

	Water	Sewer	Total
Operating revenues	2,567,642	3,648,995	6,216,637
Depreciation expense	441,945	215,445	657,390
Operating income	178,662	227,572	406,234
Net income	252,514	641,436	893,950
Property, plant and equipment additions	65,960	1,344,356	1,410,316
Net working capital	3,655,472	3,139,282	6,794,754
Total assets	8,263,436	8,882,102	17,145,538
Total equity	8,137,160	8,328,510	16,465,670

Note 17. Landfill Closure and Postclosure Care Costs

The Town's landfill was closed in 1982. State and federal laws and regulations require the Town to place a final cover on its landfill site by September 30, 2003. Those laws and regulations also require the Town to perform certain maintenance and monitoring functions at the site for 30 years after the landfill cover is installed. The Town estimates the landfill closure and postclosure care costs to be approximately $6,000,000, which is included in the general long-term obligations account group in the accompanying balance sheet. This estimate is based on what it would cost to perform all closure and post closure care in fiscal 2001. The potential exists for changes to the estimates due to inflation or deflation, technology or applicable laws and regulations.

On July 18, 2000 The Town agreed to sell the property to Dickinson Development Corporation (Dickinson) of Quincy, Massachusetts. The sale of the property, scheduled for February 2, 2002, is subject to the issuance of various state and local permits. If Dickinson purchases the property, Dickinson will assume the responsibility for costs related to close the landfill and for costs incurred to maintain the developed site. Dickinson is also required to make annual contributions, not exceeding $40,000 with inflationary adjustment, for the costs incurred to monitor the landfill site.

TOWN OF READING, MASSACHUSETTS

Reading Contributory Retirement System

Required Supplementary Information
(unaudited)

Schedule of Funding Progress
(dollars in thousands)

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funding Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a) / c)
06/30/1996	$ 27,107	$ 53,296	$ 26,189	50.9%	$ 13,074	200.3%
06/30/1997	34,309	55,906	21,597	61.4%	13,635	158.4%
06/30/1998	39,196	65,547	26,351	59.8%	14,248	185.0%
06/30/1999	48,158	74,903	26,745	64.3%	15,118	176.9%
06/30/2000	54,076	78,486	24,410	68.9%	15,798	154.5%
06/30/2001	58,286	82,550	24,264	70.6%	16,129	150.4%

Notes to Schedule

Additional information as of the latest actuarial valuation follows:

Valuation date	June 30, 2001
Actuarial cost method	Entry age normal cost
Amortization method	Payments calculated to increase at 1.5% per year
Remaining amortization period	20 years
Asset valuation method	Sum of the actuarial value at beginning of year, contributions, and investment earnings based on the actuarial interest assumptions less benefit payments plus 20% of market value at end of year in excess of that sum, plus additional adjustments toward market value as necessary so that final actuarial value is within 20% of market value
Actuarial assumptions:	
Investment rate of return	8.00%
Projected salary increases	6.00%
Cost-of-living adjustment	Cost of living adjustments granted after July 1, 1998 are the responsibility of the Reading Contributory Retirement System. Adjustments granted from July 1, 1981 to June 30, 1998 are funded by Commonwealth of Massachusetts

TOWN OF READING, MASSACHUSETTS

Reading Contributory Retirement System

Required Supplementary Information
(unaudited)

Schedule of Contributions from Employers

Year Ended June 30,	Annual Required Contribution	Percentage Contributed
1996	1,955,300	134.6%
1997	2,012,900	130.6%
1998	2,177,800	123.3%
1999	2,818,400	101.3%
2000	2,893,800	100.3%
2001	2,910,900	100.0%

Town of Reading, Massachusetts

Combining Balance Sheet - Special Revenue Funds

June 30, 2001

	School Funds	Sale of Real Estate Fund	Other Funds	Totals
ASSETS				
Cash and investments	$ 482,328	182,518	761,754	1,426,600
Due from state	19,546	-	-	19,546
Total assets	501,874	182,518	761,754	1,446,146
LIABILITIES AND FUND BALANCES				
Liabilities:				
Warrants and accounts payable	82,551	-	85,192	167,743
Accrued payroll	59,560	-	-	59,560
Total liabilities	142,111	-	85,192	227,303
Fund balances:				
Unreserved:				
Designated for subsequent year's expenditures	-	137,500	55,940	193,440
Undesignated	359,763	45,018	620,622	1,025,403
Total fund balances	359,763	182,518	676,562	1,218,843
Total liabilities and fund balances	$ 501,874	182,518	761,754	1,446,146

Town of Reading, Massachusetts

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Special Revenue Funds

For the Year Ended June 30, 2001

	School Funds	Sale of Real Estate Fund	Other Funds	Totals
Revenues:				
Charges for services	$ 1,150,186	-	832,459	1,982,645
Intergovernmental	1,154,481	-	311,171	1,465,652
Fines	-	-	2,320	2,320
Investment income	-	35,822	2,483	38,305
Other	86,160	14,736	338,689	439,585
Total revenues	2,390,827	50,558	1,487,122	3,928,507
Expenditures:				
General government	-	-	6,132	6,132
Public safety	-	-	634,649	634,649
Education	2,455,373	-	2,000	2,457,373
Public works and facilities	-	-	83,286	83,286
Human services	-	-	119,685	119,685
Culture and recreation	-	-	358,699	358,699
Total expenditures	2,455,373	-	1,204,451	3,659,824
Excess (deficiency) of revenues over expenditures	(64,546)	50,558	282,671	268,683
Other financing uses:				
Operating transfers (out)	-	(880,275)	(58,440)	(938,715)
Excess (deficiency) of revenues over expenditures and other financing uses	(64,546)	(829,717)	224,231	(670,032)
Fund balances, beginning of year	424,309	1,012,235	452,331	1,888,875
Fund balances, end of year	$ 359,763	182,518	676,562	1,218,843

Town of Reading, Massachusetts

Combining Balance Sheet - Capital Projects Funds

June 30, 2001

		Highway Projects Fund	Cemetery Development Fund	Park Facilities Fund	Downtown Design Program Fund	Police Station Fund	Land Acquisition Fund	Coolidge School Renovations Fund	Barrows School Renovations Fund	Elementary School Construction Fund	School Technology Fund	Totals
ASSETS												
Cash (overdraft) and investments	$	(213,139)	-	-	67,084	7,457	-	209,339	186,255	6,033	-	263,029
Due from state		507,616	-	-	86,732	-	-	-	-	-	-	594,348
Total assets		294,477	-	-	153,816	7,457	-	209,339	186,255	6,033	-	857,377
LIABILITIES AND FUND BALANCES												
Liabilities:												
Warrants and accounts payable		292,218	-	-	67,084	7,457	-	80,599	-	-	-	447,358
Notes payable		-	50,000	50,000	86,732	4,288,000	550,000	9,000,000	425,000	765,000	100,000	15,314,732
Total liabilities		292,218	50,000	50,000	153,816	4,295,457	550,000	9,080,599	425,000	765,000	100,000	15,762,090
Fund balances (deficits):												
Unreserved		2,259	(50,000)	(50,000)	-	(4,288,000)	(550,000)	(8,871,260)	(238,745)	(758,967)	(100,000)	(14,904,713)
Total liabilities and fund balances	$	294,477	-	-	153,816	7,457	-	209,339	186,255	6,033	-	857,377

Town of Reading, Massachusetts

Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits) - Capital Projects Funds

For the Year Ended June 30, 2001

	Highway Projects Fund	Cemetery Development Fund	Park Facilities Fund	Downtown Design Program Fund	Police Station Fund	Land Acquisition Fund	Coolidge School Renovations Fund	Barrows School Renovations Fund	Elementary School Construction Fund	Parker School Renovations Fund	School Technology Fund	Totals
Revenues:												
Intergovernmental	$ 520,308	-	-	75,356	-	-	-	-	-	-	-	595,664
Expenditures:												
Capital outlays	520,245	-	-	75,356	10,546	-	297,867	87,558	504,227	19,191	-	1,514,990
Excess (deficiency) of revenues over expenditures	63	-	-	-	(10,546)	-	(297,867)	(87,558)	(504,227)	(19,191)	-	(919,326)
Other financing sources:												
Transfers in	-	50,000	50,000	-	112,000	-	-	-	-	-	100,000	312,000
Total other financing sources	-	50,000	50,000	-	112,000	-	-	-	-	-	100,000	312,000
Excess (deficiency) of revenues and other financing sources over expenditures	63	50,000	50,000	-	101,454	-	(297,867)	(87,558)	(504,227)	(19,191)	100,000	(607,326)
Fund balances (deficits), beginning of year	2,196	(100,000)	(100,000)	-	(4,389,454)	(550,000)	(8,573,393)	(151,187)	(254,740)	19,191	(200,000)	(14,297,387)
Fund balances (deficits), end of year	$ 2,259	(50,000)	(50,000)	-	(4,288,000)	(550,000)	(8,871,260)	(238,745)	(758,967)	-	(100,000)	(14,904,713)

Town of Reading, Massachusetts

Combining Balance Sheet - Water and Sewer Enterprise Funds

June 30, 2001

	Water Fund	Sewer Fund	Totals
ASSETS			
Cash and investments	$ 2,776,576	2,013,190	4,789,766
Receivables (net of allowances for uncollectibles):			
Tax liens	27,715	30,049	57,764
User charges	840,000	1,135,000	1,975,000
Special assessments	-	110,582	110,582
Inventory	99,757	3,826	103,583
Property, plant and equipment (net of accumulated depreciation)	4,519,388	5,589,455	10,108,843
Total assets	8,263,436	8,882,102	17,145,538
LIABILITIES AND FUND EQUITY			
Liabilities:			
Warrants and accounts payable	60,861	12,734	73,595
Compensated absences	37,700	3,657	41,357
Deferred revenue	27,715	140,631	168,346
Loans payable	-	396,570	396,570
Total liabilities	126,276	553,592	679,868
Fund equity:			
Contributed capital	-	2,268,266	2,268,266
Retained earnings:			
Reserved	7,037,760	4,855,287	11,893,047
Unreserved	1,099,400	1,204,957	2,304,357
Total fund equity	8,137,160	8,328,510	16,465,670
Total liabilities and fund equity	$ 8,263,436	8,882,102	17,145,538

Town of Reading, Massachusetts

Combining Statement of Revenues, Expenses and Changes in Fund Equity -
Water and Sewer Enterprise Funds

For the Year Ended June 30, 2001

	Water Fund	Sewer Fund	Totals
Operating revenues:			
Charges for services	$ 2,567,642	3,617,084	6,184,726
Special assessments	-	31,911	31,911
Total operating revenues	2,567,642	3,648,995	6,216,637
Operating expenses:			
Salaries and wages	650,748	161,491	812,239
Employee benefits	204,203	58,653	262,856
Energy purchases	186,764	22,723	209,487
Intergovernmental	133,066	2,656,586	2,789,652
Depreciation	441,945	215,445	657,390
Other	772,254	306,525	1,078,779
Total operating expenses	2,388,980	3,421,423	5,810,403
Operating income	178,662	227,572	406,234
Nonoperating revenues:			
Capital grant	-	314,450	314,450
Investment income	73,852	99,414	173,266
Total nonoperating revenues	73,852	413,864	487,716
Net income	252,514	641,436	893,950
Fund equity, beginning of year	7,884,646	7,687,074	15,571,720
Fund equity, end of year	$ 8,137,160	8,328,510	16,465,670

Town of Reading, Massachusetts

Combining Statement of Cash Flows - Water and Sewer Enterprise Funds

For the Year Ended June 30, 2001

		Water Fund	Sewer Fund	Totals
Cash flows from operating activities:				
Operating income	$	178,662	227,572	406,234
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation		441,945	215,445	657,390
Changes in assets and liabilities:				
Accounts receivable, net		(30,805)	(48,515)	(79,320)
Inventory		(7,510)	(2,932)	(10,442)
Warrants and accounts payable		(4,234)	(20,977)	(25,211)
Compensated absences payable		(1,423)	758	(665)
Deferred revenues		805	(245,935)	(245,130)
Net cash provided by operating activities		577,440	125,416	702,856
Cash flows from capital and related financing activities:				
Acquisition of property, plant and equipment		(65,960)	(1,344,356)	(1,410,316)
Capital grant		-	314,450	314,450
Principal payments		-	(132,190)	(132,190)
Net cash (used) for capital and related financing activities		(65,960)	(1,162,096)	(1,228,056)
Cash flows from investing activities:				
Interest on investments		73,852	99,414	173,266
Net increase (decrease) in cash and investments		585,332	(937,266)	(351,934)
Cash and investments, beginning of year		2,191,244	2,950,456	5,141,700
Cash and investments, end of year	$	2,776,576	2,013,190	4,789,766

Town of Reading, Massachusetts

Combining Balance Sheet - Fiduciary Funds

June 30, 2001

	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Expendable Trust Funds	Agency Funds	Totals
ASSETS					
Cash and investments	$ 58,128,877	1,679,646	14,032,308	277,984	74,118,815
Receivables:					
Tax liens	-	-	-	813	813
User charges	-	-	-	505	505
Education loans	-	1,600	-	-	1,600
Total assets	58,128,877	1,681,246	14,032,308	279,302	74,121,733
LIABILITIES AND FUND BALANCES					
Liabilities:					
Warrants and accounts payable	57,854	-	22,524	27,736	108,114
Other liabilities	-	-	-	251,566	251,566
Total liabilities	57,854	-	22,524	279,302	359,680
Fund balances:					
Reserved for endowments	-	1,681,246	-	-	1,681,246
Reserved for employees' pension benefits	58,071,023	-	-	-	58,071,023
Unreserved:					
Designated for subsequent year's expenditures	-	-	99,890	-	99,890
Undesignated	-	-	13,909,894	-	13,909,894
Total fund balances	58,071,023	1,681,246	14,009,784	-	73,762,053
Total liabilities and fund balances	$ 58,128,877	1,681,246	14,032,308	279,302	74,121,733

Town of Reading, Massachusetts

Combining Statement of Revenues, Expenditures and Changes in Fund Balances -

Expendable Trust Funds

For the Year Ended June 30, 2001

	Municipal Light Pension Fund	Workers' Compensation Fund	Other Expendable Trust Funds	Totals
Revenues:				
Investment income	$ 786,015	3,009	323,741	1,112,765
Contributions and bequests	-	-	9,778	9,778
Reinsurance recoveries	-	17,107	-	17,107
Total revenues	786,015	20,116	333,519	1,139,650
Expenditures:				
Education	-	-	8,625	8,625
Public works	-	-	25,000	25,000
Human services	-	-	175,173	175,173
Culture and recreation	-	-	62,982	62,982
Employee benefits	702,854	66,849	-	769,703
Total expenditures	702,854	66,849	271,780	1,041,483
Excess (deficiency) of revenues over expenditures	83,161	(46,733)	61,739	98,167
Other financing source:				
Operating transfers in	-	-	22,185	22,185
Excess (deficiency) of revenues and other financing sources over expenditures	83,161	(46,733)	83,924	120,352
Fund balances, beginning of year	8,392,713	114,829	5,381,890	13,889,432
Fund balances, end of year	$ 8,475,874	68,096	5,465,814	14,009,784

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
General government:				
Selectmen:				
Expenses	2,650	2,646		4
Manager:				
Salaries and wages	97,050	97,050		
Expenses	24,950	24,868		82
General services:				
Salaries and wages	173,354	173,353		1
Expenses	54,807	54,015		792
Finance committee:				
Salaries and wages	900	845		55
Expenses	34,425	34,425		
Reserve fund	2,723			2,723
Accountant:				
Salaries and wages	108,296	102,843		5,453
Expenses	1,332	1,329		3
Board of assessors:				
Salaries and wages	89,988	87,054		2,934
Expenses	8,835	8,248		587
Finance:				
Salaries and wages	249,879	231,268		18,611
Expenses	55,370	52,688	2,274	408
Law:				
Expenses	132,689	114,953	2,500	15,236
Personnel:				
Salaries and wages	36,462	36,460		2
Expenses	34,550	34,527		23

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
Technology:				
Salaries and wages	75,332	75,332		
Expenses	119,162	104,632	8,000	6,530
Capital outlay	70,000	69,460	540	
Clerk:				
Salaries and wages	47,242	46,610		632
Expenses	1,611	971	411	229
Elections and Registration:				
Salaries and wages	24,570	24,183		387
Expenses	21,801	21,444		357
Conservation:				
Salaries and wages	42,015	34,806		7,209
Community development:				
Salaries and wages	47,325	45,746		1,579
Expenses	8,150	8,033	86	31
Planning:				
Salaries and wages	52,500	52,490		10
Zoning:				
Salaries and wages	2,150	1,787		363
Building maintenance:				
Salaries and wages	113,085	112,644		441
Expenses	382,726	380,777	1,949	
Capital outlay	60,000	54,864	5,136	
Casualty insurance:				
Expenses	104,780	104,631		149
	$	$	$	$
Total general government	2,280,709	2,194,982	20,896	64,831

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
Public safety:				
Police:				
Salaries and wages	2,696,737	2,691,169		5,568
Expenses	215,627	215,610		17
Fire:				
Salaries and wages	2,521,314	2,520,348		966
Expenses	102,408	91,449	10,959	
Capital outlay	341,050	340,543		507
Dispatchers:				
Salaries and wages	251,123	250,950		173
Expenses	38,196	22,276		15,920
Indemnification police / fire:				
Expenses	32,700	32,633		67
Building inspector:				
Salaries and wages	87,204	87,192		12
Animal control:				
Salaries and wages	9,668	9,666		2
Expenses	5,485	1,537		3,948
	$	$	$	$
Total public safety	6,301,512	6,263,373	10,959	27,180
	$	$	$	$
Education:				
School department:				
Salaries and wages	19,777,554	18,776,904	1,000,650	
Expenses	6,623,361	6,108,454	497,935	16,972
Capital outlay	100,000	100,000		
Northeast Regional Vocational School District assessment	153,752	153,752		
	$	$	$	$
Total education	26,654,667	25,139,110	1,498,585	16,972

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
Public works and facilities:				
Public works administration:				
Salaries and wages	87,147	87,147		
Expenses	5,164	5,164		
Engineering:				
Salaries and wages	214,626	214,625		1
Expenses	16,517	16,319	198	
Highway and equipment maintenance:				
Salaries and wages	634,330	620,501		13,829
Expenses	318,186	309,825	8,360	1
Capital outlay	178,000	129,690	48,310	
Waste collection and disposal:				
Expenses	970,241	969,977		264
Parks and forestry:				
Salaries and wages	331,749	289,375		42,374
Expenses	72,831	71,861	970	
Capital outlay	18,500	17,947		553
Snow and ice control	636,100	636,100		
Street lighting	203,130	203,128		2
Public way acceptance	1			1
Cemetery:				
Salaries and wages	178,255	163,147		15,108
Expenses	31,700	30,902	798	
	$	$	$	$
Total public works and facilities:	3,896,477	3,765,708	58,636	72,133

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
Human services:				
Health:				
Salaries and wages	96,209	95,910		299
Expenses	48,868	48,221	646	1
Human services:				
Salaries and wages	35,933	35,879		54
Expenses	4,510	4,307		203
Elder services:				
Salaries and wages	132,704	130,782		1,922
Expenses	3,490	3,340		150
Veterans:				
Salaries and wages	8,273	8,240		33
Expenses	700	695		5
Veterans assistance	7,751	7,751		
	$	$	$	$
Total human services	338,438	335,125	646	2,667
	$	$	$	$
Culture and recreation:				
Library:				
Salaries and wages	625,598	625,597		1
Expenses	172,883	172,883		
Recreation:				
Salaries and wages	44,960	41,439		3,521
Expenses	655	72		583
Historical commission	1,224	1,000	194	30
	$	$	$	$
Total culture and recreation	845,320	840,991	194	4,135

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 2001

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	$	$	$	$
Debt service:				
Retirement of debt	1,982,000	1,982,000		
Interest on long term debt	995,157	995,157		
Retirement of bond anticipation note (1)	312,000	312,000		
Short term interest expense and debt issue costs	648,861	604,586		44,275
	$	$	$	$
Total debt service	3,938,018	3,893,743		44,275

(1) Classified as other financing use on financial statements.

	$	$	$	$
Employee benefits:				
Contributory retirement assessment	2,166,800	2,166,800		
Non-contributory pensions	95,941	95,935		6
Unemployment benefits	24,500	16,581		7,919
Group health and life insurance	2,923,940	2,855,150		68,790
Social security	408,053	405,555		2,498
Worker compensation	184,222	155,969	28,250	3
	$	$	$	$
Total employee benefits	5,803,456	5,695,990	28,250	79,216

	$	$	$	$
Intergovernmental:				
State assessments:				
Special education	7,807			7,807
Air pollution control	6,291	6,291		
Metro area planning council	5,849	5,849		
Non-renewal excise tax		12,360		(12,360)
Essex Tech Institute		10,281		(10,281)
MBTA assessment	621,003	621,003		
	$	$	$	$
Total Intergovernmental	640,950	655,784		(14,834)

DEPARTMENTS OF COMMUNITY DEVELOPMENT AND HUMAN SERVICES

The Community Development and Human Services Departments include the Divisions of Conservation, Elder/Human Services, Health, Recreation, Veteran's Services, Planning and Inspections. Community Development provides a variety of services including building and sign regulation, zoning enforcement and control, conservation regulation under the Wetlands Protection Act and the Reading local wetlands By-Law, economic development, site plan review, building, gas/plumbing and wiring permitting.

In addition, the Department provides the primary support to the Community Planning and Development Commission, Conservation Commission, Historical Commission, Sign Review Board, Zoning Board of Appeals and Land Bank Committee. Human Services provides a variety of programming and regulatory services including running all recreation programming for the Town through the Recreation Division, providing community health services such as flu clinics, providing inspectional services for food establishments, responding to housing complaints, overseeing mosquito control, and communicable disease follow-up through the Health Division. Elder Services provides support to those over the age of 60, and Veteran's Services continues to provide support to Reading veterans.

CONSERVATION DIVISION

The Conservation Commission was established in 1960 under Section 8C of Chapter 40 of the Massachusetts General Laws for the promotion and the development of the natural resources and for the protection of watershed resources in Reading. The Commission has worked since that time to acquire and maintain hundreds of acres of conservation land within the Town for public enjoyment and resource protection.

In 1972, the Conservation Commission was given regulatory authority to administer the Wetlands Protection Act, Section 40 of Chapter 131 of the Massachusetts General Laws. Over the years, the Commission's role in the administration of the Wetlands Protection Act has been further defined through regulations and policies issued by the Massachusetts Department of Environmental Protection. In 1980, the Town adopted Section 5.7 of the Reading General Bylaws, the Wetlands Protection Bylaw. The Commission subsequently promulgated the Reading Wetlands Protection Regulations under the Bylaw. Town Meeting adopted Bylaw amendments in November of 2001 and the Commission amended the Regulations. The amendments will serve to clarify the language, to make it consistent with recent changes in the State law and regulations, and to increase revenues from filing fees.

Wetlands Protection Activities

During 2001, the Conservation Commission reviewed 37 permit applications for proposed work and wetlands delineation. The Commission held 83 public hearings and public meetings, and performed over 50 site inspections regarding these permit applications. The Commission also issued 77 decisions including permits, resource area delineations, extensions and amendments. The Administrator reviewed and signed off on 530 building permits and 33 minor projects and performed 304 site inspections. The Commission collected $8,960 in filing fees under the Wetlands Protection Act and $13,997 under the Wetlands Protection Bylaw.

The major projects under permitting and/or construction review by the Commission in 2001 included: Capping and redevelopment of the landfill, an eight-unit condominium complex on north Main Street, six new subdivisions supporting thirty new house lots, the demolition and reconstruction of two gasoline stations both of which included clean up of hazardous waste releases, bedrock well exploration and water main cleaning in the Town Forest, reconstruction of the northern end of Summer Avenue, mitigation and wetlands restoration work to correct impacts of the hazardous materials spills at several sites, a new office building on south Main Street and additions at Austin Preparatory School.

The Commission has continued to work with the Board of Health to resolve a flooding problem caused by beavers in the Line/Track/Eaton Road area. The Commission has also worked with the School Department to resolve appeals of the wetlands permits issued for the proposed elementary school off Sunset Rock Lane and Roma Lane.

Natural Resources Conservation Activities

Two Grants of Conservation Restriction that protect more than six acres of land, including two vernal pools, were accepted by the Division of Conservation Services, Executive Office of Environmental Affairs in 2001. The Commission has also continued to work to complete pending Conservation Restrictions on nine other sites.

Thanks to the efforts of our State legislative delegation, Representatives Brad Jones and Paul Casey and Senator Richard Tisei, as well as the efforts of the Board of Selectmen, Finance Committee, Town Hall staff, and volunteers Nancy Eaton, Kim Honetschlager and Gladys Montgomery Jones, the Conservation Commission received $236,000 from the Massachusetts Department of Environmental Management as reimbursement for the purchase of the last unprotected 8.6-acre parcel of land along the Ipswich River. This parcel of land connects Lobs Pound Mill Conservation Area to Fairbanks Marsh Open Land Trust Area. The reimbursement is in addition to the $250,000 Self-Help Grant received in 2000.

The Commission would like to thank Matthew Shapanka for his hard work to improve the trail network at Bare Meadow Conservation Area for his Boy Scout Eagle Award. The Commission has begun work with two other Boy Scouts who are designing projects to improve trails, post signs and boundaries, and make other improvements in two Conservation areas during the Spring of 2002.

The Commission would also like to thank the Open Space & Recreation Plan Task Force for completing the Open Space and Recreation Plan, and receiving approval for the plan from the Division of Conservation Services. A copy of the plan is available at the Reading Public Library. As a result of the information and suggestions in this Plan, about 6 acres of Town property were transferred to the Commission by Town Meeting, and about two additional acres of Town land were transferred by the Board of Selectmen in 2001. This Fall, the Commission provided support for the Mystic River Watershed Association which conducted a shoreline survey of the Aberjona River.

Membership and Office Management

In March, the Commission moved its Town Hall Office onto the first floor to join the new Community Services Department. This move makes customer service more efficient and improves communications with other boards and officials in the Department. Members of the Conservation Commission and the Conservation Administrator attended various workshops and courses during the year 2001 to stay current with open space protection and wetland regulation practices.

During 2001, Vincent Falcione and Mark Gillis left the Commission and Larry Goulet and Dan Thibeault were appointed. Thad Berry, Pat Lloyd, Doug Greene and Will Finch continued in service along with Harold Hulse and Leo Kenney, our consultants. Conservation Administrator Fran Fink began service in January. Will Finch assumed the Chairmanship in August and Pat Lloyd became Vice Chairman. Sadly, Nancy Eaton, previous Chairman and long-time member was removed from the Commission last Fall. The Commission misses her boundless energy, acute memory for detail, and passion for environmental protection. We thank her for all she has done over the years to preserve and protect the natural resources of the Town of Reading.

ELDER AND HUMAN SERVICES DIVISION

The Division of Elder and Human Services provides social services, activities, transportation, educational programs and a congregate meal site for Reading residents age 60 and over. Home delivered meals are available for frail elders who are homebound. In addition, the Division offers information, support and referrals to the adult children, friends and caregivers of elders.

Social services and assistance may also be available to families and individuals under the age of 60. An annual holiday Adopt-A-Family Program confidentially matches recipient families with donors of food and gifts.

The Division is committed to providing information-enabling citizens to make decisions regarding their well being and quality of life. This past year, Reading Elder Services organized, co-led or participated in a variety of programs that directly benefited our community.

Daily activities include Meals on Wheels, grocery shopping, noon-time lunch at the Senior Center, information and assistance with problems, recreational events, classes, organizing volunteer opportunities and transportation to appointments, activities, errands and the Senior Center.

Additional choices include:

Monday	Tuesday	Wednesday	Thursday	Friday
Movies	Bingo	Watercolors	Oil Painting	Free & Sober*
Cribbage	In-Town Walkers	Billiards	Bingo	BEST
Alzheimer's*	Movies	Arthritis*	Bridge/Chess	Balance

Monday	Tuesday	Wednesday	Thursday	Friday
	Motion to Music	Low Vision*	Blood Pressure	Energy
	Jazz Rehearsal	Line Dancing	Scuttlebutt*	Strength
	Town Manager	Knitters	Motion/Music	Training
		Game Day	Foot Clinic	
			Book Discussion	
			In Town Walkers	

* Support and Education Groups that meet weekly are Free and Sober AA, bi-weekly meetings of the Alzheimer Caregiver's group and monthly meetings of the Arthritis, Low Vision and Scuttlebutt veterans. Fitness programs are offered each weekday and range from easy walking to low impact aerobics.

Examples of the seminars/programs include Medicaid and long term care insurance, property tax exemptions, consumer assistance, health issues, Health Care Proxy workshops, home security, pharmacy program, Circuit Breaker Law, Shingles Prevention, flu prevention, health insurance meetings and legal assistance. SHINE (Serving the Health Information Needs of Elders) assists people with Medicare and related health insurance questions and trained volunteers are available each week. The Property Tax Work Program continues to match residents with municipal departments who need help with short-term projects.

The support and education groups present information at their meetings. Topics include equipment available for people with low vision, stress reduction techniques, financial and behavioral assistance for people with Alzheimer's, arthritis research and numerous subjects relevant to veterans.

Educational classes, programs and support groups are held at the Center. The oil painting and watercolor classes are held at Tannerville. Teachers are paid directly by the students.

A new computer room was opened this year which boasts five computers with Internet access, and offers classes when volunteers are available and student mentoring. The computer room is open five days a week.

The Social Worker addresses critical needs and concerns. Assistance covers crisis intervention, case management, housing questions, intergenerational disputes, self neglect, loneliness, nursing home placement, eligibility screening for State and Federal services, information and referral, resource development, and coordination with area medical and social service agencies. Assisting relatives and friends of elders is an important aspect of this program. The Social Worker made 1673 contacts with 1024 persons this past year to address those needs and concerns. The Social Worker and a volunteer nurse practitioner lead a bi-monthly support group for caregivers of people with Alzheimer's Disease or related dementia.

The Van Transportation Program provides an important service for senior citizens who no longer drive their own car, never did drive or cannot afford "public" conveyances. Transportation is offered for medical appointments, local shopping and Elder Services sponsored activities. The van made 4,594 one way trips transporting 91 people.

The Shopping Assistance Program aided 23 homebound persons who lack the ability to do their own shopping. The client provides the shopping list and the money to purchase groceries and medicines.

The Daily Nutrition Program is provided through cooperation with Mystic Valley Elder Services, Inc. (MVES). MVES also provides assistance with homemakers, home health aides, legal services, protective services, information and referral and respite care.

Reading manages the meal site three days a week. A total of 142 individuals came to the Center and consumed 4,371 meals. Socialization is an important component of the nutrition program.

The Meals on Wheels Coordinator organized 57 volunteer drivers who delivered a hot meal to a client's home at noontime. A total of 18,454 meals were delivered this past year to 142 participants. The roster of participants changes, as people become well enough to prepare their own meals, as compared to the people who continue to receive assistance. Elder Services staff, medical personnel, MVES case managers, and/or concerned family members or neighbors refer clients. Meal delivery includes evening meals, frozen meals for the weekend and twelve clinical diets. The clinical diets include heart, no concentrated sweets, diabetic, low or high fiber, low lactose, renal, pureed or special diets.

The Coordinator of Volunteers organizes volunteers who perform community services for our older population. The annual Volunteer Reception for 170 volunteers recognizes the contributions made by Reading citizens for Reading citizens. Intergenerational projects continue to be an important teaching tool for cooperation among the generations. Students do yard work, snow shoveling and develop pen pal contacts with many Reading residents. Coordination of various youth groups results in numerous volunteers each month who make cards, tray favors and baked goods for the enjoyment of many people.

Volunteers are an integral part of Elder Human Services programming. Volunteers assist with income tax, Meals on Wheels delivery, medical escorts, class instructors, office volunteers, gardeners, program leaders, meal site workers, bingo, recreation opportunities, greetings cards, shopping volunteers, Medicare/Medigap insurance billing assistance, Knitters, Center Receptionists, telephone reassurance, support group leaders and committees.

The National Association of Retired Federal Employees holds its monthly meetings at the Senior Center.

The Senior Citizen Property Tax assists qualified residents with their property tax bills by working in municipal and school departments. The workers "do those short time projects that regular staff never has time to complete because of other priorities." Several completed projects have given workers the opportunity to learn more about community government.

Examples of projects include assistance with mass mailings, overseeing the compost area during the week, projects in the Town Clerk's Office and assistance at the Library and the Human Services Department. Participants and staff offer very favorable comments about this program.

Many individuals and organizations have generously supported the Elder Services' agenda by providing money, gifts and in-kind services. Individuals and organizations have given hospital equipment, postage stamps for the "sunshine card" program, books, food, knitting supplies games, magazines, gift certificates, food baskets and gifts.

This Division coordinates the Adopt-A-Family Holiday Programs.

Recipients	Family Units	Children	Sr. Citizens
Thanksgiving Food	49	94	37
Christmas Food/Gifts	62	112	69

Donors include Reading businesses and out-of-town businesses that employ Reading residents. Youth organizations, school groups, nursery schools, churches and municipal departments join with individuals to make this program a success. This past year, we had 85 donors who made the Adopt-A-Family Program possible.

The Elder Services Revolving Fund covers emergency situations for which people age 60+ do not have financial resources. The Shopping Revolving Fund pays travel reimbursement to the Shopping Coordinator. The Human Services Revolving Fund is for people under age 60 who do not have financial resources for emergency situations.

During 2001, Elder Human Service Division and the Council on Aging experienced personnel changes. Lois Bond, the Elder/Human Service Administrator, retired after fourteen years of service this past March. Marie Ammer, L.C.S.W., was the interim Director who oversaw the Division and continued her responsibilities as the Social Worker. Robert Bugden, the Van Driver, retired after seven years of service and the substitute Van Driver Fred Corduck also retired. Pamela Brown, M.S.W, was hired as the Elder/Human Service Administrator this past June. Pat Boyd was hired as the regular Van Driver in August, and Ed Lehman and Steve Oston were hired as substitute Van Drivers. Mary Andreola resigned from the Council on Aging after many years of service. John O'Neill was appointed to the Council on Aging.

HEALTH DIVISION

The mission of the Board of Health is to improve the health and well being of Reading citizens and to protect the environment from pollution and damage. The Division, under the direction of the Board, develops new programs and services to respond to emerging health issues. The accomplishment of these programs is done in collaboration with the Massachusetts Department of Public Health, local agencies and other Town Departments.

During 2001, the Division and the Board experienced a year of personnel changes. Board Member Nancy Carlson, BSRN, resigned from the Board after serving for three productive years. Barbara Meade, RN, PNP, was appointed to the Board.

The Health Division continues its role as liaison to the Substance Abuse Prevention Advisory Council. Chairman William Carrick and the 15-member Council worked continuously with the School Department and Police Department to educate the general population of the Town around the issues of addiction.

In December 2000, the CDC Youth Risk Behavior Survey was revised and administered through the School Department to students in Grades 7 through 12. The results of the survey will be reported to the community in 2002.

The projects completed by the Council included four parent panel discussions, a violence response workshop and support of the secondary level peer leadership groups. Through grant funds, the high school and middle school level peer leadership programs (92 students) as well as the Athletes for a Healthy Life-Style (90 students) have had regular weekly meetings, educational workshops, and active fun programs with more than 100 participants at each event.

The Health Administrator, in coordination with the Athletic Director, held the 10th Annual Leadership Conference. This Conference expended from Captains to all student leaders. The program focused on dedication and respect for oneself. The High School peer leaders continue to present a lesson on harassment to freshmen and sophomores with the Guidance Department.

The Town-Wide Drug Free Week's mission is to offer a clear and consistent message to stay drug free. The theme of the week is "Healthy People for a Healthy Community." The focus of the week is family fun ***without*** the use of tobacco, alcohol or other drugs, demonstrations and referrals.

The Substance Abuse Prevention Advisory Council sponsored a free family skate with "Sparky" the fire dog at the Burbank Ice Arena. More than 250 skaters enjoyed a Sunday at the Arena. To end the week, the Council held a free family swim at the Burbank YMCA swimming pool. Every event is planned in coordination with the Health, Police, Schools Departments and the Tobacco Control Program.

The 2001 Drug Free Week had over 300 people participating in two events. This was a different week in comparison to previous years when thousands participated in the programs. Without the Health Fair and Violence Prevention Conference, the numbers diminished. This change is directly related to budget change.

The Safe and Drug Free Community and Schools Grant ($18,620). The Council worked closely with the School Wellness Program and the Police Department's D.A.R.E. Program to deliver a clear and consistent message to the community of positive values and a chemical free life.

The Health Administrator planned and administered through a Department of Public Health Immunization Program Grant for adult Hepatitis-B immunization. The same program began its first dose of three for the Police Department as the second group of first responders.

The prevention education effort continued through the presentation of voluntary workshops on sexuality for both young girls and boys, Grades 4, 5, 6 and 7 at the Reading Public Library. In 2001, the Public Health Nurse and two Adolescent Health Nurses presented the pre-adolescent workshops. 300 students and 31 parents participated.

Reading continues to be the lead fiscal Town receiving a grant for $71,968 in the coalition of the Reading/Stoneham/North Reading Tobacco Control Program. This program now responds to 60,000 citizens in three communities. The program for the communities dealt with smoking cessation groups for adults and adolescents with a 76% success rate, youth access regulation, hotel regulations and compliance checks to educational program for all age groups within both towns, and in progress of smoke free regulations in North Reading with the support of 72% of the residents. Many of the educational programs were presented in cooperation with the School, Recreation and Police Departments.

The Public Health Nurse changed positions this year, and the Division operated for four months without a PHN. In mid-December, Rachael Sacco, RN, began her employment with the Town as an interracial part of the Health Division staff. Responsibility is to follow-up on communicable diseases. This is a confidential and intricate part of the job and many hours are invested in each case.

Memomune Clinic (prevention of meningitis for 18-year students) was held -- 75 students were immunized. This was only one of five in the State completed by a BOH. The Massachusetts Department of Public Health wrote a commendation for the efficient and effective outcome of this clinic as a role model of other BOH. The PHN has and continues to make TB home visits in 2001.

The annual influenza clinics were held late this year due to the difficulty in the pharmaceutical companies manufacturing of one strain of the virus. This under the direction of the Health Administrator without Public Health Nurse staff planned, organized and administered three influenza clinics that immunized 2049 -- 58 against tetanus, 83 against pneumonia and distributed over 1240 doses to local providers. 90 homebound visits were made to immunize the infirmed.

The fourth Health Division school site clinic for Hepatitis-B immunized 401 students, Grades 6–8, at no charge to their families. Many hours were spent by the PHN to review the immunization records of children attending any one of the 22 licensed Summer camps in Reading according to the State camp regulations. No children's recreational camp can operate without a license and with regular inspections by the local Health Department. The daunting task is accomplished through the Director, Inspector and Nurse. The PHN also provides monthly blood pressure clinics at the various senior housing units. In 2001, over 856 individuals were screened for hypertension, counseled and referred to physicians when appropriate.

The Health Inspector has completed 736 inspections. These were responses to housing, food establishments, noise, trash complaints, rodents or routine inspectional issues. Food inspections continue to be within the State requirement at 2-3 x per year, a total of (400). Camp and pool inspections in Reading are no longer seasonal. The Inspector has three Winter camps and the Town's new Burbank YMCA swimming pools to inspect monthly. Massage therapy establishments and tanning establishments have increased by 8, increasing inspectional time. 12 animal inspections have been completed and the appropriate reports forwarded to the State Department of Agriculture. The local and State regulations dealing with inspectional issues keep the community healthy in a diligent manner.

The Health Administrator is also a Title 5 Inspector. Part of our Title V Septic Betterment Grant of $50,000 has offered five low interest loans to Reading families to assist with financing sewer connection. 22 have been inspected or inspected to connect to Town sewer or repaired their subsurface disposal systems. Education, the real estate market and the law have influenced this number of repairs or connections in Town.

Indoor Air Quality complaints are on an increase. Responding to both public and private entities. The Massachusetts Environmental Bureau has been very responsive to the Town.

Contractual Services: The largest contractual service is mosquito control. The Town is part of the 21 members Eastern Middlesex Mosquito Control Project that provides mosquito wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Eastern Middlesex Mosquito Control Project participates as a component of the State's Vector Control Plan to prevent Eastern Equine Encephalitis (EEE). The risk of EEE remains low, non-toxic BTi was applied to 301 acres of wetlands via helicopter. 1.5 acres of wetlands were sprayed with portable sprayers in high densities, stagnant water. Adult spraying of 3,954 acres was done by truck at night for high populations of nuisance mosquitoes. West Nile Virus was another disease concern with mosquitoes as the vector. In early Spring, the Health Division purchased Altosid Briquettes to be used in storm drains to reduce the larvae. This was a very positive control application. The Director collected 45 dead crows which were appropriately packed and shipped to the State laboratory for evaluation -- 15 were positive for West Nile Virus and evaluated by the State Laboratory. All were negative for the WNV.

The Health Director developed a response to the beaver ponding and public health hazard at Track Road. Investigating all alternatives, collecting all data for the Board of Health to respond to the issue appropriate, multiple neighborhood informational meetings, the decision was made to proceed with utilizing a trapper. The removal of the beavers decreases the public health hazard effecting the neighborhood.

Eastern Middlesex Outpatient Center offers mental health counseling, mental retardation and substance abuse care for children, adolescents, adults and families who have limited financial resources. In FY 2001, the agency offered $74,447 of free care. EMARC served 12 clients. The regional program offers training for the individuals to work at local businesses. The Health Services Administrator participates in quarterly Board Meetings to ensure that Reading 's needs are met.

Dead animal pick-up continues through contractual services. In 2001, a total of 215 animals were removed from public ways.

The Health Division continues to offer regional rabies immunization programs with the support of the local veterinarian. 76 dogs and cats were immunized on one Saturday afternoon.

The Sealer of Weights and Measures has checked and sealed 236 gasoline pumps and 84 scales in schools, supermarkets, physician's offices, pharmacies and vegetable stands. He has secured a $20,000 grant for the fourth year to assist in the operation of the responsibilities of the Sealer of Weights and Measures.

Revenues for FY 2001

Programs and Licenses	$ 31,525
Grants	$109,236

INSPECTIONS DIVISION

The Inspections Division is responsible for carrying out inspectional services on commercial and residential construction in the areas of building, gas, plumbing and wiring. In addition, the Division is responsible for enforcing the Town's Zoning By-Laws, and providing staff to the Sign Review Board and Zoning Board of Appeals.

Statistics:		Year End
Building	Building Permits issued	702
	Inspections	1058
	Fees received	$147,762.36
	Certificate of Inspections	19
	Fees received	$760
Wiring	Wiring Permits issued	638
	Inspections	1,003
	Fees received	$24,206
Plumbing/Gas	Gas Permits issued	238
	Gas Fees received	$5,672
	Plumbing Permits issued	353
	Combined Inspections Gas/Plumbing	721
	Plumbing Fees received	$10,235
TOTAL FEES		**$188,634.36**

ZONING BOARD OF APPEALS

The Zoning Board of Appeals met 25 times in 2001. The ZBA heard and decided on 87 petitions for variances, special permits and appeals. ZBA Members are Chairman Michael Larkin, Jr., Associate Members Susan Miller and John Jarema, and Full Members Edmund Balboni, Robert Redfern and Donna Boggs. Town Planner Anne Krieg and Building Inspector Glen Redmond provide primary support to the Zoning Board of Appeals.

SIGN REVIEW BOARD

The Sign Review Board held five meetings in 2001 and considered seven applications for Certificates of Appropriateness. Sign Review Board Members are Chairman Robert McIssac and Members Leslie McGonagle and Deborah Rieden. Building Inspector Glen Redmond provides technical assistance to the Sign Review Board.

HISTORICAL COMMISSION

Properties

In a busy year for the Commission's work of preserving Reading's rich heritage, a number of historic properties came up for consideration in 2001:

1. A mid-19th century Greek revival house at 1375 Main Street was torn down to make way for a multi-unit housing development under a Chapter 40B comprehensive permit. Town Counsel ruled that Demolition Delay Bylaw is not affected by 40B. The ZBA cited conflicting priorities and ultimately the house was lost. To mitigate the loss of this historic structure, the developer agreed to give $20,000 to the Commission for its preservation activities.

2. A mid-18th century timber-frame house at 232 West Street was in jeopardy of being bought by developers and demolished. The house sits on the earliest settlement area of modern Reading but the Commission worked with real estate agents to promote the house as a restorable historic structure, and used the Demolition Delay Bylaw to dissuade developers from buying it. The house was bought by a young couple who have since restored it.

3. A small but unusual mid-19th century house at 159 Wakefield Street came up for demolition. A six-month delay was imposed but the structure will likely be lost.

4. A 19th century house at 214 West Street was placed on the Town inventory of historic structures at the request of the owner and approval of the Commission.

5. Two houses with rare timber-frames and other features nearly 200 years old (107 Grove Street and 60-62 Salem Street) were made available for measurements and photography by the Commission when their plaster walls and ceilings were temporarily down. Important discoveries were made. In addition, the Commission made a tour of the exterior of the Pierce Organ Factory buildings which may be for sale soon.

Advisory Role

- At the request of the Town Manager, the Commission dealt with the possibility of a "Student Achievement" sign on the Common.
- It offered a name for the new parking lot on site of the old Police Station.
- It consulted with Nextel about a plan for cell phone antennae on the Library.
- It introduced the Town Archives to the public Library staff.
- It worked with the study committee on the Community Preservation Act proposal.

Public Outreach

The Commission co-sponsored a walking tour of old gravestones at Laurel Hill Cemetery. In addition, members continue to answer questions from the public and government.

Archives

The Commission continued to upgrade its computer technology and to input archival material on the PC and the Town website, as well as correct and update the Historical and Architectural Inventory in preparation for printing. It received historic material about the Reading Ice business, local pharmaceutical records of the 1880's and old deeds and family papers.

Respectfully submitted,

Clayton Jones, Chairman
Reading Historical Commission

DOWNTOWN STEERING COMMITTEE

The Downtown Steering Committee met four times during 2001. The Committee has worked diligently with the Town and the firm of Gates Leighton in preparing all necessary information to be submitted to the State for funding.

Currently, the project is still waiting for Mass Highway to set a date to move forward on 25% approval. This is a key step in the funding process for this project. When 25% approval is received, the Committee will reconvene and set up sub-committees to be available to move the project as quickly as possible. Unfortunately, the downturn in the economy has slowed the progress of this project but we are still hopeful for progress in 2002.

Respectfully submitted,

Peter Simms, Chairman
Downtown Steering Committee

LAND BANK COMMITTEE

During 2001, members of the Land Bank Committee met with representatives of the Open Space and Recreation Planning Task Force to develop and complete a list of properties for the *Open Space and Recreation Plan* – Town of Reading. In addition, the Land Bank Committee provided documentation on Town property to various boards and committees as requested.

Members of the Land Bank Committee are Chairman Benjamin Nichols, Vice Chairman George Perry II and Secretary Edward Smethurst.

PLANNING DIVISION

CPDC Subdivisions

Melendy Drive construction
Sunset Rock construction
Ashley Place Extension (Pondview Lane) construction
Fanta Road

CPDC Site Plans

Calareso's
743-745 Main Street
4 West Street
Finagle A Bagel
Reading Co-Operative Bank
Texaco – Walkers Brook Drive
Other special projects
Walkers Brook Drive landfill
New elementary school
15-17 Pierce Street court case

CPDC Zoning Initiatives

Aquifer Protection District
Floodplain District
Pearson Education/Addison-Wesley
Site Plan Approval
Non-Conforming situations

Zoning Board of Appeals

1375 Main Street Comprehensive Permit
45 Beacon Street Comprehensive permit
Zero Condor Road court case
Cell Towers locations/relocations
Comprehensive Permit Rules and Regulations

Department Projects

14 Chapin Avenue
Paper Streets
159 Wakefield Street
Mike's Gym – former MediaOne Building
Gregory's
Fraen Corporation
Tambone Properties
The Wine Shop
Venetian Moon Restaurant
EMARC
North Suburban Bike Path Grant
Department of Housing & Community Development Housing Issues
Downtown Streetscape Grant Administration
Planning for Growth Grant administration and management
Development Review Team Meetings (18)

2002 Goals and Pending Projects

1991 Master Plan Update
Longwood Poultry Farm re-development
Spence Farm re-development
Landfill closure and re-development
Construction and traffic monitoring
Sign Review Board changes
South Main Street re-development projects
Van Norden Road Comprehensive Permit
Woburn Street office building addition

RECREATION DIVISION

The mission of the Reading Recreation Division is to provide the community with year round recreational activities. Recreation programs are broad based to meet the recreational needs of all segments of the population. The Division must continually update and modify its programming to meet the current needs of the community. As the community's participation and awareness of local recreational programs increases so does their expectation of Recreation Division programs. The Division must be ready to anticipate and adapt to these growing expectations.

The Recreation Division recognizes that sports, recreation and leisure activities are important for the well being of the community. The use of leisure time for enjoyable sport and recreation provides personal benefits to the individual, and for society in terms of health, quality of life and a range of related economic outcomes. The Division's objectives are to ensure that people throughout the Reading community share in the benefits of participating in active sport and recreation.

The Recreation Division offers a variety of programs to residents of all ages. A direct programming emphasis has been placed on Reading Middle School and Elementary School aged youths. The Recreation Revolving Fund continues to fund all programs for 2001. The Recreation Committee, with nine members and two associate members, provides guidance and support to the Recreation Division.

Programming

Winter/Spring

Reading Recreation offers various clinics (both sports and non-sports) to the youths of Reading. These clinics are very basic in nature and provide participants basic skills in the area of their choices. The types of clinics that were offered in the Winter/Spring of 2001 were: Basketball, Soccer, Baseball, Super Sports, Babysitting, Kinderdance, Pre-Ballet, Jazz Dance, Indoor Tennis, Indoor Golf, etc. These clinics deal with the fundamentals and are geared toward the participants having fun.

The Recreation Clinics are the mainstay of the Reading Recreation Division. The Division flourishes when these clinics are filled to capacity, and they provide most of the revenue generated for the function of the entire division.

Some of the more successful programs for the Winter/Spring of 2001 included: Early Release Programs, Open Recreation, Indoor Golf, Science Workshops, Indoor Track Meets, Tiny Tot Soccer, Baseball Clinics, Indoor Tennis, Super Sports, Adult Craft Classes, Adult Tai Chi, Adult Indoor Golf, and the Eighth Annual Town Wide Egg Hunt. Reading Recreation also coordinates a number of adult and family trips through Celebration Tours.

Summer

The Summer of 2001 was another success for Reading Recreation. The Summer Camp Program provided fun-filled activities for over 560 Reading youths. A successful junior camp program complemented the regular camp. This year, campers enjoyed daily swimming at the Burbank YMCA, tennis lessons by Tennis Pro-Courtney Gilman, and each camper received a Reading Recreation T-shirt.

The camp was expanded this Summer by providing a Before-Camp program, and an After-Camp program for those who were enrolled in the regular Summer Camp Program. This gave working families the opportunity to drop off their children at camp as early as 7:00 a.m. and pick them up as late as 6:00 p.m.

The Summer Camp Program also expanded by taking youths entering Grades 7 and 8 into the regular camp program. This provided early teens a fun-filled day camp setting. Reading Recreation will continue to evaluate and improve its camp program next season.

The Summer of 2001 saw the camp, once again, being held at the Reading Memorial High School. Reading Recreation will strive to place the camp in a more suitable setting at either the Coolidge Middle School or the Birch Meadow Elementary School for the Summer of 2002.

In 2002, the Recreation Division will be separating the youths entering Grades 7 and 8 from the regular summer camp and will be providing a Teen Adventure Camp. This camp will only house 12 participants each session. The camp will provide an opportunity for the teen participants to take three field trips per week. Field Trips may include Water Country, Six Flags Great Adventure, Canoeing, White Water Rafting, Camping, Hiking, etc. This should be a terrific addition to the Division's Summer offerings.

In cooperation with the Burbank YMCA, the Recreation Division continued to provide the Benefit Schedule for the Burbank YMCA pools to the taxpayers of Reading. The Division is in its second year of the schedule and monitors this schedule on a yearly basis.

Various clinics and programs sponsored by Reading Recreation ran throughout the Summer including: Field Hockey, Soccer, Baseball, Basketball, Challenger Baseball, Science Workshops, a Summer Television Workshop, Youth and Adult Tennis Lessons, Youth and Adult Golf Lessons, Track and Field and Super Sports. The Division also offered weekly track meets during the month of July and into the first part of August. The track program continued to draw a large number of participants per competition. It is our hope that in 2002, these clinics will continue to be offered to the community. For the Summer of 2002, Reading Recreation is also planning on increasing the Summer offerings.

The Reading Police and Recreation Athletic Basketball League was formed and implemented for the Summer of 2001. This league was the brainchild of Community Services Officer Pasquale Iapicca, Recreation Administrator Mark Hyson, RMHS Basketball Coaches Jeff Nelson and Kim Penney, Tom O'Connor of Reading Trophy and past Recreation Administrator Wayne Currie. For the first year of the program, the Recreation Division had over 80 youths in Grades 3–8 participate in the program. The program was held at the RMHS Hawkes Field House twice a week for five weeks. This program brought together two Town organizations and, in turn, provided a great program for the youth of Reading.

"Theater in the Green" for children of all ages on Wednesday afternoons and "A Touch of Class" concerts for the community on Sunday evenings were once again a big hit for the Summer. Funding was secured through local business sponsorships and donations collected at the concerts. Reading Recreation hopes to increase the sponsorships for 2002, and will continue to try to offer a wider variety of performances to help the concerts stay fresh and exciting.

The Friends of Reading Recreation continued its Tennis Tournament tradition. This year for the first time, we had a singles and doubles tournament. Both tournaments were very successful and were enjoyed by dozens of participants.

Fall/Winter

Some of the clinics and programs offered to residents in the Fall/Winter of 2001 included a mix of old and new programs. Again, Reading Recreation continues to try to meet the needs of all those in the community. Fall/Winter programs included: a series of Middle School Early Release Trips, Kinderdance, Pre-Ballet, Jazz and Intermediate Jazz, Soccer Doctor Clinic, Basketball Clinics, Third Annual Halloween Parade, Sunday Recreational Basketball, Travel Basketball, Challenger Soccer, Special Skates, Indoor Tennis, Junior and Adult Indoor Golf Lessons, Horsemanship, a Cross Country Meet, a youth Fun Run, Learn to Ski/Snowboard Programs, Science Workshops, a Learn to Baby Sit Course, Adult Tai Chi, Adult Indoor Golf and Adult Craft classes. Reading Recreation also offered variety adult day trips to the following destinations: Lake Winnipesaukee, Stockbridge Festival of Trees and the Boston Pops at Symphony Hall.

Basketball and skiing/snowboarding continues to be the programs of choice for the Fall/Winter. Over 300 Reading youths participate in the 13 weeks of the Sunday program which offers a combination of skill introduction and game play. Reading Recreation also is the sponsor of 9 travel basketball teams that play up to a 20 game season. Both the Travel and Sunday Basketball Programs were revised in 1999 and will continue to be revised on a yearly basis.

The Elementary and Middle School Nashoba Valley Ski/Snowboard programs are very popular. Both programs are held one day a week, for six weeks, and they offer youths in Grades 3–8 a chance to take Alpine skiing or snowboarding lessons as well as providing the participants with free ski/snowboard time. This year, the elementary program had over 90 children participate and the Middle School program had over 60 participants. The Recreation Division will be looking into the possibility of offering a night program for youths in Grades 6–12 to Wachusset Mountain on either Friday or Saturday evenings next Winter

Reading Recreation continues to be the sponsor of the Reading Destination Imagination Program. Working with parent volunteers, the Division provides students in Grades K-12 an atmosphere of short and long-term problem solving and being part of a team. This program is only as good as the parent volunteers that sign on to help run the program. Destination Imagination is a huge commitment, not only for the participating youth but for the parent volunteers as well. Reading Recreation was only able to sponsor one team for the 2001–2002 season due to low enrollment. Hopefully, this worthwhile program will increase in participation in the coming years.

Special Needs Programming

Reading Recreation continues to work with Spinning Wheels and its Director Drew Bililies in recreation programming for children with special needs. Recreation and Spinning Wheels will be coordinating with the Parent Advisory Council 766 on increased programming for children with special needs.

Reading Recreation also provides other programs for children with special needs such as Challenger Soccer, Special Skates, Challenger Basketball and Challenger Baseball. This year, the Division has combined forces with EMARC to include their clients in our Parent's Night Out Program. This program is held on either Friday or Saturday evenings, once a month, and gives parents a safe and fun environment to leave their children for a few hours. The children enjoy games in the gym, a pizza dinner, movies and crafts. This inclusion program has been well received by the community.

Brochure

Reading Recreation continues its mailing of the Community Guide to every household in Reading three times a year. The Division is also continuing to include the following participating agencies in this publication: Recreation, Police Department, Fire Department, Library Services, Health Division, Elder Services, YMCA, Creative Arts and various in-town organizations.

The Recreation Division is also trying to streamline the flyers that are put into the schools for their programs. As of May 2001, a Recreation Newsletter has been formulated and is distributed to the schools on a monthly or bi-monthly basis. This will, hopefully, increase the awareness of recreation programs and events as well as providing better communication to the public.

Personnel

The Recreation Division is looking into the possibility of hiring a Recreation Supervisor to aid in the program development and administration of the Division. The main responsibility of the position will be to create, organize and supervise recreational programs. With the assistance of the Recreation Supervisor, the Recreation Division hopes to increase the amount of programs for 2002.

Administration

The Spring of 2001 brought a new chapter for the Reading Recreation Division. On April 28, 2001, Mark Hyson took over the position of Recreation Administrator, replacing Wayne Currie. Mark has been in the field of Municipal Recreation for over 13 years. He brings his enthusiasm and creativity to Reading, and is eager to provide his expertise in making the Recreation Division the best it can be.

The Reading Recreation Division along with the Recreation Committee continues to manage the scheduling of all Town fields. Permits are issued for every field in Town excluding the football stadium. The Division will continue to work with the local youth and adult sports organizations in maximizing field space.

The Reading Recreation Committee continues to monitor the permitting policy of the Imagination Station Playground. Imagination Station facility permits help the Recreation Division control facility usage.

Capital improvements that were completed in 2001 included the completion of the multi-purpose field at Symonds Way. The field has a 90' baseball diamond and a large enough outfield to use as a soccer field. This multi-purpose field has been desperately needed in Reading and will be used by baseball, soccer and other organized sport teams.

The Recreation Division and the Department of Public Works have plans to continue reconditioning the remaining Town of Reading recreational facilities in 2002.

Reading Recreation is continuously looking for available land for the development of new recreational facilities.

The Recreation Division and the Recreation Committee continue to develop policies that will increase the effectiveness and efficiency of each Reading Recreation program.

Reading Recreation has been glad to offer the public over 175 recreational programs throughout the year, and hopes to meet the communities changing recreational needs while providing them with a combination of safe, fun and educational programs.

VETERAN'S SERVICES DIVISION

Paul A. Farrell is the Veteran's Agent for the Town of Reading. He currently works an average of ten (10) hours per week.

Veterans Services is governed by Chapter 115 of the General Laws. Veterans and his/her immediate family who are in need and qualify are eligible for benefits. Initial paperwork is processed locally and final approval of benefits come from the Commissioner of Veteran's Services in Boston, Massachusetts.

Additional Veteran's Administration expenditures for FY 2001 for a Reading Veteran population of approximately 7,650 including dependents was $1,670,038. These benefits were paid directly to recipients and/or dependents by the Veteran's Administration, not through the Town Budget. $7,000 was expended through the Town Budget, 75% of which is reimbursed by the State. These were 206 active cases in 2001 with 94 current pending cases.

The total appropriation as voted at Town Meeting was $7,751 for FY 2001, leaving a balance of $0 as of June 30, 2001.

For the Fiscal Year July 1, 2002, the appropriation was $6,000 -- a balance of $2,260 for Fiscal Year 2002 still remains.

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the Metropolitan Boston Area. Created by an act of the legislature in 1963, it serves as a forum for State and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program.

Council membership consists of community representatives, gubernatorial appointees and city and State agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC subregions meet on a regular basis to discuss and work on issues of interlocal concern. Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester and Woburn are members of the North Suburban Planning Council (NSPC), one of eight subregional organizations of MAPC. The community representatives of the NSPC subregion consist primarily of Town Planners and Planning Board Members.

This year, the North Suburban Planning Council --

- Met with the MAPC staff to learn about plans to update MetroPlan, and to review its policies for their relevance today.
- Met with the MAPC Economic Development Planner to provide input into the new Comprehensive Economic Development Strategy.
- Over the course of several months, NSPC reviewed legislation that would affect the Comprehensive Permit Laws (Chapter 40B), and held a well attended legislative meeting in which area legislators, NSPC community representatives and State agency representatives discussed a variety of legislative and regulatory approaches to improving Chapter 40B.
- Received regular updates on the status of Executive Order 418 and how they can access the funding.
- Participated in the review of the Regional Transportation Plan, the Unified Planning Work Program and the Transportation Improvement Program.
- Attended a presentation on the Program for Massachusetts Transportation, the MBTA's long-range capital plan.
- Worked with a graduate student intern with FEMA on reviewing land use regulations that impact stormwater management in the Upper Mystic River Watershed.
- Developed a format and content for the NSPC presence on the MAPC website. A major component of this website will be an interactive map that will provide an overview of projects in the subregion with links to other websites specific to those projects. A prototype of this map has been developed by the MAPC GIS Lab.

MAPC has been involved in a variety of activities that affect communities within the region.

<u>2000 Census</u>

Throughout this year, the Federal Government released Census 2000 data. MAPC staff has been busy analyzing the data to identify growth trends and disseminating information to legislators, municipalities, public and private agencies and the general public.

To this end, MAPC drafted two important documents. "Decade of Change" highlights key regional growth trends that occurred during the 1990's. "Community Profiles," a partnering document to "Decade of Change," is a compilation of demographic, socioeconomic and land use data for the 101 cities and towns in the MAPC region. The profiles present a portrait of each community through the presentation of key growth indicators which are documented over time to pinpoint specific trends.

Buildout Analysis Projects

MAPC completed the two-year process of producing buildout analyses for communities throughout the region. MAPC and the Executive Office of Environmental Affairs (EOEA) staff introduced information about the Community Preservation Act and buildout analyses results during presentations to Mayors, City Councils, Boards of Selectmen and interested citizens. EOEA funded the effort and contracted with MAPC to complete buildout analyses for every city and town in the Metropolitan Region.

The purpose of the study was to create an approximate "vision" of the potential future growth permitted and encourage discussion of growth management options. Buildout analyses results have been the basis for zoning changes in a number of communities, and have provided critical information for water resource planning at the local and regional level. These analyses will form the basis for planning work under Executive Order 418 and other comprehensive planning efforts.

Community Development Plan Program

The Community Development Plan Program stems from the passage of Executive Order 418, an initiative issued by former Governor Paul Celluci in January 2000. By making all cities and towns eligible for $30,000 in planning services to assist in the preparation of a Community Development Plan, the initiative is designed to provide guidance as communities consider options for future development. The plans should focus on developing affordable housing while balancing the need for economic development, transportation and infrastructure improvements, and cultural resource and open space preservation.

The program is managed at the State level by an Inter-Agency Working Group (IAWG) consisting of the Department of Housing and Community Development, the Executive Office of Environmental Affairs, the Executive Office of Transportation and Construction and the Department of Economic Development. Within its planning area, MAPC is administering the program and working with communities to develop a Scope of Services. Communities may also choose MAPC to perform many of the planning services necessary to complete a Community Development Plan

DEPARTMENT OF GENERAL SERVICES

Board of Selectmen

Matthew Nestor indicated that he would not be running for re-election. Richard Schubert was elected Selectman for a three-year term.

Sally Hoyt resigned from her position as Selectman due to health reasons, and Gail Wood was elected Selectman to serve out the remainder of her term.

Personnel and Volunteers

In the area of personnel there were many major changes this year. Fire Chief Donald Wood retired in January 2001. Jack Mooney was appointed Interim Fire Chief until the appointment of Greg Burns as the Town's new Fire Chief.

Police Chief Edward Marchand retired in February 2001, and Robert Silva was appointed the Town's new Police Chief in April 2001.

In the area of Boards, Committees and Commissions, the Board of Selectmen established an Ad Hoc Community Preservation Act Study Committee to review documents and components of the Community Preservation Act, and to advise the Board of Selectmen on the advantages and disadvantages of adopting the Community Preservation Act.

The Board of Selectmen established a Human Relations Advisory Committee to provide advice to the Board of Selectmen on how the community can encourage an environment of tolerance, understanding and harmonious racial, ethnic, religious, cultural and gender relations within the Town and among its citizens and to prevent discrimination or the perception of discrimination. Margaret Soli, Terrence B. Jones, Emily Maughan, Robin D'Antona, Paul Kelley, Philip Maher, Bob Silva, Sumi Sinnatamby and Edward Toland were appointed to this Committee.

The Board also established an Ad Hoc Bicycle Planning Committee to work with North Reading in planning for a North Suburban Regional Bicycle Path.

A mid-term resignation by a Reading Municipal Light Board member led to the appointment of Daniel Halloran to the Reading Municipal Light Board to serve out the remaining term of William Burditt. This was a joint appointment by the Board of Selectmen and the Reading Municipal Light Board.

The following individuals were either newly appointed or re-appointed by the Board of Selectmen to the following Boards, Committees and Commissions: Mary Ellen O'Neill to the Aquatics Advisory Board; John A. Jarema, Donna J. Boggs and Robert A. Redfern to the Board of Appeals; Daniel F. Driscoll Jr. and Stephen Meehan to the Board of Cemetery Trustees; James J. Nugent and Barbara Meade to the Board of Health; Robert Cusolito to the Board of Registrars; Joseph Santangelo to the Cable TV Committee; John Daly to the Commissioners of Trust Funds; Kathryn Greenfield, Jonathan E. Barnes and Richard D. Howard to the Community and Planning Development Commission; A. Lawrence Goulet to the Conservation Commission; William J. Hughes Jr. and Robert H. Prince as Constables; John F. O'Neill, G. Gay Williams and Elizabeth Cronin to the Council on Aging; Harold E. Bond and Alison Sloan DaSilva to the Cultural Council; Clayton Jones, Louise Sandberg and Sarah List to the Historical Commission; Timothy Kelley and John A. Coote to the Housing Authority; George B. Perry, II to the Land Bank Committee; Rheta C. McKinley to the Mystic Valley Elder Services; Alan Beaulieu, David H. Bryant and Claire Bolger to the Recreation Committee; Robert A. Brown to the

Solid Waste Advisory Committee; Sandra J. Michaud, David Libassi, Karen Storti, Dale Marie Merrill and Leone Sullivan to the Substance Abuse Prevention Advisory Council; Benjamin E. Nichols to the Town Forest Committee; Stephen L. Crook, Kevin Walsh and Steve Oston to the Water and Sewer Advisory Committee.

In October of this year, the Board of Selectmen removed the Chairman of the Conservation Commission and this action resulted in litigation and a moratorium on filling the vacancy.

Community

In April of 2001, a resident of the community offered to donate his house to the Reading Housing Authority as long as they paid to move it and the deadline was May 5, 2001. The Housing Authority came before the Board of Selectmen asking for a piece of property on Governors Drive to put the house on. Unfortunately, the timeframe did not allow for this to happen but it did begin a process of reviewing sites that could be donated to the Housing Authority for affordable housing. An Affordable Housing Trust Fund was also created to protect funds that are donated from developers for affordable housing.

In July of 2001, residents who lived in neighborhoods requiring resident parking stickers came before the Board of Selectmen. They indicated that due to the creation of a Community Access Sticker they now have to pay $25.00 per vehicle to park in front of their house and they felt this was discrimination. After a public hearing, the Board of Selectmen voted to allow the issuance of a modified Community Access Sticker at no cost for each vehicle registered at an address that requires a resident parking sticker.

The Board of Selectmen held a hearing on parking regulations for the Harnden Yard and "Old" Police Station parking lot. The Board voted to allow overnight parking in these lots. In addition, the Board voted to designate 13 parking spaces at the "Old" Police Station parking lot, and up to 18 spaces in the Hardnen Yard parking lot for employee/merchant parking with a permit. There was discussion about hiring a part-time civilian Parking Enforcement Officer to enforce the parking regulations in the Downtown area but this program had not been implemented as of the end of 2001.

Environment

Heavy rains and a substantial snow melt were the cause of sewer back ups in March, 2001. A state of emergency was declared and FEMA was called in to provide funding to homeowners who had damage to their homes. In July of 2001, the Board of Selectmen voted to approve reimbursement to property owners of one half of the cost of purchase and installation of a sewer system back flow preventer up to a maximum of $500.

Real Estate

The Historical Commission invoked a demolition delay of the "old" Police Station. In January 2001, the Board of Selectmen advertised the sale or lease of the "old" portion of the former Police Station at 67 Pleasant Street. The bids that were received were rejected because they were unresponsive and the Police Station was demolished.

Upon the recommendation of the Ad Hoc Community Preservation Act Study Committee, the Board of Selectmen placed an Article to accept the Community Preservation Act on the Warrant for the 2001 Subsequent Town Meeting.

During 2001, the Board of Selectmen conducted other land dealings including: Donation of Map 68, Lot 6, in the Line Road/Track Road area to the Reading Open Land Trust and approving an agreement to release gravel rights at Foster Circle Definitive Subdivision.

Dickinson Development appeared before the Board of Selectmen in November 2001 to update them on the landfill project. Mark Dickinson noted that the project was on schedule and he is looking at a closing date of June 30, 2002. The Extended Stay America hotel was ready to sign but was put on hold because of the September 11, 2001 events. Mr. Dickinson also noted that he has a signed Letter of Intent with Chili's Restaurant for the site in addition to Jordan's Furniture and Home Depot.

Transportation Improvements

In February 2001, the Board of Selectmen approved the design plans for the reconstruction of Summer Avenue from Woburn Street to Willow Street. This project was bid and constructed during 2001.

Financial Issues

A failed $1.2 million Proposition 2 ½ override in 2001 lead to significant additional budget and service reductions affecting all Departmcnts of the Town. This followed on the heals of a failed override attempt in 2000.

In an effort to raise revenues, the Board of Selectmen raised fees for liquor licenses, Town Clerk's Office fees and plumbing and gas fees. Additionally, the Community Access fee was instituted for use of the Compost Center, and for resident parking in the Depot area of Reading. At the Selectmen's recommendation, Town Meeting approved increases in building permit fees. The total additional revenue to be generated from these sources is over $200,000.

TOWN CLERK

Elections

The Town of Reading's Local Election was held on April 3, 2001. The Election included an override question for $1,200,000 that did not pass. We had 6900 ballots cast (43% turnout) at the Election.

Board of Registrars

Robert Cusolito, William L. Hancock, Gloria Hulse and Town Clerk Cheryl A. Johnson certified over 800 voter changes to the community for 2001, and offered assistance to voters on Election days.

Census

The Annual Town Census was conducted in January, entirely by mail, with a total of 8500 forms mailed to residences.

The local census assists Town Clerks in putting together the Street List (resident book) and the Jury List. Major functions served by an annual local census are:

- Information collected for municipal purposes
    - School needs
    - Growth and planning needs
    - Resident identification for police and fire
    - Collection of dog information
- Information for the Jury Commissioners
- Determining inactive voter status for voter purge as required by the National Voter Registration Act.

Town Meeting

The Annual Town Meeting in April was completed in three sessions, approving a budget for Fiscal Year 2002 in the amount of $56,918,715. General Bylaws were amended to increase Town Clerk fees.

A Special Town Meeting was held on November 13th to amend the 2002 Budget, release a right of way and accept a land donation.

The Subsequent Town Meeting in November was completed in three sessions approving Charter changes for Town Meeting Election tie-votes and Zoning By-Law changes for Aquifer and Floodplain Districts.

Vital Statistics and Licensing

During the calendar year 2001, the following Vital Statistics were recorded in the Town Clerk's Office:

Births - 301 **Marriages – 97** **Deaths – 244**

Also issued were 1773 Dog Licenses, 127 Business Certificates, 23 renewals for underground storage tanks and 61 cemetery deeds.

A total of 541 Fish and Wildlife Licenses and stamps were issued during the year for a total of $6,423.00. Of this total, the Town retained $113.55.

Total receipts collected in the Town Clerk's Office for the calendar year 2001 amounted to $65,965.32.

TOWN COUNSEL

The firm of Brackett & Lucas commenced representation of the Town of Reading on January 2, 2001. Transition of Town Counsel involved reviewing outstanding files and becoming familiar with legal issues concerning the Town. Despite the massive amount of paperwork and boxes of files, the transition went smoothly. During 2001, Attorneys Joan Langsam, Gary Brackett, Elaine Lucas, John Gannon and Yvonne Gonzales provided legal assistance to virtually every department of the Town. The services provided predominately addressed issues involving zoning and land use, School Department public records requests, contract reviews and various litigation matters.

The Purchase and Sales Agreement between the Town and Dickinson Development has been amended and permitting of the project has begun. Conservation Commission's Order of Conditions has been finalized.

During the year, we have reviewed and revised zoning amendments relating to non-conforming uses and the Aquifer Protection District. We also assisted in amending and revising a new Wetlands Protection By-law and Regulations. Yvonne Gonzales worked closely with the Conservation Commission and the Conservation Administrator in reviewing draft orders of conditions and restrictions thereby developing a template for future use by the Conservation Commission.

During the year, the firm of Brackett & Lucas provided representation concerning liability of the Town involving the Beede Superfund Site in New Hampshire. A very favorable offer of settlement is currently being reviewed. We also provided representation in three appeals of decisions of the Conservation Commission, Mola v. Town, Jones v. Town and Goddard v. Town.

The Video Expo litigation was settled without any costs incurred by the Town. The settlement agreement prohibits the current business from expanding its use and increasing the size of current operation. Advertisements are also limited by the agreement.

Litigation involving 82 Linden Street has also been resolved where the landowners are retaining the current use.

Public hearings, pursuant to an order of remand of the Land Court involving Zero Condor Road to the Zoning Board of Appeals, were conducted and a decision was drafted with Counsel's assistance and provided to the Land Court.

The Town Manager has been negotiating a settlement with Fraen Corporation concerning an alleged release of hazardous materials (gasoline) by the Town onto Fraen's property. Due to settlement negotiations, no significant legal costs have been incurred pending settlement.

Several new litigation matters were commenced in 2001. A resident of the Town sought an injunction preventing the demolition of the Police Station. After a court hearing, the Judge denied the request for injunctive relief and the Police Station was demolished.

Another new litigation matter commenced in 2001, Welch v. Town of Reading. This suit involves a decision of the CPDC granting site plan review for property located at 15-17 Pierce Street.

In the Fall of 2001, the Board of Selectmen voted to remove Nancy Eaton from her position on the Conservation Commission. Ms. Eaton immediately went to Court seeking to be reinstated to her position. The Superior Court denied her request as has the Appeals Court. Both the Eaton and Welch matters are still pending and have involved much of Town Counsel's time.

In general, we have provided assistance to most departments by providing opinions of law and advice concerning various transactions and situations. We have provided assistance in matters concerning construction of public buildings and defaults of general and sub-contractors. We have also continued to monitor ongoing and unresolved litigation involving appeals of decisions of the Zoning Board of Appeals.

During the year, Town Counsel has provided a great deal of assistance to the School Department reviewing and responding to public records requests, and reviewing and amending contracts for goods and services.

It has been a pleasure serving the Town of Reading for the past year. We look forward to providing you with legal services in the coming year.

Respectfully submitted,

Joan E. Langsam

READING HOUSING AUTHORITY

The Reading Housing Authority is pleased to announce that Lyn E. Whyte of Saugus, Massachusetts has joined the Housing Authority as its new Executive Director effective August 29, 2001. Lyn recently left the CPA firm of Fenton, Ewald & Associates, and is delighted to carry out the work and vision of the Reading Housing Authority. John Hixson resigned to pursue his career in planning and development.

The Reading Housing Authority completed the construction of a new home on the Wilson Street lot. Although the initial completion date was delayed, two families did move in by late Spring 2001. The landscaping was completed in the Fall 2001 with positive feedback from neighbors. Some fine tuning may be done at this property in the Spring of 2002.

The Reading Housing Authority has pursued additional funding whenever it has become available in order to maintain and upgrade our properties. The State approved the viability of new funding for exterior upgrades at our 705-1 State development which we had requested through DHCD Condition Assessment Reports acquisition rounds. 2002 CAR's were also submitted to upgrade roads and sidewalks at our 667 development and exterior work at our 689-1 property located on Bancroft Street. It is our hope that these projects will be approved and funded as well. The Housing Authority is optimistic that the completion of these projects would certainly enhance these properties.

Lynne Michaud is a new staff member who provides services to the residents of the State-assisted housing on a part-time basis. She joined our staff in early December 2001. She has worked to establish a trusting relationship with our senior community here at "Tannerville," and to establish a professional working relationship with the Town's Elder Services. The RHA will continue to look for ways to provide services to the residents of its properties and the community in general.

Many Town residents may not be aware that persons 60 years of age are now eligible for State 667 (elderly/handicapped) one bedroom units at Frank D. Tanner Drive. The income limit for one person is $35,150 and for two persons, it is $40,250 per year. We will be looking for a possible increase to those income limits in August 2002. Reading residents are given a preference. Anyone interested in this program may call the office at 781-944-6755 with any questions or to ask for an application for admission.

The Housing Authority is currently operating 125 subsidized housing units under the U.S. Department of Housing and Urban Development's Section 8 Program. The Housing Authority also owns and maintains 17 units of housing at eight different locations, and did open their State 705 Wait List for three and four bedrooms in February 2001. The RHA will be opening their Section 8 Wait List in mid-January 2002.

The first time home buyers program at Summit Village has had only one resale over the past year. Qualified families were chosen from the wait list by date and time of application. Anyone interested in this program may find applications which explain the requirements of this program at the Town Clerk's Office and the Town Library as well as the Housing Authority's Office. The RHA maintains this list on an ongoing basis.

Many families are continuing to face a housing crisis in finding and/or maintaining their current housing situation. As the real estate market strengthens in Reading and surrounding communities, the cost of rent increases. The crisis of September 11, 2001 did not affect the real estate market to a large degree. In checking with local banks and brokers, the change appears to be approximately 10%. This market pressure affects the cost of rentals and the availability of rental units for low and moderate income families.

The Housing Authority is very interested in working with owners of two-bedroom, three-bedroom and four-bedroom units to access affordable rentals in the area. A landlord out-reach program is in the works at the Housing Authority, and we hope to have it underway by the Spring of 2002. We urge interested homeowners to contact the Housing Authority at 781-944-6755.

The Reading Housing Authority looks forward to working with the new Executive Director to meet the challenges and explore new opportunities to increase affordable housing in the Town of Reading.

Respectfully submitted,

READING HOUSING AUTHORITY
Timothy Kelley, Chairman
Karen Flammia, Vice Chairman
Mary Connors, Treasurer
John Coote, Assistant Treasurer
Don Allen, State Appointee
Lyn E. Whyte, Secretary and Executive Director

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on March 2, 2001 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

Precinct 1	J. Warren Killam School, 333 Charles Street
Precinct 2	Registry of Motor Vehicles, 275 Salem Street
Precinct 3	Reading Police Station, 15 Union Street
Precinct 4	Joshua Eaton School, 365 Summer Avenue
Precinct 5	Town Hall, 16 Lowell Street
Precinct 6	Alice M. Barrows School, 16 Edgemont Avenue
Precinct 7	Reading Library, Local History Room, 64 Middlesex Avenue
Precinct 8	Arthur W. Coolidge, Middle School, 89 Birch Meadow Drive

The date of posting being not less than fourteen (14) days prior to April 3, 2001, the date set for the Local Election in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of March 6, 2001.

Daniel W. Halloran, Jr., Constable

A true copy. Attest:

Cheryl A. Johnson, Town Clerk

TOWN WARRANT
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet in the following place designated for the eight precincts in said Town, namely:

Precincts 1, 2, 3, 4, 5, 6, 7 and 8
Hawkes Field House, 62 Oakland Road

TUESDAY, the THIRD DAY OF APRIL A.D., 2001
from 7:00 a.m. to 8:00 p.m. to act on the following Articles, viz:

ARTICLE 1 To elect by ballot the following Town Officers:

A Moderator for one year;
Two members of the Board of Selectmen for three years;
One member of the Board of Selectmen for one year to fill a vacancy;
One member of the Board of Assessors for three years;
Two members of the Board of Library Trustees for three years;
Two members of the Municipal Light Board for three years;
Two members of the School Committee for three years;
and seventy-four Town Meeting Members shall be elected to represent each of the following precincts:

Precinct 1	Eight members for three years; one member for one year to fill a vacancy;
Precinct 2	Eight members for three years; two members for one year to fill vacancies;
Precinct 3	Eight members for three years; two members for one year to fill vacancies;
Precinct 4	Eight members for three years; two members for one year to fill vacancies;
Precinct 5	Eight members for three years; one member for one year to fill a vacancy;
Precinct 6	Eight members for three years; one member for two years to fill a vacancy;
Precinct 7	Eight members for three years; one member for one year to fill a vacancy;
Precinct 8	Eight members for three years.

QUESTION

Shall the Town of Reading be allowed to assess an additional $1,200,000 in real estate and personal property taxes for the purpose of municipal, school and capital expenses for the fiscal year beginning July first, two thousand one?

and to meet at the Reading Memorial High School, 62 Oakland Road, in said Reading on

MONDAY, the TWENTY-THIRD DAY OF APRIL A.D., 2001

at seven-thirty o'clock in the evening, at which time and place the following Articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 2 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Board or Special Committee.

Board of Selectmen

ARTICLE 3 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see if the Town will vote to authorize the payment during Fiscal Year 2001 of bills remaining unpaid for previous fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see if the Town will vote to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, various items of Town tangible property, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 6 To see if the Town will vote to amend the FY 2001-FY 2010 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 7 To see if the Town will vote to amend one or more of the votes taken under Article 13 of the Warrant of the Annual Town Meeting of April 24, 2000, as amended by Article 4 of the Subsequent Town Meeting of November 13, 2001, relating to the Fiscal Year 2001 municipal budget, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Finance Committee

ARTICLE 8 To see if the Town will vote to approve the FY 2002–FY 2011 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 9 To see what sum the Town will raise by borrowing, whether in anticipation of reimbursement from the State under Chapter 44, Section 6, Massachusetts General Laws, or pursuant to any other enabling authority or from the tax levy, or transfer from available funds, or otherwise, for highway projects in accordance with Chapter 90, Massachusetts General Laws, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 10 To see if the Town will amend the fees as established in Sections 4.5.3, 4.5.4, 4.5.5, and 4.5.6 of the General Bylaws of the Town of Reading as amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 11 To see if the Town will vote to determine how much money the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the operation of the Town and its government for Fiscal Year 2002 beginning July 1, 2001, or take any other action with respect thereto.

Finance Committee

ARTICLE 12 To see if the Town will vote to authorize the Board of Selectmen to file a Home Rule petition allowing the Town of Reading to establish an Affordable Housing Trust Fund, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 13 To see if the Town will vote to establish a revolving fund under Chapter 44, Section 53E1/2 of the General Laws for the purpose of using the receipts generated through the sale of compost bins to purchase additional compost bins, and to pay for related expenditures, and to determine the total amount of expenditures during Fiscal Year 2002 which may be made from such fund, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 14 To see if the Town will authorize the Board of Selectmen, with the approval of the School Committee and the approval of the Commissioner of Education, to rent or lease certain surplus space in the Reading Memorial High School to one or more public or private profit-making businesses or non-profit organizations; provided, however, that joint occupancy of the High School building will not interfere with educational programs being conducted in said building and provided that the terms of any such rental or lease shall be as approved by the School Committee, or take any other action with respect thereto.

School Committee

ARTICLE 15 To see if the Town will authorize the transfer of the old portion of the former Reading Police Station at 67 Pleasant Street from the Board of Selectmen for use as a Police Station to the Board of Selectmen for purposes of the sale or lease of such building and premises under the terms and conditions as may be determined by the Board of Selectmen, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 16 To see if the Town will authorize the Board of Selectmen to transfer the following Town owned lands as noted under such terms and conditions as the Board of Selectmen shall determine:

Map/Parcel	Location	Size	To be Transferred to:
047/005	West Street	1.69 acres	Conservation Commission
198/003	Haverhill Street	.27 acres	Conservation Commission
225/037	Main Street	.495 acres	Conservation Commission
020/023	Summer Avenue	.05 acres	Conservation Commission
013/079	Bear Hill	.748 acres	Conservation Commission or Reading Open Land Trust
013/080	Bear Hill	.459 acres	Conservation Commission or Reading Open Land Trust
013/082	Bear Hill	.459 acres	Conservation Commission or Reading Open Land Trust
014/018	Bear Hill	.634 acres	Conservation Commission or Reading Open Land Trust
154/004	Colburn Road	.290 acres	Conservation Commission
046/005	John Street	.468 acres	Conservation Commission and Department of Public Works
013/047	Bear Hill	.09 acres	Department of Public Works – Water Supply

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 17 To see if the Town will vote to remove all text found in Section 4.3.3 and insert the following:

4.3.3. SITE PLAN REVIEW BY-LAW

4.3.3.1 Applicability. The following types of activities and uses require site plan review by the CPDC.

a. Construction, exterior alteration or exterior expansion of, or change of use within an institutional, commercial, industrial, or multi-family structure with four or more dwelling units;

b. Construction or expansion of a parking lot for an institutional, commercial, industrial, or multi-family structure or purpose.

4.3.3.2 Procedures. Applicants for site plan approval shall submit twelve (12) copies of the site plan to the CPDC for review, and within three (3) days thereafter request a determination from the Town Planner on completeness of application. The Town Planner shall make a determination of completeness within thirty (30) days of receipt of such application. The CPDC shall review and act upon the site plan, with such conditions as may be deemed appropriate, within sixty (60) days of its determination of completeness, and notify the applicant of its decision. The decision of the CPDC approving site plan review, shall be a majority of the commission and shall be in writing. No building permit or certificate of occupancy shall be issued by the Building Inspector without the written approval of the site plan by the CPDC, or unless 60 days lapse from the date of a determination of completeness of the site plan without action by the CPDC.

4.3.3.3 Requirements

4.3.3.3.1 Where the CPDC serves as the special permit granting authority for proposed work, it shall consolidate its site plan review and special permit procedures.

4.3.3.3.2 The applicant may request, and the CPDC may grant by majority vote, an extension of the time limits set forth herein.

4.3.3.3.3 No deviation from an approved site plan shall be permitted without modification thereof approved by CPDC.

4.3.3.4 Preparation of Plans. Applicants are invited to submit a pre-application sketch of the proposed project to the CPDC and to schedule a comment period at a regular meeting of the CPDC. Site Plans shall be submitted on 24-inch by 36-inch sheets, or larger if necessary for clarity. Plans shall be prepared by a Registered Professional Engineer, Registered Land Surveyor, Architect, or Landscape Architect, as appropriate. Dimensions and scales shall be adequate to determine that all requirements are met and to make a complete analysis and evaluation of the proposal. All plans shall have a minimum scale of 1"= 40'.

4.3.3.5 Contents of Plan. The contents of the site plan are as follows:

4.3.3.5.1 Five (5) separate plans prepared at a scale of one (1) inch equals twenty (20) feet or 40 feet or such suitable scale as may be approved by the CPDC. The plans are as follows:

a. Site layout, which shall contain the boundaries of the lot(s) in the proposed development, proposed structures, drives, parking, fences, walls, walks, outdoor lighting, loading facilities, and areas for snow storage after plowing. The first sheet in this plan shall be a locus plan, at a scale of one (1) inch equals one hundred (100) feet, showing the entire project an its relation to existing areas, buildings and roads for a distance of one thousand (1,000) feet from the project boundaries or such other distance as may be approved or required by the staff.

b. Topography and drainage plan, which shall contain the existing and proposed final topography at two-foot intervals and plans for handling storm water drainage, including resource area delineation.

c. Utility plan which shall include all facilities for refuse and sewerage disposal or storage of all wastes, the location of all hydrants, fire alarm and fire fighting facilities on and adjacent to the site, all proposed recreational facilities and open space areas, and all wetlands including floodplain areas.

d. Architectural plans, which shall include the floor plans and architectural elevations of all proposed buildings and a color rendering/or photographs of similar structures.

e. Landscaping plan, showing the limits of work, existing tree lines, and all proposed landscape features and improvements including screening, planting areas with size and type of stock for shrub or tree, and including proposed erosion control measures.

4.3.3.5.2 The site plan shall be accompanied by a written statement indicating the estimated time required to complete the proposed project and any and all phases thereof.

4.3.3.5.3 A written summary of the contemplated projects shall be submitted with the site plan indicating, where appropriate, the number of dwelling units to be built and the acreage in residential use, the evidence of compliance with parking and off-street loading requirements, the forms of ownership contemplated for the property and a summary of the provisions of any ownership or maintenance thereof, identification of all land that will become common or public land, and any other evidence necessary to indicate compliance with this By-law.

4.3.3.5.4 The site plan shall be accompanied by drainage calculations by a registered professional engineer. Storm drainage design must conform to the Town of Reading subdivision regulations and DEP stormwater regulations.

4.3.3.5.5 The CPDC may require a narrative statement detailing the impact of the proposed use on municipal services and the environment, lighting, traffic, hazmat, trash, hours of operation and construction impacts.

4.3.3.5.6 Certification that the proposal is in compliance with the provisions, if applicable, of the Americans with Disabilities Act and the Massachusetts Architectural Barriers Board.

4.3.3.5.7 All plans submitted shall be in digital format as well as prints as approved by Town Engineer. Number of prints submitted shall be determined by the Town Planner.

4.3.3.6 Approval. Site Plan Approval shall be granted upon determination by the CPDC that the plan meets the following objectives. The CPDC may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and stormwater drainage consistent with the functional requirements of the CPDC's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed in the Site Plan, after considering the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, so as to:

a. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent and quality of stormwater flow from the site, soil erosion, and threat of air and water pollution;

b. Maximize pedestrian and vehicular safety both on the site and approach egression from it;

c Minimize obstruction of scenic views from publicly accessible locations;

d. Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned through the use of landscaping and fencing;

e. Minimize glare from headlights and lighting intrusion;

f. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places;

g. Minimize contamination of groundwater from on-site waste-water disposal systems or operations on the premises involving the use, storage, handling, or containment of hazardous substances;

h. Ensure compliance with the provisions of the Zoning By-Law, including parking.

i. Maximize property enhancement through use of landscaping and other site amenities;

j. Minimize environmental impacts to adjacent properties through hours of operation, deliveries, noise, rubbish removal and storage.

4.3.3.7 Lapse. Site plan approval shall lapse after two (2) years from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the CPDC upon the written request of the applicant.

4.3.3.8 Regulations. The CPDC may adopt and from time to time amend reasonable regulations for the administration of these site plan guidelines.

4.3.3.9 Fee. The CPDC may adopt reasonable administrative fees and technical review fees for site plan review. The CPDC may also require the applicant to fund peer review of their filing.

4.3.3.10 Appeal. The appeal of any decision of the planning board hereunder shall be made in accordance with the provisions of Mass. Gen. L. Ch. 40A. §17.

4.3.3.11 Exemptions.

Site Plan Review shall not be required for the following:

a. The construction is solely for the maintenance or repair of the existing structure;

b. The construction, expansion or alteration of a building or structure does not exceed three-hundred (300) gross square feet, or such alteration involves only interior renovation of less than one-thousand (1000) gross square feet;

c. The construction, expansion or alteration only involves the modification of internal electrical, plumbing or mechanical systems

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 18 To see if the Town will vote to add 4.3.2.9 Open Storage in Business A and Industrial Zoning Districts

Open Storage as an ancillary or supporting use is allowed by the grant of a Special Permit from the Community Planning and Development Commission, based upon the criteria set forth in 4.3.2.9.1.

4.3.2.9.1 Criteria for approval:

a. Products shall be stored only for the purposes of merchandise display, and/or stock for sale on site, and not for distribution purposes.
b. Open storage area shall use no more than 10% of total lot area.
c. Products stored shall not impede upon pedestrian movement or vehicular circulation.

d. Products stored shall not diminish required parking spaces nor access thereto.
e. Products stored may be required to be shielded from any abutting residential properties.
f. No products may be stored in any public right of way nor impede upon such way.
g. Time period of the display shall be determined and reviewed by the special permit granting authority.
h. No products shall be stored so as to create dust, noise, or other objectionable effects or to create a fire hazard or other casualty.

4.3.2.9.2 Process

Filing for a special permit for this use shall follow all procedures required for site plan review under 4.3.3 of this by-law.

4.2.2 Use Table changes

Accessory Uses
Open Storage
Bus A – SPP
Ind – SPP

Insert the following text and re-number accordingly:

2.2.24 Open Storage
The storing of retail goods outside of a structure on a lot for the purpose of display and/or sales.

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 19 To see if the Town will vote to insert a new column into 5.1.2 Table of Dimensional Controls entitled "FAR***"

Reference at bottom of table as "***Floor Area Ratio = gross floor area divided by lot area"

One or Two Family Dwellings
Apartment
Other Permitted Principal Use
S-15, S-20, S-40
13

all other uses and districts note as
N.A.

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 20 To see if the Town will remove all text found in Section 6.3 and insert the following:

6.3 Nonconforming Uses, Structures and Lots

Except as hereinafter provided, this Zoning By-Law shall not apply to structures or uses lawfully in existence or lawfully begun, or to a building or special permit issued before the first publication of notice of the public hearing on this by-law, but shall apply to any change or substantial extension of such use, to a building or special permit issued after the first notice of said public hearing, to any reconstruction, extension or structural change of such structure, and to any alteration of a structure begun after the first notice of said public hearing to provide for its use for a substantially different purpose where alteration, reconstruction, extension or structural change to single or two-family residential structures does not increase the nonconforming nature of said structures.

6.3.1 Objectives

The provisions of this section are intended to achieve the following purposes:

a. Allow lawfully nonconforming situations to continue until they are discontinued or abandoned.

b. Encourage change in nonconforming situations toward greater compliance with the provisions of this by-law and to reduce the degree of non-conformity. Where a nonconforming situation is proposed to be changed, to encourage greater conformity with all the provisions of the by-law and the objectives and purposes stated in this by-law.

c. To allow for the alteration, expansion or extension of a nonconforming use subject to the issuance of a *Special Permit* by the Zoning Board of Appeals.

d. To permit possible expansion of nonconforming buildings provided there are no demonstrable adverse impacts on adjoining properties.

e. In the event of the involuntary destruction in whole or part of a non-conforming situation, to permit the reconstruction of the nonconforming situation so that the owner, and tenants if any, are not subjected to substantial economic loss while, at the same time, seeking to achieve greater conformity with the provisions of this by-law and to reduce any adverse impact on the surrounding area.

f. To permit the treatment of nonconforming situations to be varied by the type of zoning district and the type of nonconformity; i.e., to have a different approach for uses, structures and parking lots.

6.3.2 Applicability

6.3.2.1 Nonconforming Situations

For the purposes of this by-law, nonconforming situations are those uses, buildings, structures, parking lots, parking spaces, loading bays, signs, landscaping and other activities that are now subject to the provisions of this by-law which were lawful before this by-law was adopted, or before amendments to this by-law which are applicable to the situation were adopted, and such situations do not now conform to the provisions of this by-law.

6.3.2.2 Noncomplying Situations

For purposes of this by-law, noncomplying situations are those uses, buildings, structures, lots, parking spaces, loading bays, signs, landscaping and other activities that are subject to the provisions of this by-law which were not lawfully created after this by-law was adopted or after amendments to this by-law which are applicable to those situations were adopted, are in violation of this by-law and may be called noncomplying situations.

6.3.2.3 Noncomplying Situations Six (6) Years or Older

In accordance with Massachusetts General Law (MGL), Chapter 40A, Section 7, any structure, or part thereof, which has been improved and used in accordance with the terms of a building permit issued by a duly authorized person, may not be the subject of an enforcement action by the Town to compel the removal, alteration or relocation of said structure, or the abandonment, limitation or modification of the use allowed by said permit unless enforcement action is commenced within six (6) years from the date of the alleged violation of law. Uses and structures in existence for six (6) years or more and which qualify under this section are considered to be nonconforming situations and are entitled to treatment as such, as provided in this section.

6.3.2.4 Noncomplying Structures Ten (10) Years or Older

In accordance with MGL, Chapter 40A, Section 7, any structure, or part thereof, which has not been in compliance with this by-law, or the conditions set forth in any Special Permit or variance affecting the structure, may not be the subject of an enforcement action by the Town unless enforcement action is commenced within ten (10) years from the date of the alleged violation of law. Structures in existence for 10 years or more and which qualify under this section are considered to be nonconforming situations and are entitled to treatment as such provided that any proposed change, alteration or extension will not affect the noncomplying condition. Any change, alteration or extension of the noncomplying condition shall be subject to the provisions of the by-law and require that form of relief, which would otherwise be necessary to allow, said change, alteration or expansion.

6.3.3 Limitations

A use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is nonconforming, but not noncomplying, may be continued but may not be increased, expanded or altered, except as may be specifically authorized by this section. If such nonconforming situation is abandoned or terminated, as set forth below, it may not be resumed except in compliance with this by-law.

6.3.4 Lawfully Created Situations

A use, building, structure, lot, parking area, loading bay, sign, landscaping or any other activity, is considered to be lawfully created with respect to zoning requirements if:

1. It was in existence on March 16, 1942 when the Zoning By-Law was originally adopted, or,

2. Subsequent to March 16, 1942, it was permitted by the Zoning By-Law either by right or by Special Permit and was in existence prior to the effective date of any amendment, which rendered it nonconforming.

6.3.5 Uses by Variance are Not Nonconforming

A use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is not otherwise permitted and does not comply with this by-law and exists due to the granting of a variance, is not a nonconforming situation, is not entitled to the treatments afforded by this section, and is bound by the conditions of the variance, as granted.

6.3.6 Once in Conformity, or Closer to Conformity, Cannot Revert

Once a use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which had been nonconforming, is brought into conformity with this by-law, it shall not be permitted to revert to nonconformity. Once a use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is nonconforming, is brought into closer conformity with this by-law; i.e., the amount or degree of nonconformity is reduced, it shall not be permitted by right to revert to nonconformity with the provisions of this by-law which is greater than the closest amount or degree of conformity which it has achieved.

6.3.7 Change in Lot that results in Noncompliance

No lot upon which there is a building or for which a building permit is in force shall be subdivided or otherwise changed in area or shape, except through public acquisition, so as to result in a violation applicable to either the lot or the building. A lot already nonconforming shall not be changed in area or shape so as to increase the degree of nonconformity with the requirements of this by-law; however, a nonconforming lot may be changed in area or shape in order to move closer to conformity with the requirements of this by-law. Said change shall be allowed by right. No building permit, special permit, certificate of occupancy or approval of a subdivision plan under the Subdivision Control Law shall be issued with reference to said transferred land until both the lot retained and the newly created lot(s) meet the requirements of this by-law.

6.3.8 Nonconformity Resulting from Public Action

If, as a result of public acquisition a use, building, structure, lot, parking space, loading bay, sign landscaping or any other activity no longer complies with this by-law, it shall be considered to be nonconforming and entitled to the treatment afforded by this section, provided it was in compliance or lawfully nonconforming at the time of the public acquisition.

6.3.9 Discontinuance, Abandonment

6.3.9.1 A nonconforming use or structure or other nonconforming situation is considered to be discontinued or abandoned whenever:

a. It is not used for a period of twenty-four (24) consecutive months, or,

b. It is abandoned.

6.3.9.2 Discontinuance or abandonment of a part of a nonconforming use, structure or situation shall not normally be considered to be evidence of discontinuance or abandonment of the whole, unless that part which is discontinued or abandoned is the part, which causes the nonconformity.

6.3.9.3 The rights of a nonconforming use, structure, building, lot, parking space, loading bay, sign, landscaping or other situation are not affected by a change in ownership, tenancy or management unless such ownership, tenancy or management is specifically a condition of the issuance of a permit.

6.3.10 Nonconforming Uses

6.3.10.1 One-Family, Two-Family Dwellings

An existing nonconforming one or two family dwelling or structures accessory thereto which is nonconforming with respect to use may be enlarged or extended for use for the same purpose provided that a *Special Permit* is issued by the Zoning Board of Appeals. In reviewing a request for such a *Special Permit*, the Board shall determine that the extension or enlargement is not substantially more detrimental than the existing use to the neighborhood.

6.3.10.2 Other than One-Family, Two-Family Dwellings

A nonconforming use may be continued to the same degree and for the same purpose. An existing nonconforming use may be altered, expanded or extended for use for the same purpose provided that a *Special Permit* is issued by the Zoning Board of Appeals, as specified below:

a. Residential Zones: The Zoning Board of Appeals may grant a *Special Permit* for alteration, expansion or extension of a nonconforming use provided that the Board determines that the alteration, expansion or extension is not substantially more detrimental than the current use. The Board shall rely on the criteria stated in Section 7.3 in making such a determination.

b. Other than Residential Zones: The Zoning Board of Appeals may grant a *Special Permit* for alteration, expansion or extension of a nonconforming use provided that the Board determines that the alteration, expansion or extension is not substantially more detrimental than the current use. The Board shall rely on the criteria stated in Section 7.3 in making such a determination.

6.3.10.3 Substitution of Nonconforming Use

The Board of Appeals may issue a *Special Permit* to allow a new use, not otherwise permitted by right in the zoning district in which the nonconforming use is located, to be substituted for the existing nonconforming use provided that the Board determines that the new use is substantially less detrimental than the current use.

6.3.11 Nonconforming Buildings

6.3.11.1 One-Family, Two-Family Dwellings

An existing nonconforming one-family or two-family dwelling or structures accessory thereto which is nonconforming with respect to a minimum setback, may be enlarged or extended in any other direction in compliance with this by-law, by the issuance of a building permit. That part of an existing nonconforming dwelling which is nonconforming with respect to a minimum setback may be enlarged or extended in that setback, provided the Zoning Board of Appeals grants a Special Permit and all of the following conditions are met:

a. The degree of nonconformity is not greater than fifty percent (50%) of the required minimum setback.

b. The site coverage of the dwelling within that minimum setback is not increased, and

c. The Board determines that the extension or enlargement is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties.

6.3.11.2 Other than One-Family, Two-Family Dwellings

a. An existing nonconforming building, other than a one-family or two-family dwelling, which is nonconforming only with respect to a minimum setback may be enlarged or extended in any other direction in compliance with this by-law by the issuance of a building permit, provided all other uses, structures, and activities on the lot comply fully with the requirements of this by-law.

b. An existing nonconforming building, other than a one-family or two-family dwelling, which is nonconforming with respect to dimensional and/or density requirements of the Zoning By-Law for the district in which said building is located, may not be enlarged or extended except by a *Special Permit* issued by the Zoning Board of Appeals.

6.3.12 Nonconforming Lots

Any lot which does not comply with the provisions of this by-law with respect to minimum lot area, minimum lot frontage, or minimum lot width or with the requirements then in effect at the time of recording or endorsement, whichever occurs sooner, shall not be subdivided or otherwise changed in area or shape, except through public action, so as to be in violation of the provisions of this by-law. A lot already nonconforming with respect to those provisions shall not be changed in area or shape so as to increase the degree of noncompliance. A lot which is nonconforming with respect to those provisions may be changed to be made closer in compliance, but once brought closer into compliance, i.e. the amount or degree of nonconformity is reduced, it shall not be permitted to revert to noncompliance which is greater than the closest amount or degree of compliance which it had achieved. A lot, which is nonconforming, shall not preclude the issuance of permits allowed pursuant to Sections.

6.3.13 Nonconforming Off-Street Parking and Loading

Any off-street parking spaces or loading bays in existence on the effective date of this by-law or thereafter established, which serve a building or use, may not be reduced in number or changed in location or design contrary to the by-law requirements so as to increase the degree of nonconformity with said requirements.

If the use of an existing structure or lot, which does not have sufficient parking or loading, including a use which has no off-street parking or loading area, is changed to a different type of use for which a different number of parking spaces or loading bays is required as set forth in this by-law, and there is no increase in the net floor area, the following rules shall apply:

a. If there is a net increase in the number of required parking spaces or loading bays, that net increase shall be provided, which number shall not include any existing parking spaces or loading bays, or,

b. If there is a net decrease in the number of required parking spaces or loading bays, that lesser number shall be the new basis for determining whether, in the future, there is a net increase in the number of parking spaces or loading bays required.

If it is proposed to increase the net floor area of a building, whether by addition to the exterior of the building or by internal reconstruction, and the building does not have sufficient off-street parking or loading area, full compliance with the applicable parking requirements for the entire building shall be a condition of the issuance of a building permit for the construction of the increase of net floor area.

6.3.14 Parking and Loading Requirements for a Building Destroyed, Damaged or Demolished

If a building for which sufficient off-street parking or loading is not provided is destroyed, damaged or demolished by the owner, the building may be reconstructed or replaced if otherwise permitted by this by-law, within two (2) years from the date of such damage or destruction, without providing additional parking spaces or loading bays, provided the new use is the same type of use as the use before the destruction, damage or demolition, at least the same number of spaces or bays shall be provided.

6.3.15 Repair, Reconstruction Continuance

Routine maintenance and repairs are permitted to a nonconforming structure, sign, parking space or loading bay or other nonconforming situation to maintain it in sound condition and presentable appearance.

6.3.16 Reconstruction After Involuntary Destruction (By Right)

Any nonconforming use, structure, building, sign, parking space or loading bay or other nonconforming situation which is destroyed or damaged by explosion, collapse, fire, storm, natural disaster or other catastrophic event, any of which is beyond the control of the owner, may, within two (2) years from the date of such damage or destruction, be reconstructed to the same extent as the original, provided there is no increase in the site coverage or gross floor area or the degree of nonconformity and the reconstruction conforms to the current requirements of this by-law to the maximum extent practicable in the opinion of the Building Inspector. In this context, maximum extent practicable shall consider extreme site conditions, such as steep grades, the presence of ledge or other unsuitable soil conditions, or the shape and configuration of the lot.

6.3.17 Reconstruction After Destruction (By a Special Permit)

The Board of Appeals may grant a Special Permit for the reconstruction of a use, structure, building, sign, parking space or loading bay or other situation allowed by *Special Permit*, which is destroyed or damaged by explosion, collapse, fire, storm, natural disaster or other catastrophic event, any of which is beyond the control of the owner or by the proposed voluntary action of the owner, to demolish, in whole or in part, in a manner different from the prior conditions, provided the Board determines that:

a. There is no increase in the site coverage or gross floor area or the degree of nonconformity.

b. The reconstruction conforms to the current requirements of this by-law to the maximum extent practicable.

c. In the case of the reconstruction of a nonconforming use, that it complies with the standards for the substitution of a nonconforming use described in subparagraph.

6.3.18 Vesting of Rights During Adoption of Amendments

6.3.18.1 A use, building, structure, lot, sign, parking space or loading bay or other situation which would comply with the provisions of this by-law at the time at which a building permit is issued or a Special Permit is granted, but would not comply with a proposed amendment to this by-law, shall be considered to be nonconforming and may be completed, continued or maintained provided:

a. The building permit was issued or Special Permit was granted before the first publication of notice of public hearing on the proposed amendment, and

b. Substantial physical construction or start of operations is begun within six (6) months of the issuance of a building permit or the grant of a Special Permit, whichever is earlier and is carried through to its completion as continuously and expeditiously as is reasonable. If the construction is not completed within eighteen (18) months of the issuance of the building permit or the grant of the Special Permit, whichever is earlier, the rights to nonconforming status shall cease and the construction shall comply with this by-law, as amended.

6.3.18.2 The filing of an application for either a building permit or a Special Permit is not sufficient to vest rights. The building permit must be issued or the Special Permit must be granted prior to such first publication of notice.

6.3.18.3 In the event of the filing and subsequent approval of a definitive subdivision plan, an exemption from an amendment to this by-law and a right to be treated under the previously existing provisions of this by-law may be vested, as set forth in MGL, Chapter 40A, Section 6.

6.3.19 Approval-Not-Required Plans

In the event of the filing and subsequent endorsement of an "Approval-Not-Required" plan, referred to in Section 81P of Chapter 41, Sections 81K-81GG, the Subdivision Control Law, an exemption from an amendment to this by-law affecting the use of land only and a right to be treated under the previously existing provisions of this by-law may be vested, as set forth in MGL, Chapter 40A, Section 6, or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 21 To see if the Town will vote to accept the provisions of Chapter 411 of the Acts of 2000 which concern the "Option C Pop-Up" provision, of Chapter 32 of the Massachusetts General Laws, relating to non-contributory veteran retirees of the Town of Reading, or take any other action with respect thereto.

Contributory Retirement Board

ARTICLE 22 To see if the Town will vote pursuant to Section 2-6 of the Reading Home Rule Charter to declare the seats of any or all of the following Town Meeting Members to be vacant and to remove any or all of the following described persons from their position as Town Meeting Members for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of the Town Meeting sessions during the previous year, or take any other action with respect thereto:

Brendan J. O'Hagan	Precinct 1
Joseph T. Connearney, Sr.	Precinct 2
Wayne S. Davis	Precinct 2
Loretta E. Cavagnaro	Precinct 5
Janet Baronian	Precinct 8

Board of Selectmen

and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to April 3, 2001, the date set for the Election in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 27th day of February, 2001

Matthew J. Nestor, Chairman

George V. Hines, Vice Chairman

Camille W. Anthony, Secretary

Matthew Cummings

Sally M. Hoyt
SELECTMEN OF READING

Daniel W. Halloran, Jr., Constable

ANNUAL TOWN MEETING

Reading Memorial High School April 23, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:44 p.m., there being a quorum present.

The Invocation was given by The Reverend Kevin Vendt of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

New Town Meeting members were sworn in.

The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to dispense with further reading of the Warrant except for the Officer's Return, which was read by the Town Clerk.

ARTICLE 2 – George V. Hines, Chairman of the Board of Selectmen, gave the following State of the Town 2000 Report:

I am honored to have the opportunity to address Town Meeting and the community on the State of our Town. Different Chairmen charged with delivering this report take a different approach. Since I am essentially pinch hitting for former chairman Matt Nestor who chose not to run for re-election I am going to exercise my prerogative to follow my previous pattern of talking about my perception of our existence as opposed to the historical regurgitation. For the historically inclined, I will include some of the pertinent events that occurred since our last gathering of this annual democratic exercise.

I have to report that while those of us who engage in the governing of Reading are suffering a great deal of angst over how to manage the activities of town government with resources that do not match the perceived needs, my sense is that the average citizen feels the State of Reading is good. Despite the deterioration of our roads and the fact that we cannot maintain the staff levels of public safety or public works that we have had in the past, despite the fact that our management staff has been forcibly reduced, despite the fact that the effectiveness of our school system is being eroded by the cost of staffing, providing benefits, meeting state requirements and replacing aging buildings, despite the fact that we are faced with escalating expenses including unprecedented energy costs, despite the fact that we have state leadership that panders to an anti-tax environment and fails to return our money to serve our needs, we as property owners are enjoying unprecedented increases in our property values. We average homeowners, see our trash picked up every week, the traffic lights and street lights work, when we call 911 the police, fire or ambulance respond, our Library, one of the busiest and best in the State is open convenient hours, the school department continues to educate our children and those who want to, continue to get into good colleges and universities, so things look good.

This will change over time, slowly perhaps but it will change. As we continue to enjoy the benefits we reap from undetermined hours of free time and expertise dedicated by volunteer Selectmen, School Committee members, Light Board members, Finance Committee members Town Meeting members and scores of other volunteers on numerous committees, these services

will slowly breakdown and deteriorate from lack of appropriate resources. And I have to add that despite election campaign rhetoric to the contrary, the Reading voters realize that our Boards do work together for the best results for the community. It is foolhardy to think we can enjoy the same level of service as in the past regardless of what those who long for a simpler past may think. The latest census results show that we have been joined by over 1150 new neighbors and that trend is unlikely to change. The per capita cost of providing basic services will not decline and if we do not find a way to fund increasing costs, services will decline. One can look around and see the result of what one year without a zoning enforcement officer has produced.

Over the past year the efforts of our volunteers have not only focused on extensive process around the details of the town budget but issues around our water system (a report on the water distribution system is available at the checkers tables tonight), affordable housing issues, personnel, real estate issues and the many legal aspects around those issues.

Personnel issues included the retirement and replacement process of Fire Chief Don Wood, Fire Chief Jack Mooney and Police Chief Ed Marchand. We also saw the retirement of Elder Service Administrator Lois Bond, Housing Authority Executive Director Peg Plansky and the loss of Conservation Administrator Karen Mullins, and Recreation Administrator Wayne Currie. Related to personnel, the Selectmen re-bid for legal services and the process resulted in the ending of a long term relationship with Attorney Ted Cohen and the start of a new contract with the firm of Brackett and Lucas.

On the financial front, following the failure of an attempt to override Proposition 2 ½ in April of 2000 the town's volunteer boards engaged in what even the harshest critics must admit was an unprecedented effort to identify needs, maximize revenue, explain and justify expenditures, develop a plan to seek approval for funding to fulfill those needs and plans, and now must deal with the fallout of the failure of another override attempt. This sets the stage for what must be an effort for Reading to join other communities to convince the legislature to gather the courage to fashion some changes to a Prop 2 ½ law that is stacked against the communities.

On land use and real estate issues, the community dedicated a new Police Station, demolished an old Police station after much prolonged public process, terminated a relationship with one developer of the former landfill and designated a new developer which will hopefully result in a long term relationship with two famous furniture salesmen.

There are many other issues consuming the effort of our town volunteers and staff in addition to the aforementioned milestones but in the interest of brevity I will not attempt to chronicle them all here.

Yes the State of Reading is good. Yes we struggle with so many of the issues, triumphs and tragedies confronting society today. I have to tell you that I believe as I always have that the promise of the future could be so much better. To achieve the kind of greatness our village is capable of achieving we have to learn from history, utilize our democratic process to determine the direction we want our community to take then get behind those decisions as one without the interference and waste of judicial process and work together toward the potential we hold as a community. In that spirit, I issue a challenge, to all our citizens to participate, let your voice be

heard, but once heard get on board to the collective decisions made. To our Boards and Committees listen, truly listen and show our citizens that they have been heard. It will be worth the effort and will contribute to a positive future and the State of Reading will be even better.

ARTICLE 2 – Carol S. Grimm, Chairman of the Finance Committee, gave the following State of the Town's Finances Report:

One year ago we reported to Town Meeting that the current year's budget, Fiscal 2001, may represent the beginning of a decline that will be increasingly more difficult to recover from. The decline and the degree of dismantling of departments have increased dramatically in the proposed Fiscal 2002 budget. Due to a combination of constrained revenues, dwindling reserves and severe increases in some fixed costs, the proposed Fiscal 2002 budget does not allow the Town to provide the same level of services as last year.

Health care costs have climbed 14%, trash collection and recycling is up 15%, energy costs increases of over 20% and the State mandated Teacher's Retirement Program cost Reading an additional $160,000. In order to fund these double digit increases in fixed costs other areas of the budget had to be cut. The pavement management program, three police positions, Assistant Fire Chief, Assistant Town Manager, a Finance position, seasonal DPW staff, Library hours, elementary, middle and high school teachers, the per pupil expenditure for supplies will be cut and again no reserves have been set aside for unidentified Special Education students. The cumulative affect of these cuts with last year's reductions will result in a deterioration of Town services.

Last fall, Town Meeting approved the transfer of $257,000 in free cash to cover cost overruns in the current year's budget primarily for health care, medicare/social security, worker's compensation, fuel and special legal counsel. Under Article 7 tonight, Town Meeting will be asked to transfer another $588,000 in free cash to cover the remaining shortfall in the current year's budget. The transfers cover primarily snow and ice removal, energy costs and special legal counsel expenses. These transfers along with setting aside $465,000 in free cash to cover the Fiscal 2002 budget brings remaining free cash down to approximately $150,000 and $53,000 in the reserve fund. Leaving total cash reserves of just over $200,000. FinCom is projecting with some regeneration, free cash plus the reserve fund at the start of FY2002 will be approximately $800,000. That is under 2% of the operating budget and below FinCom guidelines of 3% to 5% of the operating budget.

To start the year with this level of reserves is of great concern because it is less than all the budget changes for Fiscal 2001. If we have as difficult a winter next year or special education costs increase without additional Chapter 70 aid as an offset, like we had this year, we may find we have to cut budgets mid-year to cover our costs. Additionally, the entire Fiscal 2002 budget is predicated on the State House and Senate allocating $825,000 more in aid to Reading than the initial Former Governor Cellucci's budget allocated for Reading. We are expecting $150,000 in additional lottery receipts that will reduce the differential the legislature must make up to meet our budget. But FinCom has warned all departments that significant shortfalls may have to be absorbed within their budgets in FY 2002.

Although we remain confident the landfill will be closed and the Addison Wesley property will be redeveloped neither of these events will effect the FY2002 budget. At this time their impact on FY2003 is unclear and we do not expect these projects to solve all Reading's financial problems. The Town has never fully recovered from the budget cuts in the early 1990's. Even though we had the override that benefited the FY94 budget and Education Reform money began flowing into Reading that same year coupled with a period of declining health care and energy costs we still could not manage to bring services back to prior levels. The budget cuts in FY01 and FY02 will be equally difficult to recover from especially as we head further into a period of economic uncertainty.

We expect that over the next year the Town of Reading will again be faced with some difficult financial decisions.

Thank you.

ARTICLE 2 – Russell T. Graham, Chairman of the School Building Committee, gave the following report:

In our last report to Town Meeting we had advised that we would most likely come to this Annual Town Meeting with a request for funds to do a full schematic plan for the Reading Memorial High School. In that same report, we expressed our deep concern over the cost of such a plan in times that some might call financially grim. While that cost would be included in any request for a debt exclusion from the electorate, it would be something needed to be done prior to asking for a debt exclusion, and it would obviously be a cost that must be paid regardless of the outcome of that vote.

The pale white pallor that surfaced on the face of our Town Manager at the mention of this cost told us that others evidently shared this concern.

In a series of discussions with the Town Manager as to the timetable for moving forward in the sale of the landfill, it appeared that the potential for some infusion of cash, enough to cover the cost of schematics could materialize in a timeframe that did not significantly alter the timeline anticipated for the High School project.

Considering the finances of the Town, it seemed prudent to pursue that source of funding at either the Fall Town Meeting or at a Special Town Meeting shortly thereafter.

In a joint meeting with the Board of Selectmen, School Committee, Finance Committee, and School Building Committee, an update of the status of the project was given including a discussion of this avenue to fund the schematics. No significant objection place, tacit approval of this course was understood.

As a result, this warrant contains no request for funds and the School Building Committee is moving forward on the timetable outlined at that joint meeting.

Since that meeting, as a result of the recent override attempt, and the dialogue that took placed therein, some discussion has ensured as to whether or not this cost for schematics should of an by itself be a subject of a capital exclusion vote. This vote would obviously let us know clearly the desires of the Town in moving forward on the High School and certainly create intriguing debate on this very serious matter.

If defeated, however, Town Meeting would be effectively denied any report or review of the solutions available to address the problems of this building and have no vote or debate on those solutions since funding of the data necessary to that debate would have been denied.

Since the School Building Committee exists only for the purpose of advising Town Meeting on school space issues and serves Town Meeting, then philosophically we are somewhat uncomfortable, although not necessarily opposed to a funding mechanism that could have the effect of denying the Committee an opportunity to carry out the charge directly given to us by this body.

Further discussion between Town officials as to the process and mechanics of such a move will take place and certainly the input of Town Meeting members is desired since it is your role in the process that, depending on perspective, is denied or enhanced by such a course of action.

While the method of funding remains under discussion, the School Building Committee intends to come before Town Meeting with a request for funds within the year.

On a separate subject, the School Building Committee wishes to update Town Meeting as to the status of the new school and addition to Barrows. These solutions decided to be the answer to the elementary enrollment crunch.

First let us assure you that the solid reasons which moved this body and the electorate to that decision remain. The 18% increase in enrollment of the last ten years is actual. These are not projections; these are real kids already there.

The increased birth rate of children, not yet at school, is actual and cannot change. These are not projections, these are actual births.

As of this afternoon, between portables and kindergarden children at the Coolidge Middle School, close to 300 elementary school children are not in regular elementary classrooms in our system. Classes for special education and physical therapy continue to be held in inappropriate space, and art and music are still on the cart, and with reduction in the budget perhaps even the cart will go.

These problems exist today and we must remember that the largest birth rate was 1997 – since five years go by before these children show up at the school doorstep then these children will not effect the problem until 2002.

The enrollment problem was real when you voted to solve it. The enrollment problem is real as of today. The enrollment problem will be even more real tomorrow.

Every projection done by absolutely anyone continues to support the data used to arrive at that decision. The highest affirmation of the problem comes from a totally objective source that has the most extensive experience with every school district within the Commonwealth, the Mass. Department of Education. They are prepared to give the Town of Reading six million reasons that support the problem and the data that led to our decision.

The new school and Barrows addition renovation are included in the latest list for funding. The Department of Education has seen our portables, reviewed our birth rates, accepted our projections and has committed Six Million Dollars to the solution. They do not do so lightly! That commitment affirms the problem as defined and supports the absolute educational need to address that problem.

Given the seriousness of the problem, we would like to be able to report that the elementary project is moving forward in a timeframe that brings solution to such an important educational issue. That is not the case. For what they believe to be sincere reasons, actions have been taken by individuals that delay the construction of the new school.

The end result of such action, no matter how nobly perceived, is to dramatically increase the cost of the project or significantly reduce the scope of the project. Town Meeting should be prepared to face the problems, which will be the inevitable consequences of these delays.

The School Building Committee again thanks Town Meeting for its ongoing support and urge your active involvement in these issues so critical to the future of Reading and more importantly to the future of our children.

ARTICLE 2 – Stephen M. Conner, Chairman of the Board of Library Trustees, gave the Following State of the Reading Public Library Report:

On behalf of the Reading Board of Library Trustees, I am pleased to report that the Reading Public Library has continued to provide outstanding and nationally recognized service to you this past year.

We reported to you last spring that Deirdre Brennan, our former director, had accepted a new position. The board then set about establishing formal search procedures. We formed a search committee comprised of board members, library staff and community members and began the search for a new director. The process spanned four months. There were over 25 applications from 8 states. In July the position was offered to and accepted by our own Kimberly Lynn, then head of Reading's Information Services Department.

As we knew she would, Kim threw herself into the job with great energy, quickly adapting to her new role. We are pleased to report that Kim is admirably meeting the challenge of leading a great library and we are more than comfortable with our choice.

The board acknowledges the support of the Town Manager, with special thanks to Carol Roberts for her invaluable assistance.

Esme Green who joined us in October has filled Kim's former position, head of the Information Services Department. And Jaime Penney who became a member of the team in October also now fills the position of head of the Circulation Department.

The board and staff wish to publicly acknowledge with gratitude the dedication and service of Dr. Christine Redford, who did not seek reelection this year. In her reserved and dignified manner, Chris served the library and the town for fifteen years. She has been an exemplary trustee and we will miss her steady hand.

The board welcomes Ms. Roberta McRae as its newest member. Roberta, former chair of the Reading Arts Council, continues her generous service to this community and we look forward to her insightful contributions.

The library enjoys and celebrates the support and faithfulness of the Friends of the Reading Public Library. We wish to thank Peter and Karen Brown for their extraordinary contributions as co-chairs. They have extended and fortified the Friends in terms of organization, membership, programs and enthusiam. Suzie Axelson is serving as the current chair of the Friends; her contributions are already in evidence and we anticipate continued support from these, our treasured friends.

The Reading Public Library Foundation continues to make significant progress toward its goal of establishing an endowment that will fund special programs that will extend our service beyond day to day operations. We thank them for their tireless work and continued support.

The real kudos this year goes to Diane Young, our assistant director. Diane at various times served as our acting director and acting head of circulation – in addition to her regular duties, which of themselves are too numerous to mention. Diane will modestly claim that she had considerable help from the rest of the staff. While this is most certainly true because that's the kind of "above and beyond" staff we have, they would be the first to join the board in acknowledging Diane's heroic contributions this and every year. A wholehearted thanks, Diane!

A new program, Reference on Call, was inaugurated in August. Through a contract awarded to the Reading Public Library by NMRLS (Northeast Massachusetts Regional Library System), Reading" reference services are available to the region (by phone, fax, email) during hours both before and after regular hours, including Sundays and holidays. We are the only library in the state to offer such a service!

The program is renewable for two years, is growing in popularity and two other regions are considering plugging into ours. So, on Memorial Day, when you have that burning question about the migratory patterns of the red-breasted nuthatch, check us out – the number is 1-866-REFONCALL!

Quite a transition year, you say? We readily agree. Did the Library's service skip a beat? Was there a drop in the energy level? Period of confusion? We think not. The reason? This community is gifted with a library staff to die for – highly competent, professional, energetic,

innovative dedicated heart and soul to serving your needs. Far be it for me to mention that this dedication makes the Reading Public Library a world class institution. The point is, it's here and it's yours! Use it and enjoy it! You motivate the staff of the Reading Library!

Nevertheless...

Are we, the board, the staff, the Friends, the Foundation, the volunteers concerned? You bet we are!

The failure to pass the recent override means that our budget will cut very close to the bone next year. We will avoid at all costs reducing that part of our budget that supports new materials. For if we were to do that, we would lose state aid; and that would be catastrophic. That leaves us with no choice but to cut personnel expenses; and that means reduced hours, programs, and planning.

As the remaining staff hours are devoted more and more to supporting the public desks – circulation, children's, information services, technical services – that means:

- it will take longer for materials to get into your hands and longer to get back on the shelves
- it will eliminate programs such as the junior book discussion group, outreach to teachers, and 6th grade book talks
- other programs will be scaled back – summer reading program, storytime programs, book discussion groups
- it will take longer to process interlibrary loans'
- development of our website will suffer
- weeding the collection and development of the collection will suffer

We, the board, pledge our effort and support to the library staff and you to mitigate the effects of a reduced budget. Dedication, innovation and unparalleled service have been and will continue to be hallmarks of the Reading Public Library. However, we would be less than honest with you, and with ourselves, if we did not acknowledge our grave concern, a concern common to all departments, municipal and school. The Library is understaffed and underfunded. Despite our best efforts and we pledge you those, you are certain to experience the shortfalls.

ARTICLE 2 – Matthew Cummings gave the following Report of Progress on the Reading Business Park:

The Board of Selectmen on behalf of the Town of Reading signed a Purchase and Sale Agreement with Dickinson Development on July 18, 2000. Accompanying that Purchase and Sale Agreement was a comprehensive timeline for the development of the project. That timeline is still accurate and the development remains on schedule.

Many of you may remember, and for those new Town Meeting Members, the original plan called for a mixed-use complex to include retail space with Home Depot, an office building, hotel,

cinema and restaurant. There has been a significant change from that original proposal and concept plan.

- On November 28, 2000, the Board of Selectmen approved a concept plan presented by Dickinson, which included a change in use from the cinema component to the Jordan's Furniture component. In addition, the office-building component was enlarged and a parking structure was added. This approval was given after the proponent furnished information verified by our assessing department that provided for an equal, if not better, tax return for the substitute use.
- On December 12, 2000, a joint meeting of the Board of Selectmen, Conservation Commission and CPDC was held to hear a presentation by Dickinson and ask questions with respect to all issues surrounding the project. This included questions on items such as the integration of the overall development with the landfill closure. The boards met not only to exchange ideas but also to better understand the nature of the complexities surrounding the project and what would be required to make it a reality.
- On January 16, 2001, Dickinson Development filed a preliminary planned unit development plan under the Reading zoning by-laws. The CPDC and Conservation Commission held a joint public hearing on February 7th. In addition, the CPDC hosted a public meeting especially for abutters and took questions and comments regarding traffic impacts and other mitigation measures. There were also additional meetings in early 2001 with DEP on the project.
- In March of this year, Dickinson Development approached the Town and Board of Selectmen for a modification to allow for the application for a Public Works Economic Development (PWED) Grant to assist in the traffic and infrastructure improvements associated with the project. This request was driven by the growing costs of site development as a result of the change of use. Originally with the cinema component, a good portion of the site development was for parking, with the substitution of Jordan's Furniture and the addition of the parking structure; much more site development is needed. The Board of Selectmen at our Meeting of April 17th approved this. This is of no cost to the Town of Reading.
- Also, on April 17, 2001, Dickinson Development submitted its Final PUD plan and Notice of Intent to the Town.
- It is expected in the months ahead, the Town will conduct public hearings on the Planned Unit Development plan. The process will result in a special permit from the CPDC and an Order of Conditions from the Reading Conservation Commission.
- DEP will regulate the landfill closure process under its guidelines. The Town expects that Dickinson will be filing the third part of four in the landfill closure process at the end of this month. According to the developer's schedule, the final landfill closure plan will be filed in August with approval expected sometime in December of this year.
- As part of the filing process, the Town will be holding public hearings over the months of May and June. We encourage residents to attend those meetings and provide input.
- The Board of Selectmen will monitor the Walkers Brook Crossing, which is the new name for the site, continuously. We continue to be assured that the closure process will begin in December and development will continue throughout 2002 with completion in 2003. We are cautiously optimistic that the project as you can see will come to fruition; but remain vigilant and in constant communication with Dickinson Development.

ARTICLE 2 – Peter I. Hechenbleikner gave the following Report of Public Water System:

The Town has embarked on several efforts over the past year to take a comprehensive look at the entire water system, and to work to begin to implement many of the recommendations made. This report is a summary of those proposals, and the efforts made to date.

Water Supply

In January 1999, the Reading Board of Selectmen formed an Ad-Hoc Water Supply Committee to look at the future of water supply in Reading. This study lasted nearly one year and included a comprehensive review of future water options. At the conclusion of the study, the membership recommended several actions that are now in progress:

- **Petitioning for Entry into the MWRA**. In late March of this year, an Environmental Notification Form was filed with the MWRA and Water Resources Commission by our consultant Camp Dresser McKee to begin the process of formal entry into the MWRA water system. We anticipate this process will take the better part of two years. "Buying In" to the MWRA will require several filings and special legislation, along with approval of the governor. Hearings will be held and the Town will be presenting to the MWRA Advisory Board and the Water Resources Commission in the coming months. We are seeking to buy into the MWRA for 600,000 gallons per day of additional capacity to supplement our current supply, primarily in the peak flow hot weather.
- **Renovation of the Existing Water Treatment Plant**. The Ad Hoc Committee recommended that the Town retain its existing Water Treatment Plant, and upgrade it to meet new water quality standards. The Town's supply will provide for the "routine" water supply, and we will depend on the MWRA source for the unusual supply needs, primarily to supplement the Town supply during heavy warm weather demands. Funds for design of this project are included for FY 2002 in the Capital Improvements Program, with appropriation probable in the fall of 2001 or spring of 2002.
- **Explore for bed-rock wells**. The Ad Hoc Committee recommended that the Town explore for additional water supplies, and a preliminary study has identified promising sources in the northerly area of Reading – in the Town Forest and in Bare Meadow. During the next several months we will be developing test wells. The purpose of the bedrock wells is to supplement existing well capacity, and to diversify the local source of our water;
- **Water Conservation**. One "source" of water is to encourage and mandate conservation of water by existing and future users. The Ad Hoc Committee recommended this regardless of what other water supply measures are taken. One conservation measure that is ongoing is a leak detection program that has been implemented by the DPW, and which has already saved tens of thousands of gallons of water per day. The Water and Sewer Advisory Committee is developing additional measures to be recommended to the Board of Selectmen. These will probably include rebates and incentives to customers for converting to low-water-demanding fixtures and appliances.

Water Distribution and Storage

The Town has contracted with Weston and Sampson for a comprehensive review of the water distribution system, and a preliminary report has been made to the Board of Selectmen. Included in the study is a comprehensive capital plan for improving the distribution system. Although the

recommendations from that study are included in the 2002 Capital Improvement Program for planning purposes, more review is needed. Among other things is the need to coordinate the Town's Pavement Management Program with the water distribution system improvements.

One major element of the water distribution recommendations that needs further study and decision is the issue of the need for additional water storage. The "Rocket" storage tank on Auburn Street has been taken out of service and demolished. It appears that if the Town is successful in gaining entry into the MWRA, a third storage tank will not be needed. However, for redundancy purposes, the Department of Public Works would prefer a third tank. This issue is currently under deliberation by the Board of Selectmen and a decision will be forthcoming this year.

Water and Sewer Rates

The final area of review is the area of water and sewer rates, and what the Town needs to do and can do to:

- Encourage Conservation;
- Build stable rates; and
- Establish adequate funding for the capital improvements needed for the water and sewer systems.

The Town engaged the firm of Russell Consulting to conduct a comprehensive analysis of our water and sewer rate system. Reading has a reputation for having high water rates. A portion of this can be directly attributed to the fact that the system captures all costs as an enterprise fund under the Massachusetts General Laws. Other communities hide the true cost of water operations in the tax rate, and therefore the cost of producing water and running a plant may be artificially low. Additionally, Reading's water supply is difficult and expensive to treat. Nonetheless, the Town has realized that an expert review of its water rates is in order to ensure the highest amount of equity and fairness in the structure. The draft study will be presented to the Board of Selectmen this spring, but it is not expected that the recommendations will be made in time to affect this year's rates.

ARTICLE 2 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 2.

ARTICLE 3 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved that the subject matter of Article 3 be tabled.

ARTICLE 4 – On motion by Camille W. Anthony, Vice-Chairman of member of the Board of Selectmen, it was voted that the subject matter of Article 4 be indefinitely postponed.

ARTICLE 5 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

Department of Public Works
1980 International Dump Truck
1990 Dodge B350

1991 Ford Crown Victoria
1988 GMC Utility Truck
Fire Department
1973 Ford Pumper Model C914, VIN #91LVR74958
Police Department
2 Police Cruisers
Miscellaneous Departments
Various items of furnishings

ARTICLE 6 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to amend the FY 2001-FY 2010 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, by adopting the revised Capital Improvements Program dated April 23, 2001.

NOTE: In the Report of the Warrant - Line PW-W-31 – Buy-in MWRA increase to $85,500 by Fred Van Magness – friendly motion should have been $85,500.

ARTICLE 7 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was voted to amend the votes taken for the following lines under Article 13 of the Warrant of the Annual Town Meeting of April 24, 2000, as amended by Article 4 of the Subsequent Town Meeting of November 13, 2000, relating to the Fiscal Year 2001 municipal budget, and that the Town raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government as follows:

Line	Acc't	Description	(+)	(-)	Cumulative	Comment
C3	022	Reserve Fund		$90,000	-$90,000	
C6	O45	Technology Expenses	$3,000		-$87,000	Telephone Expenses
C9	042	Personnel Expenses	$17,500		-$69,500	Police Chief Assessment Center and Advertising
D13	015	General Services Salaries	$3,500		-$66,000	
D11	850	Property/Casualty Insurance	$8,500		-$57,500	
G1	111	Police Salaries		$50,000	-$107,500	Vacant Positions
G5	121	Fire Salaries	$75,000		-$32,500	Overtime
H9		DPW Salaries		$15,500	-$48,000	Vacancies
H10		DPW Expenses	$59,000		$11,000	Brush Collection, Vehicle Maintenance
H11	325	Street Lighting	$1,000		$12,000	Higher Fuel Charges
H13	321	Snow and Ice	$410,000		$422,000	Bad Winter
I1 & I2	200	Building Maintenance - Schools	$75,000		$497,000	
J	200	School Legal	$65,000		$562,000	Legal Costs related to 10 Taxpayer Suit
M3	815	Unemployment Benefits	$2,500		$564,500	Current Expenses are running high
D3	012	Town Manager Expenses	$24,000		$588,500	Grant Consultant
		TOTAL			$588,500	$588,500 from Free Cash
N4		Water Capital	$85,500			For MWRA Water Buy-In
N4		Water Capital	$20,000			Summer Ave. Water Line
		TOTAL			$105,500	$105,000 from Water Reserve

ARTICLE 8 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to approve the FY 2002–FY 2011 Capital Improvements Program dated April 23, 2001, as provided for in Section 7-7 of the Reading Home Rule Charter.

On motion by Mary Ellen O'Neill, Precinct 6, it was moved to lay Article 8 on the table until Thursday to give Town Meeting Members time to review the material.

Standing vote
53 voted in the affirmative
88 voted in the negative
motion to postpone does not carry

ARTICLE 9 – On motion by Camille W. Anthony, Vice-Chairman of the Board of Selectmen, it was voted to raise by borrowing, whether in anticipation of reimbursement from the State under Chapter 44, Section 6, Massachusetts General Laws, or pursuant to any other enabling authority for highway projects the sum of $310,230.08 in accordance with Chapter 90, Massachusetts General Laws.

ARTICLE 10 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted to amend the fees as established in Section 4.5.3 of the General Bylaws of the Town of Reading as amended, by substituting for the schedule in the above section the following schedule:

	Old Fee	New Fee
Filing and indexing assignment for the benefit of creditors	10.00	10.00
Entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized	10.00	20.00
Correcting errors in a record of birth	10.00	20.00
Furnishing certificate of a birth	5.00	10.00
Furnishing an abstract copy of a record of birth	4.00	8.00
Entering delayed record of birth	10.00	20.00
Filing certificate of a person conducting business under any title other than his real name	20.00	40.00
Filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business	10.00	20.00
Furnishing certified copy of certificate of person conducting business under any title other than his real name, or a statement by such person of his discontinuance, retirement or withdrawal from such business	5.00	5.00

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2001 THROUGH 2010
PRINTED 23Apr2001

PROJECT	DESCRIPTION	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	TOTAL
BL-S-011	RENOVATE RMHS	42000. CO										42000.0
BL-S-018	RENOV./ADD. KILLAM			345.0	CO6300.0 CO							6645.0
SUBTOTAL	SCHOOL BLDG	42000.		345.0	6300.0							48645.0
BL-T-004	DPW MAINT. EXPANSIO		500.0 CO									500.0
BL-T-011	TOWN BLDG MJR MAINT	60.0 A	83.7 A	40.6 A	36.6 A	43.1 A	34.6 A	70.8 A	33.0 A	60.0 A	57.0 A	519.4
SUBTOTAL	TOWN BLDG	60.0	583.7	40.6	36.6	43.1	34.6	70.8	33.0	60.0	57.0	1019.4
CD-C-001	ACQUIRE OPEN SPACE								40.0 A		40.0 A	80.0
CD-C-001	ACQUIRE OPEN SPACE								60.0 G		60.0 G	120.0
SUBTOTAL	CONSERVATION								100.0		100.0	200.0
FN- -001	REPL DATA PROC EQ			20.0 A	20.0 A	20.0 A	40.0 A	40.0 A	40.0 A	40.0 A	40.0 A	260.0
FN- -002	GEOGRAPHIC INFO SYS	70.0 A	80.0 A	60.0 A	75.0 A							285.0
SUBTOTAL	FINANCE	70.0	80.0	80.0	95.0	20.0	40.0	40.0	40.0	40.0	40.0	545.0
GS- -004	FLEXIBLE ACCOUNT		10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	90.0
GS- -005	OPTICAL IMAGING SYS		42.0 A									42.0
GS- -006	NEIGHBORHOOL IMPROV		48.0 A	51.6 A	55.0 A	55.0 A	55.0 A	55.0 A	59.3 A	63.5 A	63.5 A	505.9
SUBTOTAL	GENERAL		100.0	61.6	65.0	65.0	65.0	65.0	69.3	73.5	73.5	637.9
LB- -001	LIBRARY COMPUTERS		10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	90.0
LB- -002	CIRCULATION SYSTEM		28.3 A									28.3
LB- -003	LIBRARY FURNISHINGS		16.0 A									16.0
LB- -004	LIBRARY SPACE REVIE				25.0 A							25.0
SUBTOTAL	LIBRARY		54.3	10.0	35.0	10.0	10.0	10.0	10.0	10.0	10.0	159.3
PS-F-001	REPL PUMPERS	225.0 A				247.5 A					278.4 A	750.9
PS-F-002	REPLACE AMBULANCE	110.8 A					123.8 A					234.6
PS-F-003	REPLACE DIFIBRILLAT		14.0 A		14.0 A		14.0 A		14.0 A		14.0 A	70.0
PS-F-004	PURCHASE NEW RESCUE				26.5 A							26.5
PS-F-005	PURCH THERMAL IMAGI											
PS-F-006	REPL CHIEF'S VEHICL			30.0 A							35.2 A	65.2
PS-F-007	REPLACE FIRE HOSE			10.7 A								10.7
PS-F-00B	CONFINED SPACE RESC		10.5 A									10.5
PS-F-010	PURCH SKID PUMP UNI				9.3 A							9.3
SUBTOTAL	FIRE	335.8	24.5	40.7	49.8	247.5	137.8		14.0		327.6	1177.7
PS-P-002	UPGRADE COMPUTER SY			25.0 A				25.0 A			25.0 A	75.0

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PROJECT	DESCRIPTION	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	TOTAL
SUBTOTAL	POLICE			25.0				25.0			25.0	75.0
PW-D-006	SAUGUS R. DRAINAGE		75.0 D	625.0 CO		140.0 A		100.0 A		300.0 A		1240.0
PW-D-023	GENERAL DRAINAGE IM	10.0 A	10.0 A	10.0 A		10.0 A	10.0 A		15.0 A		15.0 A	80.0
PW-D-040	ABERJONA R DRAINAGE										250.0 A	250.0
SUBTOTAL	DPW DRAIN.	10.0	85.0	635.0		150.0	10.0	100.0	15.0	300.0	265.0	1570.0
PW-E-002	REPL DUMP TRUCKS	68.0 A	70.0 A	70.0 A	70.0 A	110.0 A	70.0 A	40.0 A	115.0 A	45.0 A	150.0 A	808.0
PW-E-004	REPL LEAF VACUUM	8.0 A										8.0
PW-E-011	REPL SIDEWALK PLOWS		66.0 A					66.0 A		70.0 A		202.0
PW-E-015	REPL PICKUPS/VANS	27.0 A	22.0 A	27.0 A			79.0 A			36.0 A		191.0
PW-E-026	REPL LAWN MOWERS		8.0 A	8.0 A	8.0 A	8.0 A	8.0 A	65.0 a	8.0 A			113.0
PW-E-033	REPL SNOWPLOWS		13.0 A		15.0 A		15.0 A		16.0 A	16.0 A	16.0 A	91.0
PW-E-035	REPL SWEEPER		120.0 A									120.0
PW-E-044	REPL SANDERS			14.0 A		7.0 A			14.0 A			35.0
PW-E-046	REPL BACKHOE/LOADER			35.0 A		65.0 A	135.0 A	135.0 A	98.0 A	85.0 A		553.0
PW-E-048	REPL RACK/DUMP TRUC			90.0 A								90.0
PW-E-053	REPL BUCKET TRUCK				90.0 A							90.0
PW-E-055	REPL WHEEL CHIPPER				25.0 A							25.0
PW-E-074	REPL TRAILER							8.0 A				8.0
PW-E-076	REPL STREET ROLLER								35.0 A			35.0
PW-E-078	REPL WARCO GRADER								125.0 A			125.0
PW-E-082	REPL REED SCREEN AL									75.0 A		75.0
PW-E-085	REPL PAVMNT SPREADE										55.0 A	55.0
PW-E-086	BLDG MAINT VEHICLE		27.0 A	27.3 A		28.7 A		30.2 A		32.7 A		145.9
SUBTOTAL	- EQUIPMENT	103.0	326.0	271.3	208.0	218.7	307.0	344.2	411.0	359.7	221.0	2769.9
PW-F-020	TREE NURSERY		5.3 A		5.6 A		5.6 A		6.2 A		6.2 A	28.9
SUBTOTAL	FORESTRY		5.3		5.6		5.6		6.2		6.2	28.9
PW-P-012	PLAYGROUND UPGRADIN	18.5 A	18.9 A	19.4 A	15.0 A	20.7 A	20.0 A	20.0 A	20.0 A	20.0 A	20.0 A	192.5
PW-P-013	FIELD IRRIGATION		21.0 A	11.0 A								32.0
PW-P-021	PITMAN BIKE PATH	250.0 G										250.0
PW-P-022	SCHOOL FENCES		16.0 A									16.0
PW-P-023	FIELD LIGHTING			130.0 A								130.0
SUBTOTAL	PARKS	268.5	55.9	160.4	15.0	20.7	20.0	20.0	20.0	20.0	20.0	620.5
PW-R-001	SIDEWALK AND CURB C	65.0 A	69.0 A	70.0 A	75.0 A	80.0 A	80.0 A	85.0 A	90.0 A	105.0 A	105.0 A	824.0
PW-R-008	MILL&SHORT ST RECON	190.0 G										190.0
PW-R-009	WILLOW ST RESURFACE	56.0 G										56.0
PW-R-010	SOUTH ST RECONSTRUC	154.0 G										154.0
PW-R-016	MAIN ST IMPROVEMENT	2500.0 G										2500.0
PW-R-017	WEST ST CORRIDOR RE	1410.0 G										1410.0
PW-R-018	WALKERS BROOK DR RE	1250.0 G										1250.0

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PROJECT	DESCRIPTION	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	TOTAL
PW-R-027	EATON ST RECONSTRUC		204.0 G									204.0
PW-R-030	DOWNTOWN IMPROVEMEN		1100.0 G	300.0 G	300.0 G							1700.0
PW-R-038	GOULD ST RECONSTRUC		67.0 G									67.0
PW-R-039	WILSON ST RESURFACE		25.0 G									25.0
PW-R-042	BERKELEY ST RECONST			155.0 G								155.0
PW-R-043	TEMPLE ST RECONSTRU			136.0 G								136.0
PW-R-050	ASH ST RECONSTRUCTI				84.0 G							84.0
PW-R-051	BEARHILL RD RECONST				145.0 G							145.0
PW-R-052	CHAPIN AVE RECONSTR				96.0 G							96.0
PW-R-057	CAUSEWAY RD ACCEPTA				168.0 B							168.0
PW-R-058	GREEN ST RECONSTRUC					25.0 G						25.0
PW-R-060	KING ST RECONSTRUCT					96.0 G						96.0
PW-R-062	PENNA AVE RECONSTRU					160.0 G						160.0
PW-R-065	HOWARD ST RECON						341.0 G	19.0 G				360.0
PW-R-109	PARKING LOT IMPROVE		122.0 A									122.0
SUBTOTAL	ROAD/STREET	5625.0	1587.0	661.0	868.0	361.0	421.0	104.0	90.0	105.0	105.0	9927.0
SD-E-001	CLASSROOM TECHNOLOG	100.0 A	120.0 A	115.0 A	125.0 A	135.0 A	140.0 A	155.0 A	165.0 A	175.0 A	185.0 A	1415.0
SD-E-003	WIDE AREA NETWORK		50.0 A									50.0
SUBTOTAL	SCHOOLS EQUIP	100.0	170.0	115.0	125.0	135.0	140.0	155.0	165.0	175.0	185.0	1465.0
PW-S-001	REPL DUMP TRUCK	68.0 E										68.0
PW-S-002	REPL PICKUP TRUCK	28.0 E										28.0
PW-S-003	INFLOW/INFILTRATION	155.4 E										155.4
PW-S-004	SEAL SEWER MANHOLES	10.0 E	10.0 E	10.0 E								30.0
PW-S-005	DATA PROC EQUIPMENT			6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	48.0
PW-S-006	REPL BACKHOE/LOADER			100.0 E								100.0
PW-S-007	REHAB SEWER LIFT ST			30.0 E			30.0 E					60.0
PW-S-008	NEW PICKUP TRUCK				30.0 E							30.0
PW-S-009	SEWER STA UPGRADE-G									8.0 E		8.0
SUBTOTAL	SEWER	261.4	10.0	146.0	36.0	6.0	36.0	6.0	6.0	14.0	6.0	527.4
PW-W-001	WATER STORAGE TANK	1150.0 ED										1150.0
PW-W-002	WATER MAIN LINING	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	200.0 E	2000.0
PW-W-003	WATER METER REMOTE	200.0 E	200.0 E	150.0 E								550.0
PW-W-004	AERATOR 1&2 REPLACE	25.0 E					25.0 E					50.0
PW-W-005	WATER MAIN CONSTRUC	192.8 E	45.0 E	90.0 E				45.0 E			70.0 E	442.8
PW-W-006	WATER TREATMENT PLA	25.0 E										25.0
PW-W-007	REPLACE VAN #2 METE	23.0 E										23.0
PW-W-008	WELL BUILDING ROOFS	18.0 E										18.0
PW-W-009	BACKWASH PUMP	7.0 E										7.0
PW-W-011	DATA PROC EQUIPMENT			6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	48.0
PW-W-014	REPL P U #5 CAB & C		78.0 E									78.0
PW-W-016	STORAGE TANK INSPEC		8.7 E	8.7 E				9.7 E	9.7 E			36.8
PW-W-017	REPL LAB SPECTROPHO		7.0 E									7.0
PW-W-018	REPL LAB INCUBATOR		7.3 E									7.3
PW-W-022	REPL LAB AUTOCLAVE				8.6 E							8.6
PW-W-023	REPLACE PICK-UP TRU	22.0 E				34.0 E						56.0

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TOWN OF READING MASSACHUSETTS
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PROJECT	DESCRIPTION	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	TOTAL
PW-W-024	REPL EMERG GENERATO						70.0 E					70.0
PW-W-025	REPL CRANE TRUCK						85.0 E					85.0
PW-W-026	REPL LIME MIXING TA							10.0 E				10.0
PW-W-028	REPL TAPPING MACHIN									6.0 E		6.0
PW-W-030	WTP RENOVATIONS	85,500	700.0 ED	5490.0 ED								6190.0
PW-W-031	BUY-IN MWRA	85.3 E		3432.0 ED								3517.3
PW-W-032	WATER CONSERVATION		1000.0 ED									1000.0
SUBTOTAL WATER		1948.1	2246.0	9376.7	214.6	240.0	386.0	270.7	215.7	212.0	276.0	15385.8
YEARLY TOTALS:		50781.8	5327.7	11968.3	8053.6	1517.0	1613.0	1210.7	1195.2	1369.2	1717.3	84753.8

SOURCE OF FUNDING:												
A	ANNUAL APPROPRIATION	762.3	1100.7	884.6	710.0	990.0	850.0	850.0	913.5	1143.2	1375.3	9579.6
B	BETTERMENT				168.0							168.0
CO	CAPITAL/DEBT EXCL. OVRD.	42000.0	500.0	970.0	6300.0							49770.0
C	SALE OF CEMETERY LOTS											
D	DEBT TO BE AUTHORIZED		75.0									75.0
E	ENTERPRISE APPROP.	1059.5	556.0	600.7	250.6	246.0	422.0	276.7	221.7	226.0	282.0	4141.2
ED	ENTERPRISE DEBT	1150.0	1700.0	8922.0								11772.0
G	GRANT OUTSIDE FUNDING	5810.0	1396.0	591.0	625.0	281.0	341.0	19.0	60.0		60.0	9183.0
S	SALE OF REAL ESTATE											
R	REVOLVING FUND											
U	REQUESTED, BUT UNFUNDED											
		50781.8	5327.7	11968.3	8053.6	1517.0	1613.0	1145.7	1195.2	1369.2	1717.3	84688.8

ARTICLE 8

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2002 THROUGH 2011
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
8-S-011	RMHS Renov. (Arch.)		3000.0 CO									3000.0
8-S-011	RMHS Renov. (Arch.)	500.0 S										500.0
8-S-011	RMHS Renovation		56100. CO									56100.0
8-S-018	Killam Renov. (Arch		354.5 CO									354.5
8-S-018	Killam Renov. (Arch	25.0 S										25.0
8-S-018	Killam Renovations		6930.0 CO									6930.0
		525.0	66384.									66909.5
BL-T-004	DPW GARAGE EXPANSIO	500.0 CO										500.0
BL-T-007	TOWN BUILDINGS MAIN	48.8 A	132.6 A	88.1 A	30.0 A	30.0 A	60.0 A	36.0 A	25.0 A	117.8 A	25.0 A	593.3
8L-T-010	Library Expansion		106.0 CO	1080.0 CO								1186.0
SUBTOTAL TOWN BLDG		548.8	238.6	1168.1	30.0	30.0	60.0	36.0	25.0	117.8	25.0	2279.3
CD- -001	Acquire Open Space											
CD- -002	Acquire Open Space											
FN- -001	GEOGRAPHIC INFORMAT		50.0 A	50.0 A	50.0 A	50.0 A	50.0 A					250.0
FN- -002	COMPUTER EQUIPMENT		30.0 A	25.0 A	50.0 A	60.0 A	60.0 A	60.0 A	60.0 A	60.0 A	60.0 A	465.0
SUBTOTAL FINANCE			80.0	75.0	100.0	110.0	110.0	60.0	60.0	60.0	60.0	715.0
GS- -004	Flexible Account		5.0 A	6.0 A	7.0 A	8.0 A	9.0 A	10.0 A	10.0 A	10.0 A	10.0 A	75.0
GS- -005	Records Managt Syst		42.0 A									42.0
GS- -006	NEIGHBORHOOD IMPROV			48.0 A	48.0 A	112.0 A						208.0
SUBTOTAL GENERAL			47.0	54.0	55.0	120.0	9.0	10.0	10.0	10.0	10.0	325.0
LB- -001	Replace Computer Eq	13.0 A	11.0 A	11.0 A	11.0 A	11.0 A	11.0 A	11.0 A	11.0 A	11.0 A	11.0 A	112.0
LB- -002	Circulation System	24.0 A										24.0
LB- -004	Replace Microfilm P		9.0 S									9.0
LB- -005	Furnishings			7.2 A		8.0 A		8.4 A		8.8 A		32.4
LB- -006	Phone System			5.2 A								5.2
SUBTOTAL LIBRARY		37.0	20.0	23.4	11.0	19.0	11.0	19.4	11.0	19.8	11.0	182.6
PS-F-001	REPLACE PUMPER ENGI				247.5 A					278.4 A		525.9
PS-F-002	REPLACE AMBULANCE					123.8 A					140.8 A	264.6
PS-F-003	REP DEFI8RILLATOR	14.0 A		14.7 A		15.5 A		16.2 A		17.0 A		77.4
PS-F-004	REPL. RESCUE TOOLS			26.5 A								26.5
PS-F-005	NEW THERM IMAGE											
PS-F-006	REP PASSENGER VEH			30.0 A						35.7 A		65.7
PS-F-007	REPLACE FIRE HOSE		11.0 A									11.0
PS-F-008	CONF SPACE EQUIP	6.0 A										6.0
PS-F-010	PURCHASE SKID PUMP			9.3 A								9.3
PS-F-011	REP PICK-UP TRUCK			25.0 A				29.5 A				54.5

TOWN OF READING MASSACHUSETTS
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
PS-F-012	REP ALARM TRUCK										66.8 A	66.8
PS-F-013	REP TURNOUT GEAR	15.0 A	27.0 A									42.0
PS-F-014	REPLACE RADIOS								90.0 A			90.0
PS-F-015	REP BREATHING APP									60.0 A		60.0
PS-F-016	DISP COMP UPGRADE		60.0 S									60.0
SUBTOTAL FIRE		35.0	98.0	105.5	247.5	139.3		45.7	90.0	391.1	207.6	1359.7
PS-P-002	RADIOS FOR OFFICERS		5.0 A	5.0 A	5.0 A	5.0 A	5.0 A	5.0 A	5.0 A	5.0 A	5.0 A	45.0
SUBTOTAL POLICE			5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	45.0
PW-A-001	Pavement Mgt. Syste					15.0 A						15.0
PW-A-002	Drainage (Storm Wat		75.0 A									75.0
SUBTOTAL DPW ADMIN.			75.0			15.0						90.0
PW-D-006	Saugus River Design	100.0 CO		75.0 CO								175.0
PW-O-006	Saugus River Improv		700.0 CO		550.0 CO							1250.0
PW-D-023	General Drainage	7.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	10.0 A	97.0
PW-D-040	Abajona River Impro		210.0 CO	50.0 CO								260.0
SUBTOTAL DPW ORAIN.		107.0	920.0	135.0	560.0	10.0	10.0	10.0	10.0	10.0	10.0	1782.0
PW-E-002	DUMP TRUCKS	70.0 A	70.0 A	142.0 A	45.0 A	72.0 A	45.0 A			73.0 A	73.0 A	590.0
PW-E-011	SIDEWALK PLOWS						68.0 A	69.0 A	70.0 A			207.0
PW-E-015	PICKUPS & VANS			40.0 A		114.0 A		35.0 A		63.0 A		252.0
PW-E-023	Air Compressor											
PW-E-023	Building Maint. Veh			34.0 A	34.0 A		37.0 A					105.0
PW-E-026	Lawn Mowers			8.0 A	73.0 A	8.0 A	8.0 A	8.0 A	8.0 A	8.0 A	8.0 A	129.0
PW-E-033	Snow Plows				28.0 A				14.0 A			42.0
PW-E-035	Street Sweeper		120.0 S									120.0
PW-E-043	Rack Spray Truck			92.0 A								92.0
PW-E-044	Sanders				25.0 A			21.0 A				46.0
PW-E-046	Loaders			65.0 A	135.0 A	135.0 A	130.0 A					465.0
PW-E-053	Bucket Truck			90.0 A	90.0 A							180.0
PW-E-055	Chipper		45.0 S									45.0
PW-E-076	Roller							50.0 A				50.0
PW-E-078	Oozer							90.0 A				90.0
PW-E-078	Grader										140.0 A	140.0
PW-E-082	Screener								75.0 A			75.0
PW-E-085	Pavement Spreader								90.0 A			90.0
SUBTOTAL - EQUIPMENT		70.0	235.0	471.0	430.0	329.0	288.0	273.0	257.0	144.0	221.0	2718.0
PW-P-001	INSTALL FIELD IRRIG		25.0 A	25.0 A	25.0 A							75.0
PW-P-002	Field Lighting		130.0 A									130.0
PW-P-003	RMHS New Fields			100.0 A								100.0
PW-P-004	RECON. PLAYGROUND -		19.4	15.0	20.7	20.0	19.4	20.0	9.0	20.0	20.0	163.5

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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
PW-P-005	RMHS Track Rehab.											
PW-P-006	School Fences		5.0 A	5.0 A	5.0 A							15.0
PW-P-007	Shade Tree Replacem			5.6 A		5.6 A		6.2 A		6.2 A		23.6
SUBTOTAL PARKS			179.4	150.6	50.7	25.6	19.4	26.2	9.0	26.2	20.0	507.1
PW-R-001	SIDEWALK AND CURB	70.0 A	75.0 A	80.0 A	85.0 A	90.0 A	95.0 A	100.0 A	105.0 A	110.0 A	115.0 A	925.0
PW-R-005	DOWNTOWN IMPR.		1100.0 G	600.0 G								1700.0
PW-R-005	MAIN ST STREETSCAPE	2500.0 G										2500.0
PW-R-006	Street Seal/Patch											
PW-R-007	OVERLAY ARTHUR B LO				24.0 A							24.0
PW-R-007	OVERLAY AUBURN STRE			15.0 A								15.0
PW-R-007	OVERLAY AVON STREET				13.0 A							13.0
PW-R-007	OVERLAY BALSAM ROAD			14.0 A								14.0
PW-R-007	OVERLAY BEAVER ROAD			22.0 A	49.0 A							71.0
PW-R-007	OVERLAY BEVERLY ROA						10.0 A					10.0
PW-R-007	OVERLAY BOYCE STREE			9.0 A								9.0
PW-R-007	OVERLAY CALIFORNIA				11.0 A							11.0
PW-R-007	OVERLAY CENTER AVE		8.0 A									8.0
PW-R-007	OVERLAY CHUTE STREE			21.0 A								21.0
PW-R-007	OVERLAY COUNTY ROAD			16.0 A								16.0
PW-R-007	OVERLAY COVEY HILL			36.0 G								36.0
PW-R-007	OVERLAY CUMBERLAND			12.0 A								12.0
PW-R-007	OVERLAY DUDLEY STRE				22.0 A							22.0
PW-R-007	OVERLAY DUSTIN ROAD							11.0 G				11.0
PW-R-007	OVERLAY FAIRMOUNT R				12.0 A							12.0
PW-R-007	OVERLAY FIELDING RO					7.0 A						7.0
PW-R-007	OVERLAY FRANKLIN ST			35.0 A								35.0
PW-R-007	OVERLAY FREMONT STR			14.0 A								14.0
PW-R-007	OVERLAY FULTON STRE			3.0 A								3.0
PW-R-007	OVERLAY GLEASON ROA			51.0 A								51.0
PW-R-007	OVERLAY GLEN ROAD			12.0 A								12.0
PW-R-007	OVERLAY GLENMERE CI			13.0 A								13.0
PW-R-007	OVERLAY GOULD STREE			11.0 A								11.0
PW-R-007	OVERLAY GRANGER AVE				16.0 A							16.0
PW-R-007	OVERLAY GREEN STREE					26.0 A						26.0
PW-R-007	OVERLAY GREEN STREE			27.0 A								27.0
PW-R-007	OVERLAY GROVE STREE		120.0 G									120.0
PW-R-007	OVERLAY HANSCOM AVE			37.0 A								37.0
PW-R-007	OVERLAY HARRIMAN AV			7.0 A								7.0
PW-R-007	OVERLAY HARVARD STR			21.0 A								21.0
PW-R-007	OVERLAY HAVEN STREE			61.0 A								61.0
PW-R-007	OVERLAY HAVERHILL S	110.0 G										110.0
PW-R-007	OVERLAY HOPKINS STR			16.0 A								16.0
PW-R-007	OVERLAY IBBY AVE			40.0 G								40.0
PW-R-007	OVERLAY IRVING STRE				14.0 A							14.0
PW-R-007	OVERLAY JOHN CARVER				18.0 A							18.0
PW-R-007	OVERLAY KINGSTON ST			9.0 A								9.0
PW-R-007	OVERLAY LOCUST STRE			25.0 A								25.0
PW-R-007	OVERLAY LONGWOOD RO				23.0 A							23.0
PW-R-007	OVERLAY LOTHROP ROA				30.0 A							30.0
PW-R-007	OVERLAY MAPLE RIDGE			39.0 G								39.0
PW-R-007	OVERLAY MAPLE STREE			4.0 A								4.0

TOWN OF READINC .CHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2002 THROUGH 2011
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
PW-R-007	OVERLAY MARTIN ROAD			43.0 A								43.0
PW-R-007	OVERLAY MIDDLESEX A				61.0 A							61.0
PW-R-007	OVERLAY OAK STREET					39.0 A						39.0
PW-R-007	OVERLAY PARKMAN ROA					13.0 A						13.0
PW-R-007	OVERLAY PARKVIEW RO			19.0 A								19.0
PW-R-007	OVERLAY PEARL STREE			33.0 G								33.0
PW-R-007	OVERLAY PERKINS AVE			13.0 A								13.0
PW-R-007	OVERLAY PIERCE STRE						17.0 A					17.0
PW-R-007	OVERLAY PRESCOTT ST			106.0 G								106.0
PW-R-007	OVERLAY PROSPECT ST			49.0 G								49.0
PW-R-007	OVERLAY SELFRIDGE R			19.0 A								19.0
PW-R-007	OVERLAY SHACKFORD R			8.0 A								8.0
PW-R-007	OVERLAY SHELBY ROAD			17.0 A								17.0
PW-R-007	OVERLAY SIGSBEE AVE			4.0 A								4.0
PW-R-007	OVERLAY SOUTH STREE			19.0 A								19.0
PW-R-007	OVERLAY SOUTH STREE			23.0 A								23.0
PW-R-007	OVERLAY SPRINGVALE			21.0 A								21.0
PW-R-007	OVERLAY SPRUCE ROAD					10.0 A						10.0
PW-R-007	OVERLAY STURGES ROA					33.0 A						33.0
PW-R-007	OVERLAY TIMBERNECK					13.0 A						13.0
PW-R-007	OVERLAY UNION STREE				7.0 A							7.0
PW-R-007	OVERLAY VINE STREET					56.0 G						56.0
PW-R-007	OVERLAY WASHINGTON		20.0 A									20.0
PW-R-007	OVERLAY WESCROFT RO				32.0 A							32.0
PW-R-007	OVERLAY WEST STREET		110.0 G									110.0
PW-R-007	OVERLAY WESTON ROAD				21.0 A							21.0
PW-R-007	OVERLAY WHITEHALL L				35.0 A							35.0
PW-R-007	OVERLAY WILLARD ROA				11.0 A							11.0
PW-R-007	OVERLAY WILSON STRE				15.0 A							15.0
PW-R-007	OVERLAY WINSLOW ROA				25.0 A							25.0
PW-R-007	OVERLAY WOBURN STRE			398.0 A	64.0 A							462.0
PW-R-007	OVERLAY WOODBINE ST											
PW-R-007	QVERLAY WOODBINE ST					8.0 A						8.0
PW-R-007	OVERLAY WOODWARD AV					14.0 A						14.0
PW-R-008	RECON. ARCADIA AVE											
PW-R-008	RECON. BANCROFT AVE						61.0 G					61.0
PW-R-008	RECON. BATCHELDER R						168.0 G					168.0
PW-R-008	RECON. BEAR HILL RO						102.0 G					102.0
PW-R-008	RECON. BEECH STREET					39.0 G						39.0
PW-R-008	RECON. BERKELEY STR			110.0 G								110.0
PW-R-008	RECON. BIRCHMEADOW									185.0 G		185.0
PW-R-008	RECON. BLUEBERRY LA										161.0 G	161.0
PW-R-008	RECON. BOSWELL ROAD								75.0 G			75.0
PW-R-008	RECON. CAPE COD AVE						49.0 A					49.0
PW-R-008	RECON. CHAPIN AVE										62.0 G	62.0
PW-R-008	RECON. COLBURN ROAD				115.0 G							115.0
PW-R-008	RECON. CONDOR ROAD										46.0 G	46.0
PW-R-008	RECON. COPELAND AVE				61.0 G							61.0
PW-R-008	RECON. DEERING STRE								177.0 G			177.0
PW-R-008	RECON. EATON STREET							182.0 G				182.0
PW-R-008	RECON. FRANKLIN STR											
PW-R-008	RECON. FRANKLIN STR											
PW-R-008	RECON. GILMORE AVE										17.0 A	17.0
PW-R-008	RECON. HAMPSHIRE RO				60.0 G							60.0

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
PW-R-008	RECON. HILLSIDE ROA					69.0 G						69.0
PW-R-008	RECON. HOWARD STREE								91.0 A			91.0
PW-R-008	RECON. HOWARD STREE								35.0 A			35.0
PW-R-008	RECON. INDIAN TREE										64.0 A	64.0
PW-R-008	RECON. JERE ROAD										15.0 A	15.0
PW-R-008	RECON. JOSEPH WAY								78.0 G			78.0
PW-R-008	RECON. JUNIPER CIRC							48.0 A				48.0
PW-R-008	RECON. KIERAN ROAD								126.0 A			126.0
PW-R-008	RECON. KING STREET							110.0 A				110.0
PW-R-008	RECON. LAWRENCE ROA							93.0 A				93.0
PW-R-008	RECON. LINNEA LANE				94.0 G							94.0
PW-R-008	RECON. MANNING STRE					31.0 A						31.0
PW-R-008	RECON. MIDDLESEX AV								43.0 A			43.0
PW-R-008	RECON. MINERAL STRE								99.0 A			99.0
PW-R-008	RECON. OAKLAND ROAD						314.0 A					314.0
PW-R-008	RECON. OVERLAY KING				15.0 A							15.0
PW-R-008	RECON. PALMER HILL					24.0 G						24.0
PW-R-008	RECON. PEARL STREET									365.0 A		365.0
PW-R-008	RECON. PEARL STREET		74.0 G									74.0
PW-R-008	RECON. PRATT STREET						47.0 A					47.0
PW-R-008	RECON. PRATT STREET									82.0 G		82.0
PW-R-008	RECON. PUTNAM ROAD					131.0 G						131.0
PW-R-008	RECON. READING TERR									42.0 G		42.0
PW-R-008	RECON. RECONSTRUCIT								74.0 G			74.0
PW-R-008	RECON. RECONSTRUCIT							107.0 G				107.0
PW-R-008	RECON. SANDRA LANE					86.0 A						86.0
PW-R-008	RECON. SCOTLAND ROA							140.0 A				140.0
PW-R-008	RECON. SCOUT HILL L									36.0 A		36.0
PW-R-008	RECON. SHADY HILL L										47.0 G	47.0
PW-R-008	RECON. SOUTH STREET										264.0 A	264.0
PW-R-008	RECON. STROUT AVE					55.0 A						55.0
PW-R-008	RECON. SUSAN DRIVE										95.0 A	95.0
PW-R-008	RECON. TAMARACK ROA					99.0 A						99.0
PW-R-008	RECON. TANGLEWOOD C										12.0 A	12.0
PW-R-008	RECON. TRACK ROAD					54.0 A						54.0
PW-R-008	RECON. VAN NORDEN R											
PW-R-008	RECON. VIRGINIA CIR										36.0 A	36.0
PW-R-008	RECON. WELLS ROAD					30.0 A						30.0
PW-R-008	RECON. WEST STREET		1400.0 G									1400.0
PW-R-008	RECON. WILLIAM ROAD									80.0 A		80.0
PW-R-008	RECON. WOBURN STREE		310.0 G									310.0
SUBTOTAL ROAD/STREET		2680.0	3217.0	2132.0	933.0	927.0	863.0	791.0	903.0	900.0	934.0	14280.0
SD-E-001	Classroom Technolog	115.0 A	125.0 A	150.0 A	150.0 A	150.0 A	150.0 A	150.0 A	150.0 A	150.0 A	150.0 A	1440.0
SD-E-003	Wide Area Network		50.0 A									50.0
SD-E-004	Drama Equipment	20.0 A	20.0 A									40.0
SD-E-005	Musical Instr. & Eq	20.0 A	20.0 A									40.0
SUBTOTAL SCHOOLS EQUIP		155.0	215.0	150.0	150.0	150.0	150.0	150.0	150.0	150.0	150.0	1570.0
PW-S-002	VEHICLES Replace							32.0 E		100.0 E	34.0 E	166.0

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2002 THROUGH 2011
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
PW-S-003	Inflow/Infiltration	200.0 E	200.0 E	200.0 E								600.0
PW-S-004	Seal Sewer Manholes	10.0 E	10.0 E									20.0
PW-S-005	COMPUTER SYS UPGRAD		6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	54.0
PW-S-006	Pickups & Vans			30.0 E								30.0
PW-S-006	Replace Backhoe		100.0 E									100.0
PW-S-007	Sewer Station Rehab		30.0 E			30.0 E						60.0
PW-S-009	West/Grove Sewer St								8.0 E			8.0
SUBTOTAL SEWER		210.0	346.0	236.0	6.0	36.0	6.0	38.0	14.0	106.0	40.0	1038.0
PW-W-003	Water Meter Remote	200.0 E	150.0 E									350.0
PW-W-004	WTP - AERATOR				40.0 E							40.0
PW-W-005	MAIN - "H" STREET L								100.0 E			100.0
PW-W-005	MAIN - AUBURN STREE				135.0 E							135.0
PW-W-005	MAIN - CAUSEWAY TO								170.0 E			170.0
PW-W-005	MAIN - EATON AND SM	140.0 E										140.0
PW-W-005	MAIN - HAVERHILL FR			325.0 E			100.0 E					425.0
PW-W-005	MAIN - HAVERHILL ST									70.0 E		70.0
PW-W-005	MAIN - HOWARD FR. C				400.0 E							400.0
PW-W-005	MAIN - PLEASANT FR								290.0 E			290.0
PW-W-005	MAIN - SUMMER AVE A	1000.0 ED										1000.0
PW-W-005	MAIN - WEST FR PALM		575.0 E									575.0
PW-W-005	MAIN CONSTRUCTION	50.0 E										50.0
PW-W-005	WATER MAIN LINING									200.0 E	200.0 E	400.0
PW-W-011	Computer Sys Upgrad		6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	6.0 E	54.0
PW-W-014	PICKUP TRUCK	78.0 E	34.0 E		72.0 E	85.0 E		121.0 E			65.0 E	455.0
PW-W-016	NEW WATER STORAGE T					1150.0 ED						1150.0
PW-W-016	Storage Tank Inspec	8.7 E	8.7 E				9.7 E	9.7 E				36.8
PW-W-017	WTP - SPECTROMETER	7.0 E										7.0
PW-W-018	WTP - INCUBATOR	7.3 E										7.3
PW-W-019	WTP - DISTILLER	6.5 E										6.5
PW-W-020	WTP - CHEM BLD INSU	10.0 E										10.0
PW-W-021	WTP - FURNACE AND T	7.0 E										7.0
PW-W-022	WTP - AUTOCLAVE			8.6 E								8.6
PW-W-024	WTP - EMERGENCY GEN					70.0 E						70.0
PW-W-026	WTP - LIME MIXING T						15.0 E					15.0
PW-W-027	WTP - WELL HEAD PRO		100.0 E									100.0
PW-W-028	WTP - REPLACE TAPPI								6.0 E			6.0
PW-W-030	WTP UPGRADE	700.0 ED	5490.0 ED									6190.0
PW-W-031	MWRA BUY-IN		3432.0 ED									3432.0
PW-W-032	WATER CONSERVATION	250.0 E	250.0 E	250.0 E	250.0 E							1000.0
PW-W-033	DISTRIBUTION - HIGH					11.5 E		30.0 E	12.4 E			53.9
PW-W-034	DISTRIBUTION - LIME						33.9 E					33.9
PW-W-035	DISRTIBUTION - RAPI										30.0 E	30.0
SUBTOTAL WATER		2464.5	10045.	589.6	903.0	1322.5	164.6	166.7	584.4	276.0	301.0	16818.0

ARTICLE 8

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2002 THROUGH 2011
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PROJECT	DESCRIPTION	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	TOTAL
YEARLY TOTALS:		6832.3	82106.2	5295.2	3481.2	3238.4	1696.0	1631.0	2128.4	2215.9	1994.6	110619.2
SOURCE OF FUNDING:												
A	ANNUAL APPROPRIATION	422.8	946.6	2236.6	1671.5	1540.9	1175.0	1106.3	1117.0	1504.9	1317.6	13039.2
B	BETTERMENT											
CO	CAPITAL/DEBT EXCL. OVRD.	600.0	67400.5	1205.0	550.0							69755.5
C	SALE OF CEMETERY LOTS											
D	DEBT TO BE AUTHORIZED											
E	ENTERPRISE APPROP.	974.5	1469.7	825.6	909.0	208.5	170.6	204.7	598.4	382.0	341.0	6084.0
ED	ENTERPRISE DEBT	1700.0	8922.0			1150.0						11772.0
G	GRANT OUTSIDE FUNDING	2610.0	3114.0	1013.0	330.0	319.0	331.0	300.0	404.0	309.0	316.0	9046.0
S	SALE OF REAL ESTATE	525.0	234.0									759.0
R	REVOLVING FUND											
U	REQUESTED, BUT UNFUNDED											
		6832.3	82086.8	5280.2	3460.5	3218.4	1676.6	1611.0	2119.4	2195.9	1974.6	110455.7

		Old Fee	New Fee
Recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth		20.00	20.00
Correcting errors in a record of death		10.00	20.00
Furnishing a certificate of death		5.00	10.00
Furnishing an abstract copy of a record of death		4.00	8.00
Entering notice of intention of marriage and issuing certificate thereof		15.00	25.00
Entering certificate of marriage filed by persons married out of the Commonwealth		5.00	10.00
Issuing certificate of marriage		5.00	10.00
Furnishing an abstract copy of a record of marriage		4.00	8.00
Correcting errors in a record of marriage		10.00	20.00
Recording power of attorney		10.00	20.00
Recording certificate of registration granted to a person engaged in the practice of optometry, or issuing a certified copy thereof		20.00	20.00
Recording the name of the owner of a certificate of registration as a physician or an osteopath in the Commonwealth		20.00	20.00
Recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Section 22 of Chapter 166 of the General Laws	Flat rate	40.00	200.00
	Additional Streets	10.00	
Examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than		5.00	10.00
Copying any manuscript or record pertaining to a birth, marriage or death		5.00	5.00/page
Receiving and filing a complete inventory of all items to be included in a "closing out sale," etc.	First page	10.00	10.00
	Additional page	2.00	2.00
Filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Section 2 of Chapter 182 of the General Laws		20.00	20.00
Recording deed of lot or plot in a public place or cemetery		10.00	10.00

		Old Fee	New Fee
Recording any other documents	First page	10.00	10.00
	Additional page	2.00	2.00
Voter's certificate		5.00	8.00

ARTICLE 11 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved that the subject matter of Article 11 be indefinitely postponed.

ARTICLE 12 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to file a Home Rule petition allowing the Town of Reading to establish an Affordable Housing Trust Fund, in substantially the form as presented to Town Meeting.

"The Town of Reading may establish a separate fund to be known as the Affordable Housing Trust Fund for the purpose of creating or preserving affordable housing by: (a) the Town of Reading or the Housing Authority; or (b) a housing trust or community development corporation created under the laws of the commonwealth. The funds may specifically be used to purchase and improve land, to purchase dwelling units or to develop new or rehabilitate existing dwelling units for purchase or rental by qualified affordable housing purchasers or tenants or to preserve existing affordable housing in the affordable housing inventory. Expenditures shall follow an allocation plan submitted by the Board of Selectmen. The allocation plan and any specific capital purchases for land or buildings shall be approved at a Town Meeting. Any acquisition or disposition of real property shall be subject to approval at a Town Meeting. Other expenditures from the Affordable Housing Trust Fund shall be authorized by a majority vote of the Board of Selectmen and such expenditures shall be used for affordable housing purposes."

On motion by Mark Jackson, Precinct 3, it was moved to delete the line "or to preserve existing affordable housing in the affordable housing inventory".

Motion to amend does not carry.

On motion by Robert L. Mandell, Precinct 6, it was moved to amend by adding "and Housing Authority" after the words "majority vote of the Board of Selectmen".

Motion to amend carries.

On motion by Nona J. Childress, Precinct 3, it was moved to table the subject matter of Article 12 until the Reading Housing Authority has met and discussed the language of the Trust Fund.

Motion to postpone did not carry.

On motion by Gerald L. MacDonald, Precinct 3, it was moved to delete the following:

- under (a) "the Town of Reading or";

- item (b);
- "submitted by the Board of Selectmen"; and
- "Fund shall be authorized by a majority vote of the Board of Selectmen" and replace with "Fund shall be authorized by a majority vote of the Housing Authority"

Motion to amend does not carry.

Original motion as amended by Robert L. Mandell, Precinct 6, carries.

ARTICLE 13 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that the Town vote to establish a revolving fund under Chapter 44, Section 53E1/2 of the General Laws for the purpose of using the receipts generated through the sale of compost bins to purchase additional compost bins, and to pay for related expenditures pursuant to a program administered by the Department of Public Works, and to authorize expenditures not exceeding three thousand dollars ($3,000) during Fiscal Year 2002.

ARTICLE 14 – On motion by Susan Cavicchi, Chairman of the School Committee, it was voted to authorize the Board of Selectmen, with the approval of the School Committee and the approval of the Commissioner of Education, to rent or lease certain surplus space in the Reading Memorial High School to one or more public or private profit-making businesses or non-profit organizations; provided, however, that joint occupancy of the High School building will not interfere with educational programs being conducted in said building and provided that the terms of any such rental or lease shall be as approved by the School Committee.

Motion by Frederick Van Magness, Precinct 8, to amend after the words "to rent or lease" by adding the words "REAP through June 30, 2002" and to delete the words "to one or more public or private profit-making businesses or non-profit organizations".

Motion to amend did not carry.

Motion by William C. Brown, Precinct 8, to lay the subject matter of Article 14 on the table.

Motion to lay Article 14 on the table did not carry.

On motion by Michael F. Slezak, Precinct 6, it was voted to move the question.

2/3 vote required
116 voted in the affirmative
21 voted in the negative

Original motion carried.

ARTICLE 15 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted that the subject matter of Article 15 be indefinitely postponed.

ARTICLE 16 – On motion by Camille W. Anthony, Vice-Chairman of the Board of Selectmen, it was voted to authorize the Board of Selectmen to transfer the following Town owned lands as noted under such terms and conditions as the Board of Selectmen shall determine:

Map/Parcel	Location	Size	To be Transferred to:
047/005	West Street	1.69 acres	Conservation Commission
198/003	Haverhill Street	.27 acres	Conservation Commission
225/037	Main Street	.495 acres	Conservation Commission
020/023	Summer Avenue	.05 acres	Conservation Commission
013/079	Bear Hill	.748 acres	Conservation Commission
013/080	Bear Hill	.459 acres	Conservation Commission
013/082	Bear Hill	.459 acres	Conservation Commission
014/018	Bear Hill	.634 acres	Conservation Commission
154/004	Colburn Road	.290 acres	Conservation Commission
046/005	John Street	.468 acres	Conservation Commission and Department of Public Works
013/047	Bear Hill	.09 acres	Department of Public Works

On motion by William C. Brown, Precinct 8, it was moved to delete Map/Parcel 154/004 – Colburn Road lot.

Motion did not carry.

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Thursday, April 26, 2001 for the Special Town Meeting.

Meeting adjourned at 11:00 p.m.

166 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School April 26, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:40 p.m., there being a quorum present.

The Invocation was given by Anthony L. Rickley, Precinct 2, followed by the Pledge of Allegiance to the Flag.

Presentation of Budget by Town Manager, Peter I. Hechenbleikner:

This is the 15th municipal budget that I have presented to Town Meeting as your Town Manager. Each one of them seems more difficult than the last, and this one is no exception.

Reading's strength has been that, as a community, we face up to the difficult issues when we need to, and we do not use gimmicks to get us out of difficult situations. This is called good fiscal management, and in spite of our fiscal difficulties, we should continue to exercise good fiscal management.

The process of developing the FY 2002 budget started in July 2000. We knew based on the FY 2001 failed override and reductions made in that budget, that FY 2002 would also be a difficult year.

As part of that process, we quickly identified the order of magnitude of the problem – the difference between available revenues and needed expenditures.

This problem is $2.1 million.

The Finance Committee, School Committee, Board of Selectmen, and the three bodies jointly, held 43 meetings during the FY 2002 budget process. Some were joint meetings such as the "Summit" that was held in the Fall and moderated by Town Meeting Member Fred Van Magness. Many of the others were individual detailed working sessions on the budget. All of them were public meetings, and I believe all of them including the FINCOM were televised on Channel 9.

Based on the identified shortfall, and discussions between the Board of Selectmen, School Committee and the Finance Committee, the Board of Selectmen ultimately decided to put a $1.2 million proposition 2 ½ general operating override on the ballot in April. It was clear to all that, while $1.2 million was not enough to solve all of the shortfall, it was a more realistic number that would at least address many of the problems.

Through the budget process, the Town made it very clear to the taxpayers and voters what the impact would be of not approving the proposition 2 ½ override.

- The voters were informed;
- The proposition 2 ½ override did not pass; and

- The budget that you have before you is a reflection of these facts.

In a sense then, the FY 2002 budget is a very simple one – an informed electorate has voted not to provide additional revenues for the operation of the Town and it's government and this budget reflects the reductions that were promised.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town raise by borrowing, or from the tax levy, or transfer from available funds, and appropriate the sum of:

$56,914,915 – Exclusive of State/Assessment

for the operation of the Town and its government for Fiscal Year 2002 beginning July 1, 2001.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items A1 and A2 (Accounting Department):

$ 108,102
to be provided as follows:

Lines A1 and A2
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items B8 and B9 (Community Development Department):

$249,048
to be provided as follows:

Line B9
$940 from wetland fees
The remainder of Line B9 and Line B10
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items C12 and C13 (Finance Department):

$834,700
to be provided as follows:

Lines C12 and C13
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items D15 and D16 (General Services Department):

$580,399
to be provided as follows:

Lines D15 and D16
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items E12 and E13 (Human Services Department):

$387,813
to be provided as follows:

Lines E12 and E13
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items F1 and F2 (Library Department):

$809,009
to be provided as follows:

Lines F1 and F2
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items G9 and G10 (Public Safety Department):

$5,771,185
to be provided as follows:

Lines G9 and G10
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items H9 through H15 (Department of Public Works):

$3,424,621
to be provided as follows:

Lines H9 through H13 and Line H15
Property taxes, State aid and non-property tax local receipts
Line H14
$99,890 from cemetery bequest with the remainder from property taxes, State aid and non-property tax local receipts

On motion by Thomas J. Ryan, Precinct 1, it was moved to increase Line item H15 by $3800 to be provided from Free Cash.

On motion by Harvey J. Dahl, Precinct 8, it was voted to move the question on Line item H15.

2/3 voted required
119 voted in the affirmative
14 voted in the negative

Motion carried.

On motion by Mark L. Dockser, Precinct 1, it was moved to reduce Line item H12 by $15,000 (curbside leaf pickups).

Motion did not carry.

On motion by William C. Brown, Precinct 8, it was moved to reduce Line item H14 by $25,000 (cemetery)(to health benefits).

Motion did not carry.

On motion by David Lautman, Precinct 4, it was moved to reduce Line item H12 to -0- from $1,113,900 and move it to schools.

Motion did not carry.

On motion by Michael F. Slezak, Precinct 6, it was voted to move the question.

2/3 voted required
113 voted in the affirmative
18 voted in the negative

On motion by Peter A. Brown, Precinct 7, it was moved to decrease Line item H12 by $3800 and move it to Free Cash.

Motion did not carry.

On motion by John D. Wood, Precinct 2, it was moved to decrease Line item H12 by $57,600 (remove condo collection).

Motion did not carry.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Item I 5 (Building Maintenance):

$2,931,896
to be provided as follows:

Line I 5
Property taxes, State aid and non-property tax local receipts

On motion by William C. Brown, Precinct 8, it was moved to adjourn Town Meeting.

Motion to adjourn did not carry.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Item J (School Department):

$24,959,781
to be provided as follows:

Line J
Property taxes, State aid and non-property tax local receipts

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned until Monday, April 30, 2001 at 7:30 p.m. at the Reading Memorial High School Auditorium.

Meeting adjourned at 11:03 p.m.

152 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School April 30, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:40 p.m., there being a quorum present.

The Invocation was given by Reverend Edward T. Malone, St. Agnes Catholic Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Item J (School Department):

$24,959,781
to be provided as follows:

Line J
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Item K (Northeast Metropolitan Regional Vocational School):

$155,636
to be provided as follows:

Line K
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items L1 and L33 (Debt and Capital):

$3,963,545
to be provided as follows:

Line L1
$137,500 from sale of real estate funds, $55,000 from cemetery sale of lots, and the remainder from property taxes, State aid and non-property tax local receipts
L33
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Item M8 (Employee Benefits):

$6,281,930
to be provided as follows:

Line M8
$464,823 from certified free cash, $186,000 from overlay surplus with the remainder from property taxes, State aid and non-property tax local receipts

On motion by Raymond F. Porter, Precinct 6, it was moved to lay Article 11 on the table.

Motion to lay Article 11 on the table did not carry.

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items N1 through N4 (Water Fund):

$2,697,477
to be provided as follows:

Line N4 $250,000 from water reserves
Lines N1 through N3 and the remainder of N4
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was moved that the Town approve and appropriate the proposed FY 2002 budget as presented for Line Items O1 through O4 (Sewer Fund):

$3,759,773
to be provided as follows:

Line O4 $200,000 from sewer reserves
Lines O1 through O3 and the remainder of O4
Property taxes, State aid and non-property tax local receipts

ARTICLE 11 – On motion by Carol S. Grimm, Chairman of the Finance Committee, it was voted that the Town appropriate for the FY 2002 budget, exclusive of State and county assessments:

$56,918,715

Representing the total of all previously made motions under Article 11 as amended.

Funds are to be provided as set forth in said previously made motions.

2/3 vote required
149 voted in the affirmative
- 0 - voted in the negative

ARTICLE 17 – On motion by Jonathan E. Barnes, Chairman of the Community Planning and Development Commission, it voted to remove all text found in Section 4.3.3 of the Zoning By-Law and insert the following:

4.3.3. Site Plan Review By-Law

4.3.3.1 Applicability. The following types of activities and uses require site plan review by the CPDC:

a. Construction, exterior alteration or exterior expansion of, or change of use within an institutional, commercial, industrial, or multi-family structure with four or more dwelling units;

b. Construction or expansion of a parking lot for an institutional, commercial, industrial, or multi-family structure or purpose.

4.3.3.2 Procedures. Applicants for site plan approval shall submit twelve (12) copies of the site plan to the CPDC for review, and within three (3) days thereafter request a determination from the Town Planner on completeness of application. The Town Planner shall make a determination of completeness within thirty (30) days of receipt of such application. The CPDC shall review and act upon the site plan, with such conditions as may be deemed appropriate, within sixty (60) days of its determination of completeness, and notify the applicant of its decision. The decision of the CPDC approving site plan review, shall be a majority of the commission and shall be in writing. No building permit or certificate of occupancy shall be issued by the Building Inspector without the written approval of the site plan by the CPDC, or unless 60 days lapse from the date of a determination of completeness of the site plan without action by the CPDC.

4.3.3.3 Requirements

4.3.3.3.1 Where the CPDC serves as the special permit granting authority for proposed work, it shall consolidate its site plan review and special permit procedures.

4.3.3.3.2 The applicant may request, and the CPDC may grant by majority vote, an extension of the time limits set forth herein.

4.3.3.3.3 No deviation from an approved site plan shall be permitted without modification thereof approved by CPDC.

4.3.3.4 Preparation of Plans. Applicants are invited to submit a pre-application sketch of the proposed project to the CPDC and to schedule a comment period at a regular meeting of the CPDC. Site Plans shall be submitted on 24-inch by 36-inch sheets, or larger if necessary for clarity. Plans shall be prepared by a registered professional engineer, registered land surveyor, architect or landscape architect, as appropriate. Dimensions and scales shall be adequate to determine that all

requirements are met and to make a complete analysis and evaluation of the proposal.

4.3.3.5 Contents of Plan. The contents of the site plan are as follows:

4.3.3.5.1 Five (5) separate plans prepared at a scale of one (1) inch equals twenty (20) feet or forty (40) feet or such suitable scale as may be approved by the CPDC. The plans are as follows:

a. Site layout, which shall contain the boundaries of the lot(s) in the proposed development, proposed structures, drives, parking, fences, walls, walks, outdoor lighting, loading facilities, and areas for snow storage after plowing. The first sheet in this plan shall be a locus plan, at a scale of acceptable to the CPDC, showing the entire project and its relation to existing areas, buildings and roads for a distance of one thousand (1,000) feet from the project boundaries or such other distance as may be approved or required by the staff.

b. Topography and drainage plan, which shall contain the existing and proposed final topography at two-foot intervals and plans for handling storm water drainage, including resource area delineation.

c. Utility plan which shall include all facilities for refuse and sewerage disposal or storage of all wastes, the location of all hydrants, fire alarm and fire fighting facilities on and adjacent to the site, all proposed recreational facilities and open space areas, and all wetlands including flood plain areas.

d. Architectural plans, which shall include the floor plans and architectural elevations of all proposed buildings and a color rendering or photographs of similar structures.

e. Landscaping plan, showing the limits of work, existing tree lines, and all proposed landscape features and improvements including screening, planting areas with size and type of stock for shrub or tree, and including proposed erosion control measures.

4.3.3.5.2 The site plan shall be accompanied by a written statement indicating the estimated time required to complete the proposed project and any and all phases thereof.

4.3.3.5.3 A written summary of the contemplated projects shall be submitted with the site plan indicating, where appropriate, the number of dwelling units to be built and the acreage in residential use, the evidence of compliance with parking and off-street loading requirements, the forms of ownership contemplated for the property and a summary of the

provisions of any ownership or maintenance thereof, identification of all land that will become common or public land, and any other evidence necessary to indicate compliance with this by-law.

4.3.3.5.4 The site plan shall be accompanied by drainage calculations by a registered professional engineer. Storm drainage design must conform to the Town of Reading subdivision regulations and Department of Environmental Protection storm water regulations.

4.3.3.5.5 The CPDC may require a narrative statement detailing the impact of the proposed use on municipal services and the environment, lighting, traffic, hazardous materials storage, trash, hours of operation and construction impacts.

4.3.3.5.6 Certification that the proposal is in compliance with the provisions, if applicable, of the Americans with Disabilities Act and the Massachusetts Architectural Barriers Board.

4.3.3.5.7 All plans submitted shall be in digital format as well as prints as approved by the Town Engineer. Number of prints submitted shall be determined by the Town Planner.

4.3.3.6 Approval. Site plan approval shall be granted upon determination by the CPDC that the plan meets the following objectives. The CPDC may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and storm water drainage consistent with the functional requirements of the CPDC's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed in the site plan, after considering the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, so as to:

a. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of storm water flow from the site, soil erosion, and the threat of air and water pollution;

b. Maximize pedestrian and vehicular safety both on the site and Approach/egression from it;

c. Minimize obstruction of scenic views from publicly accessible locations;

d. Minimize visual intrusion by controlling the visibility of

parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned through the use of landscaping and fencing;

e. Minimize glare from headlights and lighting intrusion;

f. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places;

g. Minimize contamination of groundwater from on-site wastewater disposal systems or operations on the premises involving the use, storage, handling, or containment of hazardous substances;

h. Ensure compliance with the provisions of the Zoning By-Law;

i. Maximize property enhancement through use of landscaping and other site amenities;

j. Minimize environmental impacts to adjacent properties through hours of operation, deliveries, noise, rubbish removal and storage.

4.3.3.7 Lapse. Site plan approval shall lapse after two (2) years from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the CPDC upon the written request of the applicant.

4.3.3.8 Regulations. The CPDC may adopt and from time to time amend reasonable regulations for the administration of these site plan guidelines.

4.3.3.9 Fee. The CPDC may adopt reasonable administrative fees and technical review fees for site plan review at levels necessary to cover costs. The CPDC may also require the applicant to fund professional review of the filing.

4.3.3.10 Appeal. The appeal of any decision of the CPDC hereunder shall be made in accordance with the provisions of Mass. Gen. L. Ch. 40A. §17.

4.3.3.11 Exemptions

Site Plan Review shall not be required for the following:

a. The construction is solely for the maintenance or repair of the existing structure;

b. The construction, expansion or alteration of a building or structure does not exceed three hundred (300) gross square feet, or such alteration involves only interior renovation of less than one thousand (1,000) gross square feet;

c. The construction, expansion or alteration only involves the modification of internal electrical, plumbing or mechanical systems.

2/3 vote required
137 voted in the affirmative
1 voted in the negative

ARTICLE 18 – On motion by Jonathan E. Barnes, Chairman of the Community Planning and Development Commission, it was voted to amend the Zoning By-Laws by adding the following language:

4.3.2.9 Open Storage
Open Storage as an ancillary or supporting use is allowed in the Business A and Industrial Zoning Districts by the grant of Special Permit from the Community Planning and Development Commission, based upon the criteria set forth in 4.3.2.9.1.

4.3.2.9.1 Criteria for approval:

a. Products shall be stored only for the purposes of merchandise display, and/or stock for sale on site, and not for distribution purposes.

b. Open storage area shall use no more than 10% of total lot area.

c. Products stored shall not impede upon pedestrian movement or vehicular circulation.

d. Products stored shall not diminish required parking spaces nor access thereto.

e. Products stored may be required to be shielded from any abutting residential properties.

f. No products may be stored in any public right of way nor impede upon such way.

g. Time period of the display shall be determined and reviewed by the special permit granting authority.

h. No products shall be stored so as to create dust, noise, or other objectionable effects, or to create a fire hazard or other casualty.

4.3.2.9.2 Process

Filing for a special permit for this use shall follow all procedures required for Site Plan Review under 4.3.3 of this by-law.

B. 4.2.2 Use Table changes

Accessory Uses

Open Storage
Bus A – SPP
Ind – SPP

C. Insert the following text and re-number accordingly:

2.2.24 Open Storage

The storing of retail goods outside of a structure on a lot for the purpose of display and/or sales.

On motion by David J. Lindberg, Precinct 8, it was moved to removed items 4.3.2.9.1 a. and b.

Motion to amend did not carry.

On motion by David J. Lindberg, Precinct 8, it was moved to remove item 4.3.2.9.1 g.

Motion to amend did not carry.

On original motion:

2/3 vote required
141 voted in the affirmative
- 0 - voted in the negative

ARTICLE 19 – On motion by Jonathan E. Barnes, Chairman of the Community Planning and Development Commission, it was moved that the Town vote to insert a new column into 5.1.2 Table of Dimensional Controls entitled "FAR***"

Reference at bottom of table as "***Floor Area Ratio = gross building area divided by lot area"

One or Two Family Dwellings
Apartment
Other Permitted Principal Use
S-15, S-20, S-40
.13
all other uses and districts note as
N.A.

NOTE: Friendly motion to edit "gross floor area" to read "gross building area" accepted by Town Meeting.

On motion by Philip B. Pacino, Precinct 4, it was voted to indefinitely postpone the subject matter of Article 19.

On motion by Gerald L. MacDonald, Precinct 3, it was voted to move the question.

2/3 vote required
111 voted in the affirmative
16 voted in the negative

Motion to indefinitely postpone carried.

On motion by Frances C. Sansalone, Precinct 7, it was moved to adjourn.

Motion to adjourn did not carry.

Quorum count requested by William C. Brown, Precinct 8 – members present – 122.

ARTICLE 20 – On motion by Jonathan E. Barnes, Chairman of the Community Planning and Development Commission, it was voted to remove all text found in Section 6.3 and insert the following:

6.3 Nonconforming Uses, Structures and Lots

Except as hereinafter provided, this Zoning By-Law shall not apply to structures or uses lawfully in existence or lawfully begun, or to a building or Special Permit issued before the first publication of notice of the public hearing on this by-law, but shall apply to any change or substantial extension of such use, to a building or Special Permit issued after the first notice of said public hearing, to any reconstruction, extension or structural change of such structure, and to any alteration of a structure begun after the first notice of said public hearing to provide for its use for a substantially different purpose where alteration, reconstruction, extension or structural change to single or two-family residential structures does not increase the nonconforming nature of said structures.

6.3.1 Objectives

The provisions of this section are intended to achieve the following purposes:

a. To allow lawfully nonconforming situations to continue until they are discontinued or abandoned.

b. To encourage change in nonconforming situations toward greater compliance with the provisions of this by-law and to reduce the degree of nonconformity.

c. To allow for the alteration, expansion or extension of a nonconforming use subject to the issuance of a Special Permit by the Zoning Board of Appeals.

d. To permit possible expansion of nonconforming buildings provided there are no demonstrable adverse impacts on adjoining properties.

e. To permit the reconstruction of the nonconforming situation in the event of

the involuntary destruction in whole or part of a non-conforming situation so that the owner and tenants, if any, are not subjected to substantial economic loss while, at the same time, seeking to achieve greater conformity with the provisions of this by-law and to reduce any adverse impact on the surrounding area.

f. To permit the treatment of nonconforming situations to be varied by the type of zoning district and the type of nonconformity, i.e., to have a different approach for uses, structures and parking lots.

6.3.2 Applicability

6.3.2.1 Nonconforming Situations

For the purposes of this by-law, nonconforming situations are those uses, buildings, structures, parking lots, parking spaces, loading bays, signs, landscaping and other activities that are now subject to the provisions of this by-law which were lawful before this by-law was adopted, or before amendments to this by-law which are applicable to the situation were adopted, and such situations do not now conform to the provisions of this by-law.

6.3.2.2 Noncomplying Situations

For purposes of this by-law, noncomplying situations are those uses, buildings, structures, lots, parking spaces, loading bays, signs, landscaping and other activities that are subject to the provisions of this by-law which were not lawfully created after this by-law was adopted or after amendments to this by-law which are applicable to those situations were adopted, and are in violation of this by-law.

6.3.2.3 Noncomplying Situations Six (6) Years or Older

In accordance with Massachusetts General Law (MGL), Chapter 40A, Section 7, any structure, or part thereof, which has been improved and used in accordance with the terms of a building permit issued by a duly authorized person, may not be the subject of an enforcement action by the Town to compel the removal, alteration or relocation of said structure, or the abandonment, limitation or modification of the use allowed by said permit unless enforcement action is commenced within six (6) years from the date of the alleged violation of law. Uses and structures in existence for six (6) years or more and which qualify under this section are considered to be nonconforming situations and are entitled to treatment as such, as provided in Section 6.3 of this by-law.

6.3.2.4 Noncomplying Structures Ten (10) Years or Older

In accordance with MGL, Chapter 40A, Section 7, any structure, or part thereof, which has not been in compliance with this by-law, or the conditions set forth in any Special Permit or variance affecting the structure, may not be the subject of an enforcement action by the Town unless enforcement action is commenced within ten (10) years from the date of the alleged

violation of law. Structures in existence for 10 years or more and which qualify under this section are considered to be nonconforming situations and are entitled to treatment as such provided that any proposed change, alteration or extension will not affect the noncomplying condition. Any change, alteration or extension of the noncomplying condition shall be subject to the provisions of the by-law and require that form of relief, which would otherwise be necessary to allow said change, alteration or expansion.

6.3.3 Limitations

A use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is nonconforming, but not noncomplying, may be continued but may not be increased, expanded or altered, except as may be specifically authorized by this section. If such nonconforming situation is abandoned or terminated, as set forth below, it may not be resumed except in compliance with this by-law.

6.3.4 Lawfully Created Situations

A use, building, structure, lot, parking area, loading bay, sign, landscaping or any other activity, is considered to be lawfully created with respect to zoning requirements if:

1. It was in existence on March 16, 1942 when the Zoning By-Law was originally adopted, or

2. Subsequent to March 16, 1942, it was permitted by the Zoning By-Law either by right or by Special Permit and was in existence prior to the effective date of any amendment, which rendered it nonconforming.

6.3.5 Uses by Variance are not Nonconforming

A use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is not otherwise permitted and does not comply with this by-law and exists due to the granting of a variance, is not a nonconforming situation, is not entitled to the treatments afforded by this section, and is bound by the conditions of the variance, as granted.

6.3.6 Once in Conformity, or Closer to Conformity, Cannot Revert

Once a use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which had been nonconforming, is brought into conformity with this by-law, it shall not be permitted to revert to nonconformity. Once a use, building, structure, lot, parking space, loading bay, sign, landscaping or any other activity which is nonconforming, is brought into closer conformity with this by-law, i.e. the amount or degree of nonconformity is reduced, it shall not be permitted by right to revert to nonconformity with the provisions of this by-law which is greater than the closest amount or degree of conformity which it has achieved.

6.3.7 Change in Lot that Results in Noncompliance

No lot upon which there is a building or for which a building permit is in force shall be subdivided or otherwise changed in area or shape, except through public acquisition, so as to result in a violation applicable to either the lot or the building. A lot already nonconforming shall not be changed in area or shape so as to increase the degree of nonconformity with the requirements of this by-law; however, a nonconforming lot may be changed in area or shape if, to do so, does not increase the degree of non-conformity. Said change shall be allowed by right. No building permit, Special Permit, certificate of occupancy or approval of a subdivision plan under the Subdivision Control Law shall be issued with reference to said transferred land until both the lot retained and the newly created lot(s) meet the requirements of this by-law.

6.3.8 Nonconformity Resulting from Public Action

If, as a result of public acquisition or disposition, a use, building, structure, lot, parking space, loading bay, sign landscaping or any other activity no longer complies with this by-law, it shall be considered to be nonconforming and entitled to the treatment afforded by this section, provided it was in compliance or lawfully nonconforming at the time of the public acquisition.

6.3.9 Discontinuance, Abandonment

6.3.9.1 A nonconforming use or structure or other nonconforming situation is considered to be discontinued or abandoned whenever:

a. It is not used for a period of twenty-four (24) consecutive months, or

b. It is abandoned.

6.3.9.2 Discontinuance or abandonment of a part of a nonconforming use, structure or situation shall not normally be considered to be evidence of discontinuance or abandonment of the whole, unless that part which is discontinued or abandoned is the part which causes the nonconformity.

6.3.9.3 The rights of a nonconforming use, structure, building, lot, parking space, loading bay, sign, landscaping or other situation are not affected by a change in ownership, tenancy or management unless such ownership, tenancy or management is specifically a condition of the issuance of a permit.

6.3.10 Nonconforming Uses

6.3.10.1 One-Family, Two-Family Dwellings

An existing nonconforming one- or two-family dwelling or structure accessory thereto which is nonconforming with respect to use may be enlarged or extended for use for the same purpose provided that a Special Permit is issued by the Zoning Board of Appeals. In reviewing a request for such a Special Permit, the Board shall determine that the extension or enlargement is not substantially more detrimental than the existing use to the neighborhood.

6.3.10.2Other than One-Family, Two-Family Dwellings

a. A nonconforming use may be continued to the same degree and for the same purpose. An existing nonconforming use may be altered, expanded or extended for use for the same purpose provided that a Special Permit is issued by the Zoning Board of Appeals, provided that the Board determines that the alteration, expansion or extension is not substantially more detrimental than the current use. The Board shall rely on the criteria stated in Section 6.3.1 in making such a determination.

6.3.10.2 Substitution of Nonconforming Use

The Board of Appeals may issue a Special Permit to allow a new use, not otherwise permitted by right in the zoning district in which the nonconforming use is located, to be substituted for the existing nonconforming use provided that the Board determines that the new use is substantially less detrimental than the current use.

6.3.11 Nonconforming Buildings

6.3.11.1 One-Family, Two-Family Dwellings

An existing nonconforming one-family or two-family dwelling or structures accessory thereto which is nonconforming with respect to a minimum setback, may be enlarged or extended in any other direction in compliance with this by-law, by the issuance of a building permit. That part of an existing nonconforming dwelling which is nonconforming with respect to a minimum setback may be enlarged or extended in that setback, provided the Zoning Board of Appeals grants a Special Permit and all of the following conditions are met:

a. The site coverage of the dwelling within that minimum setback is not increased, and

b. The Board determines that the extension or enlargement is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties.

6.3.11.2 Other than One-Family, Two-Family Dwellings

a. An existing nonconforming building, other than a one-family or two-family dwelling, which is nonconforming only with respect to a minimum setback may be enlarged or extended in any other direction in compliance with this by-law by the issuance of a building permit, provided all other uses, structures, and activities on the lot comply fully with the requirements of this by-law.

b. An existing nonconforming building, other than a one-family or two-family dwelling, which is nonconforming with respect to dimensional and/or density requirements of the Zoning By-Law for the district in

which said building is located, may not be enlarged or extended except by a Special Permit issued by the Zoning Board of Appeals.

6.3.12 Nonconforming Lots

Any lot which does not comply with the provisions of this by-law with respect to minimum lot area, minimum lot frontage, or minimum lot width or with the requirements then in effect at the time of recording or endorsement, whichever occurs sooner, shall not be subdivided or otherwise changed in area or shape, except through public action, so as to be in violation of the provisions of this by-law. A lot already nonconforming with respect to those provisions shall not be changed in area or shape so as to increase the degree of noncompliance. A lot which is nonconforming with respect to those provisions may be changed to be made closer in compliance, but once brought closer into compliance, i.e., the amount or degree of nonconformity is reduced, it shall not be permitted to revert to noncompliance which is greater than the closest amount or degree of compliance which it had achieved. A lot, which is nonconforming, shall not preclude the issuance of permits allowed pursuant otherwise in this Zoning By-Law.

6.3.13 Nonconforming Off-Street Parking and Loading

Any off-street parking spaces or loading bays in existence on the effective date of this by-law or thereafter established, which serve a building or use, may not be reduced in number or changed in location or design contrary to the by-law requirements so as to increase the degree of nonconformity with said requirements.

If the use of an existing structure or lot, which does not have sufficient parking or loading, including a use which has no off-street parking or loading area, is changed to a different type of use for which a different number of parking spaces or loading bays is required as set forth in this by-law, and there is no increase in the net floor area, the following rules shall apply:

a. If there is a net increase in the number of required parking spaces or loading bays, that net increase shall be provided, which number shall not include any existing parking spaces or loading bays, or,

b. If there is a net decrease in the number of required parking spaces or loading bays, that lesser number shall be the new basis for determining whether, in the future, there is a net increase in the number of parking spaces or loading bays required.

If it is proposed to increase the net floor area of a building, whether by addition to the exterior of the building or by internal reconstruction, and the building does not have sufficient off-street parking or loading area, full compliance with the applicable parking requirements for the entire building shall be a condition of the issuance of a building permit for the construction of the increase of net floor area.

6.3.14 Parking and Loading Requirements for a Building Destroyed, Damaged

or Demolished

If a building for which sufficient off-street parking or loading is not provided is destroyed, damaged or demolished by the owner, the building may be reconstructed or replaced if otherwise permitted by this by-law, within two (2) years from the date of such damage or destruction, without providing additional parking spaces or loading bays, provided the new use is the same type of use as the use before the destruction, damage or demolition, and at least the same number of spaces or bays shall be provided.

6.3.15 Repair, Reconstruction Continuance

Routine maintenance and repairs are permitted to a nonconforming structure, sign, parking space or loading bay or other nonconforming situation to maintain it in sound condition and presentable appearance.

6.3.16 Reconstruction After Involuntary Destruction (By Right)

Any nonconforming use, structure, building, sign, parking space or loading bay or other nonconforming situation which is destroyed or damaged by explosion, collapse, fire, storm, natural disaster or other catastrophic event, any of which is beyond the control of the owner, may, within two (2) years from the date of such damage or destruction, be reconstructed to the same extent as the original, provided there is no increase in the site coverage or gross floor area or the degree of nonconformity and the reconstruction conforms to the current requirements of this by-law to the maximum extent practicable in the opinion of the Building Inspector. In this context, maximum extent practicable shall consider extreme site conditions, such as steep grades, the presence of ledge or other unsuitable soil conditions, or the shape and configuration of the lot.

6.3.17 Reconstruction After Destruction (By a Special Permit)

The Board of Appeals may grant a Special Permit for the reconstruction of a use, structure, building, sign, parking space or loading bay or other situation allowed by Special Permit, which is destroyed or damaged by explosion, collapse, fire, storm, natural disaster or other catastrophic event, any of which is beyond the control of the owner or by the proposed voluntary action of the owner, to demolish, in whole or in part, in a manner different from the prior conditions, provided the Board determines that:

a. The reconstruction conforms to the current requirements of this by-law to the maximum extent practicable.

b. In the case of the reconstruction of a nonconforming use, that it complies with the standards for the substitution of a nonconforming use.

6.3.18 Vesting of Rights During Adoption of Amendments

6.3.18.1 A use, building, structure, lot, sign, parking space or loading bay or other situation which would comply with the provisions of this by-law at the time at which a building permit is issued or a Special Permit is granted, but would not comply with a proposed amendment to this by-law, shall be considered to be nonconforming and may be completed, continued or maintained provided:

a. The building permit was issued or Special Permit was granted before the first publication of notice of public hearing on the proposed amendment, and

b. Substantial physical construction or start of operations is begun within six (6) months of the issuance of a building permit or the grant of a Special Permit, whichever is earlier and is carried through to its completion as continuously and expeditiously as is reasonable. If the construction is not completed within eighteen (18) months of the issuance of the building permit or the grant of the Special Permit, whichever is earlier, the rights to nonconforming status shall cease and the construction shall comply with this by-law, as amended.

6.3.18.2 The filing of an application for either a building permit or a Special Permit is not sufficient to vest rights. The building permit must be issued or the Special Permit must be granted prior to such first publication of notice.

6.3.18.3 In the event of the filing and subsequent approval of a definitive subdivision plan, an exemption from an amendment to this by-law and a right to be treated under the previously existing provisions of this by-law may be vested, as set forth in MGL, Chapter 40A, Section 6.

6.3.19 Approval-Not-Required Plans

In the event of the filing and subsequent endorsement of an "Approval-Not-Required" plan, referred to in Section 81P of Chapter 41, Sections 81K-81GG, the Subdivision Control Law, an exemption from an amendment to this by-law affecting the use of land only and a right to be treated under the previously existing provisions of this by-law may be vested, as set forth in MGL, Chapter 40A, Section 6.

2/3 vote required
116 voted in the affirmative
- 0 - voted in the negative

ARTICLE 21 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to accept the provisions of Chapter 411 of the Acts of 2000 which concern the "Option C Pop-Up" provision, of Chapter 32 of the Massachusetts General Laws, relating to non-contributory veteran retirees of the Town of Reading.

ARTICLE 22 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted pursuant to Section 2-6 of the Reading Home Rule Charter to declare the seats of the following Town Meeting Members to be vacant and to remove the following described persons from their position as Town Meeting Members for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of the Town Meeting sessions during the previous year:

Brendan J. O'Hagan Precinct 1

On motion by Gael Phillips-Spence, Precinct 6, it was moved to remove Article 3 from the table.

ARTICLE 3 – On motion by Gael Phillips-Spence, Precinct 6, it was moved to instruct the Board of Selectmen, when building the FY'03 budget, to make line item H12: Rubbish Collection and Disposal, be self-supporting.

Vote questioned – counted vote requested
64 voted in the affirmative
51 voted in the negative

Motion carried.

On motion by David J. Lindberg, Precinct 8, it was moved to amend Article 3 by adding at the end ", and to reduce the property tax rate such that the total anticipated taxes collected shall be reduced by the same amount."

Motion to amend did not carry.

ARTICLE 3 – On motion by Mark L. Dockser, Precinct 1, it was moved to instruct the School Building Committee to request that the Board of Selectmen place a warrant article at the Subsequent Town Meeting of November 2001, or soon thereafter, seeking funding for architectural schematic plans for renovations of and additions to the Reading Memorial High School subject to a capital exclusion.

On motion by Marc Guyott, Precinct 1, it was voted to move the question.

2/3 vote required
90 voted in the affirmative
18 voted in the negative

Motion carried.

ARTICLE 3 – On motion by John F. Russo, Precinct 1, to move that the School Building Committee present to town meeting members at least four options with cost estimates for the high school renovation; Selectmen to present a referendum with these options in a debt exclusion to the community.

Motion did not carry.

ARTICLE 3 – On motion by Debbie H. McCulley, Precinct 2, to move to instruct the Board of Selectmen to hire an auctioneer annually to assess and dispose of our town and school department surplus equipment, vehicles, furniture, etc. and negotiate a contract with that auctioneer to pay a fair percentage to the auctioneer from the proceeds of the sale of those items.

Motion did not carry.

ARTICLE 3 – On motion by Nancy L. Eaton, Precinct 1, it was moved to instruct the Board of Selectmen to notify boards, committees and commissions when business which many affect their area of activity is to be discussed at a meeting of the Board of Selectmen at least 48 hours prior to such meeting; and that when the Board of Selectmen takes a vote which impacts on an area of activity of any board, committee or commission be notified of the outcome of that vote within 48 hours after such vote is taken.

Motion carried.

ARTICLE 3 – On motion by Raymond F. Porter, Precinct 6, to move that Town Meeting instruct the School Building Committee to develop three alternatives to address the physical and educational needs of Reading Memorial High School and present the alternatives and costs to the Fall 2001 Town Meeting.

On motion by Stephen L. Crook, Precinct 3, it was voted to move the question.

2/3 vote required
94 voted in the affirmative
11 voted in the negative

Motion did not carry.

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned sine die.

Meeting adjourned at 12:30 a.m.

158 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on October 2, 2001 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

Precinct 1	J. Warren Killam School, 333 Charles Street
Precinct 2	Registry of Motor Vehicles, 275 Salem Street
Precinct 3	Reading Police Station, 15 Union Street
Precinct 4	Joshua Eaton School, 365 Summer Avenue
Precinct 5	Town Hall, 16 Lowell Street
Precinct 6	Alice M. Barrows School, 16 Edgemont Avenue
Precinct 7	Reading Library, Local History Room, 64 Middlesex Avenue
Precinct 8	Arthur W. Coolidge Middle School, 89 Birch Meadow Drive

The date of posting being not less than fourteen (14) days prior to November 13, 2001, the date set for the Subsequent Town Meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of October 3, 2001

A true copy. Attest:

Cheryl A. Johnson, Town Clerk

Daniel W. Halloran Jr., Constable

SUBSEQUENT TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road in said Reading, on Tuesday, November 13, 2001, at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Conservation Commission, Town Manager and any other Board or Special Committee.

Board of Selectmen

ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 3 To see if the Town will vote to amend the FY 2002 – FY 2011, Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see if the Town will vote to amend one or more of the votes taken under Article 11 of the Warrant of the Annual Town Meeting of April 23, 2001, relating to the Fiscal Year 2002 Municipal Budget, and see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see if the Town will vote to accept one or more gifts to be administered by the Commissioners of Trust Funds, such gifts to be used for the purposes for which they are given to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 6 To see if the Town will vote to rescind part or all of the remaining bond authorization made pursuant to Article 10 of the 1996 Annual Town Meeting for the purpose of constructing and/or reconstructing the sanitary sewer system on Eaton Street and related matters, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 7 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for the purposes of developing one or more schematic designs for making extraordinary repairs and/or additions to the Reading Memorial High School at 62 Oakland Road, including the costs of engineering and architectural fees, plans, documents, cost estimates, and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Building Committee; and to see if the Town will vote to authorize the School Building Committee, the School Committee, or any other agency of the Town to file application for a grant or grants to be used to defray the cost of all or any part of the cost of said schematic designs; and to see if the Town will vote to authorize the School Building Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any borrowing authorized by this Article and any appropriation subject to this Article shall be contingent upon the passage of a debt exclusion referendum question or a capital exclusion referendum question under General Laws Chapter 59 s 21c no later than December 31, 2002; or take any other action with respect thereto.

School Building Committee

ARTICLE 8 To see if the Town will amend the fees as established in Sections 4.5.3, 4.5.4, 4.5.5, and 4.5.6 of the General Bylaws of the Town of Reading as amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 9 To see if the Town will vote to accept General Laws Chapter 44 §§3-7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, to approve a property tax surcharge in an amount not to exceed three percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2002, and to exempt from the surcharge none, one or more of the following: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the community; (2) Class Three, Commercial, and Class Four, Industrial property in any year the Town adopts a higher tax rate for those classes; (3) $100,000 of the assessed valuation of Class One, Residential, parcels, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 10 To see if the Town will vote to petition the General Court to approve a Home Rule petition, pursuant to Article LXXXIX of the amendments to the Massachusetts Constitution of the Commonwealth, to amend Section 2.3 of the Reading Home Rule Charter by inserting as the third paragraph essentially the following language:

> "In the event of a tie write-in vote for a vacant Town Meeting position, the position shall be filled by a vote of the remaining Town Meeting Members of the precinct from which the write-in candidates whose write-in votes were tied. The Town Clerk shall give notice of the tie vote to the remaining Town Meeting Members of the precinct. The Town Clerk shall set a time and place for a precinct meeting for the purpose of filling the vacancy. The Town Clerk shall give notice of the meeting to precinct Town Meeting Members at least seven (7) days in advance, and shall publish legal notice in a newspaper of general circulation in the community. A vacant position filled in this manner shall be filled for the entire remainder of the terms."

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 11 To see if the Town will vote to amend Section 8-10 (b) of the Reading Home Rule Charter by deleting in the second paragraph "in a place convenient to the public at all reasonable times" and substituting therefore "in the office of the Town Clerk" so that the second paragraph of 8-10 (b) reads as follows:

> "These rules and minutes shall be a public record kept in the office of the Town Clerk, and copies shall be kept available in the library."

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 12 To see if the Town will vote to amend Section 2-12 of the Reading Home Rule Charter by inserting in the paragraph entitled "**Rules Committee**" between the words "Committee" and "consisting" the words "chaired by the Town Moderator who shall be a non-voting member" so that the paragraph shall read in its entirety:

> "**Rules Committee** There shall be a Rules Committee chaired by the Town Moderator who shall be a non-voting member, consisting of the Precinct Chairmen, which shall review all aspects of the operation of Town Meeting, and make an Annual Report in writing to Town Meeting setting forth its findings, recommendations, and proposals for rules governing the conduct of Town Meeting."

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 13 To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to approve a Home Rule petition, pursuant to Article LXXXIX of the amendments to the Massachusetts Constitution of the Commonwealth to accomplish the removal of the position of Chief of Police from the provisions of Chapter 31 of the General Laws, known as the "Civil Service" provisions and such legislation shall be generally in the following form:

> Section 1: The position of Chief of Police of the Town of Reading shall no longer be subject to Chapter 31 of the General Laws.
>
> Section 2: Section 1 shall not impair the Civil Service status of any person holding the office of Chief of Police of the Town of Reading on the effective date of this act.

And, further, that the Board of Selectmen, is hereby authorized to take all necessary action in support of this Article; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 14 To see if the Town will amend General Bylaw Section 5.3.20.2 "Action upon Non-Compliance": by changing "fifteen (15) days" to "five (5) business days", so that Section 5.3.20.2 will read in its entirety as follows:

> "Section 5.3.20.2 Action upon Non-Compliance
> Upon failure, neglect or refusal of any owner or agent so notified to properly dispose of litter dangerous to the public health, safety or welfare within twenty-four (24) hours or within such other time as the Board of Health deems reasonable, after receipt of written notice provided for in Subsection 5.3.20.1 above or within five (5) business days after the date of such notice in the event the same is returned to the Town by the Postal Service because of its inability to make delivery thereof, provided the same was properly addressed to the last known address of such owner or agent, the Board of Health is hereby authorized and empowered to pay for disposing of such litter or order its disposal by the Town."

or take any other action with respect thereto.

Board of Health

ARTICLE 15 To see if the Town will vote to authorize the Board of Selectmen to accept the conveyance of a certain sidewalk easement in Reading, Middlesex County, MA located on Franklin Street which easement is shown on a plan entitled: Sidewalk Easement Through Private Property Portion of Franklin Street, Reading, dated July 24, 2001; to determine the minimum amount to be paid for such conveyance; and to authorize the Board of Selectmen to accept all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 16 To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at the end of Annette Lane and Applegate Lane which easement is shown on a plan entitled: Definitive Subdivision Plan Colburn Road Extension dated January 16, 1985; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 17 To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 32 Davis Lane which easement is shown on a plan entitled: Definitive Subdivision Plan Davis Lane Reading, Mass. dated March 17, 1988; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 18 To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 518 Summer Avenue which easement is shown on a plan entitled: Plan of Land in Reading Massachusetts Drain Easement 518 Summer Avenue dated October 19, 1990; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 19 To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant VERIZON NEW ENGLAND an easement, in a form approved by Town Counsel, to be located at the J. Warren Killam School in Reading, Middlesex County, Massachusetts to allow the placement of one electronic telephone cabinet with a supportive concrete pad on an area consisting of approximately fifteen (15) feet wide and twenty (20) feet long; to determine the amount to be paid for such conveyance; and to authorize the Board of Selectmen and School Committee to convey such easement upon such other terms and conditions as the Board of Selectmen and School Committee shall consider proper, and take any other action with respect thereto.

School Committee

ARTICLE 20 To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 126 Main Street which easement is shown on a plan entitled: Plan of Easement for Drainage Purposes from Hopkins Street to Main Street dated March 1937, and to accept the conveyance of a relocated drainage easement on the same parcel of land; to determine the minimum amount to be paid for such abandonment and acceptance; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 21 To see if the Town will vote to make the following amendments to the Zoning By-Law:

Remove all text from Section 4.4A.1. and insert the following text:

"4.4A.1. Boundaries of the National Flood Insurance Flood Management District:

The Floodplain District shall be the boundaries of the National Flood Insurance Flood Management District shall include those areas denoted as Zone A (all suffixes) and Zone B as shown on the Federal Emergency Management Agency Federal Insurance Administration Flood Insurance Rate Map for the Town of Reading, Massachusetts in Essex County all panels available, utilizing the most recent effective date as may be amended.

Remove all text from Section 4.4A.2. including said exhibits from the overlay district map and insert the following text:

"4.4A.2. Applicability

Any property shown within the boundaries of 4.4A.1. shall be subject to the requirements herein of Section 4.4. as the Floodplain District.

Remove all text in 4.4A.3. and insert the following text:

"4.4A.3. Uses Permitted in the National Flood Insurance Flood Management District:

When this Paragraph 4.4A.1. applies, then all otherwise applicable provisions of Section 4.4. and Section 4.5. will also apply."

Remove all text in Section 4.4.4.2., and Insert the following text:

"4.4.4.2. If any land defined in the By-Laws as being in a Floodplain District is proven to be in fact neither subject to flooding nor unsuitable for human occupancy because of drainage and topographic conditions, and if the use of such land will not be detrimental to the public health, safety and welfare, the Board of Appeals may permit buildings for human occupancy on such land in

accordance with the requirements of the underlying district after the necessary proof has been presented to and reported on by the Community Planning and Development Commission and the Board of Health."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 22 To see if the Town will vote to make the following amendments to the Zoning By-Law:

Remove all text from Section 4.8. and insert the following:

4.8. AQUIFER PROTECTION DISTRICT

4.8.1. Purpose of District

The purpose of this Aquifer Protection District is to:

4.8.1.1. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Reading;

4.8.1.2. preserve and protect existing and potential sources of drinking water supplies;

4.8.1.3. conserve the natural resources of the Town of Reading; and

4.8.1.4. prevent temporary and permanent contamination of the environment.

4.8.2. Scope of Authority

The Aquifer Protection District is an overlay district superimposed on the underlying zoning districts which shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses which fall, wholly or partially within such Aquifer Protection District. Uses prohibited in the underlying zoning districts shall not be permitted in the Aquifer Protection District.

4.8.3. Definitions

For the purposes of this section, the following terms are defined below:

Aquifer: Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.

Aquifer Protection District: The zoning district defined to overlay other zoning districts in the Town of Reading. The aquifer protection district may include specifically designated recharge areas.

Impervious Surface: Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil. Impervious surfaces shall include all roofs, driveways, parking areas, roadways and walkways, regardless of the proposed surface material.

Mining: The removal or relocation of geologic materials such as topsoil, sand, gravel, metallic ores, or bedrock.

Potential Drinking Water Sources 2: Areas which could provide significant potable water in the future.

Recharge Areas: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone II and Zone III

Toxic or Hazardous Material: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Reading. Toxic or hazardous materials include, without limitation; synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (M.G.L.) Chapter(c.) 21C and 21E and 310 CMR 30.00, and also include such products as solvents and thinners in quantities greater than normal household use.

4.8.4. Establishment and Delineation of Aquifer Protection District

The Aquifer Protection District is delineated and established on a map entitled "Figure 2 Town of Reading, Massachusetts Zone II and Zone III Areas" prepared by Weston & Sampson Engineers, Inc. resulting from a study for the Town of Reading Entitled 100 Acre Wellfield Zone II Study dated July 1996 which shows certain aquifer protection areas consisting of aquifers or recharge areas. Such map is hereby made a part of the Town of Reading Zoning By-Law and is on file in the office of the Town Clerk and the Building Inspector's Office.

4.8.5 Boundary Disputes

If the location of the District boundary in relation to a particular parcel is disputed, resolution shall be accomplished by the owner(s) filing a Special Permit application with the Special Permit Granting Authority (SPGA), the Reading Zoning Board of Appeals. Any application for a special permit for this purpose shall be accompanied by adequate documentation. The burden of proof shall be upon the owner(s) of the land to show where the boundaries should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the districts with respect to individual parcels of land and review the documentation presented by the owner(s). The SPGA may charge the owner(s) for the cost of such investigation.

4.8.6. Use Regulations

In the Aquifer Protection District, the following regulations shall apply:

4.8.6.1. Permitted Uses

The following uses are permitted within the Aquifer Protection District, provided that all necessary permits, orders, or approvals required by local, State or Federal laws are also obtained:

4.8.6.1.1. conservation of soil, water, plants, and wildlife;

4.8.6.1.2. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;

4.8.6.1.3. foot, bicycle and/or horse paths, and bridges;

4.8.6.1.4. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;

4.8.6.1.5. maintenance, repair, and enlargement of any existing structure, subject to Section 4.8.6.2.

4.8.6.1.6 residential development, subject to Section 4.8.6.2.

4.8.6.1.7. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section 4.8.6.2.

4.8.6.1.8. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts and tunnels.

4.8.6.1.9. impervious cover on property up to 15%.

4.8.6.1.10. impervious cover up to 20% if a system for artificial recharge of precipitation is provided that will not result in the degradation of groundwater quality. Recharge plans shall comply with the DEP Stormwater Guidelines and shall be submitted to the Town Engineer or the applicable Board, Committee or Commission for review and approval.

4.8.6.2. Prohibited Uses

The following uses are prohibited:

4.8.6.2.1. landfills and open dumps as defined in 310 CMR 19.006;

4.8.6.2.2. automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;

4.8.6.2.3. landfills receiving only wastewater and/or septage residuals including those approved by the Department of Environmental Protection pursuant to M.G.L.c. 21, §26 through 53; M.G.L.c. 111, §17; M.G.L c. 83, §6 and 7, and regulations promulgated thereunder;

4.8.6.2.4. facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for the following:

4.8.6.2.4.1. very small quantity generators as defined under 310 CMR 30.000;

4.8.6.2.4.2. household hazardous waste centers and events under 310 CMR 30.390;

4.8.6.2.4.3. waste oil retention facilities required by M.G.L. c. 21, § 52A;

4.8.6.2.4.4. water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters;

4.8.6.2.4.5. petroleum, fuel oils, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983;

4.8.6.2.4.6. storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and liquid petroleum products, unless such storage is

(a) above ground level; and
(b) on an impervious surface; and
(c) either
  (i) in container(s) or above ground container(s) within a building; or;
  (ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;

4.8.6.2.4.7. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;

4.8.6.2.4.8. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

4.8.6.2.4.9. storage of animal manure unless covered or contained in accordance with the specifications of the Natural Resource Conservation Service;

4.8.6.2.4.10. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;

4.8.6.2.4.11. discharge to the ground of non-sanitary waste water including industrial and commercial process waste water, except:

(a) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;

(b) treatment works approved by the Department of Environmental Protection designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13);

(c) publicly owned treatment works;

4.8.6.2.4.12. stockpiling and disposal of snow and ice containing deicing chemicals if brought in from outside the district;

4.8.6.2.4.13. storage of commercial fertilizers, as defined in MGL Chapter 128,§64, unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate;

4.8.6.2.4.14. underground storage tanks related to the activities in Section 4.8.6.1.

4.8.7. Violation Notice

Written notice of any violations of this Section shall be given by the Building Inspector to the property owner as soon as possible after detection of a violation or a continuing violation. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventative measures required for avoiding future violations and a schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, Conservation Commission, Town Engineer/Department of Public Works, and Water Department. The cost of containment, clean-up, or other action of compliance shall be borne by the owner of the premises.

4.8.8. Severability

A determination that any portion or provision of this Zoning By-Law is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder.

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 23 To see whether the Town will vote to make the following amendments to Section 5.7., Wetlands Protection, of the Reading General Bylaws:

In Section 5.7.1., to insert ", wildlife habitat," after "fisheries", so that this Section reads:

> "The purpose of this Bylaw is to protect the floodplains and wetlands of the Town by controlling activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, and wildlife."

In Section 5.7.2. concerning requests for determination, to delete the last sentence which reads, "There shall be no charge imposed for such as request."

In Section 5.7.3., to delete the first sentence, which reads:

> "No person shall remove, fill, dredge or alter any bank, fresh water wetland, flat, marsh, meadow, bog, swamp, creek, river, stream, pond or lake, or any land under said waters or any land subject to flooding, other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, sanitary sewer, storm drainage, public roadway, telephone, telegraph and other telecommunication services, without filing written notice of his intention to so remove, fill, dredge or alter and without receiving and complying with an Order of Conditions and provided all appeal periods have elapsed.",

and to replace it with the following sentence:

> "No person shall remove, fill, dredge or alter the following resource areas: bank; fresh water wetland; marsh; meadow; bog; swamp; creek; river; stream; pond; lake; lands under water bodies; land within one hundred feet of any of the preceding resource areas; land subject to flooding; and riverfront area, other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, sanitary sewer, storm drainage, public roadway, telephone, telegraph and other telecommunication services, without filing written notice of his intention to so remove, fill, dredge or alter and without receiving and complying with an Order of Conditions, and provided all appeal periods have elapsed. Said resource areas shall be protected whether or not they border surface waters."

In Section 5.7.4, to delete the entire section, which now reads:

> "The same Notice of Intent, plans and specifications required to be filed by an applicant under Section 40 of Chapter 131 of the General Laws will be accepted as fulfilling the applicable requirements of this Bylaw. The Conservation Commission may adopt and impose project review changes in accordance with regulations adopted pursuant hereto.

5.7.4.1. The maximum fee on any one filing will be $3,000.00.
5.7.4.2.1.1. Town Projects are exempt from review fees under Section."

and to replace it with the following:

"The same Notice of Intent, plans and specifications required to be filed by an applicant under Section 40 of Chapter 131 of the General Laws will be accepted as fulfilling the applicable requirements of this Bylaw. The Conservation Commission may adopt and impose project review charges in accordance with regulations adopted pursuant hereto. Town Projects are exempt from review fees under Section 5.7.4."

In Section 5.7.5., Bordering Vegetated Wetland, to delete the word "ditch" after the word "intermittent" and to delete " bank thereof" and replace it with "the bank of any of the preceding resource areas " in the definition of "Bordering Vegetated Wetland" so that the definition reads:

"Bordering Vegetated Wetland: Shall include any wetland that touches any creek, river, stream, whether permanent or intermittent, pond or lake, or the bank of any of the preceding resource areas."

In Section 5.7.5., Buffer Zone, to delete the word "also" after the word "shall" at the beginning of the definition and to add the phrase, "or Riverfront Area", to the end of the definition so that the definition reads:

"Buffer Zone: Shall include land extending one hundred (100) feet horizontally outward from the boundary of any area subject to protection under this Bylaw, except land subject to flooding or riverfront area."

In Section 5.7.5., Ditch, to delete " bank thereof" and replace it with "the bank of any of the preceding resource areas " in the definition of "Ditch" so that the definition reads:

"Ditch: Shall mean any man-made trench or furrow that has not altered any creek, river, stream, pond or lake, or the bank of any of the preceding resource areas, or wetland."

In Section 5.7.5., Floodplain, to delete the word, "Bordering" so that the definition reads:

"Floodplain: Shall be synonymous with Land Subject to Flooding."

In Section 5.7.5., to add a new definition between "Rare Species" and "Wetlands" to read as follows:

"Riverfront Area: Shall be as defined in 310 CMR 10.00, as amended."

In Section 5.7.14., to delete this Section in its entirety, including sub-Sections 5.7.14.1., 5.7.14.2., and 5.7.14.3., and to replace them with the following:

"A decision of the Conservation Commission shall be reviewable in the Massachusetts Superior Court in accordance with Massachusetts General Laws, Chapter 249, Section 4."

In Section 5.7.15, to delete the second sentence in the first paragraph, which reads:

> "This fee is called the consultant fee and shall be in the maximum amount of Five Thousand Dollars ($5,000.00)."

and to replace it with the following:

> "This fee is called the consultant fee and shall be in the maximum amount of Twenty-Five Thousand Dollars ($25,000.00)."

In Section 5.7.15, to delete the second sentence in the second paragraph, which reads:

> "The applicant shall pay the consultant fee to the Town to be put into a consultant services account of the Conservation Commission which may be drawn upon by the Conservation Commission for specific consultant services approved by the Conservation Commission at one of its public meetings."

and to replace it with the following:

> "If a revolving fund for the consultant expense fee is authorized by the Town Meeting, or by any general or special law, the consultant fee shall be put into such revolving fund. The Commission may draw upon that fund for specific consultant services approved by the Commission at one of its public meetings. "

and to see whether the Town will vote as follows:

> "That the Town hereby accepts the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½ for purposes of administering the consultant fee provision of Reading General Bylaws, Section 5.7., Wetlands Protection, and further that the Conservation Commission may expend same without appropriation for expenses reasonably related to its duties and responsibilities as provided above; that expenditures from same shall not exceed $50,000 in the Fiscal Year 2002; that the Conservation Commission will report to the next Annual Town Meeting on receipts and expenditures of the revolving fund; that any balance remaining in the revolving fund shall revert to surplus revenue unless otherwise voted by Town Meeting; and that the revolving fund in order to continue in existence need be re-authorized by each Subsequent Annual Town Meeting. "

or take any other action with respect thereto.

Conservation Commission

and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to November 13, 2001, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 25th day of September, 2001.

George V. Hines, Chairman

Camille W. Anthony, Vice Chairman

Matthew Cummings, Secretary

Richard W. Schubert

Gail F. Wood

SELECTMEN OF READING

Daniel W. Halloran Jr., Constable

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on October 17, 2001 notified and warned the inhabitants of the Town of Reading, qualified to vote on town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

Precinct 1	J. Warren Killam School, 333 Charles Street
Precinct 2	Registry of Motor Vehicles, 275 Salem Street
Precinct 3	Reading Police Station, 15 Union Street
Precinct 4	Joshua Eaton School, 365 Summer Avenue
Precinct 5	Town Hall, 16 Lowell Street
Precinct 6	Alice M. Barrows School, 16 Edgemont Avenue
Precinct 7	Reading Library, Local History Room, 64 Middlesex Avenue
Precinct 8	Arthur W. Coolidge, Middle School, 89 Birch Meadow Drive

The date of posting being not less than fourteen (14) days prior to November 13, 2001, the date set for the Special Town Meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of October 23, 2001.

Daniel W. Halloran, Constable

A true copy. Attest:

Cheryl A. Johnson, Town Clerk

SPECIAL TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road, on Tuesday, November 13, 2001, at eight o'clock in the evening, at which time and place the following Articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Board or Special Committee.

Board of Selectmen

ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given to Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 3 To see if the Town will vote to amend the FY 2000-FY 2009 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see if the Town will vote to amend one or more of the votes taken under Article 11 of the Warrant of the Annual Town Meeting of April 23, 2001, relating to the Fiscal Year 2002 Municipal Budget, and see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see if the Town will authorize the Board of Selectmen and/or Conservation Commission to acquire all or any parts of up to 5 acres of land of the easterly portion of the property at 15 Timothy's Place, shown as Lot 9 on Assessor's Map 167, and further shown as Lot 3 on Timothy's Place Definitive Subdivision Plan of Land, Reading, Mass., dated March 3, 1999 by Benchmark Survey, which said land abuts conservation land under the ownership or control of the Reading Conservation Commission, in fee or rights of easement therein by gift, purchase, or otherwise, for conservation purposes in accordance with the purposes set forth in Massachusetts General Laws chapter 40, § 8C, and over which the Conservation Commission shall have administrative control or care and custody; and to see what sum the Town will raise by borrowing, or from tax levy or transfer from available funds, or otherwise, and appropriate for the acquisition of said parcels of land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisition, and to authorize the Board of Selectmen to enter into agreements with private parties or public agencies for financial and other assistance in connection with such acquisition and to do all other acts and things necessary and proper for carrying out the purposes of this vote, or take any action with respect thereto.

To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a certain twelve (12) foot Right of Way in Reading, MA located on land situated at 15 Timothy's Place, also shown as Lot 9 on Assessor's Map 167, and which Right of Way easement is shown on a plan entitled: Timothy's Place, Definitive Subdivision Plan of Land, Reading, Mass., dated March 3, 1999, by Benchmark Survey; to determine the minimum amount to be paid or consideration to be received for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount or other consideration, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary; or take any other action with respect thereto.

Conservation Commission

and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to November 13, 2001, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 16th day of October, 2001.

George V. Hines, Chairman

Camille W. Anthony, Vice Chairman

Matthew Cummings, Secretary

Richard W. Schubert

Gail F. Wood
SELECTMEN OF READING

Daniel W. Halloran, Constable

SUBSEQUENT TOWN MEETING

Reading Memorial High School November 13, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:40 p.m., there being a quorum present.

Disabled American Veterans Post 37 Color Guard presented the colors. The Reading Memorial High School Choir sang We Shall Overcome and America the Beautiful in honor of those lost in the tragedy of September 11, 2001, followed by the Pledge of Allegiance to the Flag.

The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to dispense with further reading of the Warrant except for the Officer's Return, which was read by the Town Clerk.

Moderator Alan E. Foulds stated that we would be taking Article 5 out of Order and then moving onto the Special Town Meeting and then commencing with the Subsequent Town Meeting.

ARTICLE 5 – On motion by William C. Brown, Precinct 8, it was voted to accept a gift of $53,000 plus other future donations that may be made to establish a trust fund to be known as the Town of Reading Veterans Memorial Fund, the principal purpose of which is to place flowers on the graves of veterans buried in Reading, and also to provide and maintain other appropriate decorations, monuments and related items and events to honor and commemorate deceased Reading veterans and veterans interred in Reading cemeteries, with such funds to be administered by the Town of Reading Commissioners of Trust Funds, on the following basis: Subject to the expenditure limitations contained in this vote, the expenditure of funds shall be determined by the majority vote of a three-person Town of Reading Veterans Memorial Trust Committee to be comprised of the Custodian of Soldier's and Sailor's Graves in Reading, the Reading Veterans Agent and the Chairperson of the Reading Board of Cemetery Trustees or another trustee of that Board as is designated by the Chairperson. If at any time there are only two persons serving as trustees of the Town of Reading Veterans Memorial Trust Committee due to a change in the structure of the ex officio offices or for any other reason, the Chairperson of the Town of Reading Commissioners of Trust Funds shall serve as the third trustee. The trustees of the Town of Reading Veterans Memorial Trust Committee shall meet no less frequently than

annually and shall elect their own Chairperson. There shall be no expenditure from the Town of Reading Veterans Memorial Fund until July 1, 2003. This is a perpetual fund and as such, the original funds hereby accepted and subsequent funds donated prior to July 1, 2003 shall not be expended but shall be invested by the Town of Reading Commissioners of Trust Funds to generate income, which income may be expended only for the above purposes. Unless otherwise directed by a subsequent donor as to the use of his or her donation, all donations made on or after July 1, 2003 shall be allocated 75% towards perpetual (non-expendable) principal and 25% to be available for expenditure (expendable). Funds available for expenditure, but not expended, shall remain with the Town of Reading Commissioners of Trust Funds for investment until such funds are expended.

ARTICLE 5 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to accept a gift of Nine Thousand Dollars ($9000), plus other future donations that may be made, to establish a trust fund to be known as the James E. Biller Memorial Scholarship, said fund to be administered by the Town of Reading Commissioners of Trust Funds. The principal and interest in the fund will be divided into four parts and given each year over the next four years as a scholarship to a Reading Memorial High School (RMHS) senior planning to pursue a career in the field of science. The recipient will be chosen by the faculty and staff at RMHS, according to criteria provided by the Biller family. Said scholarship will be presented to the recipient at the RMHS graduation ceremony.

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand adjourned until after the Special Town Meeting.

SPECIAL TOWN MEETING

Reading Memorial High School November 13, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 8:15 p.m., there being a quorum present.

The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to dispense with further reading of the Warrant except for the Officer's Return, which was read by the Town Clerk.

ARTICLE 1 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 1.

ARTICLE 2 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 2.

ARTICLE 3 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to indefinitely postpone Article 3.

A check in the amount of $236,000 for Marion Woods Property was presented to the Town from State Representatives Paul Casey and Brad Jones and Senator Richard Tisei.

ARTICLE 4 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to amend the following votes taken under Article 11 of the Warrant of the Annual Town Meeting of April 23, 2001, relating to the Fiscal Year 2002 Municipal Budget for the operation of the Town and its government.

TOWN OF READING, MASSACHUSETTS - FISCAL YEAR 2002 BUDGET

No.		Budget Approved By Town Meeting	Proposed Modifications To Approved Budget	Budget As Modified By Proposed Changes	Source of Funding Modification
		$	$	$	
A	Accounting				
	Accounting				
A1	Salaries and Wages	106,770		106,770	
A2	Expenses	1,332		1,332	
		$	$	$	
	Total Accounting	108,102		108,102	
B	Community Development				
	Conservation				
B1	Salaries and Wages	43,224	800	44,024	

	Zoning Board			
B2	Salaries and Wages	1,075		1,075
	Historical Commission			
B3	Expenses	1,224	(500)	724
	Inspection			
B4	Salaries and Wages	91,000		91,000
	Planning			
B5	Salaries and Wages	54,611		54,611
	General			
B6	Salaries and Wages	49,239	2,500	51,739
B7	Expenses	8,675		8,675
	Community Development			
B8	Salaries and Wages	239,149	3,300	242,449
B9	Expenses	9,899	(500)	9,399
		$	$	$
	Total Community Development	249,048	2,800	251,848
C	Finance			
	Finance Committee			
C1	Salaries and Wages	900		900
C2	Expenses	35,911		35,911
C3	Reserve Fund	150,000		150,000
	Assessment			
C4	Salaries and Wages	94,752		94,752
C5	Expenses	16,585	(925)	15,660
	Technology			
C6	Salaries and Wages	78,376		78,376
C7	Expenses	109,893	(4,125)	105,768
	Personnel			
C8	Salaries and Wages	38,309		38,309
C9	Expenses	11,950	(650)	11,300
	General			
C10	Salaries and Wages	245,193	(2,300)	242,893
C11	Expenses	52,831	(5,125)	47,706

	Finance			
C12	Salaries and Wages	457,530	(2,300)	455,230
C13	Expenses	377,170	(10,825)	366,345
		$	$	$
	Total Finance	834,700	(13,125)	821,575

D	General Services			
	Selectmen			
D1	Expenses	1,950		1,950
	Town Manager			
D2	Salaries and Wages	94,962		94,962
D3	Expenses	750	(550)	200
	Law Division			
D4	Town Counsel	115,000	(10,000)	105,000
D5	Labor Counsel	7,600		7,600
D6	Expenses	7,650		7,650
	Town Clerk			
D7	Salaries and Wages	49,455		49,455
D8	Expenses	1,750	(400)	1,350
	Elections and Registrations			
D9	Salaries and Wages	10,890		10,890
D10	Expenses	18,482		18,482
	Casualty Insurance			
D11	Expenses	97,887	61,000	158,887
	General			
D12	Salaries and Wages	120,416	(100)	120,316
D13	Expenses	53,607	(2,800)	50,807
	General Services			
D14	Salaries and Wages	275,723	(100)	275,623
D15	Expenses	304,676	47,250	351,926
		$	$	$
	Total General Services	580,399	47,150	627,549

E	Human Services			
	Health / Wts & Measures			
E1	Salaries and Wages	101,575		101,575
E2	Expenses	45,579		45,579
	Elder Services			
E3	Salaries and Wages	132,425	(2,100)	130,325
E4	Expenses	3,900	(550)	3,350
	Veterans			
E5	Salaries and Wages	8,545		8,545
E6	Expenses	700		700
E7	Assistance	6,000		6,000
	Recreation			
E8	Salaries and Wages	46,224		46,224
E9	Expenses	2,040		2,040
	General			
E10	Salaries and Wages	37,325		37,325
E11	Expenses	3,500		3,500
	Human Services			
E12	Salaries and Wages	326,094	(2,100)	323,994
E13	Expenses	61,719	(550)	61,169
		$	$	$
	Total Human Services	387,813	(2,650)	385,163
F	Library			
	Library			
F1	Salaries and Wages	633,970		633,970
F2	Expenses	175,039		175,039
		$	$	$
	Total Library	809,009		809,009
G	Public Safety			
	Police			
G1	Salaries and Wages	2,671,985	(30,000)	2,641,985
G2	Expenses	215,827		215,827

	Animal Control				
G3	Salaries and Wages	10,175		10,175	
G4	Expenses	5,485	(2,000)	3,485	
	Fire / Emergency Management				
G5	Salaries and Wages	2,528,215	(2,000)	2,526,215	
G6	Expenses	48,201	3,300	51,501	
	Dispatch				
G7	Salaries and Wages	253,101		253,101	
G8	Expenses	38,196		38,196	
	Public Safety				
G9	Salaries and Wages	5,463,476	(32,000)	5,431,476	
G10	Expenses	307,709	1,300	309,009	
	Total Public Safety	$ 5,771,185	$ (30,700)	$ 5,740,485	
H	Public Works				
	Administration				
H1	Salaries and Wages	89,093		89,093	
H2	Expenses	5,980		5,980	
	Engineering				
H3	Salaries and Wages	220,036		220,036	
H4	Expenses	15,950		15,950	
	Highway and Equip. Maint.				
H5	Salaries and Wages	659,473		659,473	
H6	Expenses	280,749	(20,300)	260,449	
	Parks and Forestry				
H7	Salaries and Wages	313,718		313,718	
H8	Expenses	58,380	(6,400)	51,980	
	Public Works (Sub-Total)				
H9	Salaries and Wages	1,282,320		1,282,320	$130,000 Reading
H10	Expenses	361,059	(26,700)	334,359	Ice Arena Authority

H11	Street Lighting	206,900		206,900
H12	Rubbish Collection / Disposal	1,113,900	(2,000)	1,111,900
H13	Snow and Ice Control	251,100		251,100
	Cemetery			
H14	Salaries and Wages	183,272		183,272
H15	Expenses	29,870		29,870
	Public Works			
H16	Salaries and Wages	1,465,592		1,465,592
H17	Expenses	1,962,829	(28,700)	1,934,129
		$	$	$
	Total Public Works	3,428,421	(28,700)	3,399,721
I	Building Maintenance			
	School Buildings			
I1	Salaries and Wages	1,070,769		1,070,769
I2	Expenses	1,396,055		1,396,055
	Town Buildings			
I3	Salaries and Wages	118,600		118,600
I4	Expenses	346,472	12,500	358,972
		$	$	$
	Total Building Maint.	2,931,896	12,500	2,944,396
J - K	Schools			
J	School	24,959,781	(443,941)	24,515,840
K	Northeast Regional Voc. Asmt.	155,636		155,636
		$	$	$
	Total Schools	25,115,417	(443,941)	24,671,476

L	Debt Service and Capital			
L1	Debt Service	3,540,770		3,540,770
L2	Capital Projects			
L3	Town Bldg	48,775	(13,775)	35,000
L4	Fire Equipment	35,000	(14,000)	21,000
L5	Drainage Improv	7,000	(7,000)	
L6	Hwy Equipment	70,000	(70,000)	
L7	Sidewalk / Curb	70,000	(45,000)	25,000
L8	Library Computers	13,000	(5,000)	8,000
L9	Library Circulation Sys	24,000	(24,000)	
L10	School Technology	115,000	(115,000)	
L11	Drama Equipment	20,000	(20,000)	
L12	Musical Instruments	20,000	(20,000)	
L13	Total Capital Projects	422,775	(333,775)	89,000
		$	$	$
	Total Debt and Capital	3,963,545	(333,775)	3,629,770

M	Employee Benefits			
M1	Contributory Retirement	2,216,900		2,216,900
M2	Non-Contrib. Retirement	97,891		97,891
M3	Unemployment Benefits	35,000		35,000
M4	Group Health / Life Ins.	3,318,803		3,318,803
M5	Medicare / Social Security	423,586		423,586
M6	Workers Compensation	159,750		159,750
M7	Police / Fire Indemnification	30,000		30,000
		$	$	$
M8	Total Employee Benefits	6,281,930		6,281,930

Enterprise Funds

N	Water Fund			
N1	Salaries and Wages	697,000		697,000
N2	Expenses	1,235,977		1,235,977
N3	Capital Outlay	764,500		764,500
		$	$	$
	Total Water Fund	2,697,477		2,697,477

O	Sewer Fund			
O1	Salaries and Wages	188,562		188,562
O2	Expenses	3,229,021		3,229,021
O3	Debt Service	132,190		132,190
O4	Capital Outlay	210,000		210,000
		$	$	$
	Total Sewer Fund	3,759,773		3,759,773

Budget Summary

General Fund

A	Accounting	108,102		108,102	
B	Community Development	249,048	2,800	251,848	
C	Finance	834,700	(13,125)	821,575	
D	General Services	580,399	47,150	627,549	
E	Human Services	387,813	(2,650)	385,163	
F	Library	809,009		809,009	
G	Public Safety	5,771,185	(30,700)	5,740,485	
H	Public Works	3,428,421	(28,700)	3,399,721	$130,000 Reading Ice Arena Authority
	Town Totals	12,168,677	(25,225)	12,143,452	

I	Building Maintenance	2,931,896	12,500	2,944,396
J	School Department	24,959,781	(443,941)	24,515,840
K	Northeast Regional Asmt.	155,636		155,636
L	Debt Service and Capital	3,963,545	(333,775)	3,629,770
M	Employee Benefits	6,281,930		6,281,930
	Total General Fund	50,461,465	(790,441)	49,671,024
	State & County Assessments	606,880		606,880
		$	$	$
	Total Funding Required For General Fund	51,068,345	(790,441)	50,277,904
	Enterprise Funds			
N	Water Fund	2,697,477		2,697,477
O	Sewer Fund	3,759,773		3,759,773
		$	$	$
	Total Enterprise Funds	6,457,250		6,457,250

ARTICLE 4 - On motion by Virginia M. Adams, Precinct 2, it was voted to amend Line item B3 Historical Commission expenses to reduce the reduction from $500 to $250.

ARTICLE 4 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to take the $250 from free cash.

ARTICLE 5 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted to_authorize the Board of Selectmen and/or Conservation Commission to acquire all or any parts of up to 5 acres of land of the easterly portion of the property at 15 Timothy's Place, shown as Lot 9 on Assessor's Map 167, and further shown as Lot 3 on "Timothy's Place Definitive Subdivision Plan of Land, Reading, Mass., dated March 3, 1999 by Benchmark Survey", which

land abuts conservation land under the ownership or control of the Reading Conservation Commission, in fee or rights of easement therein by gift, purchase, or otherwise, for conservation purposes in accordance with the purposes set forth in Massachusetts General Laws Chapter 40, § 8C, and over which the Conservation Commission shall have administrative control or care and custody; and to appropriate the sum of One Dollar ($1.00) for the acquisition of said parcels of land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisition; and to authorize the Board of Selectmen to enter into agreements with private parties or public agencies for financial and other assistance in connection with such acquisition; and to do all other acts and things necessary and proper for carrying out the purposes of this vote;

and

voted to authorize the Board of Selectmen to convey and/or abandon a certain twelve (12) foot Right of Way in Reading, MA located on land situated at 15 Timothy's Place, also shown as Lot 9 on Assessor's Map 167, which Right of Way easement is shown on a plan entitled: "Timothy's Place, Definitive Subdivision Plan of Land, Reading, Mass., dated March 3, 1999, by Benchmark Survey"; to determine the minimum amount to be paid or consideration to be received for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount or other consideration, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

2/3 vote required
141 voted in the affirmative
11 voted in the negative

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Special Town Meeting stand adjourned sine die and reconvene the Subsequent Town Meeting.

Meeting adjourned at 9:15 p.m.

152 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

Subsequent Town Meeting reconvened at 9:15 p.m.

ARTICLE 1 – Dr. Harry Harutunian presented the following State of the Schools report:

Mr. Moderator, Board of Selectmen, Finance Committee, Reading School Committee, Town Meeting Members and most importantly the Reading community. This evening I am presenting my seventh State of the Schools address to Town Meeting.

Before I begin, I want to call your attention to the tables that the schools and the special education department have set up to feature some aspect of their program. The tables will be up each night of town meeting so I invite you to visit each table to learn more about what we do in the Reading Public Schools.

Permit me to start off by offering congratulations and a thank you to each of you. Over the past six and a half years, you and those before you have worked hard to provide Reading children with an outstanding public education. Your commitment to public education in Reading is evident in so many ways, most recently in our outstanding MCAS results.

Tonight, thanks in part to you, Town Meeting Members, the State of the Schools is very strong. This fall the school system opened with 42 students more than last year.

Our MCAS scores continue to improve. In 1998 our ranking was 22nd in 1999 it was 23rd and last year it was 20th and this year we are 16th from the top. This is an outstanding accomplishment for any school district. When you look at our scores in mathematics and language arts for grades 4, 8 and 10 and social studies grade 8, reading students improved in 6 of the 7 areas.

We saw a slight decline this past year in grade 4 math after 3 consecutive years of steady increase. Most importantly, we saw our 8th grade students this year, who were the first group of everyday math students, achieve some of the top scores in the state in mathematics. In particular, 10% more students reached the advanced performance level over last year. At the high school we reduced failures significantly with only 16 students failing the math and English language arts or both. Fifty special education students took the MCAS in 2001 and only 9 failed.

These accomplishments happen for a variety of reasons. Most importantly, the quality of our students and the outstanding instruction our students receive each day from our staff. Another important reason is you, the taxpayers and voters of Reading, and of course Town Meeting. I want to extend my sincere thank you on behalf of the entire school system for the support the Reading Public Schools have received from this town and its Town Meeting Members.

Over the past year accomplishments by Reading students in academics and athletics have been absolutely unbelievable. Here are some of the accomplishments of our schools, and as you can see, at Reading High School, we had 7 gold medal winners in the national Latin exam; 7 first or second place winners in the national history day competition; 8 students were recognized as national merit scholars with one finalist and one semi-finalist. The drama students won 10 awards for acting or set design. The band was recognized as most outstanding High School Band

at the July 4th Parade in Washington, D.C. our athletics continue to be the envy of the Middlesex league with softball and football holding state championships this past year.

At Coolidge Middle School our outstanding Science Olympiad Team was 1st in Massachusetts again and 7th out of 53 middle schools in the country.

At Parker Middle School the math team was the division winner in the Massachusetts middle school math league and gold ribbon winners at the global art festival.

Barrows Elementary School received the Department of Public Safety Bullying Grant for the 2nd year in a row.

Birch Meadow Elementary School received the Department of Public Safety Bullying Grant for the 1st year.

At Eaton Elementary School, State recognition in the Middlesex District poster contest for the Dental Society and the anti-tobacco logo contest winner.

Killam Elementary School continues its Pillars of Character Program, which combats bullying and encourages positive choices and actions.

I am pleased that I can report this small portion of the many recognitions and accomplishments of Reading students over the past year. The money you gave us to invest this past year has once again paid handsome dividends for the children and taxpayers of Reading.

In the coming fiscal year I want Town Meeting to know that I recognize reductions are necessary to maintain the fiscal integrity of the Town. We read about the diminishing strength of the economy and the ever increasing unemployment rate, which has already hit Reading and caused some families in town to loose income and scramble to find a way to pay their mortgage. In this climate I recognize it will be extremely difficult for the Town of Reading to continue the level of fiscal support that the School Department has seen over the past few years. I can, however, tell you that whatever funding you give us will be invested wisely in our children. I also encourage you to give us your ideas and insights on how we can be an even more effective school system.

One area that we can be even more successful in is volunteerism. Last week you heard our President encourage individuals in the community to volunteer their time to their country, their State and their community. We in Reading have seen above and beyond the call of duty efforts by the volunteers who have served in the schools over the past few years. In the upcoming year I will work to strengthen the volunteer program at our schools.

In that spirit, I would like to take a moment to recognize a few organizations representing hundreds of individuals who have done an outstanding job donating their time, energy and money to supplement the school system's budget. Through organizations like the PTOs at each of our seven schools made up of parents who have worked closely with the principals and teachers to offer field trips and supplement other needs of our students. These organizations supplement our regular budget year after year.

I wish I had the time to recognize every individual and every group that has contributed over the last year, but I have asked three organizations to be here this evening to represent all our volunteerism.

I have asked a representative from the Parent's Supporting Student Theatre, our Reading Band Parent Organization and the Athletic Boosters Club to be here tonight. I ask that the following community members who represent hundreds of parents to stand as I call your name.

David Lee, president of the Reading Band Parents Organization.

Dennis Gray from the Reading Boosters' Club.

Erlene Trites and Lucy Carpenter from the Parents Supporting Student Theatre.

Would you please join me in recognizing these three groups for all that have contributed to the Reading Public Schools.

I do want to mention that together all the groups, including the three that have just been recognized, raised over $450,000 dollars last year to help supplement the School Department budget in curricular and extra curricular activities.

Utilizing volunteers helps us to offer a school system that we all can be proud of.

In labor negotiations, I am also proud to tell you that the Reading School Committee ratified a one-year teachers' contract last week. This agreement was reached because of the positive relationship that exists between the Reading School Committee and the Reading Teachers' Association.

Our teachers are the greatest resource that we bring to our children, and we thank the Reading Teachers' Association for its diligence and hard work in securing a contract for the teachers this year.

Everyone knows that the next few years will be financially difficult but we will need to maintain the highest level of educational programs for our children. I ask you this evening once again for your time, your expertise, your input and your wisdom. Over the years members of this community have stood up and supported us time and time again. Members of this community have written to us about what they believe needs to be addressed. In the end we have proven that with the money you give us, we can do an outstanding job providing a top education to Reading's children. As we see declining financial resources for Reading, we will work hard to do whatever we can to provide the best education we can.

I believe the school system is stronger today than it was when I stood before you seven years ago.

We are proud of our progress over the last 6 ½ years. We are proud of the work that has been done by our young people under the guidance of our staff and administration

We look forward to your continued support of our employees, students and School Committee. Finally, I am proud to be the Superintendent of Schools in Reading, Massachusetts.

THANK YOU AND GOD BLESS AMERICA

ARTICLE 1 – Selectmen Matthew Cummings presented the following Report of Progress of the Reading Business Park (Landfill):

As most of you are aware, the Town of Reading signed a purchase and sale agreement with Dickinson Development for the Reading Business Park, formerly the landfill on July 19, 2001. The draft "Due Diligence" report was completed on October 15, 2000. As part of the agreement, the Town was provided with a project schedule with a very aggressive time frame.

Since then, through the efforts of Dickinson, Town staff and cooperation of various boards, committees and commissions, DEP and Mass Highway; the following have occurred:

Preliminary Site Plan Review and Approval
Conservation Order of Conditions
CAAA granted
App. For Public Works Economic Development Grant

In a briefing law week from Dickinson Development, they informed us that in addition to Home Depot and Jordan's Furniture, negotiations were underway with Extended Stay America for the hotel portion and Chili's for the restaurant portion of the project. The office building remains in the future. The 25% design study is due to be sent to Mass Highway this month and we are anxiously waiting for the State budget to be passed to know the outcome of the PWED grant; a process with which our State Representatives and State Senator have leant considerable support not only because of the enormous local economic impact, but the significant state revenue potential.

The project is progressing, along the aggressive schedule, however, the complexity, design and approval process has added approximately 3-4 months to the project. As I stated, the CAAA approval has been received; there have been some concerns raised regarding sediments in Walkers Brook and whether or not DEP will require at some point in time in the future, their removal. This is subject to review and estimate by our environmental consulting company and expect this to be resolved fairly quickly. There is still a 404 permit to be applied for from the Army Corps of Engineers, and other permits and approvals needed as the project goes forward.

The closing on the parcel is now scheduled for June 30, 2002. It is anticipated that final designs for the project as a whole, site development and surrounding infrastructure improvements will be completed by the end of Q2, 2002. Construction is anticipated to begin on the landfill closure in July of 2002. There is no anticipation of any positive financial impact to the Town of Reading for FY 03.

ESTIMATED EFFECT ON REAL ESTATE TAXES WITH DEBT EXCLUSION OF $ 450,000 (BANS paid down in 2 years)

NOTE: THE FOLLOWING PROJECTIONS ARE BASED ON THE ESTIMATED FY '02 VALUATION OF **$2,568,606,367** AND THE ESTIMATED FY '02 TAX RATE OF **$12.25** PER THOUSAND OF VALUATION

- Each $2,568,606 expenditures = $1.00 on the tax rate
- Each $100,000 of additional expenditures = $.0389 on the tax rate
- Since the tax rate is per thousand dollars of valuation, each $100,000 increase of expenditures will cost taxpayers $3.89 per $100,000 of property valuation
- The average assessment for single family homes is approximately $320,000

Estimated cost in first year of two year borrowing: ($225,000 principal plus $22,500 int.)

- **With a $320,000 value, it would mean an increase of $ 30.81 in taxes for first year**

Estimated total interest cost for borrowing for two years: $ 33,750

Second year of borrowing: ($ 225,000 principal plus $11,250 interest)

ESTIMATED EFFECT ON REAL ESTATE TAXES WITH DEBT EXCLUSION OF $ 450,000 (BANS paid down in 3 years)

NOTE: THE FOLLOWING PROJECTIONS ARE BASED ON THE ESTIMATED FY '02 VALUATION OF **$2,568,606,367** AND THE ESTIMATED FY '02 TAX RATE OF **$12.25** PER THOUSAND OF VALUATION

- Each $2,568,606 expenditures = $1.00 on the tax rate
- Each $100,000 of additional expenditures = $.0389 on the tax rate
- Since the tax rate is per thousand dollars of valuation, each $100,000 increase of expenditures will cost taxpayers $3.89 per $100,000 of property valuation
- The average assessment for single family homes is approximately $320,000

Estimated cost in first year of three year borrowing: ($ 150,000 principal plus $22,500 int.)

- **With a $320,000 value, it would mean an increase of $ 21.47 in taxes for first year**

Estimated total interest cost for borrowing for three years: $ 45,000

Second year of borrowing: ($150,000 principal plus $15,000 interest)

Third year of borrowing: ($ 150,000 principal plus $ 7,500 interest)

The Board of Selectmen will continue to monitor the progress and associated time schedule and will continue to provide Town Meeting with reports of progress.

ARTICLE 1 – Town Manager, Peter I. Hechenbleikner gave a brief status of the Affordable Housing Trust Fund.

ARTICLE 1 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 1.

ARTICLE 2 - On motion by Thomas J. Ryan, Precinct 1, it was moved that the Reading School Committee be and hereby is instructed to consider providing a full-time nurse in every school in Reading. Further, the committee is instructed to pursue the possibility of having the various hospital trust funds pay for staffing these positions.

Motion did not carry.

ARTICLE 2 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 2.

ARTICLE 3 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to indefinitely postpone Article 3.

ARTICLE 4 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to indefinitely postpone Article 4.

ARTICLE 6 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to rescind all of the remaining bond authorization made pursuant to Article 10 of the 1996 Annual Town Meeting for the purpose of constructing and/or reconstructing the sanitary sewer system on Eaton Street and related matters.

ARTICLE 7 – On motion by Russell T. Graham, Precinct 4, it was voted that the Town raise by borrowing, and appropriate for the purposes of developing one or more schematic designs for making extraordinary repairs and/or additions to the Reading Memorial High School at 62 Oakland Road, the sum of Four Hundred and Fifty Thousand Dollars ($450,000), including the costs of engineering and architectural fees, plans, documents, cost estimates, and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Building Committee; and that the Town vote to authorize the School Building Committee, the School Committee, or any other agency of the Town to file application for a grant or grants to be used to defray the cost of all or any part of the cost of said schematic designs; and that the Town vote to authorize the School Building Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any appropriation authorized by this Article shall be contingent upon the passage of a debt exclusion referendum question under General Laws Chapter 59 s 21c no later than December 31, 2002.

On motion by Gary D. Phillips, Precinct 6, it was moved to delete "the School Committee" after "the School Building Committee.

Motion to amend did not carry.

On motion by Michael F. Slezak, Precinct 6, it was voted to move the question.

To move the question:
2/3 vote required
99 voted in the affirmative
31 voted in the negative

On motion by Linda M. Phillips, Precinct, it was moved to have a roll call vote.

Motion for a roll call vote did not carry.

On original motion:

2/3 vote required
118 voted in the affirmative
12 voted in the negative

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Thursday, November 15, 2001 for the Subsequent Town Meeting.

Meeting adjourned at 11:20 p.m.

165 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

SUBSEQUENT TOWN MEETING

Reading Memorial High School November 15, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:40 p.m., there being a quorum present.

The Invocation was given by Anthony L. Rickley, Precinct 2, followed by the Pledge of Allegiance to the Flag. There was a moment of silence for Marge Pacino.

Bill Enslow and Chris Killian presented the RMHS Drama Club with a scene from Joseph and the Amazing Technicolor followed by chorus singing God Bless America.

On motion by George V. Hines, Chairman of the Board of Selectmen, it was moved to remove Article 1 from the table.

ARTICLE 1 – Len Rucker presented the following State of the Reading Municipal Light Department (RMLD) 2001 Budget:

The RMLD serves all the electric needs of the towns of Reading, North Reading, Lynnfield Village and Wilmington. Additionally, we maintain streetlights for the City of Haverhill and the towns of Brookline, Framingham, Arlington and Winchester.

In 1997 deregulation passed in Massachusetts and completely changed the electric utility industry. Since then, the RMLD has successfully negotiated these new challenges and has emerged as a success story for our customers. We are in solid financial condition, have had no rate increases since 1993 and expect no rate increase for the next few years. Our customers already pay over 20% less for their electricity than customers served by Nstar (formerly Boston Edison).

We ended 2000 with a total net plant value of $46,694,996. We reimbursed the town for all expenses incurred including $556,230 for employee insurance and the services of the Treasurer and Town Accountant's offices. Additionally, we transferred to the Retirement Board $702,854 to cover pensions for our staff. Finally, we paid $1,635,572 directly to the town from our unappropriated earned surplus and an additional $141,434 as the town's share of the 2% of our total net plant value. Added together, these transfers and reimbursements amount to over $3,000,000 in 2000 alone.

We also completed a new transmission substation that costs just under $10.5 million and was completed on time and under budget. We also built new 'feeders' to improve reliability and reconstructed a number of older neighborhoods to meet the increase demand for electricity inherent in larger new homes and remodeled older homes. We sold over 672,257,703 kilowatt-hours of electricity, fixed 74 poles damaged by vehicles and storms, replaced 227 poles and connected 165 new homes and 35 new businesses.

All of this was done without a rate increase.

As deregulation continues to unfold in Massachusetts, the differences between municipal electric companies and investor owned utilities are now more apparent than ever before. Large, privately owned utilities, freed from their past absolute obligation to serve their customers, are focused on profits, not customers. As a result, their customers face an uncertain future of rising rates and questionable service.

Meanwhile, at the Reading Municipal Light Department, it's a very different story. We are local, nonprofit and dedicated to personal service. With no outside stockholders to cloud our vision, we're able to focus fully on the needs of our towns. It is a simple yet powerful idea that has worked in Reading for 106 years.

Street Light Maintenance

Key to our ability to remain strong and competitive is our capacity to develop innovative new programs and services that increase revenue without adversely affecting our existing customers. Deregulation created one such opportunity for the RMLD. Cities and towns not already served by a municipal electric company received the opportunity to purchase their streetlights from their investor owned utility. By doing so, they were projected to save a substantial amount of money. A number of cites and towns have examined this option and decided to purchase their streetlights. Naturally, once they own them, they need someone to maintain them. Through the competitive bidding process, the RMLD has been the successful bidder in 5 towns. These contracts are valued at $194,000 over 3 years and are designed to recover 110 - 120% of our costs. Additionally, one town has chosen to 'relamp' the entire town to make their streetlights more efficient and thus cheaper to operate. This contract is valued at $350,000 over a single year.

This business is a natural fit for the RMLD. We have 106 years maintaining streetlights and understand every facet of the business. We can offer better service at less cost to the communities of Massachusetts. By taking on this new opportunity, the RMLD will bring on new sources of revenues to offset our expenses in other areas and have access to additional technical staff to handle major storms and electric outages. This venture is virtually risk free because of our highly experienced workforce, the consistent and predictable technology used in virtually all streetlights and that this 'business' uses the existing overhead that we are already paying for.

New Wholesale Power Deals

On October 4, 2001, the RMLD chose Calpine Energy Services of Houston, Texas as the successful bidder to provide up to 77 MW's of wholesale energy through October 2007. The total value of this deal was $49,000,000. The average price we achieved is lower than the historical wholesale price anywhere in New England over the last year. This new arrangement will cover expired or expiring contracts including the Pilgrim Nuclear Power Plant, our system power deal with Nstar that expires in October 2002, a NU Select system power deal expiring in October 2005 and to cover normal load growth and to better stabilize our fuel costs. This is a tremendous accomplishment and ensures the RMLD can maintain low and stable rates during this time of uncertainty

ARTICLE 8 – On motion by Camille W. Anthony, member of the Board of Selectmen it was voted to amend the following fees as established in Section 4.5.6 of the General Bylaws of the Town of Reading as amended:

Electrical Permits	
Residential	
New single family residential construction - per housing unit	$200.00
Condos or apartment per unit	$200.00
Residential Additions/Renovations	
- First 1-10 outlets	$15.00
- Each additional outlet	$1.00
- Fixed Appliances	$10.00
- Service. Change or alterations	$25.00
- Sub panels, each	$25.00
Commercial	
Commercial new construction and Additions/Renovations	
- First 1-10 outlets	$25.00
- Each additional outlet	$5.00
- Fixed Appliances	$20.00
Service. Change or alterations	
- 1 phase service	$50.00
- 3 phase service	$100.00
- sub-panels	$25.00
MISCELLANEOUS	
Alarms	$50.00
Central AC-Residential	$50.00
Central AC-Commercial	$75.00
Swimming Pools In-ground	$100.00
Swimming Pools Above Ground	$50.00
Temporary Service	$50.00
Special Equipment Commercial	$20.00
Pre-Securing Service	$20.00
General Fees	
Re-Inspection Fee	$25.00
Late Filing Fee (per 5 working days)	double initial fee
Lost Permit	$25.00

Building Permit Fees	
New Construction (including additions) for residential	$10 per $1000 of value of construction - $75 minimum
New Construction (including additions) for commercial	$11 per $1000 of value of construction - $150 minimum
Demolition	$25 plus $5 per $1000 of value
Permit Renewal Residential	$25/year
Permit Renewal Commercial	$50/year
Certificate of Occupancy	$50
Signs	$11 per $1000 of value of construction - $100 minimum
Re-roofing, siding, porch, deck, shed	$10 per $1000 of value of construction - $25 minimum

Background Material

- Survey of 8 communities surrounding Reading done in the summer/fall 2001
- Averages of communities including and not including Reading
- Board of Selectmen and others have amended fees based on survey

	FY 2001	FY 2002
Permits	$ 193,000	$266,000
Other Revenue	$ 54,000	$ 44,000
Total	$247,000	$310,000
Budget (Dir. Cost)	$240,000	$246,000

- Expense figures do not include overhead and benefits

ARTICLE 9 – On motion by Richard W. Schubert, member of the Board of Selectmen it was voted to accept General Laws Chapter 44 §§3-7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, to approve a property

tax surcharge in an amount of one percent (1%) of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2002, and to exempt from the surcharge the following: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the community; (2) $100,000 of the assessed valuation of Class One Residential, parcels.

On motion by John D. Wood, Precinct 2, it was moved to amend Article 9 by adding to then end "and that the Selectmen are directed to place an article on an appropriate Town Meeting warrant so that Town Meeting must review the consequences of this Act and that the warrant article cause to be put on the next ballot a question of keeping or revoking sections 3 to 7 of the Act.

Motion to amend did not carry.

Williard J. Burditt, Precinct 4, moves the question.

2/3 vote required to move the question
101 voted in the affirmative
40 voted in the negative

On motion by Gerald L. MacDonald, Precinct 3, it was moved to take Article 13 out of order.

CPA Presentation by Richard Schubert

The *Community Preservation Act* and Its Role in Achieving Affordable Housing Goals in Massachusetts

MGL Chapter 40B ***"The Law"***

November 1969

- Comprehensive Permit Law or "Anti-Snob Zoning" Law
- Established 10% subsidized housing requirement

Executive Order 418 ***"The Teeth"***

January 2000

- New Housing Certification standards
- Eligibility and bonus points for certain state grant programs linked to new Housing Certification standards

Community Preservation Act *"The Tool"*

September 2000

- Historical Preservation, Open Space and Affordable Housing
- Housing component included to assist towns in meeting state requirements

Grant Programs Subject to EO 418

Non-Competitive Rolling Application Grant Programs

(Housing Certification Required)

Department of Housing and Community Development

Massachusetts CDBG - Ready Resource Fund (RRF) $4,000,000 – [possible future grant application (0% interest loans)]
Massachusetts CDBG - Community Capital Fund (MCCF) $1,000,000 - [possible future application (0% interest loans)]

Executive Office of Transportation and Construction

Public Works Economic Development (PWED) $8,000,000 – [current application for landfill project – possible future application for augmenting the basic funding for the Downtown Streetscape Plan]

Competitive Grant Programs

(Housing Certification triggers approximate 10 percent bonus)

Program

Department of Housing and Community Development

HOME $12,000,000 – [intended future application]
Soft Second Loan Program $4,000,000 – [intended future application]
Lead Paint $800,000 - [possible future grant application]
Massachusetts CDBG-Community Development Fund I & II (CDF) $14,000,000 [possible future grant application (0% interest loans)]
Massachusetts CDBG-Housing Development Support Program (HDSP) [intended future application]

Executive Office of Environmental Affairs

Self-Help Program $5,000,000- [possible future grant application]

Urban Self-Help Program $5,000,000 - [previous application for Marion Woods – intended future application]
Massachusetts Clean Water State Revolving Fund Program $150,000,000 - [possible future grant application]
Massachusetts Drinking Water State Revolving Fund Program $120,000,000 - [possible future grant application]

CPA Presentation by Kim Honetschlager

CPA can be used to fund needs in 3 areas:

- Open space
- Historic Preservation
- Affordable housing, plus
- Recreation

10% to each; recreation comes from remaining 70%.

I will now outline both the need and the potential of the CPA in the areas of open space, recreation, historic preservation.

Open Space

Reading's Open Space and Recreation Plan survey (2000) showed strong support for the acquisition of additional open space. By 76 percent or larger majorities, residents agreed that the town should acquire more open space for ball fields and playgrounds, for watershed protection and wildlife, and for passive recreation. Sixty-three percent of the 740 respondents (including 54 percent of seniors) would be willing to pay more taxes for the purchase of open space. Respondents indicated that the preservation of open space is necessary to maintain the quality of life and the aesthetic character of Reading.

CPA funds could be used for land acquisition, passive use development such as trails, parking, handicapped accessibility, and education including trail maps, surveys, signs, and boundary markers.

Since 1977 Reading has purchased only 2 open space parcels: Sledge Woods and Marion Woods. Had CPA funds been available, we could have funded the Marion Woods purchase in 1 or 2 years.

Missed Opportunities

The town has already missed out on significant land acquisition opportunities due to lack of funding. For example, Longwood Poultry Farm is one of the largest remaining undeveloped parcels of land.

Alternative Sources Of Funding

The primary alternative source of funds for open space acquisition is the state's Self-Help program. $250,000 only; competitive, extra points if pass CPA.

Debt exclusion has no state matching funds and no exemption for $100,000 value or low income.

Recreation

There is high demand for playing fields, poor field conditions and limited parking at existing recreation areas. Purchasing adjacent lands to existing passive and active recreation facilities could make bikeways and walking trails possible. Acquiring new spaces could put recreation facilities within walking distance of those residential areas that currently have few or only small recreation facilities in their neighborhoods and an open space acquisition is the only way to provide more fields. There are simply no town owned parcels that are suitable.

Missed Opportunities Due to Lack of Funding

A large parcel such as Longwood Poultry Farm or Spence Farm property would be large enough for playing fields, walking/bike trails, and even affordable housing.

Opportunities to procure new open and recreation spaces have a very limited time frame. Availability of funds is key. Once it's gone, it's gone.

Alternative Sources of Funding

Recreation activities are currently funded by fees for the use of fields or for clinics sponsored by the Recreation Department. The department already uses these funds to repair and maintain playgrounds, build new areas like the new Symonds Way Field, and other small capital projects. Fees are not sufficient for procuring new recreation lands.

Historic Preservation

You have seen development and loss of character in Reading. Imagine what Reading would look like if we hadn't lost historic homes, stone walls, fields, woods ... Losing New England town feel. A build-out analysis of Reading in Spring 2000 by the Executive Office of Environmental affairs estimated over 700 additional developable lots in the town.

CPA money could be used to preserve historic landscapes, restore historic town property, revitalizing the historic character of downtown, restore historic site such as Lob's Pound, or to save threatened historic houses such as the Foster-Emerson house.

CPA funds could be used as loans, grants, a historically designated property – business properties or private homes. For example, a low-interest loan or grant program could be set up for Reading residents to draw upon to restore historic homes or barns.

Alternative Sources of Funding

On Tuesday night, TM reduced funding for Historic Commission from $1224 to $924 for FY02.

State grants are available for certain historic projects but require matching town money (such as CPA funds).

In summary, the need is great and there are no other funding sources adequate to meet the need.

The opportunity is great too. CPA will require different groups work together to prioritize needs.

CPA Presentation by Tim Kelley

Affordable housing is an asset to the community. The Community Preservation Act (CPA) provides a mechanism to increase affordable housing: that is low and moderate income housing and senior low and moderate income housing. As defined in the CPA, low income housing is "housing for persons and families whose annual income is less than 80% of the area wide median income as defined by HUD, the US Dept for Housing and Urban Development. Moderate income housing is housing for persons and families whose annual income is less than 100% of the median annual income. Low and moderate senior housing is housing for persons 60 and over who otherwise qualify for low and moderate income housing.

The median income referred to in the CPA is the Boston areawide median income. The Boston median income as of March, 2001 is $70,000.00. The median figure is computed annually and is adjusted for household size.

We hear so much lately about affordable housing issues because there is a great need locally and statewide for such housing. According to HUD, housing costs have escalated at a far greater rate than wages. Property owners in Reading have benefited greatly from a significant appreciation in market value of homes in recent years. These same market forces have put a great pinch on the rental housing market. Nationwide from 1991 through 1997, affordable rental units decreased 372,000, representing a 5% drop. In 1997 and 1998, rents increased twice the rate of inflation. Nationwide, there are approximately 9 million renters at or below 30% of their area median income. In 1997, for every 100 households at or below 30% median income, there were only 36 units affordable and available.

Locally, most of the affordable inventory is concentrated in metropolitan areas. For example, Boston provides 23% of the affordable units in the State. Reading's inventory of affordable units, as counted by the Commonwealth's Department of Housing and Community Development (DHCD) is 4.59%. That is 404 units out of 8,811 total households.

For a small Housing Authority, the Reading Housing Authority has been innovative in attempting to develop new affordable units. Development is very important to our Board. And we are very glad to report that in the past year or so we have been successful in adding four new units to our stock of affordable housing. (The purchase and renovation of one 2 family home and

the construction of another 2 family.) Notwithstanding these new units, there have been many, many more units we have attempted to purchase or otherwise develop. However, despite our constant efforts and the fact that we have added 4 new units, our percentage of affordable stock has not increased but has decreased. In 2000, our overall percentage, as counted by DHCD was 4.63%.

This percentage is important because we are required by the State to provide 10% affordable housing. Chapter 40B (Low and Moderate Income Housing, the Comprehensive Permit law) also provides incentives to developers to increase the density of residential projects which contain a minimum affordable component. In addition, we have Executive Order 418 ("Executive Order 418: Assisting Communities in Addressing Housing Shortage"), an order signed into effect by Gov. Cellucci in January, 2000. EO 418 ties awarding of discretionary funds to the completion of steps to increase housing. Chapter 40B allows developers to receive a comprehensive permit for building that basically overrides zoning, if an affordable component required by the chapter is met. Towns that have already met their 10% are not subject to Ch 40B comprehensive permits.

If the CPA were to be accepted by the voters, it would provide a very useful stream of capital to create new affordable housing units. The TOWN and/or the RHA could leverage each $100,000.00 in CPA funds into anywhere from 2 to 12 units of affordable housing each year. Some examples of projects include, purchase of existing units, construction of units on donated land; construction on purchased land; moving donated house onto land, donated or purchased or any combination thereof. The CPA prefers reuse of buildings; reuse, rather than new construction, is especially appropriate for Reading. These projects would require certain subsidy from CPA funds to become self supporting.

The variety of opportunities are wide and the ability to be ready to react when one presents itself, with available CPA funds, would be of great importance.

Missed Opportunities. The RHA has attempted in many instances to acquire new property for the purpose of creating new affordable housing in Reading. The overriding cause for the failure of these projects is high costs which make projects financially untenable for the Authority. CPA funds could have a great positive impact on the viability of such projects.

The following are examples of some considered projects that proved unsuccessful. We have contracted to purchase single family homes, only to back out when it be came apparent the cost were uneconomic. We have been offered donation homes for the purpose of moving them, but have ultimately had to decline because of a lack of land to move them. We have attempted to purchase an apartment building; after seller raised the price several times, we had to back out. We have attempted to add 4 units at Tannerville and renovate another 16 units, all to be used for Supportive Care. To date, we have not been able to acquire sufficient funding from DHCD. We attempted to purchase a six unit residence; RHA pulled out of the project when a Comprehensive Permit was denied and the costs of appeal and delay were too great to continue. We were looking at Spence Farm & Longwood Poultry Farm for years with the possibility of constructing an over age 55, low income housing/supportive services on part of the tract. We estimated that we could have provided 20 to 40 badly needed units of elderly/handicapped affordable housing.

These tracts were available to the Town for purchase for some time; however, there was no funding available for purchase of either. However now it appears both parcels appear now to be under agreement with private purchasers.

Alternative Sources of Funding. The primary source of funding for the RHA is mortgage funding. This requires that the cost of purchasing a unit be completely supported by the affordable rent mandated under the law. Needless to say, this is very difficult to make work. Additional units or funds have been and can be added to the Town's inventory through the Comprehensive Permit Process (Ch. 40B) and the town PUD and linkage Bylaws. A large project with linkage of affordable units perhaps provides our best chance to increase our affordable housing inventory by a large amount. The RHA also routinely applies for grants for new projects. Using these means, we have not substantially increased the amount of affordable housing inventory through these sources to date. In fact, our percentage has decreased.

As a member of the RHA Board, I have attended countless hearings concerning proposed affordable housing developments. People who oppose a specific development often profess a strong support for affordable housing. I hope and believe that Town Meeting and the voters do in fact believe in the need for fair and affordable housing and that you and they support the efforts of the Town and the RHA to increase Reading's supply. The CPA gives us the opportunity to put our money (along with state matching money) where our mouth is. If Reading is truly serious about affordable housing, we will accept this modest surcharge.

Community Preservation Act
Income Limits: Boston Area
(as of 3/29/01)

Number of persons in household

	1	2	3
Median	49,000	56,000	63,000
80%	39,200	44,800	50,400

	4	5	6
Median	70,000	75,600	81,200
80%	56,000	60,480	64,960

*Median income for the Boston Metropolitan area is determined by HUD and is adjusted annually.

The current median income for the Boston area is $70,000 and is adjusted for household size.

***Low income* is below *80%* of Boston area median.**

Moderate income is below *100%* of Boston area median.

ARTICLE 13 – On motion by Richard W. Schubert, member of the Board of Selectmen it was moved to authorize the Board of Selectmen to petition the General Court to approve a Home Rule petition, pursuant to Article LXXXIX of the amendments to the Massachusetts Constitution of the Commonwealth to accomplish the removal of the position of Chief of Police from the provisions of Chapter 31 of the General Laws, known as the "Civil Service" provisions and such legislation shall be generally in the following form:

> Section 1: The position of Chief of Police of the Town of Reading shall no longer be subject to Chapter 31 of the General Laws.
>
> Section 2: Section 1 shall not impair the Civil Service status of any person holding the office of Chief of Police of the Town of Reading on the effective date of this act.
>
> And, further, that the Board of Selectmen, is hereby authorized to take all necessary action in support of this Article.

Motion did not carry.

Background Material

- Police Chief position in Reading has been in Civil Service since 1918;
- Fire Chief position in Reading is not in civil service
- Of 14 comparable communities in the area, 6 do not have Police Chief's in Civil Service, and 1 other is considering taking the position out.
- 2 major effects of having the position in Civil Service:
- Hiring Process
- Protection of the incumbent in the position

HIRING PROCESS
- Cost
- Time (up to 2 years vs. 2 +/- month)

- Involvement of Appointing Authority
- Involvement of Confirming Authority

PROTECTION OF INCUMBENT IN THE POSITION
- Employment agreement
- Removal for cause

Leave from Civil Service position

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Monday, November 19, 2001 for the Subsequent Town Meeting.

Meeting adjourned at 11:20 p.m.

152 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

SUBSEQUENT TOWN MEETING

Reading Memorial High School November 19, 2001

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:40 p.m., there being a quorum present.

The Invocation was given by The Reverend Robin Zucker of the Unitarian Universalist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 10 – On motion by Camille W. Anthony, member of the Board of Selectmen it was voted to petition the General Court to approve a Home Rule petition, pursuant to Article LXXXIX of the amendments to the Massachusetts Constitution of the Commonwealth, to amend Section 2.3 of the Reading Home Rule Charter by inserting as the third paragraph essentially the following language:

> "In the event of a tie write-in vote for a vacant Town Meeting position, the position shall be filled by a vote of the remaining Town Meeting Members of the precinct, from the write-in candidates whose write-in votes were tied. The Town Clerk shall give notice of the tie vote to the remaining Town Meeting Members of the precinct. The Town Clerk shall set a time and place for a precinct meeting for the purpose of filling the vacancy. The Town Clerk shall give notice of the meeting to precinct Town Meeting Members at least seven (7) days in advance, and shall publish legal notice in a newspaper of general circulation in the community. A vacant position filled in this manner shall be filled for the entire remainder of the term."

On motion by Gerald L. MacDonald, Precinct 3, it was voted to move the question.

2/3 vote required to move the question
109 voted in the affirmative
4 voted in the negative

On original motion:

2/3 vote required
109 voted in the affirmative
4 voted in the negative

ARTICLE 11 – On motion by Camille W. Anthony, member of the Board of Selectmen it was voted to amend Section 8-10 (b) of the Reading Home Rule Charter by deleting in the second paragraph "in a place convenient to the public at all reasonable times" and substituting therefore "in the office of the Town Clerk" so that the second paragraph of 8-10 (b) reads as follows:

"These rules and minutes shall be a public record kept in the office of the Town Clerk, and copies shall be kept available in the library."

2/3 vote required
114 voted in the affirmative
1 voted in the negative

ARTICLE 12 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to amend Section 2-12 of the Reading Home Rule Charter by inserting in the paragraph entitled "Rules Committee" between the words "Committee" and "consisting" the words "chaired by the Town Moderator who shall be a non-voting member" so that the paragraph shall read in its entirety:

"Rules Committee There shall be a Rules Committee, chaired by the Town Moderator who shall be a non-voting member, consisting of the Precinct Chairmen, which shall review all aspects of the operation of Town Meeting, and make an Annual Report in writing to Town Meeting setting forth its findings, recommendations, and proposals for rules governing the conduct of Town Meeting."

On motion by Alexander McRae, Precinct 6, it was moved to change the word "chairmen" to "chair".

Motion to amend did not carry.

2/3 vote required
105 voted in the affirmative
16 voted in the negative

ARTICLE 14 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to amend General Bylaw Section 5.3.20.2 "Action upon Non-Compliance" by changing "fifteen (15) days" to "five (5) business days", so that Section 5.3.20.2 will read in its entirety as follows:

"Section 5.3.20.2 Action upon Non-Compliance
Upon failure, neglect or refusal of any owner or agent so notified to properly dispose of litter dangerous to the public health, safety or welfare within twenty-four (24) hours or within such other time as the Board of Health deems reasonable, after receipt of written notice provided for in Subsection 5.3.20.1 above or within five (5) business days after the date of such notice in the event the same is returned to the Town by the Postal Service because of its inability to make delivery thereof, provided the same was properly addressed to the last known address of such owner or agent, the Board of Health is hereby authorized and empowered to pay for disposing of such litter or order its disposal by the Town."

ARTICLE 15 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to accept the conveyance of a certain sidewalk easement in

Reading, Middlesex County, MA located on Franklin Street which easement is shown on a plan entitled: Sidewalk Easement Through Private Property Portion of Franklin Street, Reading, dated July 24, 2001; to appropriate the sum of Five Dollars ($5.00) to be paid for such conveyance; and to authorize the Board of Selectmen to accept all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

2/3 vote required
118 voted in the affirmative
1 voted in the negative

ARTICLE 16 – On motion by Gail F. Wood, member of the Board of Selectmen, it was moved to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at the end of Annette Lane and Applegate Lane which easement is shown on a plan entitled: Definitive Subdivision Plan Colburn Road Extension dated January 16, 1985; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

ARTICLE 16 – On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted to indefinitely postpone Article 16.

ARTICLE 17 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 32 Davis Lane which easement is shown on a plan entitled: Definitive Subdivision Plan Davis Lane Reading, Mass. dated March 17, 1988; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

2/3 vote required
123 voted in the affirmative
1 voted in the negative

ARTICLE 18 – On motion by Gail F. Wood, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 518 Summer Avenue which easement is shown on a plan entitled: Plan of Land in Reading Massachusetts Drain Easement 518 Summer Avenue dated October 19, 1990; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

2/3 vote required
127 voted in the affirmative
- 0 - voted in the negative

ARTICLE 19 – On motion by Timothy R. Twomey, Precinct 4, it was moved to authorize the Board of Selectmen and the School Committee to grant VERIZON NEW ENGLAND an easement, in a form approved by Town Counsel, to be located at the J. Warren Killam School in Reading, Middlesex County, Massachusetts to allow the placement of one electronic telephone cabinet with a supportive concrete pad on an area consisting of approximately fifteen (15) feet wide and twenty (20) feet long; to determine the amount to be paid for such conveyance; and to authorize the Board of Selectmen and School Committee to convey such easement upon such other terms and conditions as the Board of Selectmen and School Committee shall consider proper.

Motion did not carry.

ARTICLE 20 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to convey and/or abandon a portion of a certain drainage easement in Reading, Middlesex County, MA located on land situated at 126 Main Street which easement is shown on a plan entitled: Plan of Easement for Drainage Purposes from Hopkins Street to Main Street dated March 1937, and to accept the conveyance of a relocated drainage easement on the same parcel of land; to determine the minimum amount to be paid for such abandonment and acceptance; and to authorize the Board of Selectmen to convey or abandon all or any part of said rights and easements for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed or deeds therefor if necessary.

2/3 vote required
119 voted in the affirmative
1 voted in the negative

ARTICLE 21 – On motion by Kathryn M. Greenfield, Precinct 5, it was voted to make the following amendments to the Zoning By-Law:

Remove all text from Section 4.4A.1. and insert the following text:

"4.4A.1. Boundaries of the National Flood Insurance Flood Management District:

The Floodplain District shall be the boundaries of the National Flood Insurance Flood Management District and shall include those areas denoted as Zone A (all suffixes) and Zone B as shown on the Federal Emergency Management Agency Federal Insurance Administration Flood Insurance Rate Map for the Town of Reading, Massachusetts in Middlesex County all panels available, utilizing the most recent effective date as may be amended.

Remove all text from Section 4.4A.2. including said exhibits from the overlay district map and insert the following text:

"4.4A.2. Applicability

Any property shown within the boundaries of 4.4A.1. shall be subject to the requirements herein of Section 4.4. as the Floodplain District.

Remove all text in 4.4A.3. and insert the following text:

"4.4A.3. Uses Permitted in the National Flood Insurance Flood Management District:

When this Paragraph 4.4A.1. applies, then all otherwise applicable provisions of Section 4.4. and Section 4.5. will also apply."

Remove all text in Section 4.4.4.2., and Insert the following text:

"4.4.4.2. If any land defined in the By-Laws as being in a Floodplain District is proven to be in fact neither subject to flooding nor unsuitable for human occupancy because of drainage and topographic conditions, and if the use of such land will not be detrimental to the public health, safety and welfare, the Board of Appeals may permit buildings for human occupancy on such land in accordance with the requirements of the underlying district after the necessary proof has been presented to and reported on by the Community Planning and Development Commission and the Board of Health."

2/3 vote required
128 voted in the affirmative
- 0 - voted in the negative

ARTICLE 22 – On motion by Kathryn M. Greenfield, Precinct 5, it was voted to make the following amendments to the Zoning By-Law:

Remove all text from Section 4.8. and insert the following:

4.8. AQUIFER PROTECTION DISTRICT

4.8.1. Purpose of District

The purpose of this Aquifer Protection District is to:

4.8.1.1. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Reading;

4.8.1.2. preserve and protect existing and potential sources of drinking water supplies;

4.8.1.3. conserve the natural resources of the Town of Reading; and

4.8.1.4. prevent temporary and permanent contamination of the environment.

4.8.2. Scope of Authority

The Aquifer Protection District is an overlay district superimposed on the underlying zoning districts which shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses which fall, wholly or partially within such Aquifer Protection District. Uses prohibited in the underlying zoning districts shall not be permitted in the Aquifer Protection District.

4.8.3. Definitions

For the purposes of this section, the following terms are defined below:

Aquifer: Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.

Aquifer Protection District: The zoning district defined to overlay other zoning districts in the Town of Reading. The aquifer protection district may include specifically designated recharge areas.

Impervious Surface: Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil. Impervious surfaces shall include all roofs, driveways, parking areas, roadways and walkways, regardless of the proposed surface material.

Mining: The removal or relocation of geologic materials such as topsoil, sand, gravel, metallic ores, or bedrock.

Potential Drinking Water Sources 2: Areas which could provide significant potable water in the future.

Recharge Areas: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone II and Zone III

Toxic or Hazardous Material: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Reading. Toxic or hazardous materials include, without limitation; synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (M.G.L.) Chapter(c.) 21C and 21E and 310 CMR 30.00, and also include such products as solvents and thinners in quantities greater than normal household use.

4.8.4. Establishment and Delineation of Aquifer Protection District

The Aquifer Protection District is delineated and established on a map entitled "Figure 2 Town of Reading, Massachusetts Zone II and Zone III Areas" prepared by Weston & Sampson Engineers, Inc. resulting from a study for the Town of Reading Entitled 100 Acre Wellfield Zone II Study dated July 1996 which shows certain aquifer protection areas consisting of aquifers or recharge areas. Such map is hereby made a part of the Town of Reading Zoning By-Law and is on file in the office of the Town Clerk and the Building Inspector's Office.

4.8.5 Boundary Disputes

If the location of the District boundary in relation to a particular parcel is disputed, resolution shall be accomplished by the owner(s) filing a Special Permit application with the Special Permit Granting Authority (SPGA), the Reading Zoning Board of Appeals. Any application for a special permit for this purpose shall be accompanied by adequate documentation. The burden of proof shall be upon the owner(s) of the land to show where the boundaries should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the districts with respect to individual parcels of land and review the documentation presented by the owner(s). The SPGA may charge the owner(s) for the cost of such investigation.

4.8.6. Use Regulations

In the Aquifer Protection District, the following regulations shall apply:

4.8.6.1. Permitted Uses

The following uses are permitted within the Aquifer Protection District, provided that all necessary permits, orders, or approvals required by local, State or Federal laws are also obtained:

4.8.6.1.1. conservation of soil, water, plants and wildlife;

4.8.6.1.2. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;

4.8.6.1.3. foot, bicycle and/or horse paths and bridges;

4.8.6.1.4. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;

4.8.6.1.5. maintenance, repair, and enlargement of any existing structure, subject to Section 4.8.6.2.

4.8.6.1.6 residential development, subject to Section 4.8.6.2.

4.8.6.1.7. farming, gardening, nursery, conservation, forestry, harvesting and grazing, subject to Section 4.8.6.2.

4.8.6.1.8. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts and tunnels.

4.8.6.1.9. impervious cover on property up to 15%.

4.8.6.1.10. impervious cover up to 20% if a system for artificial recharge of precipitation is provided that will not result in the degradation of groundwater quality. Recharge plans shall comply with the DEP Stormwater Guidelines and shall be submitted to the Town Engineer or the applicable Board, Committee or Commission for review and approval.

4.8.6.2. Prohibited Uses

The following uses are prohibited:

4.8.6.2.1. landfills and open dumps as defined in 310 CMR 19.006;

4.8.6.2.2. automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;

4.8.6.2.3. landfills receiving only wastewater and/or septage residuals including those approved by the Department of Environmental Protection pursuant to M.G.L.c. 21, §26 through 53; M.G.L.c. 111, §17; M.G.L c. 83, §6 and 7, and regulations promulgated thereunder;

4.8.6.2.4. facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for the following:

4.8.6.2.4.1. very small quantity generators as defined under 310 CMR 30.000;

4.8.6.2.4.2. household hazardous waste centers and events under 310 CMR 30.390;

4.8.6.2.4.3. waste oil retention facilities required by M.G.L. c. 21, §52A;

4.8.6.2.4.4. water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters;

4.8.6.2.4.5. petroleum, fuel oils, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983;

4.8.6.2.4.6 . storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and liquid petroleum products, unless such storage is

(a) above ground level; and
(b) on an impervious surface; and
(c) either
(i) in container(s) or above ground container(s) within a building; or;

(ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;

4.8.6.2.4.7. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;

4.8.6.2.4.8. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

4.8.6.2.4.9. storage of animal manure unless covered or contained in accordance with the specifications of the Natural Resource Conservation Service;

4.8.6.2.4.10. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;

4.8.6.2.4.11. discharge to the ground of non-sanitary waste water including industrial and commercial process waste water, except:

(a) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;

(b) treatment works approved by the Department of Environmental Protection designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13);

(c) publicly owned treatment works;

4.8.6.2.4.12. stockpiling and disposal of snow and ice containing deicing chemicals if brought in from outside the district;

4.8.6.2.4.13. storage of commercial fertilizers, as defined in MGL Chapter 128,§64, unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate;

4.8.6.2.4.14. underground storage tanks related to the activities in Section 4.8.6.1.

4.8.7. Violation Notice

Written notice of any violations of this Section shall be given by the Building Inspector to the property owner as soon as possible after detection of a violation or a continuing violation. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventative measures required for avoiding future violations and a schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, Conservation Commission, Town Engineer/Department of Public Works, and Water Department. The cost of containment, clean-up, or other action of compliance shall be borne by the owner of the premises.

2/3 vote required
127 voted in the affirmative
- 0 - voted in the negative

ARTICLE 23 – On motion by Richard W. Schubert, member of the Board of Selectmen it was voted to make the following amendments to Section 5.7, Wetlands Protection, of the Reading General Bylaws:

a) In Section 5.7.1, insert ", wildlife habitat," after "fisheries", so that this Section reads:

"The purpose of this Bylaw is to protect the floodplains and wetlands of the Town by controlling activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, and wildlife.".

b) In Section 5.7.2 concerning requests for determination, delete the last sentence which reads, "There shall be no charge imposed for such a request.".

c) In Section 5.7.3, delete the first sentence, which reads:

"No person shall remove, fill, dredge or alter any bank, fresh water wetland, flat, marsh, meadow, bog, swamp, creek, river, stream, pond or lake, or any land under said waters or any land subject to flooding, other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, sanitary sewer, storm drainage, public roadway, telephone, telegraph and other telecommunication services, without filing written notice of his intention to so remove, fill, dredge or alter and without receiving and complying with an Order of Conditions and provided all appeal periods have elapsed.",

and replace it with the following sentence:

"No person shall remove, fill, dredge or alter the following resource areas: bank; fresh water wetland; marsh; meadow; bog; swamp; creek; river; stream; pond; lake; lands under water bodies; land within one hundred feet of any of the preceding resource areas; land subject to flooding; and riverfront area, other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, sanitary sewer, storm drainage, public roadway, telephone, telegraph and other telecommunication services, without filing written notice of his intention to so remove, fill, dredge or alter and without receiving and complying with an Order of Conditions, and provided all appeal periods have elapsed. Said resource areas shall be protected whether or not they border surface waters.".

d) In Section 5.7.4, delete the entire section, which now reads:

"The same Notice of Intent, plans and specifications required to be filed by an applicant under Section 40 of Chapter 131 of the General Laws will be accepted as fulfilling the applicable requirements of this Bylaw. The Conservation Commission may adopt and impose project review changes in accordance with regulations adopted pursuant hereto.

5.7.4.1 The maximum fee on any one filing will be $3,000.00.
5.7.4.2 Town Projects are exempt from review fees under Section 5.7.4.",

and replace it with the following:

"The same Notice of Intent, plans and specifications required to be filed by an applicant under Section 40 of Chapter 131 of the General Laws will be accepted as fulfilling the applicable requirements of this Bylaw. The Conservation Commission may adopt and impose project review charges in accordance with regulations adopted pursuant hereto. Town Projects are exempt from review fees under Section 5.7.4.".

e) In Section 5.7.5, Bordering Vegetated Wetland, delete the word "ditch" after the word "intermittent" and delete " bank thereof" and replace it with "the bank of any of the preceding resource areas" in the definition of "Bordering Vegetated Wetland" so that the definition reads:

> "Bordering Vegetated Wetland: Shall include any wetland that touches any creek, river, stream, whether permanent or intermittent, pond or lake, or the bank of any of the preceding resource areas.".

f) In Section 5.7.5, Buffer Zone, delete the word "also" after the word "shall" at the beginning of the definition and add the phrase, "or Riverfront Area", to the end of the definition so that the definition reads:

> "Buffer Zone: Shall include land extending one hundred (100) feet horizontally outward from the boundary of any area subject to

protection under this Bylaw, except land subject to flooding or riverfront area.".

g) In Section 5.7.5, Ditch, delete " bank thereof" and replace it with "the bank of any of the preceding resource areas" in the definition of "Ditch" so that the definition reads:

"Ditch: Shall mean any man-made trench or furrow that has not altered any creek, river, stream, pond or lake, or the bank of any of the preceding resource areas, or wetland.".

h) In Section 5.7.5, Floodplain, delete the word, "Bordering" so that the definition reads:

"Floodplain: Shall be synonymous with Land Subject to Flooding.".

i) In Section 5.7.5, add a new definition between "Rare Species" and "Wetlands" to read as follows:

"Riverfront Area: Shall be as defined in 310 CMR 10.00, as amended.".

j) In Section 5.7.14, delete this Section in its entirety, including sub-Sections 5.7.14.1, 5.7.14.2, and 5.7.14.3, and replace them with the following:

"A decision of the Conservation Commission shall be reviewable in the Massachusetts Superior Court in accordance with Massachusetts General Laws, Chapter 249, Section 4.".

k) In Section 5.7.15, delete the second sentence in the first paragraph, which reads:

"This fee is called the consultant fee and shall be in the maximum amount of Five Thousand Dollars ($5,000.00).",

and replace it with the following:

"This fee is called the consultant fee and shall be in the maximum amount of Twenty-Five Thousand Dollars ($25,000.00).".

l) In Section 5.7.15, delete the second sentence in the second paragraph, which reads:

"The applicant shall pay the consultant fee to the Town to be put into a consultant services account of the Conservation Commission which may be drawn upon by the Conservation Commission for specific consultant services approved by the Conservation Commission at one of its public meetings.",

and replace it with the following:

"If a revolving fund for the consultant expense fee is authorized by the Town Meeting, or by any general or special law, the consultant fee shall be put into such revolving fund. The Commission may draw upon that fund for specific consultant services approved by the Commission at one of its public meetings.".

ARTICLE 23 – On motion by Richard W. Schubert, member of the Board of Selectmen, it was voted to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½ for purposes of administering the consultant fee provision of Reading General Bylaws, Section 5.7, Wetlands Protection, and further that the Conservation Commission may expend same without appropriation for expenses reasonably related to its duties and responsibilities as provided above; that expenditures from same shall not exceed $50,000 in the Fiscal Year 2002; that the Conservation Commission will report to the next Annual Town Meeting on receipts and expenditures of the revolving fund; that any balance remaining in the revolving fund shall revert to surplus revenue unless otherwise voted by Town Meeting; and that the revolving fund in order to continue in existence needs be reauthorized by each Annual Town Meeting.

On motion by George V. Hines, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand sine die.

Meeting adjourned at 9:40 p.m.

135 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

ANNUAL TOWN ELECTION
April 3, 2001

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held for all eight precincts at the Hawkes Field House. The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion of Robert Soli, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the Town Clerk. The ballot boxes were examined by the respective Wardens and each found to be empty and registered 00.

The Town Clerk declared the polls open at 7:00 a.m. and closed at 8:00 p.m., with the following results:

6900 ballots - 43% of registered voters(15,964) cast as follows:

Moderator for one year - Vote for One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Alan E. Foulds*	667	477	416	645	443	575	602	728	4553
Other	0	1	0	5	3	1	2	3	21
Blanks	325	229	212	309	246	314	304	396	2326
Total	998	698	628	959	692	890	908	1127	6900
*Elected									

Board of Selectmen for three years - Vote for Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Matthew Cummings*	507	347	319	508	343	463	466	539	3492
Gerald L. MacDonald	398	327	345	358	305	362	331	451	2877
Angelo P. Salamone	123	98	72	82	80	91	80	129	764
Richard W. Schubert*	464	265	187	473	299	410	471	506	3075
Other	5	4	1	0	1	0	2	4	17
Blanks	499	355	332	497	356	454	457	625	3575
Total	1996	1396	1256	1918	1384	1780	1816	2254	13800
*Elected									

Board of Selectmen for one year - Vote for One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Mark W. Jackson	208	147	159	229	162	206	159	262	1532
Gail F. Wood*	507	381	313	455	330	410	471	492	3368
Other	3	2	0	1	2	2	2	4	16
Blanks	280	168	156	274	198	263	276	369	1984
Total	998	698	628	959	692	890	908	1127	6900
*Elected									

Board of Assessors for three years - Vote for One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Ralph A. Colorusso*	585	420	389	563	396	547	534	627	4649
Other	3	2	0	1	4	0	2	0	21
Blanks	410	276	239	395	292	343	372	500	2827
Total	998	698	628	959	692	890	908	1127	6900
*Elected									

Board of Library Trustees for three years - Vote for Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Richard J. Ogden*	539	386	336	571	379	512	524	573	3820
Roberta Ann McRae*	536	381	331	522	367	482	499	560	3678
Other	0	1	0	1	4	0	1	1	8
Blanks	921	628	589	824	634	786	792	1120	6294
Total	1996	1396	1256	1918	1384	1780	1816	2254	13800
*Elected									

Municipal Light Board for three years - Vote for Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
William J. Hughes, Jr.*	410	311	277	388	297	362	373	460	2878
Philip B. Pacino*	445	300	293	489	319	435	403	482	3166
Daniel W. Halloran, Jr.	235	196	158	200	169	196	242	243	1639
Ronald L. Wood	190	148	148	182	165	159	184	226	1402
Other	2	0	0	0	0	0	0	0	2
Blanks	714	441	380	659	434	628	614	843	4713
Total	1996	1396	1256	1918	1384	1780	1816	2254	13800
*Elected									

School Committee for three years - Vote for Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Harvey J. (Pete) Dahl*	477	278	219	482	300	395	432	559	3142
Roberta C. D'Antona	466	259	219	473	293	376	383	479	2948
Linda M. Phillips	403	339	327	371	288	416	363	454	2961
John F. Russo*	430	326	319	348	320	392	376	461	2972
Other	0	0	0	0	2	0	1	1	3
Blanks	220	194	172	244	181	201	261	300	1773
Total	1996	1396	1256	1918	1384	1780	1816	2254	13800
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Herbert W. Converse	369								
Mark L. Dockser*	484								
Catherine S. Durant*	487								
William R. Grace*	464								
Ellen Mounteer*	507								
Thomas J. Ryan*	405								
James K. Taylor*	459								
Patricia A. Andrews*	413								
Mary F. Grimmer*	415								
David F. Lee, Jr.	369								
Other	20								
Blanks	3592								
Total	7984								
*Elected									

Town Meeting Member for one year - Vote for not more than One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Lynne A. Crawford*	464								
S. Paul Pedi	206								
Alvin A. Robinson, Jr.	90								
Other	2								
Blanks	296								
Total	998								
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Anthony L. Rickley*		360							
John D. Wood*		365							
Mary E. Bishop*		389							
David A. Craven*		339							
Peter Lorenzetti*		317							
Philip LeBlanc*		5							
Kenneth J. Beech*		4							
Francis P. Burke*		4							
John Parsons		4							
Other		22							
Blanks		3775							
Total		5584							
*Elected									

Town Meeting Members for one year - Vote for not more than Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Laurie Arsenault*		1							
Neil Cadigan*		1							
Other		16							
Blanks		680							
Total		698							
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Robert J. Coffey*			323						
William F. Lavoie*			312						
Gerald L. MacDonald*			390						
Steven G. Oston*			319						
Robert Petrosino*			301						
William T. Bogaert*			4						
Francis P. Driscoll*			4						
Kyle Childress*			2						
Other			23						
Blanks			3346						
Total			5024						
*Elected									

Town Meeting Members for one year - Vote for not more than Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
John T. O'Connor*			403						
Nona Jean Childress*			1						
Other			9						
Blanks			843						
Total			1256						
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Stephen M. Conner*				491					
David Lautman*				496					
Thomas J. Meharg*				472					
Philip B. Pacino*				452					
Robert S. Salter*				482					
Timothy R. Twomey*				571					
Michael N. Coltman				328					
Karen M. Epstein*				482					
Ralph L. Vinciguerra*				457					
Other				2					
Blanks				3439					
Total				7672					
*Elected									

Town Meeting Members for one year - Vote for not more than Two									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Jennifer H. Culbert*				582					
Nancy J. Twomey*				2					
Other				12					
Blanks				1322					
Total				1918					
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Christopher R. DiMattei*					343				
Paul C. Dustin*					345				
Eleanor K. Higgott*					320				
Catherine R. Kaminer*					344				
Paul A. Kelley*					372				
Timothy J. Kelley*					366				
Lynn E. O'Brien*					364				
Philip R. Maher*					8				
Other					28				
Blanks					3046				
Total					5536				
*Elected									

Town Meeting Member for one year - Vote for not more than One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Janice M. Jones* - 22 Mt. Vernon St					10				
Other					29				
Blanks					653				
Total					692				
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
James E. Bonazoli*						377			
Kevin M. Douglas*						436			
James J. Fandel*						427			
Diana M. Kaine*						401			
James A. Keigley*						398			
Stephen P. Quigley*						438			
Nathan C. White*						374			
Steven F. Driscoll						358			
James B. Francis						304			
Gary D. Phillips*						379			
Other						6			
Blanks						3222			
Total						7120			
*Elected									

Town Meeting Member for two years - Vote for not more than One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Brian J. Dunn						231			
Kevin R. Sullivan*						268			
Other						2			
Blanks						389			
Total						890			
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
John E. Carpenter*							486		
Joanne T. Cusolito*							455		
John J. Greichen, Jr.*							424		
Nancy B. Matheson*							454		
Gary M. Nihan*							514		
David M. Swyter*							442		
Michele W. Chiappini*							454		
Jennifer K. Lachmayr*							8		
Other							32		
Blanks							3995		
Total							7264		
*Elected									

Town Meeting Member for one year - Vote for not more than One									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Mildred L. Barton							2		
Other							37		
Blanks							869		
Total							908		
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
Candidate	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
William C. Brown*								471	
Harvey J. (Pete) Dahl*								578	
George B. Perry II								384	
Bernice H. Pierce								339	
John H. Russell*								447	
Margaret W. Russell*								443	
Frederick Van Magness*								388	
Kathleen E. Golini*								430	
William F. LeBlanc*								390	
Joseph G. McDonagh								353	
Lynda W. (Lyn) Schmidt								353	
Denise D. Wyer*								476	
Other								6	
Blanks								3958	
Total								9016	
*Elected									

Question #1

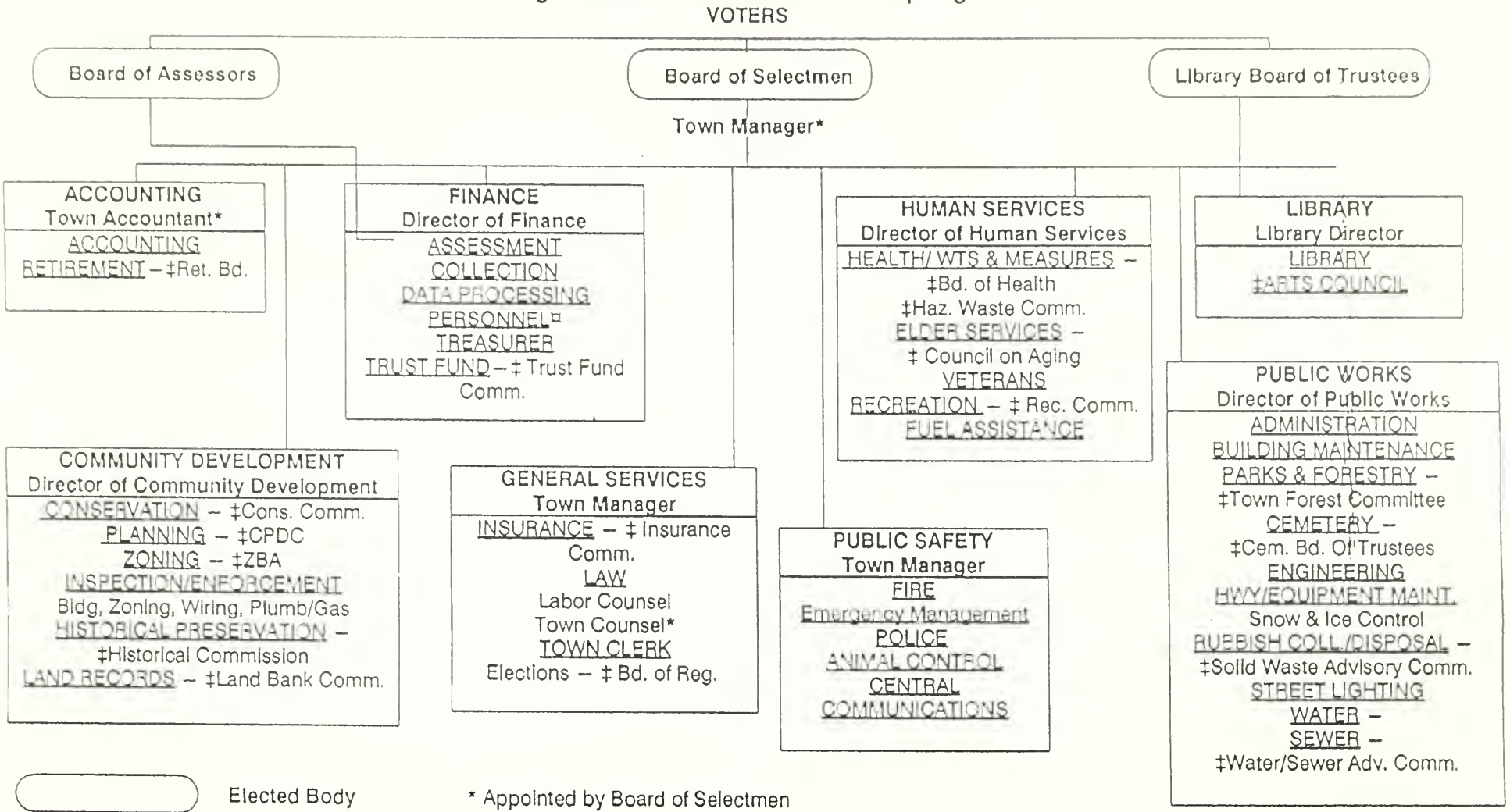
Shall the Town of Reading be allowed to assess an additional $1,200,000 in real estate and personal property taxes for the purpose of municipal, school and capital expenses for the fiscal year beginning July first, two thousand one?

Question 1									
	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Yes	467	262	204	499	304	396	446	514	3092
No	520	415	406	436	362	469	436	582	3628
Blanks	11	21	18	24	26	25	24	31	180
Total	998	698	628	959	692	890	908	1127	6900

a true copy. Attest:

Cheryl A. Johnson
Town Clerk

Town of Reading, Massachusetts
Plan of Organization - Executive Branch Spring 1992



‡ – Policymaking body which may exercise authority per statute or other regulations, and which is appointed in accordance with state law, charter, or other regulation. The bodies determine policy under the general direction of the Board of Selectmen. Administrative direction is provided by the Department Head, or the Town Manager in absence of Department Head.

¤ Note: Town Manager retains ultimate responsibility for the Personnel function pursuant to Section 5-2 of the Reading Home Rule Charter.

Adopted April 21, 1992 by vote of Town Meeting under Article 26

READING PUBLIC LIBRARY

It's a Wrap

You like us! You really, really like us!

A happy, outgoing child named Zachary Camenker cheerily and loudly announced, "It's a great day at the Reading Public Library!" The Children's Room was crowded and everyone looked around and smiled. Corinne Fisher, Head of Children's Services, asked him why he thought it was a great day at the Library. Zachary responded, "Everyone I know is here... and it's always a great day at the Reading Public Library!"

The staff of the Reading Public Library heartily agrees with Zachary's assessment. Even during times of economic hardship, the implementation of budget cuts and subsequent reduction of hours of operation, there is a renewed commitment to access, information and service. In fact, the Library has never been busier!

Our Business in FY 2001 @ A Glance

- Fenway Park would have to be seven times bigger to accommodate the number of customers passing through our doors this year.
- People phoned, emailed and came in asking our Librarians for the answers to almost 50,000 questions.
- Our customers borrowed more than 322,000 books, audiobooks, CDs, DVDs, videos and other items.
- More than 58,000 of those items borrowed were videos. At $4.00 a rental at the video store, we saved our customers more than $233,000 worth of retail rental fees.
- More than 12,000 children, six times the number of students enrolled in public elementary school, attended children's programs.

Highlights of the Year

Customers are delighted to gain access to their Library accounts online.

By getting a PIN or Personal Identification Number at the Circulation Desk, customers may now access their Library accounts online, get a list of items they have checked out, renew materials online, and even request titles to be held for them at the Library!

One of our mottoes is "If you want it, we'll get it for you."

Our customers want a lot of books, videos and other items from neighboring libraries. Many people made their requests for materials online using a new PIN or Personal Identification Number. PINs and interlibrary loan have helped make the world a little smaller by making access to information even easier. The number of interlibrary loans has increased 127%, from almost 3,000 items to almost 7,000 items, from July-December 2000 to July-December 2001.

Babies get a Smart Start at the Library thanks to a $10,000 LSTA Early Childhood Literacy Grant.

The grant will fund the Smart Start Program, an innovative way to show parents of newborns how to use the Library and our resources to help their children develop language and literacy skills through the love of reading. Over the course of the grant year, "Baby Bags" filled with information and a board book will be distributed to parents; lapsit programs will be held for babies 0-6 months old and evening parenting programs will be scheduled.

A Business Resource Center is established with a $15,000 LSTA Business Mini Grant.

This year, we implemented a $15,000 grant to improve Library service to business customers. Small business owners, telecommuters and others are thrilled that the Library has so many resources for managing and growing businesses. The new Business Resource Center, complete with PC, color printer, scanner, digital camera and lots and lots of software, has been a popular spot! New books, videos and audiobooks on customer service, sales, managing difficult employees, writing business plans and acing job interviews, have been flying off the shelves.

The phones keep ringing for Reference on Call Service.

The second year of our three year contract with the Northeast Massachusetts Regional Library System to provide Reference on Call Service began with a bang. Our PR team of creative Librarians came up with an ad campaign for the $50,000 a year service that included on-screen cinema advertising, Val-Pak coupons and water and electric bill inserts. The Reference on Call program serves 54 communities in Massachusetts. Customers may phone or email questions to Reference on Call when their local Library is closed (M-F 8:00 a.m. – 9:00 a.m., and 9:00 p.m. – 11:00 p.m.; Sundays: 5:00 p.m. – 11:00 p.m. and most holidays 9:00 a.m. – 11:00 p.m.). Visit www.referenceoncall.org or call 1-866-REF-ON-CALL.

The Library's new Teen Spot gets rave reviews.

Young adults gravitate toward the new Teen Spot, a vibrant space carved out of the Reference Room just for them. The placement of a long, high bookcase serves as a wall to give the teens privacy. Upon entering, the teens immediately ask us, "Where did you get those chairs?" The students are referring to low, purple chairs that sit directly on the floor and can rock. In fact, the young adult librarians worked with TAG, the Teen Advisory Group, to select the furnishings and other decorations. The result translates into numbers. The usually static circulation of young adult books increased by 9% since the Grand Opening. Many thanks go to the Friends of the Reading Public Library and the Junior Women's League for funding the project.

Making a good Library great takes dedication.

The Library has many dedicated and truly outstanding employees who develop and implement nationally recognized innovative and customer service oriented programs and projects. However, we must share the credit with The Friends of the Reading Public Library and The Reading Public Library Foundation. The Friends of the Library, led by President Suzy Axelson, have worked tirelessly to raise money to fund things like our award-winning Summer reading programs and sing-along series. The Friends have also purchased furniture, shelving, computer equipment, and so much more to improve the Library.

The Reading Public Library Foundation, headed by Russell Graham, is halfway to reaching its goal of raising one million dollars as an endowment for the Library. Income from the endowment has already been used to purchase materials to support the new curriculum frameworks and develop the video and audiobook collections.

Challenges

We face challenges that are every bit as real as our successes. Although we serve a tremendous number of people with an array of services, we have the potential, and at one time did play an even greater role in our community. Simply restoring the number of hours that we were open prior to FY '01 would enable us to reach so many more people in Town. Our programs are recognized as innovative and leading edge but one of our goals is to meet resident needs by offering more of them. The budget for our collection, one of the best used in the State, once again needs to be funded to meet the 15% mandatory expenditure requirement for certification by the Massachusetts Board of Library Commissioners. While we have made great strides providing our customers with access to technology, we need to continue to update our aging equipment. Our stately building has been used as a library for eighteen years. It needs to be reassessed for space and technology considerations. The facility also requires improvements including painting, carpeting, and new flooring.

The Curtain Call

2001 has been quite a year at the Reading Public Library. We expect even more exciting and promising times ahead as we seek to reaffirm the Library's role as the heart of the community and catalyst for neighborhood development, growth, and enrichment.

What was Borrowed

Total Circulation in 2001: 322,666 (5% increase over FY '00)

Percentage of Total Circulation 2001

Adult Books:	39%
Children's Books:	31%
Videos and Audiobooks:	22%
Young Adult Fiction:	3%
Magazines:	3%
Miscellaneous:	2%

Programs

Number of Children's Programs:	315	Attendance:	12,508
Number of Adult Programs:	170	Attendance:	2,233

Awards

1st Place, Massachusetts Library Association Public Relations Award for the 2001 Summer Reading Program
2nd Place, Massachusetts Library Association Logo Award for the S.I.P.S. (Short, Interesting, Program Series) logo created by Librarian Kathy Miksis

Board of Library Trustees

Mr. Stephen Conner, Chairperson
Mr. Richard Ogden, Vice Chairperson
Ms. Maria Silvaggi, Secretary
Ms. Donna Bramante InDelicato
Ms. Roberta McRae
Mr. Eugene R. Nigro

Personnel

Director – Kimberly S. Lynn
Assistant Director - Diane Young
Technical Secretary - Nancy Smethurst

Reference Division

Division Head – Esmé E. Green
Adult Services Librarian - Nancy Aberman
Elder Services and Local History Librarian - Sally McDonald
Young Adult Librarians - Lorraine Barry, Susan Beauregard
Promotional Services Librarian - Kathleen Miksis

Technical Services

Division Head - Michael Colford
Senior Library Associate - Allison DaSilva
Senior Technician - John Giaquinto
Page – Mary DeSisto

Circulation Division

Division Head – Jamie Penney

Technicians -	Theresa M. Campbell	Mary Ellen Downey	Patrice A. O'Donnell
	Dawn Didham Colford	Madeleine Gillis	Eileen O'Malley
	Maureen Conwell	Mary Jo Nordstrom	Christine Rutigliano
Pages –	Julie Barry	Wade Gauthier	Erica Marshall
	Nancy Hunt	Danielle Kimerer	Barbara Fay Wiese
	William Kimerer.	Carol Macomber	Jeffrey Powalisz

Children's Room

Division Head - Corinne Fisher
Children's Librarians - Brenda Wettergreen, Rachel Baumgartner
Library Associate - Mary McIntire

Pages -	Meaghan F. Kinton	Judy A. Newton
	Kira Schmiedl	Victoria Voner

Custodian – John Davis

FIRE DEPARTMENT

For the year 2001, we have seen the demand for service continue to rise. World events have had an impact on emergency responses and our Emergency Management system. Extremes in weather ranging from lightning storms to blizzard conditions and heavy rains severely challenged this Department.

The Reading Fire Department is responsible for fire suppression and prevention activities, the Emergency Medical System and Emergency Management. The Emergency Management function is where hazards to the community are identified, plans are developed and tested to create a coordinated response to any type of disaster in the community. This Department is also responsible to coordinate and apply for all reimbursement for State and Federal disaster declarations. Through Emergency Management, the Town of Reading received just under $81,000 for costs incurred for snow removal during the March 3-5 blizzard.

Emergency Activity

For the year 2001, this Department responded to 4110 calls for emergency assistance. A brief overview of emergency activity reveals that there were 179 reportable fires broken down as follows: 96 structure fires, 62 outside fires and 21 vehicle fires. 660 service calls and investigations were performed, 32 hazardous materials incidents were handled and two responses to threats of a bomb in a building.

The Town of Reading received mutual aid fire response from other communities 19 times and provided mutual aid 72 times. Several of these requests were for major multiple alarm fires.

This Department responded to 1703 requests for emergency medical treatment. We provided 105 mutual aid ambulance responses to other communities, and required a mutual aid ambulance response from neighboring communities on 101 occasions.

There were three large loss residential fires in 2001. The first fire was on Buckskin Drive which started in an occupied child's bedroom and was caused by an electrical problem. The second fire occurred in an occupied house on Grove Street as a result of a lightning strike. This fire heavily damaged the second and third floors. As fire crews were extinguishing this fire, a second house fire on Oak Street broke out due to a lightning strike. Mutual aid companies from surrounding communities were called upon to extinguish the Oak Street fire. The third large loss fire occurred on Susan Drive as a result of unattended cooking. All these fires were prevented from becoming total losses due to the quick response and rapid extinguishment of the fire by the on-duty crews.

Emergency Medical Services

This Department has an outstanding Emergency Medical Services program due to the efforts of our Emergency Medical Coordinator Captain Paul Guarino. The Reading Fire Department focuses on three key areas to ensure we provide the highest quality Emergency Medical Services. First, training of Department members is structured to ensure they have the most current knowledge and skills. Second, the Department strives to provide the best tools and equipment necessary for patient treatment. Third, through the use of a community outreach program, Department personnel train members of the community in life saving skills.

Due to budgetary restrictions, medical training for fire personnel must be performed in-house when the members are on duty. Captain Guarino has met this challenge by structuring a bi-monthly case review program to provide the quality assurance needed and introduce new material. He has also coordinated the 28-hour Department of Transportation Refresher Course for all Emergency Medical Technicians. The refresher course was highly successful due to the use of a wide range of speakers who are recognized experts in their fields. Highlights of the course included an expert on toxicology, the State Police Bomb Squad, techniques for motor vehicle extrication and procedures to handle suspicious packages. As in the past, this course was also provided to members of the Reading Police Department.

Fire Fighters Robert Beck and David Roy coordinate the Reading Fire Department's Community Outreach Program. This highly successful program is designed to reach Town of Reading employees and members of the public. Classes are offered to instruct participants in basic life saving skills that work. Examples include CPR, First Aid and the Choke Saver Program.

The Reading Fire Department has been trained and equipped with semi-automatic defibrillators since 1989. Recent advances in technology have allowed these devices to be used by non-Emergency Medical Technicians. As a result of these advances, defibrillators have become more common. To expand the number of people certified to use a defibrillator, Fire Fighter Robert Beck sought and received a donation from the Reading Rotary to purchase six defibrillator trainers. This equipment allowed Captain Guarino and Fire Fighter Beck to train Reading Police Officers in the operation of this life saving equipment. The training units will also be used in the future to train members of the public in the operation of a semi-automatic defibrillator.

Fire Prevention

Due to budget reductions, the position of Assistant Fire Chief (Fire Prevention Officer) was eliminated in 2001. This reduction has had a significant negative impact to our fire prevention efforts. With the volume of construction both residential and commercial, we do not have the staff to ensure that the life safety systems required by the Fire Prevention Code are designed and installed properly. Proper fire prevention requires pre-construction meetings, plan review, code research and continual site visits to ensure proper installation. The Town of Reading has several major building projects on the horizon involving schools, multiple unit housing developments and retail sales -- this life safety risk demands proper staffing in Fire Prevention.

Despite the loss of the Fire Prevention position, the Reading Fire Department has continued our in-service inspection program. All schools were inspected prior to opening in September and quarterly fire drills were held throughout the year. Nursing homes and group homes were inspected quarterly, and all commercial buildings received a fire safety inspection.

School Education Program

The Fire Safety Education Program delivered in the Reading Public School System continues to receive a high level of support from School Administrators and the children. S.A.F.E. Coordinator Rick Puopolo has developed an appropriate curriculum for each grade level K through 5. Fire fighters trained as S.A.F.E educators visited each school classroom of Kindergarten through Grade 5 to deliver the fire prevention/anti-smoking message.

By utilizing a specially designed trailer provided by the Metrofire District, Fire Fighters are able to present a very real fire scenario to the students that is not possible to duplicate in the classroom. Through this training aid, children are taught life saving skills. The S.A.F.E. trailer is available to the Reading Fire Department and 33 other communities in the Greater Boston Area, free of charge.

Funding for the School Education Program is provided through a $4,541 State grant, and is supplemented with approximately $1,200 in private donations. The Reading Municipal Light Department and the Young Women's League of Reading each gave generously to support our efforts.

Fire Alarm

The municipal fire alarm system in Reading is in excellent condition. This is a direct result of the planning, care and maintenance given to the system by our two dedicated Fire Alarm Technicians. To ensure as rapid a response to an incident as possible, we are connecting new and remodeled buildings to the municipal fire alarm system whenever possible.

Reading Emergency Management Agency

As a result of recent world events, Emergency Management has become more active than ever before. Housed within Reading's Emergency Management Agency are two separate functions -- Emergency Management and the Local Emergency Planning Committee.

The primary goal for Emergency Management is to identify threats to the community and to prepare for all disasters whether natural or manmade, coordinate the response of a wide range of agencies and assist in the recovery phase. A secondary goal is to ensure the Town of Reading is in compliance with all Federal and State requirements to enable the community to remain eligible to receive reimbursement for Federal and State disaster declarations. In June of 2001, the Town of Reading received just under $81,000 from the Federal Emergency Management Agency for cost incurred during the blizzard of March 3-5, 2001. The Town of Reading is and has always been in full compliance with all Federal and State requirements. Reading's Comprehensive Emergency Plan has been updated again this year, and a new section on terrorism has been added to the plan. For the Town of Reading, the Fire Chief is the Emergency Management Director.

Federal and State legislation requires every community in the country to have a Local Emergency Planning Committee (LEPC). The LEPC identifies areas where the population is most at risk from a hazardous materials release, facilities and transportation routes that contain hazardous materials and resources that would be used to mitigate an incident. The Reading Fire Department has developed a Hazardous Materials Emergency Plan to meet both Federal and State statutory planning requirements.

The primary purpose of the plan is to provide a framework and methodology to efficiently respond to a hazardous materials emergency. To pool resources, the Town of Reading has joined with eleven other communities and formed the Mystic Regional Local Emergency Planning Committee. This association permits each member community to share resources in the event of an emergency. For the Town of Reading, the Fire Chief is the Local Emergency Planning Committee Chairman.

Significant Events

The Reading Fire Department received a grant from the Federal Emergency Management Agency for $42,844. The funds will be used to purchase equipment for confined space rescue. The application was submitted under the FEMA's Assistance to Fire Fighters Grant Program, and is the first large-scale grant program designed for Fire Departments. Thanks to Captain Paul Guarino, Lieutenant Philip Boisvert and Fire Fighters Richard Puopolo and Richard Nelson for their hard work during the process.

The Reading Fire Department went through a major reorganization as a result of budget reductions and planned retirements. In January, Chief Donald L. Wood retired after serving the community for 30 years including 9 years as Chief of Department. Assistant Chief John T. Mooney was then appointed Chief and served until April when he retired after serving the community for over 28 years, approximately 4 of those years as Assistant Chief.

Captain Gregory J. Burns was appointed Chief of Department on April 13, 2001. Lieutenant Paul F. Guarino was appointed Captain on June 15, 2001, and Fire Fighter David T. Ballou was appointed Lieutenant on June 24, 2001.

Fire Fighters Derek Loftus and Dana Ballou were hired to fill two planned retirements. The Department remains understaffed by one fire prevention position and three fire fighters.

Fire Fighter Anthony Gentile was honored as the Reading Fire Department's Outstanding Fire Fighter at a Reading/North Reading Chamber of Commerce dinner. Fire Fighter Gentile was overwhelmingly chosen by members of this Department for his consistently high level of performance over his 35 year career.

I would like to thank all Town Officers, Boards and Departments, and especially the citizens of Reading for their continued support and assistance.

The year 2001 presented many challenges to members of this Department. Significant cuts were made to the budget, reductions were made in staff, and a different type of call became common: response to a suspicious mail package. Through this period of change and uncertainty, members of the Reading Fire Department met each challenge with the highest level of performance and professionalism.

A special thanks to all.

Respectfully submitted,

Gregory J. Burns
Chief of Fire Department

Statistics for 2001	
Permit Fees Collected	$14,284
Ambulance Fees Collected	$238,407
Bell Alarms	447
Still Alarms	2407
Emergency Ambulance Calls	1703
Inspections	566

FIRE DEPARTMENT ROSTER

FIRE CHIEF:

Gregory J. Burns

FIRE PREVENTION: Vacant

CAPTAINS:

Kenneth N. Campbell Jr.
Gordon E. Sargent
Stephen A. Ballou
Paul F. Guarino

LIEUTENANTS:

Paul D. Jackson
Peter L. Marchetti
Philip B. Boisvert
David T. Ballou

FIRE FIGHTERS:

Anthony J. Gentile
Roger C. Quimby
Arthur H. Vars
David C. Bishop
Francis P. Driscoll
Matthew McSheehy
Stephen W. Lewko
Daniel W. Cahoon
Richard A. Puopolo
Michael K. Holmes
Perry M. Raffi
David M. Roy
David A. Robidoux
Robert McCarthy
Mark F. Dwyer
Patrick Wallace
Brian D. Ryan
Richard L.S. Nelson
Stephen Pelrine
Robert L. Beck
Stephen K. Murphy
Michael Belmonte
Robert J. Jutras
Anthony DelSignore
David Gentile
William Van Horn
Lisa Palermo
Michael Wood
Scott Dole
John Jenks
Eric Blackman
Paul Roy
Derek Loftus*
Dana Ballou*

Wayne J. Bell, Mechanic ~
Cynthia M. Keenan, Secretary
Peter Vincent, Fire Alarm

RETIREMENTS:

Chief Donald L. Wood
Chief John Mooney

* Hired to fill planned retirement
~ Resigned

POLICE DEPARTMENT

The Reading Police Department consists of thirty-eight sworn members at the end of December 2001. The Chief, three Lieutenants, seven Sergeants, twenty-one Patrol Officers supported by three Detectives, Safety Officer, D.A.R.E. Officer and a Community Service Officer. We have two full-time Clerks, an Animal Control Officer and seven full-time Dispatchers assisted by six part-time Dispatchers.

On January 8, 2001, the Nigro Fitness Room was dedicated. Approximately 40 people attended the ceremony. Rev. Thomas Conway of St. Athanasius Church provided the Invocation. CSO Pat Iapicca and Safety Officer David Savio successfully spear-headed an effort to raise $35,000 to equip the fitness room. The Reading Police Department wishes to acknowledge and thank everyone who helped make a dream a reality.

During February, all municipal employees went through a "Safety in the Workplace" Workshop presented by Lt. Dick Robbins, CSO Pat Iapicca and Personnel Administrator Carol Roberts. Officer Alan Perkins retired on February 12, 2001. Officer Robert Moreschi retired in July. In September, Safety Officer Joe Veno retired, and Officer David Savio was selected as the new Safety Officer.

The Police Honor Guard along with several members of the Department lined up for a final salute to retiring Chief Edward Marchand. Chief Marchand retired on February 24, 2001 after 40 years of service and 21 years as Police Chief. A retirement party was held at Angelica's and over 230 people attended. Executive Officer Lieutenant Robert J. Silva was appointed Acting Chief in the interim.

In March, D.A.R.E. sponsored its 2nd Harlem Basketball game at the Walter Hawkes Field House -- over 600 people attended. Lt. Robert Silva, Lt. Michael Cloonan, Lt. Kevin Patterson and Lt. Richard Robbins of the Reading Police Department participated in a two day Assessment Center for the Police Chief's position. Lt. Robert J. Silva was selected as the new Police Chief for the Town of Reading as of April 22, 2001. Officers Keith Hurley and Kevin Brown were hired as of April 2001.

On April 25th, CSO Pat Iapicca and Fire Captain Paul Guarino coordinated a mock fatal accident at the Reading Memorial High School. Police Officers, Detectives, Fire Department Personnel, Douglass Funeral Home and a Med Flight were also a part of this mock accident for the Junior and Senior class before holding the prom that week.

The second annual Police Open House was held on May 19, 2001 and over 250 attended this event. On May 21st, we hosted an "Internet Safety Information Night" -- internet expert Sgt. J. J. McLean of the Medford Police Department was the instructor. The Honor Guard led the Annual Memorial Day Parade and finished the ceremonies with a 21 gun salute at Laurel Hill Cemetery. The 9th Annual Helmet Safety Program began on the Memorial Day Holiday, with a Safety Night held on June 4th at McDonald's.

D.A.R.E. held its 6th Annual Golf Tournament in June at the Meadow Brook Country Club, and nearly $3,000 was raised to support the D.A.R.E. Program. The Reading Police League started with a kick off basketball clinic on June 21st. Over 80 kids participated in this event along with Recreation Administrator Mark Hyson and the Boston Celtics. All 5th grade Reading's Public school students were treated to D.A.R.E. Day at the Walter Hawkes Field House on June 22nd.

The KIDS I.D. Program was held again at the Summerfest in July and over 250 kids were printed. The School Resource Officer grant was removed from consideration due to budgetary cuts. The Police Department received initial approval for this $125,000 grant to place a Police Officer full-time in the middle and high schools.

We were all affected by the tragedy of September 11th. The Ipswich Bank was robbed on that same day. The suspect's print was lifted by Detective John McKenna and an arrest was made. The 2nd Annual Reading Police Chase 5 mile road race was held on the 29th and 80 runners competed -- the proceeds will benefit the Reading Police League.

In October, the Police Department sponsored their Annual Ham and Bean Supper for the seniors at the Senior Center. All Officers were fitted for new bullet proof vests obtained through a shared grant between the Federal and State governments.

On November 4th, in cooperation with Governor's Auto Strike Task Force and the North Reading and Wakefield Police Departments, we again hosted the Auto Etching Programs and 119 cars were etched. On November 6, 7 and 8th, Sgt. James Cormier and Officer David Clark went to Ground Zero in New York to help after the tragedy. Safety Officer David Savio and CSO Officer Pat Iapicca were certified as Car Seat Technicians.

The Chamber of Commerce held a dinner at the Hillview Country Club and Officer Robert Moreschi was one of the people honored that night as Officer of the Year. Officers Michelle Lloyd and Michael Fitzgerald were hired in November. The Honor Guard participated in Veterans' Day ceremonies at the Coolidge Middle School, and also for the Veteran's Day Memorial Benefit Dance at Camp Curtis Guild -- over 500 attended.

In December, this Department held two days of in-service training which included baton, pepper spray and semi-automatic external defibrillators. The Police Department purchased 7 Physio-Life Pak 500 semi-automatic external defibrillators through a Community Policing Grant written by Lt. Michael Cloonan. The 20th Annual Holiday Party was held on December 16th at Austin Prep and over 1100 people attended.

Animal Control

This is a 13-hour part-time position that is not benefited. There is no funding to allow for call back or overtime. If the ACO must respond to an emergency call, i.e., dog bite or an immediate dangerous animal call, then the reduction of staff hours would be reduced the following week to make up the difference.

Crossing Guards

The School Crossing Guards are part-time civilian personnel over seventeen years of age. Currently, there are nineteen permanent Crossing Guards and three spares that fill in when a regular guard is unable to cover their post. They are under the direct supervision, coordination and control of

Safety Officer David V. Savio. They are responsible for directing traffic at assigned school crossing in such a manner as to fully protect the safety of the school children. These Crossing Guards have proven to be devoted to their duties and are a great asset to the Town of Reading.

Detectives

Lt. Det. N. Kevin Patterson heads the Detective Division. The Detectives' main function is to investigate criminal cases. In addition, they perform many other duties. Some of these duties include meeting monthly with the school administration and District Attorney's Office in addressing the problems within the school district. Reading citizens who wish to obtain a Firearms Identification Card or a License to Carry must first have their application and background thoroughly screened. At the District Court level, a Reading Police prosecutor works with the Assistant District Attorney in preparing cases and presenting for trial. All arrests are reviewed and handled through this office -- this includes all of the civil and criminal motor vehicle citations.

The Reading Police Department consistently writes more moving violations per officer than any of the bordering communities. One of the reasons why Reading enjoys the lowest crime rate from comparable towns is because of the high number of traffic stops. In addition to this, Reading has the most favorable motor vehicle insurance rating of all surrounding communities. What this means is that it costs you less to insure your vehicle.

Dispatch

This was a transitional year for the Public Safety Dispatchers. Currently, there are seven full-time and six part-time positions. We anticipate increasing the full-time complement to eight and reducing the number of part-timers. The main duties of the Dispatchers are to take calls from the public and relay that information to the proper agency. This would include all police, fire, Emergency 911 calls and emergency medical services. The Dispatchers also greet the public at the Police Station and keep a computerized log for all calls for service. Dispatch recorded 25,535 calls for service in 2001, up from 23,472 calls from 2000. In addition to their other duties, the Dispatchers issue all of the commuter and compost stickers.

The following are the arrests and services performed:

2001

Arrests: 188
Persons held in Protective Custody: 33
Motor Vehicle Violations: 4,980
Parking Violations: 2,210
Juveniles Apprehended: 5
Detective Criminal Cases: 172
Auto Accidents Investigated: 677

Fees Collected – Fiscal 2001:

Revolver Permits: $1,100.00
Firearms Identification Cards: $1,244.00
Police Reports Copied: $1,762.00
Parking Fines: $40,020.00
Court Fines: $15,927.00
Administrative Fees for Details: $20,124.00
Parking Permits: $59,243.00
Civil Infractions: $31,295.00

Motorized Equipment:

3 2001 Ford Sedans
2 2000 Ford Sedans
1 1999 Ford Sedan
1 1995 Ford Sedans
1 1993 Ford Sedan
4 1998 Ford Sedan
1 1998 Ford Van (ACO Van)
2 2000 Harley Davidson Motorcycle
1 1996 Crime Van
1 1998 Ford Expedition
1 2000 Speed Trailer

The Reading Police Department's mission is to protect and serve the public through police action. In carrying out this mission, we should cooperate as a team to make certain that the citizens of Reading are afforded the best protection and service we can give them, and to establish the Reading Police Department as the finest in the United States.

The year 2001 was a very difficult year for the Reading Police Department. Our staffing level was reduced by three officers while our calls for service increased by over 18%. For most of the year, we were without the services of three officers out on long term disabilities. In addition, Officer Michael Lee was activated for military duty and three officers retired. The Detective Bureau conducted 172 criminal investigations including the nationally publicized manslaughter trial of Thomas Junta.

I would like to thank the citizens of the Town, and especially the members of the Reading Police Department, for the support they have shown to the Town of Reading.

Respectfully submitted,

Robert J. Silva
Chief of Police

POLICE DEPARTMENT ROSTER

CHIEF:

Robert J. Silva

LIEUTENTANTS:

Executive Officer Michael P. Cloonan
Lt.-Detective N. Kevin Patterson
Night Commander Richard W. Robbins

SERGEANTS:

Bruce F. Russell
Mark J. O'Brien
James W. Cormier
Sgt.-Detective Patrick M. O'Brien
Peter C. Garchinsky
David M. Stamatis
Francis G. Duclos

DETECTIVE DIVISION:

Patrol Officers:
Robert F. Flynn
Michael D. Saunders
John McKenna

SUPPORT SERVICES:

Community Service Officer: Pasquale M. Iapicca
D.A.R.E. Officer: Leone M. Sullivan
Safety Officer: David V. Savio

PATROL OFFICERS:

Walter R. Franklin
Charles J. Lentini
Anthony F. Caturello
David J. Clark
Christopher R. Picco
Thomas Murphy
Kevin Brown
Larry E. Frederick
Christopher J. Voegelin
John T. Kyle
Mark D. Segalla
Joseph Belmonte
Michael Nickerson
Paul Peoples
Peter R. O'Brien
James P. Collins
Matthew C. Edson
Derek Holmes
Michael Lee
Keith Hurley

Recruit Academy:

Michael Fitzgerald
Michele Lloyd

2001 ANCILLARY PERSONNEL

ANIMAL CONTROL OFFICER (Civilian):

Andrew Nichols

CLERKS:

Administrative Assistant: Victoria Cummings
Principal Clerk: Joanne Power

DISPATCHERS:

Head Dispatcher: Richard Monroe
John Rawcliffe
Victoria Avery
Regina Benoit-Saunders
Michael Lynch
Susan Tapley
Donald Sullivan

Part-time:

Jeffrey Strong
Michael Crowley
Andew Nichols
Thomas Pszenny
Scott Duncan
Matthew Kirwin

SCHOOL CROSSING GUARDS:

Cindy Ashi
Tony Deantonis
Ernie Gisetto
Lucy Intonti
Marsha Leighton
Dick McNamarra
Dick Stosez
Mildred Barton
Fred Dyment
Mary Hubbard
Reggie Kelley
Jim Maloney
John Rafferty
Reggie Benoit
Peggy Faulkner
Gerry Intonti
Tina Lantz
Luann McKinnon
Carl Sacco

Spare Crossing Guards:

Bob Carten
Elwin Fredrick
Melvin Saltzman

ANIMAL CONTROL

There were 685 calls for service received by the Animal Control Officer and many other animal related calls taken by dispatch. About 65 % of all calls can be handled by a telephone call or by investigating information for a person and then passing it along.

There were numerous verbal warnings, written warnings and citations issued for the year 2001. Those reasons included unleashed dogs, barking dogs, not picking up after dogs, owner's not licensing dogs and owners not getting dogs vaccinated for rabies.

During the year, Police received numerous calls for dead crows. It was concluded by the Board of Health that it was the West Nile Virus that caused the deaths of these birds. There were numerous skunk, raccoon and squirrel problems that were looked into. Due to the increase of homes being built, the fox, turkeys and deer have been more visible and causing an increase of calls to the Police Department and Animal Control..

There were numerous dog bites to either humans or other animals by both dogs and cats which caused them to be quarantined for at least 10 days. Stray dogs were sent to Anne's Pet Emporium on Main Street which has currently gone out of business. We currently have a working relationship with the VNA-Wakefield Animal Hospital in Wakefield on the 128-129 Rotary.

There were numerous calls for animals being injured by motor vehicles and other ways that caused the Animal Control Officer to respond and take an animal to the emergency veterinarian clinic.

Respectfully submitted,

Andrew Nichols
Animal Control Officer

DEPARTMENT OF PUBLIC WORKS

Director's Comments

Department personnel were actively involved as members or liaisons of many Boards and Committees. We have also assisted other Departments throughout the year on many projects and programs and have been fortunate to have the cooperation and support of other Departments within the Town.

The Town has engaged the services of consulting engineers in developing long term plans for water supply, water distribution improvements, fleet maintenance and sewer system improvements. Capital plans have been developed to incorporate these improvements over a ten year period and beyond.

The Department is working with the consulting firm of Camp, Dresser & McKee in preparing applications and documentation for the Town of Reading to connect into the Massachusetts Water Resources Authority (MWRA) water system, with the ability to use up to 219,000,000 gallons of water per year from the MWRA system. The Town began water system improvements based on the report prepared by Weston & Sampson Engineers with the intent to eliminate deficiencies in the water distributions system in the southwest portion of Town.

We incorporated the merging of DPW vehicle and equipment maintenance with the maintenance of Fire and Police vehicles at our DPW facility, and purchased and are presently using fleet maintenance software as recommended by our consultant, Chatham Consulting, Inc.

We have also been working with Camp, Dresser & McKee to develop a program for the removal of inflow and infiltration into the Town's sanitary sewer system. We competed the construction of a major sewer line in Walkers Brook Drive which replaced a failing 24" diameter main constructed in the early 1900's.

We are moving forward to perform house-to-house inspections with the purpose of identifying illegal sump pump and storm drain connections to the sanitary sewer system, and assist homeowners with solutions to remove those connections.

We have been fortunate to welcome the following employees to the Department: Jonathan Breton and Robert Kennedy, laborers in the Highway and Equipment Maintenance Division; Jonathan Colleran, Laborer in the Cemetery Division; Christian Schuttner, Tree Climber in the Forestry and Parks Division; Jeffrey Cummings, Laborer in the Water and Sewer Distribution Division and William Russell, Plant Operator in the Water Treatment Division.

It is becoming more and more difficult to perform general infrastructure maintenance with the continued reduction of staff and expense funding in operating budgets within the Highway, Forestry and Parks Divisions. Reductions in General Fund operating budgets in the Department of Public Works in FY 2001, FY 2002 and projected FY 2003 will reach $400,000. More than $1,000,000 in Capital Improvement Programs have been eliminated during that same period of time.

There continues to be a good cooperative effort on planned and emergency projects by the Divisions within the Department. Because of the efforts of the staff, we are able to provide good quality service to other Town Departments and to the general public. It is a pleasure working with the dedicated and devoted staff and I thank them for their effort.

Respectfully submitted,

Edward D. McIntire, Jr., Director

ADMINISTRATION COMMENT

The Administration Division supported the Department with procurement administration, water and sewer billing, budget preparation and coordination, departmental personnel and payroll services, accounts payable processing, cemetery administration services and responses to public inquiries and concerns over all Public Works areas of responsibility.

Continuing concerns included the future health of the Ipswich River Basin as a water supply source and support for sundry water system projects currently in process or under study. Specific significant projects included (1) procurement support and contract administration for the demolition of the former Police Station and construction of a parking lot, (2) contracting for equipment necessary for conversion to a radio water meter reading system and (3) administration and review support for the comprehensive water and sewer rate study. Emphasis continued on providing public information, responding to inquiries and concerns and continuously improving all areas of public communications.

CEMETERY DIVISION

To the Board of Cemetery Trustees:

The following is from office records for calendar year 2001.

Interments – 163	Interments for all years – 13,092	
Markers set – 57	Foundations – 34	Monuments re-set –17

Sale of Lots

Forest Glen – 8 lots, no single graves – Total for all years – 2014 lots, 795 single graves

Charles Lawn – 20 lots, 3 single and Veterans' graves – Total for all years – 404 lots, 209 single and Veterans' graves

Wood End – 30 lots and 3 single graves – Total for all years – 136 lots, 13 single graves

Cooperation from other Divisions of Public Works was outstanding and much appreciated. The Board of Cemetery Trustees has been very supportive of all the numerous programs and goals of this Division, and I thank them for all their assistance.

Respectfully submitted,

Robert L. Keating, Supervisor

CUSTODIAN OF VETERANS' GRAVES – Calendar year 2001

Interments: WWII – 32 Korea – 5 Vietnam – 2 Peacetime - 0

Total of all Veterans' interred – 1,540

As has been the custom for many years, all Veterans' graves were decorated with a flag and a potted flower for Memorial Day.

Respectfully submitted,

Frank Driscoll, Custodian of Soldiers' and Sailors' Graves

ENGINEERING DIVISION

The Engineering Division provides engineering services to all Departments within the Town of Reading. The Division is responsible for: preparation of plans, specifications and estimates for Town construction projects; survey layout, inspection and supervision of Town construction projects; review of subdivision plans for accuracy and conformance with the subdivision rules and regulations; inspection of subdivision construction; administration of the Chapter 90 program; maintenance of all records concerning the subdivision of land, roadway construction and water, sewer and drainage construction and issuance of various permits.

Construction activity continued at a brisk pace in 2001. Major construction projects completed or initiated during 2001 included the Symonds Way athletic fields, Summer Avenue reconstruction, and paving projects on Pearl Street, John Street, Bancroft Avenue, Highland Street, Locust Street, Haven Street, Green Street, Union Street, Middle Street and Ash Street. The Walkers Brook Drive sewer project was completed in 2001, which culminated in the paving of Walkers Brook Drive and New Crossing Road. The Engineering Division provided design and survey layout for the old Police Station parking lot and the new wheel chair ramp at the Parker Middle School. The sidewalk and curb construction program continued with projects on Union Street, Ash Street, Symonds Way, Haven Street and Middlesex Avenue.

The Engineering Division issued permits and inspected construction of 48 new connections to the Town sewer system and three permits were issued for sewer repairs. 69 Street Opening Permits were issued to Keyspan Energy for repairs and new gas services. 27 Street Opening/Occupancy Permits were issued to other parties for underground utility work and construction within Town right-of-ways.

Engineering reviews were performed for the Community Planning and Development Commission, Conservation Commission and Zoning Board of Appeals on several development projects including the proposed landfill development, Beacon Court Comprehensive Permit, 1375 Main Street Comprehensive Permit, 4 West Street redevelopment, and Harrows' expansion. Numerous other reviews were performed on lesser projects. Construction inspection was performed on the active subdivisions within Town.

Progress has been made in the design of upcoming projects. Survey and design has continued on the West Street Corridor project, Summer Avenue between Main Street and Woburn Street and Haverhill Street between the Rotary and Timberneck Drive. State cuts in the Town's Chapter 90 funding have severely curtailed our roadway paving program. Over the past three years, the Town's funding has been reduced from approximately $466,000 to $155,000.

The Engineering Division has completed the initial development of base plans for the Town's Geographic Information System (GIS). We have received the planimetric and topographic maps of the entire Town which comprise the first two layers of the GIS. We await future funding to continue this effort.

HIGHWAY DIVISION

The normal projects such as street sweeping, roadside cutting, ditch cleaning, sidewalk and street maintenance, mixing and sifting of loam and compost, tree lawn replacement, cleaning catch basins and maintaining traffic signs were done as usual. Street sweeping was started on May 15th and finished on September 12th. This was due to the age of our sweeper (breakdowns) and not hiring contract sweepers.

Special Projects

Paving: Pearl Street from Nugent Lane to Wakefield Street, Highland Street the whole length, Green Street from Main Street to John Street, Haven Street from Parker Street to John Street, Locust Street from Bancroft Avenue to Highland Street and paved the entrance to Laurel Hill Cemetery.

Schools: Constructed and paved the handicap ramp to Collins Field at Parker Middle School, put in handicap ramps and dug oil lines at Killiam School, did temporary repairs at the High School track and miscellaneous hot top repairs at the different schools.

Senior Center, old Police Station: Helped with the demolition of the old Police Station, then constructed and installed the granite curbing, concrete sidewalk, drainage and placed the binder coat to the parking lot.

Miscellaneous: Set up and ran hazardous waste day, set up and sponsored Adopt-A-Family in November and December, and put out planters and sifted compost for the Adopt-An-Island Program. Spent approximately one month picking up brush with the whole department in the Spring. Reshaped banking and cul-de-sac at Symonds Way ballfield.

Snow and Ice

During the Winter season of 2000-200, we plowed eleven (11) storms and sanded thirty (30) times. We put down 3945 tons of sand for the season.

FORESTRY-TREE WARDEN'S REPORT

62 shade trees were removed. These trees were dead or in a dangerous condition as to be a threat to public safety. One tree was braced for preservation and safety. 52 hazardous tree stumps were removed from the tree lawns, parks, schools and playgrounds for public safety. Dead wood and low branches were removed from the public trees as requested or observed. Tree trimming has continued as aggressively as possible but a lack of personnel has continued to hinder this program. 77 trees were planted on private and public property as replacements. The tree nursery on Strout Avenue continues to be a resource for new planting of trees throughout the Town.

The Compost Center on Strout Avenue continues to accept brush and leaves from residents. 34,711 cars entered the Compost Center in 2001. This is the first year residents are required to purchase stickers for use of the Compost Center.

The holiday lighting put up by the tree crew in the Town Square was once again very successful. There were 15,500 colored bulbs installed on the Common.

The Forestry crew spent the months of April, May and June doing roadside pick up of brush from the Winter storms.

The Town of Reading was awarded "Tree City USA" for the sixteenth consecutive year by the National Arbor Day Foundation. 500 tulip trees were purchased and distributed to all the fifth graders. Thanks to the Reading Rotary Club who has sponsored and assisted in this program to make "Arbor Day 2001" a success in Reading.

A special thanks to all the Committees and Commissions working toward the preservation of Reading's public shade trees.

PARKS DIVISION

The Division continues to maintain 64 acres of grassed area throughout the Town, also the facilities within the parks and schools. This includes the renovation as well as continued maintenance of all the ballfields on school or parks grounds. The Division lost several seasonal positions due to budget cuts. Fencing, benches and a scoreboard have been installed at the Symonds Way baseball/soccer field. The varsity football field was renovated as well as the Morton Baseball/Hockey Field. The Parker soccer bare areas were sodded.

The Division maintains 16 tennis and basketball courts. Along with the 64 acres of grass cutting, there is the trash clean-up, trimming and leaf raking at all of the schools. The Division also maintains 11 ball diamonds, three soccer fields and the varsity and practice football fields. There are also five outdoor ice skating rinks, weather permitting.

The Division also assists all Town Departments, Committees and Commissions with tree maintenance, snow and ice removal and Election set-up.

Respectfully submitted,

Robert L. Keating, Supervisor-Tree Warden

WATER DIVISION

The Water Division installed a total of 37 new water services, replaced 24 old water services, repaired 18 water service leaks, repaired 15 broken water mains, replaced 2 old hydrants, repaired 11 broken hydrants, rebuilt 63 hydrants, a total of approx. 1200' of new water mains and 4 new hydrants were added to the distribution system, replaced approx. 600' of 6" water main with 12" water main, disconnected 11 water services for house demolition, conducted water main flushing in northern ½ of Town, cleaned approx. 3000' of water mains in the well field, continued cross connection control program, all drinking fountains and Town irrigation systems turned on in Spring and turned off and winterized in Fall, 1 seasonal laborer painted and lubricated hydrants over 1/4 of Town, completed annual water inventory, loam and seed on all water jobs, hot topped water and sewer trenches, checked and maintained 2 water booster stations daily, cleaned and maintained the grounds, cutting grass, etc. at the Auburn Street tank site, lowered and raised water gate boxes for construction jobs, conducted a leak detection survey, assisted Forestry Division with town wide brush removal, assisted Highway Division during snow plowing operations, removed snow from business district and schools, shoveled snow from hydrants.

The Water Distribution Division has updated and increased the security of the distribution system.

Meter Room

The regular quarterly water meter reading cycle was supported, 715 work orders were received and completed. 14 meters were removed, 137 outside receptacles were repaired, 2 meters were reset, meters tested correct 5, meters tested incorrect 17.

The Water Division has contracted Logicon to install a radio reading system for the water meters.

SEWER DIVISION

Televised inspection, cleaning and testing/sealing of joints was performed on the sewer mains in the Eaton, Elm and Pleasant Streets area.

Division personnel responded to numerous sewer overflows due to the heavy rainfall on March 22, 2001, made repairs to sewer mains on Eaton, Elm and Pleasant Streets, replaced the sewer main and manholes on Washington Street from Lincoln Street to Prescott Street, relocated the septage dumping manhole at the DPW facility, checkedand maintained 12 lift stations daily, cleaned approximately 1/4 of the sanitary sewer main system, cleaned and maintained the grounds, cutting grass, trimmed bushes etc., around the sewer stations, completed work orders re: leaks, broken gates etc., exercised emergency generator weekly, completed the annual sewer inventory.

The Sewer Distribution Division has updated and increased the security of the collection system.

LOUANIS WATER TREATMENT PLANT

A total of 706,677,000 gallons of water was delivered to the distribution system in 2001.

The highest single days consumption was 3,058,000 gallons on July 23, 2001, the highest weeks consumption was for the period May 6, 2001 to May 12, 2001 an amount of 19,193,000 gallons, and the highest month was May with an amount of 74,233,000 gallons.

Average daily pumpage was 1,936,101 gallons.

Additional precautions were implemented after the September 11th attacks relating to the security of our systems.

Process began to purchase 600,000 gallons of water per day (annualized) from the MWRA to supplement our supply in the summer to help protect the Ipswich River.

Gasoline spill related monitoring at the production wells continued on a reduced basis.

Bedrock test well drilling began in the Town Forest for the investigation of the viability of bedrock wells as a potential drinking water supply source.

Again, for the 12th consecutive year, the Water Treatment Plant received a Certificate of Recognition from the Department of Public Health for Outstanding Efforts in Providing Community Water Fluoridation.

Process began to hire a consultant to perform a complete feasibility study of the Treatment Plant process and equipment.

Passed the required lead and copper reduced sampling regulations.

The operation of the residuals handling tank allowed the Treatment Plant to recycle 25.7 million gallons of water.

The third annual drinking water report was mailed to all customers in May.

Contracts Awarded:

Treatment Plant & Well Roofs Repair & Replacement
Cleaning and Redeveloping Wells #3, #82-20 and Revay

2001 PUMPING RECORDS

Month	Pumpage	Days	Average Day
January	56,364,000	31	1,818,194
February	46,928,000	28	1,676,000
March	53,738,000	31	1,733,484
April	52,836,000	30	1,761,200
May	74,233,000	31	2,394,613
June	69,313,000	30	2,310,433
July	67,916,000	31	2,190,839
August	70,017,000	31	2,258,613
September	62,247,000	30	2,074,900
October	55,283,000	31	1,783,323
November	47,954,000	30	1,598,467
December	49,848,000	31	1,608,000
TOTAL	**706,677,000**	**365**	**1,936,101**

2001 RAINFALL RECORDS

http://www.nws.noaa.gov/er/box/

Month	Rainfall Inches	Accumulated Total Inches	Normal Inches
January	2.45	2.45	3.59
February	2.49	4.94	3.62
March	12.46	17.40	3.69
April	1.11	18.51	3.60
May	1.77	20.28	3.25
June	7.09	27.37	3.09
July	2.57	29.94	2.84
August	5.55	35.49	3.24
September	1.92	37.41	3.06
October	1.27	38.68	3.30
November	0.92	39.60	4.22
December	2.92	42.52	4.01
TOTALS	**42.52**	**42.52**	**41.51**

Total rainfall in 2001 was 42.52" which is 1.01" above normal.

READING PUBLIC SCHOOLS

Harry K. Harutunian, Ph. D.
Superintendent

Dennis A. Richards
Associate Superintendent

School Department

This report represents the activities, accomplishments and events of note that occurred in the Reading Public Schools during the 2001 calendar year.

2001 was a year of leadership change in the Reading Public Schools.

- Timothy Twomey was elected Chair of the Reading School Committee for the 2001-2002 school year.
- William Griset was elected Vice Chair of the Reading School Committee.
- Roberta D'Antona left her position on the Reading School Committee after serving 9 years.
- Harvey (Pete) Dahl was re-elected to the Reading School Committee.
- John Russo was elected to the Reading School Committee.
- William Cowles retired from his position as Parker Middle School Assistant Principal after 36 years of education.
- Reading resident Anne Saurman was appointed as the new Assistant Principal at Parker Middle School.
- Amy Shine Jones assumed the position of Elementary History/Social Studies Instructional Specialist replacing Walter Huston who resigned to become a Principal.
- Patricia de Garavilla assumed the position of Elementary English Language Arts Instructional Specialist replacing Mary Beth Banios who resigned to become an Assistant Principal.
- Ellen Howland returned from the classroom to become again the Middle School Instructional Specialist for English Language Arts.
- Dr. Christine Redford returned from the classroom to become again the Elementary Instructional Specialist for mathematics.
- Domenic Cacciapuoti became our Interim Director of Facilities replacing Richard Barrett who resigned his position.
- William Hill replaced Domenic Cacciapuoti to become our Interim Assistant Director of Facilities.

Some events of note that occurred in 2001.

- The faculty at Reading Memorial High School is pleased with the results of the 2001 MCAS tests. These results demonstrate the success of our tenth grade students in meeting this State mandated graduation requirement. This year, tenth graders took the test in the Spring and all but 17 students out of a class of 306 passed.

- The Class of 2001 was very successful with their post-graduate plans. The following is a report on their plans:

  78% - 4-Year Colleges and Universities
  7% - 2-Year Colleges
  2% - Prep Schools
  1% - Technical Schools
  8% - Work
  4% - Armed Services

- In 2001, the High School staff prepared for the New England Association of Schools and Colleges (NEASC) accreditation visit to the High School in the Fall of 2003.

- With a grant from the Donald A. Burns Foundation, Coolidge Middle School has established the P.A.S.S. (Program to Achieve Student Success) Program for those students who have below a C- average.

- This past year, Coolidge Middle School accomplishments included an advisor/advisee program for all students, an expansion of their new teacher induction program, introduction of the Words of Wisdom Program, emphasizing Coolidge's core values, increased displays of student work throughout the corridors, and greater student involvement in the day-to-day running of the school.

- The Coolidge Middle School Science Olympiad Team won the 2001 Massachusetts State Science Olympiad Competition, and finished 7th place out of 54 teams at the National Science Olympiad Competition in Colorado Springs, Colorado.

- At Parker Middle School, Media Specialist Jennifer Bulizak and Technology Teacher Marcia Grant have spearheaded the development of the Parker web site which is - *www.reading.k12.ma.us/parker/.*

- This year, because of the September 11th tragedy, Parker Middle School students organized *Students for a Better World.* Students have performed assemblies and developed fund-raising activities to support the national cause.

- The work of the restructuring committee at both middle schools has resulted in improved functioning of teams, improved schedules for students and staff, clarification of policies and improved communication with parents. Curricular changes, too, have served to enhance student performance and enrich academic experiences.

- The Alice M. Barrows Elementary School embarked on many new and exciting learning adventures during 2001. The ever-growing staff and student population brought an aura of enthusiasm to the learning environment. The community involvement reached an all time high within the school environment.

- The Barrows School and the Reading School Department are working with the Executive Office of Public Safety of the Commonwealth of Massachusetts to implement the Bullying Prevention Program. This two year federal grant is allowing us to address the behavior of children to help prevent bullying at an early age.

- Barrows was excited to begin specialty teaching in Grade 5 in September, 2001. Specialty teaching honors the developmental needs of children. It provides the best of both worlds: The nurturing support of a self-contained home classroom and specialized instruction in different classroom environments.

- The Elementary Language Arts initiative brought an array of new and exciting learning materials to the K-5 classrooms. Scholastic Literacy Place became the foundation for our reading program. John Collins Writing Program, Jr. Great Books, Great Source materials, and Guided Reading libraries help to support the entire Language Arts Program.

- Expansion of the Elementary Social Studies units including, Medieval Times in Grade 1, Exploration in Grade 2 and Ancient Studies in Grade 4 will give students a well-rounded perspective on history, geography and social settings.

- In Science, Grade 2 investigates the "Sand and Silt" unit, and Kindergarten realized the importance of the environment with the FOSS "Tree" unit.

- Birch Meadow's Publishing House is currently celebrating its twelfth year of publishing books that are written and illustrated by Birch Meadow students. The students, over the years, have over ten thousand published books to their credit.

- This year, we are fortunate to have five Instructional Specialists available to support new teachers and veteran staff as they implement the curriculum. These specialists work very closely with new teachers to present model lessons, and to assist them in matching the new curriculum to the mandated State frameworks.

- The Joshua Eaton School made great strides in its scores on the MCAS testing that occurred in Spring, 2001 for students in Grades 3 and 4. Third graders scored 7th out of 1073 third grade classrooms in Massachusetts. They also had a significant increase in the number of students represented in the "Advanced" and "Proficient" categories on the Grade 4 English Language Arts testing.

- Throughout this year, the staff at Joshua Eaton worked to further their understanding of grading rubrics. They continue to work collaboratively as a staff to define more clearly what quality work looks like at each grade.

- Killam has worked to improve communication with the Killam and Reading community about issues related to the education of Killam students.

- We have made a great deal of effort to enhance the frequency, quality and coverage of communication within the Killam and Reading community at large. Killam Kaleidoscope and the Learning Fair Ice Cream Social are only two of many examples.

- Killam's Pillars of Character theme has been instrumental in promoting a safe, respectful and tolerant school climate.

- The Special Education Department developed and implemented new programs at RMHS for students with social/emotional and language issues that has resulted in a savings in out-of-district tuition costs.

- The Special Education Department developed workshops and other staff development opportunities on the following topics: assessments, reading problems, accommodations and modifications of regular education and co-teaching behavior.

Reading School Committee
Tim Twomey, Chairman

Leadership

2001 was an eventful year for the Reading School Committee and our Town. The April 3, 2001 Town Election saw the re-election of Pete Dahl to a second term on the committee, and the election of John Russo to his first elective office. John brings his background in private industry to his work on the committee while Pete's re-election helped us to retain his valued experience in finance and longstanding Town volunteerism.

At the committee's annual reorganization in June, Tim Twomey was elected Chair and Bill Griset Vice Chair.

School Construction Projects

In 2001, the School Committee reached resolution of the Ten Taxpayer suit which had stalled the work on the Alice M. Barrows Elementary school, and delayed the start of construction on the new elementary school at the Dividence Road site. Although the School Committee had acted on the advice of Counsel, and only after consultation with the Office of the Attorney General in connection with the bid process, the Superior Court found a technical violation of one of the provisions of the Designer Selection statute. The court ruled, however, that the School Committee had not acted in bad faith and, further, that going forward with these two building projects was clearly in the best interests of the Town of Reading. The case ended with no sanctions being imposed against the Town, and with both parties agreeing to the dismissal of the court action.

As the School Committee was preparing to go forward with the Barrows and new elementary school projects, a complaint was filed with the Massachusetts Department of Environmental Protection (DEP) by one of the abutters to the new school. The Town was then enjoined from breaking ground on the Dividence Road project. This DEP complaint, along with a subsequent related Superior Court action, has effectively stalled both school construction projects for the time being. The School Committee remains committed to these much needed building projects.

At the J. Warren Killam Elementary School, the committee replaced one of the two boilers at a cost of more than $80,000. Killam remains on the School Committee's list of renovation projects.

Throughout 2001, our community continued to focus on the need to rebuild Reading Memorial High School. The School Building Committee, ably chaired by Russ Graham, worked with the Board of Selectmen to receive Town Meeting approval for a $450,000 debt exclusion override in order to fund the comprehensive architectural study needed to begin the RMHS project. This will come before the voters in the Spring 2002 Town Election.

Budget

An extended period of unprecedented growth in our national economy came to an end early in 2001, and the United States finished 2001in the throes of its first true recession in recent years. Not only has the Town of Reading shared in this downturn in the national economy, but we have been further laboring under the weight of our own fiscal crises. A "bedroom community" for decades, Reading possesses a very limited commercial/industrial tax base. As a result, in essence because of the very residential nature of our community, our taxpaying homeowners must shoulder approximately 92% of the total property tax burden. It is hoped that the anticipated development of the Town landfill Fall 2001, the School Committee was faced with the need to reduce its approved FY 02 budget by $618,941 which resulted in the scaling back of curriculum initiatives, music and drama equipment purchases, and numerous other regular day and Special Education services.

Massachusetts Comprehensive Assessment System (MCAS)

Reading's Statewide prominence in the MCAS rankings continues to grow. In 2001, our system placed 22 out of 211 cities and towns in the Commonwealth despite the fact that our annual per-pupil spending is now $899 below the Statewide average, and 242 out of 329 cities and towns. Achieving such results continues to be a hallmark of our schools and is consistent with the very best aspects of that Yankee frugality that has long characterized the Town of Reading. These results were not achieved by sheer luck, however, but reflect on our entire system – from the priorities of the Reading School Committee and our Superintendent, to the exceptional efforts put forth by the other administrators, building principals, and our consummately professional teaching staff. Into this mix must also be included the hard work of our high achieving student body and the parents and families who seem tireless in their support of, and involvement with, our schools.

Volunteerism

The spirit of volunteerism is alive and well in Reading. In 2001, Reading parents and families continued their proud and longstanding tradition of support for the work of the Reading Public Schools. Volunteer organizations, from the Band Parents Organization to the Coolidge Middle School Science Olympiad, from the Boosters and the Friends of Reading Athletics to the Parents in Support of Student Theatre, and the school PTOs worked hard to raise approximately $500,000 to support myriad student activities which could not otherwise be funded within the limitations of the School Committee budget.

The number of parent volunteers in our classrooms continues to reflect very favorably on our system, and gives parents, grandparents, and others further opportunities to teach the important lessons of volunteerism and community service by example. It has been said that this spirit of volunteerism is one of the many aspects that makes life in our community the extraordinary experience that it is, and the downturn of our nation's economy does not appear to have dampened this precious commodity.

Achievements

The Senior Class of 2001 totaled 236 young men and women, 78.1% of whom matriculated at four-year colleges and universities. Many of our graduating seniors from last year now attend highly selective schools such as Cornell, Brown, Penn, Tufts and Syracuse Universities as well as a number of other excellent schools. Others have gone on to two-year colleges, technical schools or have entered the workforce. All our graduates leave Reading Memorial High School equipped to take advantage of the wealth of opportunities that lie before them.

As we take great pride in our graduates, we are also proud of the milestones passed by our younger students as they work toward their commencement day. At RMHS, we had both a semi-finalist and a finalist in the National Merit Scholars Competition as well as seven first or second place finishers in the National History Day Competition. In softball, the Reading High team was the Division 1 State Champion and in football, our team was both the league and Super Bowl Champion. Coolidge's Science Olympiad Team placed first in the Commonwealth again and seventh in the nation, and Parker's Math Team was the Division winner in the Massachusetts Middle School Math League. At the elementary level, Barrows received a Department of Public Safety Bullying Grant for the second consecutive year as did Birch Meadow for the first time. Eaton had a winning entry in the Massachusetts Medical Society's anti-tobacco logo contest, and Killam continued its successful *Pillars of Character* program.

Reading Memorial High School
Principal Frank J. Orlando

MCAS Testing

The faculty at the High School is especially proud and pleased with the results of the 2001 MCAS tests. These results demonstrate the success of our tenth grade students in meeting this State mandated graduation requirement. Every member of the Class of 2003 must pass this test before receiving an RMHS diploma. This year, tenth graders took the test in the Spring, and all but 17 students out of a class of 306 passed. We attained this excellent result because of the effective teaching of all Reading teachers. The revisions to align our curriculum to the State's curriculum frameworks were designed and implemented as part of our plan to prepare our students for this test.

Class of 2001

The Class of 2001 was very successful with their post-graduate plans. The following is a report on their plans:

78% - 4-Year Colleges and Universities
7% - 2-Year Colleges
2% - Prep Schools
1% - Technical Schools
8% - Work
4% - Armed Services

Curriculum Development

The High School continued to focus its curriculum development on the MCAS exams. A new prep course was implemented in our Mathematics Department and Mr. Howland, English Department Chair, led a school-wide Writing-Across-the-Curriculum initiative. The work of his committee produced a writing manual for the entire staff to be used in their evaluation of student work. Responses to open-ended questions remain the area of most concern on the MCAS test. This manual will offer a systematic guide for all teachers to use as an aid in helping students to improve their ability to respond to this type of question.

Accreditation

The New England Association of Schools and Colleges (NEASC) is planning an accreditation visit to the High School in the Fall of 2003. A team of 16 educators from throughout New England will examine RMHS' two-year self-study on seven standards (Mission and Expectations, Curriculum, Instruction, Assessment, Leadership, Community Support and School Support Services). The High School staff has started the evaluation of our current mission statement with the intent of using the statement to guide any necessary revisions of our curriculum and instructional practices. The result of this accreditation process will be very important to the future of our school and graduates.

Extra and Co-Curricular Programs

The High School sponsors many activities for its students. They range from the traditional activities of band, drama and athletics to the newspaper, science fiction, modern film, bowling, art, etc. Nearly 80% of our students are involved in some sort of after school activity. Others spend part of the day volunteering at soup kitchens, hospitals and churches in our area.

Our competitive programs continue to fare well in the vast majority of the contests they enter. The athletic programs earned championships in many sports. In the Spring, our softball team brought home a State Championship. Anyone who chooses to attend a performance by our band or drama program is in for a very special evening of entertainment. Math teams and Science teams scored well in State and Regional competitions. In summary, our students represent our Town and school in very fine fashion.

Parental and Community Outreach

Regular mailings of our PTO Newsletter the *High Flyer* are used to keep parents informed about the happenings at RMHS. Parents regularly attend conference days, PTO Back to School Nights, PTO Meetings, School Council Meetings and a number of meetings by boards that govern band, athletics and drama.

The Principal and his administrative staff began interviewing a thousand staff and parents of the Reading Public Schools and other Reading community members. What they learn will be used to develop a five-year plan for the High School to address such things as State mandates, the NEASC accreditation, the influx of new staff to replace veteran staff, and any other issues that are raised in their interviews.

Arthur W. Coolidge Middle School
Principal John Doherty

Soaring to Succeed!

The Arthur W. Coolidge Middle School continues to work on improving all areas of its program in its quest to become a school that addresses the needs of all students. With the support of teachers, administration, support staff, parents and students, Coolidge has been able to work on many areas during 2001. We look forward to the challenge of continuous school improvement during 2002.

Vision Statement Approved

On May 9, 2001, the Coolidge School Improvement Committee, consisting of teachers, administrators, students, parents and community members, approved a Vision Statement that describes what the School Improvement Committee would like the school to be in three years. An excerpt of the vision is below:

> *It is the vision of the Arthur W. Coolidge Middle School to be an exemplary, high-performing middle school within the next three years. Our school will be built upon the strong foundation of our core values:* ***respect, responsibility and honesty.*** *Administrators, teachers, support staff and parents will work both collaboratively and diligently so that students succeed at their highest potential-academically, socially, emotionally and physically...*
>
> *As educators and members of our community, we believe that implementing this vision is our ethical responsibility to our children. Our ultimate goal is for every student to leave Coolidge with successful experiences in the middle grades, and to become an intellectually reflective, caring, ethical and healthy citizen en route to a lifetime of meaningful work and positive relationships.*

School Improvement Plan and Blue Ribbon School of Excellence Program

The Coolidge Middle School Council, with input from the PTO, staff and community, has decided to focus on the following areas for the 2001-02 school year: Developing School Safety and Emergency Plans, Promoting a Positive School Culture, Helping All Students Succeed, Integration of Technology into the Classroom, Achieving our Vision, Professional Development and Allocation of Professional Development Funds, and Building Level Action Plan for MCAS Preparation. These goals are consistent with the School Committee goals and the goals established by the Strategic Planning Committee.

One of our major goals this year is to continue to assess Coolidge Middle School using the Blue Ribbon School of Excellence Program as the criteria. Over the last four years, the Coolidge School Improvement Committee has been using the criteria to continually improve Coolidge as a middle school. The criteria include the areas of student focus and support, school organization and climate, challenging standards and curriculum, active teaching and learning, professional community, leadership and educational vitality, school, family and community partnerships, and indicators of academic success. Our goal is to improve enough to be able to apply for nomination into the Blue Ribbon School of Excellence Program sponsored by the United States Department of Education. This is the highest award that a school can achieve.

How we Help Students Succeed

One of the major focal points of the school is to design ways to help students succeed. With a grant from the Donald A. Burns Foundation, Coolidge has established the P.A.S.S. (Program to Achieve Student Success) Program for those students who have below a C- average. This program, which we hold before and after school and on Saturdays, emphasizes reinforcing study skills and supporting current curriculum material on which students are working. In essence, P.A.S.S. is designed to help struggling students succeed academically so they do not have to attend summer school.

Other ways that we help struggling students gain knowledge and skills include before and after school assistance by classroom teachers, frequent home communication with parents, an in-school tutorial program, an after school homework completion program, peer tutoring by Reading Memorial High School students, remedial reading program and after school library hours (funded by the PTO).

School Accomplishments that Emphasize the Middle School Philosophy

This past year included major accomplishments for Coolidge as it continues to strive to become an exemplary middle school. These accomplishments included an advisor/advisee program for all students, an expansion of our new teacher induction program, introduction of our Words of Wisdom Program emphasizing our core values, increasing displays of student work throughout the corridors, and greater student involvement in the day-to-day running of the school. In addition, we expanded our staff-based committees from 5 to 7 areas including committees on Professional Development, School Climate, Student Performance, Advisor/Advisee, Curriculum and Instruction, Communication and Document Revisions.

We continued to improve the transition for our sixth grade students by expanding our "Welcome to Coolidge Program," which is traditionally held the week before school begins. Our goal is to improve on the above areas and develop new ideas as we prepare our students both academically and emotionally during some of the most difficult developmental stages of their life.

Communication and Parental Involvement

The Coolidge Comment, a monthly newsletter published and written by parents, teachers and students, highlights student and staff accomplishments and informs the community of upcoming events. The Homework Hotline Phone Number (942-9157) is available everyday after 3:00 p.m. for parents to check their son/daughter's homework assignments for the evening. Progress reports, report cards and team meetings are other avenues for parents to stay current on their child's progress. The Principal holds neighborhood coffees on a regular basis to discuss school issues. We update our web page (reading.k12.ma.us) regularly so it contains the most current information regarding the day-to-day running of our school.

Parents are involved at Coolidge in a variety of ways. Volunteers help in the Library Media Center, in the main office, as team parents, on field trips, doing various PTO activities, helping out in the school-wide Science Olympiad, the annual school play and other school activities. We have a very active Coolidge Gardens Committee that keeps our courtyards and front of the school looking exceptional. Our PTO Meetings (first Tuesday of every month) are well attended, and our School Council is very involved in setting the vision and direction of the school.

Enrichment Opportunities for Teachers and Students

Students are given the right to take risks and explore various avenues for learning. All of our students are involved in the Geography Bee, Spelling Bee, Continental Math League and School Wide Science Olympiad Day Activities. Tryouts are held for the Science Olympiad Team, both Math teams, the sixth/seventh grade play and the eighth grade show. Students also may elect to participate in the band, chorus or National History Day Competition. In addition, our Coolidge PTO offers an after-school program that contains classes such as Tae-Bo, Magic Cards, Peer Leaders, Yearbook, Homework Hangout, Ceramics and Intramural Gym.

Students participate in several out-of-school learning experiences such as the Prindle Pond Environmental Camp, Washington, D.C., Montreal and Quebec, Museum of Science, Museum of Fine Arts, Sturbridge Village, Boston Repertory Theatre, Boston Symphony Orchestra and other educational trips. On several occasions, students have performed community service for the elderly, the less fortunate and elementary students. We have established "reading buddies" between our middle school students and our kindergarten students.

We traditionally collect donations of food or money for UNICEF, Children's International Fund, Friends of Boston Homeless, Adopt-A-Family, American Red Cross, Reading Food Pantry, Make a Wish Foundation, Tuesday's Child and the Council on Aging. We raised over $2,000 for the victims of the September 11th tragedies through dances and advisory contributions. In addition to the contributions, several classes wrote letters to New York City area schools expressing their condolences for the tragedies.

Our teachers are involved in several professional organizations. We are affiliated with University of Colorado, UMass Lowell, Northeastern University, Salem State College, Tufts University, NOVA Southeastern University, Endicott College and Harvard University for specific projects and staff initiatives.

Due to the efforts of Assistant Principal Gary Hart and other Reading teachers, the first annual Reading Summer Institute was held at Coolidge Middle School. This year, the Professional Development Institute attracted over 250 teachers from Reading and surrounding communities. It is anticipated that the second institute will attract even more teachers.

Awards and Recognitions

The Coolidge Middle School Science Olympiad Team won the 2001 Massachusetts State Science Olympiad Competition and finished 7th place out of 54 teams at the National Science Olympiad Competition in Colorado Springs, Colorado. Coolidge staff received grants totaling over $30,000 to run various programs.

As a final note, we would like to recognize Coolidge Math Teacher Mrs. Marie Tomasello and English Teacher Mr. Vincent Blandini, who both retired this year. Combined, they spent over 50 years in the Reading Public Schools educating children. Their talents touched the lives of several generations of students.

Walter S. Parker Middle School
Principal Joseph L. Finigan

Transition in Leadership

The period from June to September marked the completion of the transition in the leadership team at the Parker Middle School. In June, Assistant Principal Bill Cowles retired and Anne Saurman was appointed as his replacement.

Bill retired after a long career as a Mathematics teacher, Department Head and Assistant Principal. Like his partner Dr. Jack Delaney, who retired as Principal in June of 2000, Bill worked hard in developing the Parker Middle School that we know today. Rarely does a staff, a facility and a program match adolescent needs as well as they do at Parker. From a deliberately selected staff, support for the teaming model of teaching, a compassionate and caring approach to adolescent development and the construction of a state of the art building, and Mr. Cowles' hard work and determination have benefited generations of Parker students. In the year that we worked together, Bill was gracious and supportive of my transition to the principalship. He provided me with great insight into the Parker culture, and he supported me in my first year as Principal and educational leader at Parker. He leaves many friends as former students, parents and colleagues who miss him dearly.

In her appointment as Assistant Principal, Anne Saurman brings a variety of experiences and perspectives from her role as a former member of the Special Education Program at Parker. Anne's vision for appropriate middle school education, her knowledge and ability to develop and implement effective educational strategies, and her keen good sense about how youngsters grow, mature and learn arm her well for the critical role of Assistant Principal at Parker. I look forward to the leadership we can provide as a team as we face out to the future.

Science teacher Bill Carne retired this year after thirty five years of dedicated service to Parker students. Through the last day of his career, it was inspiring to watch Bill lead, teach, motivate and interact with his students. In many ways, Bill has been Parker's own "Mr. Wizard" in his creative and inspiring Science classroom. In this Town Report, I want to congratulate him for his wonderful career, and thank him for his exemplary service to the youngsters of Reading.

The Parker School Improvement Council

The Parker School Council is an integral part of the Parker Middle School organization. The council provides a formalized opportunity for staff, parents and members of the community to work for the school's best interest. This year, the members of the Parker School Council include Patricia Keane, Erin Callahan, Mary Ann Wright, Donna Fallon, Judy Casey, Sue Kalmakis and Kristin Killian. In addition, I think it is important to acknowledge the work of Carol Pelosi whose term on the Council expires in June.

A major activity of the council is to develop the Parker School Improvement Plan. The goals of the School Improvement Plan go a long way in shaping the direction of the school program. Of particular note this year is the parent education series which we developed as a school goal (Goal 5). The School Council has established the following goals for the current school year:

- **Goal 1:** The School Council will provide leadership and support as Parker transitions to new leadership.
- **Goal 2:** To continue to provide the students with the necessary skills and strategies to master the material they will be learning and to demonstrate mastery on tests, specifically the MCAS and other standardized measures.
- **Goal 3:** To continue integrating Parker's web page into daily school life.
- **Goal 4:** To implement a mentoring program that will encourage relationships between new and experienced teachers.
- **Goal 5:** To develop and implement a plan for educating parents on the emotional, social and cognitive development of middle school age youngsters.

www.reading.k12.ma.us/parker/

Media Specialist Jennifer Bulizak and Technology Teacher Marcia Grant have spearheaded the development of the Parker website. With the goal to integrate the website into daily school life, Jenn and Marcia have provided training for students, staff and parents. Like all web sites, this is a work in progress which has made great strides in usability over the past two years.

Expert Teachers for a Middle School

We have been very fortunate with the quality of the teachers who are new to Parker this year. They come with excellent credentials and a wide range of experiences. They are becoming a nice complement to the high performing and caring staff at Parker.

The hard work and dedication of Parker teachers is not limited to the school day. Across the board, teachers are involved with many facets of professional development. Whether enrolled in post-graduate programs at local colleges and universities or working with regional experts in middle school education, Parker teachers work at developing their craft. A number of staff members are members of study groups focused on differentiated learning. A significant number of staff members worked in study groups and training in writing across the curriculum with John Collins. In-house opportunities such as Techno-Mondays offer Parker teachers time to work with each other to refine computer and technology skills and applications. Teachers are encouraged to seek professional development opportunities and share their experiences with their colleagues at Parker. This collaborative nature of the Parker staff brings great depth to the experiences we can offer the children.

Experiences Outside of the Classroom

Parker provides a myriad of opportunities for all students to demonstrate their interests and their abilities with enthusiasm. Concerts by the band and chorus include close to ninety percent of the student body. The Holiday Concert and the Spring Concert, as well as a variety of school assemblies, provided venues for the students to demonstrate their wonderful talents. We have a band and a chorus in each grade. In the School play *You're a Good Man Charlie Brown*, students shined as members of the cast or the back stage production crew. More than one-third of the school population is involved in the play. The Math team which draws close to sixty students for weekly practices and monthly meets, was highly

successful again in its league. The sixth grade Science group prepares all year for their "Flight to Mars" at the McAulliffe Center in Framingham. The Cable TV news group and the student newspaper, *The Quill*, provide nice opportunities for students interested in communications. Regional art (*The Boston Globe Art Festival*, and *The Promising Young Writers Competition*) and music competitions (*MICA Festival*) provide further opportunities to demonstrate their competence.

This year, because of the September 11th tragedy, students organized *Students for a Better World*. Students have performed assemblies and developed fund-raising activities to support the national cause. Lastly, over the past two years, the Parker Middle School After-School Activities Program has attracted a large turnout for students to receive additional homework support or pursue a favorite activity or game with fellow schoolmates.

Curriculum and Assessment to Improve Teaching and Learning - MCAS

Our general goal is to prepare all students to think critically, to lead healthy lives and to behave ethically as responsible citizens. A more specific goal is the improvement in student performance. This requires a relentless focus on the heart of schooling — that is, teaching and learning. The work of the restructuring committee in both middle schools has resulted in improved functioning of teams, improved schedules for students and staff, clarification of policies and improved communication with parents. Curricular changes, too, have served to enhance student performance and enrich academic experiences. Curriculum analysis and alignment with the State curriculum frameworks is ongoing. Curriculum initiatives in Mathematics and Science have provided teachers with the materials and texts that align with the standards. In the end, Parker students continue to perform exceptionally well by any standard. As you have read in a variety of publications, Parker and Reading students have performed admirably on the MCAS in relation to other districts in the State. Students and teachers have worked hard to accomplish this level of performance and will continue to work hard.

Involving Parents and the Community

Parents continue to be very involved in the school. Through formal opportunities organized by the Parent-Teacher-Organization, parents are involved in a myriad of opportunities at the school such as helping in classrooms, in the office or on field trips, parents play a key role in the day-to-day functioning of the school. Under the leadership of President Charleen Smotrycz, Vice President Nancy McGinty, Secretary Margie Carlman, Treasurer Barbara Simione, Publicity Chair Diane Finigan and Hospitality Chair Jane Lessard, the PTO supports students directly by sponsoring all school assemblies, team activities and field trips.

The Parker PTO Newsletter is an essential piece of school-home communication. The work of the PTO is but one example of the positive support we receive and the collaborative approach for the good of the school. Students, too, have a strong sense of community service. From assisting the elderly to a variety of charitable efforts, our students demonstrate a great capacity for reaching out to others. Volunteer work within the school is common through opportunities such as peer tutoring. In particular, I commend the school's Peer Leader Group and the Student Council for their work on behalf of the school and the Reading community.

Alice M. Barrows Elementary School
Principal Karen Callan

The Alice M. Barrows Elementary School embarked on many new and exciting learning adventures during 2001. The ever-growing staff and student population brought an aura of enthusiasm to the learning environment. The community involvement reached an all time high within the school environment.

Nickels for Our Nation

In the wake of the September 11th tragedy, the staff and students wanted to help those in need. The 'Nickels for Our Nation' Drive involved the students, staff and parent community collecting nickel donations for a three-week period in October. Through two very generous business-matching contributions, the Barrows school was able to donate $7,912.07 to the American Red Cross. At an October 24th school assembly, a representative from the Red Cross accepted our donations and taught us a little more about the good work of the American Red Cross.

Bullying Prevention

The Barrows School and the Reading School Department are working with the Executive Office of Public Safety of the Commonwealth of Massachusetts to implement the Bullying Prevention Program. This two year federal grant is allowing us to address the behavior of children to help prevent bullying at an early age. The Bullying Prevention Program (BPP) involves all school staff, including teachers, principal, school psychologist, cafeteria workers, custodians, bus drivers, etc. as well as students, parents and other members of the community to reduce bullying and other forms of violence. Through professional training and class and staff study groups, we have integrated the teachings of Bullying Prevention into the fabric of the Barrows' community.

Specialty Teaching

We were excited to begin specialty teaching in grade five in September. Specialty teaching honors the developmental needs of children. It provides the best of both worlds: the nurturing support of a self-contained home classroom and specialized instruction in different classroom environments. The children are given the opportunity to have one of the three fifth grade teachers as a home teacher instructing them in Language Arts. During the morning sessions, the children move from classroom to classroom to be taught a specialty, Science, Math or Social Studies. The goal is for a more in-depth study of each subject area and an easier transition to multiple teachers in the middle school.

Curriculum

The Language Arts initiative brought an array of new and exciting learning materials to the K–5 classrooms. Scholastic Literacy Place became the foundation for our reading program. John Collins Writing Program, Jr. Great Books, Great Source materials and Guided Reading libraries help to support the entire Language Arts Program. Expansion of Social Studies units including, Medieval Times in grade one, Exploration in grade two and Ancient Studies in grade four gave the children a well-rounded perspective on History, Geography and social settings. In Science, grade two investigates the "Sand and Silt" unit and kindergarten realized the importance of the environment with the FOSS "Tree" unit.

PTO Auction

The Barrows PTO held a highly successful Auction held at the Meadow View Country Club in March. The goal for this event was to raise money to improve, replace and update technology at the school. The donations and efforts of the Reading community and beyond yielded $25,000. The PTO bought computers and in September 2001 installed them in a lab.

Retirements

2001 brought about the retirement of three well-loved veteran Barrows staff members: Dick Crump, School Psychologist, Claire Flynn, Reading teacher and Lois MacElhiney, Kindergarten teacher. Their life-long dedication to the children of Reading was celebrated at retirement festivities in May and October. Although they are sorely missed in Reading, we know they are continuing their love of learning and working with children.

Birch Meadow Elementary School
Principal Richard E. Davidson

It is with pleasure that I take this opportunity to tell you, the Reading community, about the many exciting and important learning experiences that are available to all children here at Birch Meadow School. I urge members of the community to feel free to visit your school and talk with parents, staff and administration.

Curriculum

As a school and as a district, we are excited about the districts' continuing curriculum enhancements. This year, we are continuing with the adoption of the new Language Arts Program. Scholastic's Literacy Place was implemented last year at the K-2 level, and this year is being implemented at third, fourth and fifth grade levels. In addition, the K-2 level will implement the John Collins Writing Program and the Junior Great Books Program. These programs were implemented at the upper grade levels last year.

Unique to Birch Meadow, our Birch Meadow Publishing House is currently celebrating its twelfth year of publishing books that are written and illustrated by our students. The students over the years have over ten thousand published books to their credit. Our annual celebration of student writing through our Young Authors' Days continues to be a favorite event of students, staff and parents at Birch Meadow.

Instructional Specialists

This year, we are fortunate to have all four of our Instructional Specialists available to support new teachers and veteran staff as they implement the Language Arts, Math, Science and Social Studies curricula. These specialists work very closely with new teachers to present model lessons and to assist them in matching the new curriculum to the mandated State frameworks. Each is a former classroom teacher who has specialized in their particular area of curriculum.

Bullying Prevention Program Grant

This year, Birch Meadow applied for and received a $50,000 bullying prevention grant from the Mass. Department of Public Safety. The grant provides funding for the training of staff and school community members in recognizing and prevention of teasing and bullying. The emphasis is on classroom meetings, involving bystanders, role-playing and providing strategies to students and staff as we establish a culture of acceptance and tolerance.

Artist-in-Residence

In support of our Science Center, the idea was developed to create a permanent three-dimensional work of art that would further connect the Science Center with the curriculum and the arts. Both staff and parents and the artist support the concept. Mark Cooper is expected to begin meeting with staff in February 2002.

Technology

As a school, we continue to be excited about the use of technology as a tool for learning and instruction. This year, our PTO funded the purchase of ten new Dell desktop systems that are being used to support the Language Arts Program.

Three-Year School Improvement Plan

This year, our school will complete an in-depth assessment, gathering information from parents, staff, students and community. As a result, we will develop a three-year school improvement plan. This longer period of implementation gives us greater opportunity to discuss and monitor the action steps of the plan. This is the second time we will have developed a three-year plan for improvement.

After School Activities Program (ASAP)

At Birch Meadow, our school is now in its seventh year of offering after school enrichment programs for students. Courses are offered in six-week periods and range from computers, to drama, to science, to karate, to chess and to several experiences in the arts.

Parent Involvement

One of the major strengths of Birch Meadow continues to be its extremely high level of parent involvement and support. The PTO is an outstanding organization which contributes to the quality of life in so many ways here at Birch Meadow. While they do raise significant funds for enrichment programs, field trips, library enhancement to name a few, they also enhance our instructional program by their involvement in their children's classrooms, and by volunteering to be a part of our School Council. They readily help on committees and offer support to teachers whenever the need arises.

Student Council

The fourth and fifth grade Student Council organized their eleventh annual Senior Citizen Luncheon in December to the delight and enjoyment of over fifty guests. Mrs. Mosier, our Music Specialist, and over two hundred students also enjoyed a holiday sing-a-long after the usual delicious turkey fricassee lunch. Desserts prepared by our many parent volunteers added to the festive holiday atmosphere. Our civic-minded council also sponsored a coat drive for the more needy residents of the Greater Boston Area and organized our annual Globe Santa Drive. In addition, through the funds raised over the past two years, the Council has donated $3,500 towards the purchase of two new pieces of playground equipment.

Open Invitation

Again, I would like to extend an open invitation to members of the Reading community to visit our/your school. Our Library Media Center continues to be a great place to volunteer and work with children. Please feel free to call Principal Richard E. Davidson at 781-944-2335, X-4 with any questions, comments or to arrange a visit. Thank you for your continued support.

Joshua Eaton Elementary School
Principal Lisa M. Pittella

Student Performance/Curriculum Initiatives

The Joshua Eaton School made great strides in our school scores on the MCAS testing that occurred last Spring (2001) for students in Grades 3 and 4. Our third graders scored 7th out of 1073 third grade classrooms in Massachusetts. We also had a significant increase in the number of students represented in the "Advanced" and "Proficient" categories on the Grade Four English Language Arts testing. We are very proud of the hard work that went into realizing these gains.

All classrooms in Grades K-5 are benefiting from the new language arts materials purchased this year. Students are using Scholastic's *Literacy Place* reading and language arts materials, John Collins Writing Program and Great Source Materials.

The staff has participated in extensive staff development related to these new materials and instructional approaches. We are all very excited to have such comprehensive new materials to enrich our Reading and Language Arts Program.

Throughout this year, the staff at Joshua Eaton has also worked to further their understanding of grading rubrics. We continue to work collaboratively as a staff to define more clearly what quality work looks like at each grade.

Technology/Library Media Center

We are well on the way to transitioning from the Mac to the PC computer platform within the school as we make new technology purchases. The PTO has been extremely generous in supplementing the funding for the bulk of these purchases.

Our school Librarian, Mrs. Sousa, is currently analyzing our school library collection and is working on the pre-planning stages for developing a long-range plan to update our school library collection. The long-range plan will assist in guiding us as we upgrade the materials in our school Library in order to better align with State and National library standards.

Community Outreach

The Joshua Eaton School continues to actively reach out to the community at large. We hold an annual "Senior Tea" event each Spring, inviting seniors within Reading to an afternoon performance from our students. Many classrooms also create seasonal and holiday greeting cards for elders and veterans.

Our third annual Veterans' Day Assembly was a wonderful success. This event grows and improves each year. This year, we welcomed over 50 veterans from our school community. The students and staff at Joshua Eaton prepared a beautiful assembly honoring the men and women who served our country in the military. This event kicked off our "Pennies for Veterans" collection that will run through Memorial Day. We send all proceeds to a veterans' hospital.

In addition to these events, each year our PTO organizes a collection of food items so we can give Thanksgiving baskets to needy families in Town. We hope that by immersing our students within these community outreach efforts, it will help to instill the value of community service within the youngsters at Joshua Eaton.

School Advisory Council

The School Advisory Council has organized our School Improvement Goals for this year around the following themes: Communication, improving student achievement and improving the use of technology.

J. Warren Killam School Elementary School
Principal Paul Guerrette

The following is a report of the progress the J. W. Killam School made on the goals of its School Improvement Plan. It sets forth for the community a detailed account of the school's efforts to achieve these goals.

Goal #1: To improve communication with the Killam and Reading community about issues related to the education of Killam students

Review of Action Plans for 2001:

We have made a great deal of effort to enhance the frequency, quality and coverage of communication within the Killam and Reading community at large.

- The Killam Kaleidoscope is full of information regarding activities at Killam, parenting tips, and specifics about the Town that could affect the Killam community.
- Over the course of this school year, the local papers have carried a number of stories related to activities at Killam such as Crazy Chemistry, Star Party, Pillars of Character, Pinewood Derby, Last Night, a visit from David Hershon, Understanding Disabilities and Mother Goose's visit.
- We held three parent Open Houses in the Fall. The fifth grade Open House discussed specialty teaching and the curriculum. The K-2 and 3-4 Open Houses provided a curriculum overview.
- The Learning Fair on February 15, 2001 provided an opportunity to see and hear about the curriculum, as well as served as an opportunity for families to gather and interact with one another in the School.

- The Ice Cream Social on May 10, 2001 provided an opportunity for families to observe ongoing Science projects in the World of Wonder courtyard, enjoy all the artwork and music projects displayed throughout the school, and to gather and interact with one another.

- We brought seniors from Longwood Place to Killam so students could interview them.

- Three targeted articles on child development were included in the Principal's Newsletter (Bullying, Text Previewing and Importance of Sleep) during the school year.

- Throughout the year, we identified classroom support needs that volunteers could address with their different areas of expertise. These needs were "advertised" in the Kaleidoscope and the Principal's Newsletters.

Goal #2: To promote a school climate where tolerance and respect are taught

Review of Action Plans for 2001:

The Pillars of Character theme has been instrumental in promoting a safe, respectful and tolerant school climate.

- Each grade has been responsible for presenting a school-wide assembly for their pillar:

5th Grade – citizenship – 11/00
4th Grade – caring – 12/00
3rd Grade – trustworthiness – 5/01
2nd Grade – respect – 1/01
1st Grade – fairness – 2 and 3/01
Kindergarten – responsibility – 6/01

In addition to various written presentations by the students and pillar theme songs that are sung by the entire grade, the Principal's award was presented to people in the Killam community who directly personify the pillar for the students. The message conveyed by the awards is that one person can make a difference. All six of these assemblies are taped and subsequently televised on RCTV. (Last year, there was only one assembly – this year, there were six.)

- Quotes relating to the six pillars have been posted throughout the school. Every teacher has a list of these quotes that can be used in the classroom.

- A fifth grader has read a quote of the day relating to the six pillars daily during school announcements.

- An inspirational plaque to inform all entering the school that we have a program and announce the theme for the month has been placed in the entry to the school.

- Teachers in the classroom have made opportunities available for students to write about their pillar theme. Prompts for the theme have been developed to encourage children to write about the Pillar theme for the Pillars of Character Bulletin Board. These writing projects have been done both in the classroom and for homework assignments.

- A large Pillars of Character Bulletin Board in the Media Center displays Pillar related items such as the students' writing, pictures and titles of recipients of the Principal awards (Pillars of the Killam Community) and various Pillar related projects representing the monthly Pillar theme.
- Student groups have been developing displays for the display case in the media center throughout the year to elaborate upon the Pillar theme of the month.
- Teachers and the school Librarian have been choosing stories and books throughout the year that exemplify the Pillars' theme.
- We displayed Fairness Pledge Posters signed by students and staff in the cafetorium.
- The following collections involving the entire Killam community have taken place throughout the year: Books for The Floating Hospital for Children in Boston, food for the Reading Food Pantry, teddy bears for fire fighters and ambulances, money for the Indian earth quake relief, animal supplies for the MSPCA and winter coats for the homeless.
- The Pillars of Character program has included the parents through Pillar related homework involving the family, gifts (i.e., Pillar Bookmarks) that the children have taken home, and the televising of the Pillars' assemblies. A PTO Meeting held in April discussed the Pillar program and involved the parents in hands on Pillar activities that were displayed for the children to see. The parents have been involved in the many collections held throughout the year. Articles about each of the Pillars have been included in each Killam Kaleidoscope Newsletter. Parents have also been involved through the donation of treats for the teachers on the day of each assembly.

Goal #3: To successfully implement the Language Arts system wide adoption

Progress Report:

1. The Killam faculty and staff participated in system wide staff development relating to the implementation of the Language Arts Program as follows:

    - K-2 Guided Reading Workshops
    - K-2 Developmental Reading Assessment (DRA) Training
    - K-2 Scholastic Technology Workshop
    - Grades 3-5 John Collins Writing Workshops
    - Grades 3-5 Junior Great Books Workshops

2. The Killam faculty, Grades K-2, successfully implemented *Scholastic Literacy Place* for the year 2000-2001. The staff began assessing children in Reading using the Developmental Reading Assessment. This program has been aligned to go along with the Scholastic Program.

    - Grades 3-5 will follow with their implementation of the Literacy Place in 2001-2002.
    - Grades 3-5 continued to adopt many of the techniques and resources of the John Collins Writing Program and Junior Great Books Reading Program.

3. Parents of the Killam community were well informed of the program before implementation through open houses, PTO Meetings and newsletters.

Goal #4: To implement the Specialty Teaching concept piloted in the 1999-2000 school year

The fifth grade teachers are to be commended for successfully implementing Specialty Teaching this past year. They adjusted the program to work with a five-teacher team and will continue this program with a four-teacher team for the 2001-2002 school year.

Goal #5: To prepare recommendation for instructional improvements based on an analysis of test results

Three staff members were trained in the Spring of 2001 in the use of the TestWiz software. This computer program allows for detailed analysis of MCAS results to assist in student programming.

A student success plan was developed for each student who has failed one of the MCAS tests. The process of developing plans to address the needs of students who fail any portion of the MCAS will continue to be developed in the future.

Teachers at Grades 3, 4 and 5 conducted test preparation sessions with all students to acquaint them with the test format and process. Results of the third, fourth and fifth grade tests administered this year will take place when results are received in the Fall.

Goal #6: To support the professional development of the faculty and promote the setting of high expectations for all students learning

Main Areas of Professional Development 2000-2001:

- Language Arts/Reading (John Collins, Jr. Great Books, Scholastic Program, Guided Reading)
- I.E.P. 2000
- Social Studies Curriculum Development
- Literacy Summer Institute and Follow Up
- Differentiated Instruction

Areas of Professional Development Found to be Most Useful and Practical in the Classroom:

- John Collins – follow up, model lessons, discussion sessions with trainers
- Jr. Great Books – model lessons, discussion sessions with trainers
- Responsive Classroom Seminar (over the summer)
- MCAS discussion – analysis of results with ideas for the classroom

Areas of Professional Development that Helped Set High Expectations for all Students:

- "I Can" List in John Collins Program, which is a list of things that students are always expected to do, whether or not they are FCAs.
- John Collins Program helped teachers to have more clearly defined high expectations for students.
- Jr. Great Books program helps to get all students to work on inferencing (a higher level thinking skill), and on discussing a piece of literature while returning to the text for evidence.

- Jr. Great Books program helps teachers to involve even the most struggling readers in a higher-level discussion which has helped to maintain high expectations for students on educational plans.
- Fifth grade teachers worked on a book called Understanding by Design which helped them to see the "big picture" in teaching.
- Differentiated Instruction helps teachers to consider the developmental needs of all students while maintaining high expectations for all.

Leaders/Presenters of Professional Development:

- Differentiated Learning
- Everyday Math users in Andover

Working on Advanced Degrees:

- Masters +30
- Masters in Special Ed
- Masters in Reading
- Masters in Reading

Mentors:

- Host teachers for student teachers and Speech/Language Pathology students
- Mentor for another Kindergarten teacher
- Mentors for new fifth grade teachers

Suggestions for Improvement:

- Substitutes should be provided so that teachers can attend professional development during the school day, perhaps visit other schools to observe, get new ideas, etc.
- Continue to train and discuss implementation of new Language Arts/Reading programs.
- Provide time for grade levels to discuss new ideas, implementation of new programs, within the school and across town. Also, provide time for new teachers to meet with mentors and curriculum specialists.
- Develop technology in the school.

Goal #7: To ensure a clean, safe school environment

A change in custodial personnel at Killam has resulted in improvements in the physical appearance of the school. The Council will continue to advocate, through the budget process, for funds to help maintain Killam until the Town moves forward with a renovation.

Special Education
Director Stephen D. Gannon

The Special Education Department of the Reading Public Schools has experienced a period of continuance in leadership for the first time in many years. This has helped blunt the problems associated with the changes in laws and regulations that have gone into effect over the past year. Additionally, the department is implementing long-range plans with the goal of controlling out-of-district costs by creating local programs and providing relevant professional development.

I have continued to strive to accomplish the three things set forward by my entry process of:

1. Monitor and control the budget and legal processes in the Special Education Department.
2. Lead the Special Education Department in a manner that would build trust and consistency to the department's processes and programs.
3. Find the most cost effective ways to deliver quality state of the art programming for Special Education students.

In addition to these goals, I have developed and implemented training and procedures we proposed in the Corrective Action Plan in response to the Department of Education's Coordinated Program Review, and as a result of the changing landscape of new laws and regulations concerning Special Education.

Implementation:

During the school year, we have so far accomplished the following:

- Developed and implemented new programs at RMHS for students with social/emotional and language issues that has resulted in a substantial savings in out-of-district tuition costs.
- Developed a Special Education procedures manual reflective of new laws and regulations.
- Developed a library of Special Education resources at the central Special Education Office.
- Began the training outlined in the Corrective Action Plan that was created in response to the Program Review process of the Department of Education.
- Developed processes to review and accept perspective tuition paying referrals to under utilized district programs resulting in income to offset district expenses.
- Developed a billing process that tracked and monitored payments of tuitioned-in students.
- Developed a multi-faceted professional development program to meet the needs of current staff. This included study and book groups, workshops and journal review process.
- Maintained a lengthened day for the Special Education Office hours to reflect school and central office hours 7:00-4:30.
- Expanded the Developmental Learning Center Program at Barrows resulting in improved quality programming and savings in out-of-district expenses.
- Developed and delivered Summer Special Education programs in-district for elementary students resulting in substantial savings.

- Redesigned and relocated the Developmental Learning Center Kindergarten program to better meet the developmental needs of the students.
- Increased use of adaptive technology to provide better access to the curriculum for Special Education students.
- Began a process of recruiting teachers for potential openings through contacts with local colleges and universities.
- Reorganized the delivery of Special Education services at the High School to reflect the needs of the student population and resulting in more independence.
- Provided Summer training to new Special Education teachers.

Additionally, we have and will continue to:

- Monitor all out-of-district Special Education programs attended by Reading students to assure that they are meeting their needs and providing a quality education.
- Monitor the Special Education process to ensure that eligibility criteria, the I.E.P. process and other Special Education laws and regulations are followed.
- Monitor in-district Special Education programs, and work with staff to assure that the needs of all the students are met.
- Develop workshops and other staff development opportunities on the following topics:

    1. Alternative assessments for Special Education students (MCAS)
    2. Reading problems of Special Education students
    3. Assessment issues
    4. Accommodations and modifications of regular education
    5. Co-teaching between regular education and Special Education students
    6. Behavior

School District Information

School Entrance Requirements

To be eligible for admission to the Reading Public Schools, a child must have reached the age of five on or before August 31st of the entering year. Under no circumstances will children younger than five be admitted.

No child shall be admitted to school except upon presentation of a physical exam and evidence of immunization as required by the State Immunization Law, and in accordance with the schedule established by the Department of Public Health. Effective March 1, 1990, children are required to present documented evidence of lead screening before entrance into preschool and kindergarten.

Under laws of the Commonwealth, each child shall attend school beginning in September of the calendar year in which he attains the age of six.

Upon entering school, each child is required to present a birth certificate.

"No School" Signals

"No School" will be announced over radio stations WBZ, WRKO, WEZE, WHDH, WBUR, on television stations 4, 5, 7, and Channel 9 on Cable TV between 6:30 a.m. and 7:30 a.m.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when roads cannot be opened or other extraordinary conditions exist, school may be cancelled for all schools or for the elementary grades only. This decision will be made by the Superintendent of Schools.

Enrollment

The enrollment of the Reading Public Schools as of October 1, 2001 was 4,237. In addition, there are 69 out of district Special Education placements, 32 students at the RISE preschool program, 40 students from Reading enrolled in Grades 6 through 12 at Austin Preparatory School and 24 enrolled in Grades 9 through 12 at the Northeast Metropolitan Regional Vocational School making the total school population in Reading as of October 1, 2001 -- 4,402.

ENROLLMENT STATISTICS

Eight-Year Summary Of Public School Enrollment*

GRADE	1994	1995	1996	1997	1998	1999	2000	2001
K	292	323	312	318	279	269	333	301
1	336	321	374	359	361	310	304	366
2	352	347	322	376	363	354	307	307
3	339	352	346	319	374	358	354	306
4	335	340	360	348	322	362	359	346
5	312	335	342	368	348	327	366	346
6	286	307	341	334	366	342	327	367
7	285	281	303	344	332	360	339	328
8	268	290	276	295	345	328	357	337
9	277	262	278	258	291	330	308	328
10	244	274	259	276	259	286	321	305
11	237	236	254	259	268	253	272	298
12	247	241	232	241	253	256	243	269
SPED	33	48	53	24	23	59	22	33
TOTAL	**3,843**	**3,957**	**4,052**	**4,119**	**4,184**	**4,194**	**4,212**	**4,237**

Enrollment Numbers are figures submitted to the Department of Education as of October 1st of each calendar year.

12/01

Retirements

Appleby, Bruce	Reading Memorial High School	Social Studies
Blandini, Vincent	Arthur W. Coolidge Middle School	English
Brogna, Virginia	Reading Memorial High School	Mathematics
Carne, William	Walter S. Parker Middle School	Science
Cowles, William	Walter S. Parker Middle School	Assistant Principal
Crump, Richard	Alice M. Barrows School	Guidance
DeBeck, Emery	Reading Memorial High School	Mathematics
Flynn, Claire	Alice M. Barrows School	Reading
Gillis, Richard	Reading Memorial High School	Business Education
Greene, Peter	Reading Memorial High School	Social Studies
Grinker, Ilene	Joshua Eaton School	Grade 5
Kaczowka, Eugene	Reading Memorial High School	Mathematics
Levesque, Kenneth	Reading Memorial High School	Business Education
McCann, James D.	Reading Memorial High School	Social Studies
McElhiney, Lois	Alice M. Barrows School	Kindergarten
Miller, Nancy	J. Warren Killam School	Grade 2
Pressey, Marthanne	J. Warren Killam School	Special Education Teacher
Tomasello, Marie	Arthur W. Coolidge Middle School	Mathematics
Wood, Peter	Reading Memorial High School	Art

Resignations/Reductions

Albert, Anita	Alice M. Barrows School	Special Education Assistant
Appleby, Susan	Reading Memorial High School	Special Education Assistant
Banios, Mary Beth	Reading Public Schools, Elementary	Eng/Lang Arts Instr. Spec.
Barrett, Richard	Reading Public Schools, Maintenance	Director of Facilities
Beech, Suzanne	Walter S. Parker Middle School	Cafeteria
Borselli, Alicia	Birch Meadow School	Special Education Assistant
Boughner, John	Reading Memorial High School	Athletics
Boyd, Diane	Reading Memorial High School	Cafeteria
Boyd, Ruth	Reading Memorial High School	Cafeteria
Bryant, Cathy	Arthur W. Coolidge Middle School	Special Education Assistant
Burchill, Debra	Alice M. Barrows School	Reading
Calamis, Lee	Reading Memorial High School	Special Ed Teacher/Athletics
Calder, James	Alice M. Barrows School	Special Education Assistant
Cannella, Roberto	Birch Meadow School	Technology Education Asst.
Cole, Katrina	RISE Preschool Program	Special Education Assistant
Commito, Denise	Walter S. Parker Middle School	Regular Education Assistant

Resignations/Reductions

Cuttone, Jill	Alice M. Barrows School	Special Education Assistant
Daley, Sheryl	J. Warren Killam School	Regular Education Assistant
Davis, Christie	Walter S. Parker Middle School	Special Education Assistant
Davis, Mary	Alice M. Barrows School	Special Education Assistant
Doherty, Shauna	Joshua Eaton School	Special Education Assistant
Donohue, Sean	Walter S. Parker Middle School	Science
Doulis, Rita	Alice M. Barrows School	Cafeteria
Dow, George	Joshua Eaton School	Custodial
Downey, Mary Ellen	Reading Memorial High School	Regular Education Assistant
Edwards, Amy	J. Warren Killam School	Special Education Assistant
Fiore, John	Reading Memorial High School	Athletics
Florentino, Juan	Birch Meadow School	Technology Ed Asst.
Fontenot, Sherry	Arthur W. Coolidge Middle School	Special Education Assistant
Fuller, Lisa	RISE Preschool Program	Special Education Teacher
Gauvain, Katherine	J. Warren Killam School	Grade 2
Georgian, George	Reading Memorial High School	Technology Education
Gillis, Mary	RISE Preschool Program	Special Education Assistant
Golden, Claire	Reading Memorial High School	Athletics
Gray, Shannon	Alice M. Barrows School	Special Education Assistant
Grayton, Stacy	J. Warren Killam School	Grade 1
Huston, Walter	Reading Public Schools, Elementary	Soc. Studies Instr. Specialist
Imbrescia, Kathryn	Walter S. Parker Middle School	Special Education Assistant
Jablonski, Ingrid	Alice M. Barrows School	Special Education Assistant
Janowski, Karen	Reading Public Schools, District	Occupational Therapist
Jaurequi, Maria	Arthur W. Coolidge Middle School	Foreign Language
Judge, Amber	Reading Memorial High School	Foreign Language
Kritzler, Wendy	Reading Memorial High School	English
LeFevre, Meghan	Arthur W. Coolidge Middle School	Science
Lewis, John	Reading Memorial High School	Athletics
Lingley, Maria	Alice M. Barrows School	Special Education Assistant
Lynch, Joan	Reading Memorial High School	Special Education Teacher
Madden, Nancy	Reading Memorial High School	Athletics
Maillett, Roberta	Reading Memorial High School	Guidance
McAuley, Rose Marie	Walter S. Parker Middle School	Nurse
McCann, James D.	Reading Memorial High School	Athletics
McCann, James J.	Reading Memorial High School	Foreign Language
McKeon, Matthew	Reading Memorial High School	Social Studies

Resignations/Reductions

McLean, Barbara	Joshua Eaton School	Library/Media Specialist
Melanson, Molly	Birch Meadow School	Grade 2
Merenda, Paul	Alice M. Barrows School	Custodial
Miller, Susan	Arthur W. Coolidge Middle School	Developmental Learning
Mourousas, Kimberly	RISE Preschool Program	Special Education
Murphy, James	Walter S. Parker Middle School	Special Education Assistant
Norton, Sarah	Walter S. Parker Middle School	Special Education Assistant
O'Brien, Mary	Reading Memorial High School	Cafeteria
Pepi, Vivian	Walter S. Parker Middle School	Special Education Assistant
Priestley, Kimberly	Arthur W. Coolidge Middle School	Special Education Teacher
Ramocki, Jennifer	Alice M. Barrows School	Special Education Assistant
Reid, Melissa	Reading Memorial High School	Special Education Teacher
Rio, Sandra	Alice M. Barrows School	Special Education Assistant
Rio, Sandra	Walter S. Parker Middle School	Special Education Assistant
Rittenberg, Peter	Reading Memorial High School	English/Athletics
Roberts, Jane	RISE Preschool Program	Special Education Assistant
Roberts, Sarah	Birch Meadow School	Grade 2
Ronayne, Gail	Walter S. Parker Middle School	Regular Education Assistant
Rooney, Karen	Reading Memorial High School	Athletics
Saurman, Emily	Alice M. Barrows School	Special Education Assistant
Schenck, Melvin	Reading Memorial High School	Color Guard Advisor
Sheedy, Michael	Reading Memorial High School	Athletics
Sime, Michael	Reading Memorial High School	Special Ed Asst./Athletics
Smith, Kelley	Arthur W. Coolidge Middle School	Special Education Assistant
Sullivan, Colleen	Alice M. Barrows School	Special Education Assistant
Swanson, Robert	Reading Memorial High School	Social Studies
Tammaro, Jane	Joshua Eaton School	Regular Education Assistant
Tesar, Raymond	Walter S. Parker Middle School	Special Education Assistant
Tucker, William	Walter S. Parker Middle School	Special Education Teacher
Turnbull, Jill	Reading Memorial High School	Science
Valiton, Julie	Joshua Eaton School	Grade 1
Veale, Marcia	Reading Memorial High School	Athletics
Walsh, Susan	Reading Public Schols, Maintenance	Facilities Secretary
Welford, Donald	Reading Memorial High School	Athletics
Wise, Lindsay	Reading Memorial High School	English
Withe, Eleanor	Reading Memorial High School	Physics

Leaves of Absence

Angeramo, Tracy	Birch Meadow School	Special Education Teacher
Arinello, Janice	Walter S. Parker Middle School	Language Arts
Bentubo, Doreeen	Birch Meadow School	Grade 3
Blois, Sandra	J. Warren Killam School	Grade 5
Bresnahan, Kathleen	Birch Meadow School	Grade 2
Brett, Marcia	J. Warren Killam School	Special Education Assistant
Buckley, Jeanne	Birch Meadow School	Kindergarten
Chomsky-Higgins, Pam	J. Warren Killam School	Grade 2
Croft, Harold	Reading Memorial High School	English
d'Entremont, Gary	Reading Memorial High School	Social Studies
Duffy, Leisha	Birch Meadow School	Grade 1
Endslow, William	Arthur W. Coolidge Middle School	Art
Friedman, Claire	J. Warren Killam School	Occupational Therapist
Giles, Cathy	Alice M. Barrows School	Grade 1
Gill, Pamela	Reading Memorial High School	Special Education
Hill, Lori	J. Warren Killam School	Grade 4
Jacobsmeier, Ann	Arthur W. Coolidge Middle School	Social Studies/Lang. Arts
Jacobson, Sally	J. Warren Killam School	Art
Keyes, Mary	Reading Memorial High School	Special Education
Maresca, Beth Ann	Birch Meadow School	Grade 1
McCormack, Karen	Arthur W. Coolidge Middle School	Physical Education
McKinnon, Joan	J. Warren Killam School	Grade 3
Mooney, Christine	J. Warren Killam School	Special Education Assistant
Morrison, Paula	Birch Meadow School	Special Education Teacher
Mourosas, Kimberly	RISE Preschool Program	Special Education Teacher
O'Brien, Mary	Reading Memorial High School	Cafeteria
Papa, Kelley	Alice M. Barrows School	Grade 5
Redard, Alysia	Reading Public Schools, District	Physical Therapist
Rice, Catherine	J. Warren Killam School	Grade 1
Roberts, Jane	Arthur W. Coolidge Middle School	Special Education Assistant
Shine Jones, Amy	Reading Public Schools, District	Soc. Studies Instr. Specialist
Su, Vivian	J. Warren Killam School	Psychologist
Surrette, Christine	Joshua Eaton School	Grade 4
Susan Yuhas	Reading Memorial High School	Guidance
Swanson, Robert	Reading Memorial High School	Social Studies
Swenbeck-Fedele, Amy	Reading Memorial High School	Social Studies
Tiernan, Christina	Reading Memorial High School	Mathematics
Ursino, Joanne	J. Warren Killam School	Regular Education Assistant

Appointments

Ackerman, Clinton	Reading Memorial High School	Physics
Adams, Dawn	Reading Memorial High School	Athletics
Arcardo, Edward	Reading Memorial High School	Athletics
Bentley, Nancy	Birch Meadow School	Special Education Teacher
Bohleen, Lorraine	Reading Memorial High School	Mathematics
Bova, Kathleen	Birch Meadow School	Kindergarten
Boyages, Linda	Reading Public Schools, District	Occupational Therapist
Briere, Cheryl	Birch Meadow School	Regular Education Assistant
Bryant, Cathy	Arthur W. Coolidge Middle School	Special Education Assistant
Buttaro, Sheila	Arthur W. Coolidge Middle School	Regular Ed Asst./Tutor
Calder, James	Alice M. Barrows School	Special Education Assistant
Cannella, Roberto	Birch Meadow School	Technology Education Asst.
Cassidy, Patricia	Reading Memorial High School	Math/Foreign Language
Chabert, Sally	Joshua Eaton School	Special Education Assistant
Comeau-Valentine, M.	Reading Memorial High School	Cafeteria
Connelly, Joseph	Reading Memorial High School	Athletics
Dababneh, Patricia	Arthur W. Coolidge Middle School	Special Education Assistant
Davis, Amy	Arthur W. Coolidge Middle School	Mathematics
Davis, Mary	Alice M. Barrows School	Special Education Assistant
de Garavilla, Patricia	Reading Public Schools, Elementary	Eng/Lang Arts Instr. Spec.
Deeb, Dennis	Reading Memorial High School	Social Studies
Delaney, Jennifer	RISE Preschool Program	Special Education Teacher
Dimke, Patricia	RISE Preschool Program	Special Education Assistant
Doucette, Christina	Reading Memorial High School	Athletics
Driscoll, Patricia	Alice M. Barrows School	Special Education Assistant
Duffy, Erin	J. Warren Killam School	Special Education Assistant
Ellis, Jennifer	Walter S. Parker Middle School	Social Studies
Fay, Sandra	Alice M. Barrows School	Special Education Assistant
Finigan, Diane	Walter S. Parker Middle School	Regular Education Assistant
Fiocco, Carol	Walter S. Parker Middle School	Nurse
Flanagan, Suzanne	RISE Preschool Program	Special Education Assistant
Florentino, Juan	Birch Meadow School	Technology Education Asst.
Freeman, Sarah	Alice M. Barrows School	Developmental Learning
Fuccione, Joanne	Reading Memorial High School	Cafeteria
Fusco, Lauren	Joshua Eaton School	Grade 5
Fussell, Tiliza	Reading Memorial High School	Athletics
Garbarino, Suzanne	J. Warren Killam School	Psychologist
Gilbert, Susan	Reading Memorial High School	Art

Appointments

Gildea, Brenda	J. Warren Killam School	Regular Education Assistant
Gleason, Kara	Reading Memorial High School	Social Studies
Goldner, Michelle	J. Warren Killam School	Occupational Therapist
Guidetti, Paul	Arthur W. Coolidge Middle School	Science
Hailey, Jean	Joshua Eaton School	Cafeteria
Hale, Ann	Reading Public Schools - District	English Second Lang. Tutor
Harris, Laura	J. Warren Killam School	Special Education Teacher
Harrison, Frederick	Reading Memorial High School	Special Education Assistant
Hart, Lindsay	Walter S. Parker Middle School	English
Hennessy, Linda	Arthur W. Coolidge Middle School	Foreign Language
Hess, Sarah	Walter S. Parker Middle School	Science
Hobart, Brenda	Arthur W. Coolidge Middle School	Cafeteria
Hunt, Mary Beth	J. Warren Killam School	Regular Education Assistant
Imbrescia, Kathryn	Walter S. Parker Middle School	Special Education Assistant
Kennedy, Karen	Reading Memorial High School	Special Ed Teacher/Athletics
Krieble, Elizabeth	Arthur W. Coolidge Middle School	Mathematics
Lane, Bonnie	Birch Meadow School	Technology Education Asst.
Lanthier, Nicole	Reading Memorial High School	English/Social Studies
Laracy, John	Alice M. Barrows School	Special Education Assistant
Leccese, Daniel	Alice M. Barrows School	Custodial
Lucci, James	Reading Memorial High School	Athletics
Lynch, Shelly	Reading Memorial High School	Business Education
MacDonald, Steven	Reading Memorial High School	Athletics
MacKinnon, Thomas	Joshua Eaton School	Custodial
Maguire, Joanna	Alice M. Barrows School	Special Education Assistant
Maresca, Beth Ann	Birch Meadow School	Grade 2
Mauck, Carrie	Arthur W. Coolidge Middle School	Special Ed, Kindergarten
Maughan, Edwina	Arthur W. Coolidge Middle School	Special Education Assistant
McCarthy, Stephen	Reading Memorial High School	Business Education
McCusker, Timothy	Reading Memorial High School	Mathematics
McGrath, Daniel	Reading Memorial High School	Athletics
McHugh, Linda	J. Warren Killam School	Grade 1
McLaughlin, Patricia	Reading Memorial High School	Special Ed Assistant
McManus, Charlene	Alice M. Barrows School	Cafeteria
McNeil, Erin	Reading Memorial High School	Special Ed Asst./Athletics
Mir, Raymond	Reading Memorial High School	Foreign Language
Mulrain, Jaclyn	RISE Preschool Program	Special Education Assistant
Murphy, James	Walter S. Parker Middle School	Special Education Assistant
Murray, Barbara	Walter S. Parker Middle School	Special Education Assistant

Appointments

Niciewsky, Ellen	Reading Memorial High School	Special Education Teacher
Nolan, Patricia	Reading Memorial High School	Special Ed Teacher/Athletics
Nygren, John	Reading Memorial High School	Mathematics
Oberheim, Arthur	Reading Memorial High School	English
O'Connell, Cathy	Walter S. Parker Middle School	Social Studies
O'Donnell, Heather	Arthur W. Coolidge Middle School	Special Education Assistant
O'Shea, Sandra	Walter S. Parker Middle School	Cafeteria
Pannos, Kristen	Alice M. Barrows School	Special Education Assistant
Peach, Cheryl	Walter S. Parker Middle School	Cafeteria
Pepi, Vivian	Walter S. Parker Middle School	Special Education Assistant
Pike, Carolyn	Walter S. Parker Middle School	Special Education Assistant
Price, John	Reading Memorial High School	Athletics
Puffer, John	Walter S. Parker Middle School	Special Education Assistant
Ralph, Jennifer	Reading Memorial High School	Special Education Teacher
Ramocki, Jennifer	Alice M. Barrows School	Special Education Assistant
Richards, Melissa	Reading Memorial High School	Athletics
Richissin, Elizabeth	Alice M. Barrows School	Special Education Assistant
Rio, Sandra	Walter S. Parker Middle School	Special Education Assistant
Ronayne, Gail	Walter S. Parker Middle School	Special Education Assistant
Rooney, Catherine	Arthur W. Coolidge Middle School	Special Education Assistant
Roberts, John	Reading Memorial High School	Special Education Assistant
Saurman, Emily	Alice M. Barrows School	Special Education Assistant
Sedler, Kathryn	Alice M. Barrows School	Special Education Assistant
Shea, Jane	Reading Memorial High School	Mathematics
Snyder, A. Nancy	Reading Memorial High School	Foreign Language
Sousa, Lorraine	Joshua Eaton School	Library/Media Specialist
Sullivan, Colleen	Alice M. Barrows School	Grade 1
Tarquinio, Kerry	Joshua Eaton School	Regular Education Assistant
Tesar, Raymond	Walter S. Parker Middle School	Special Education Assistant
Thomas, Lisa	Reading Memorial High School	Special Education Assistant
Tufts, Jennifer	Walter S. Parker Middle School	Foreign Language
Underwood, Christine	Alice M. Barrows School	Special Education Assistant
Walsh, Susan	Reading Public Schools - Maintenance	Facilities Secretary
Wass, Margaret	Alice M. Barrows School	Special Education Assistant
West, Katherine	Arthur W. Coolidge Middle School	Special Education Assistant
Williams, David	Reading Memorial High School	Athletics

Northeast Metropolitan Regional Vocational High School District

Serving
Chelsea
Malden
Melrose
No. Reading
Reading
Revere
Saugus
Stoneham
Wakefield
Winchester
Winthrop
Woburn

Annual Report 2001

Outstanding Student Award

Christopher Holley of Malden, a senior in the Telecommunications/Electronics Program, was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

Vocational Honor Society

The Northeast Chapter of the National Vocational Technical Honor Society held its annual Induction Ceremony in May. At the ceremony, 18 seniors and 16 juniors were inducted. These students joined the previously inducted members to bring the Vocational Technical Honor Society Chapter to 59 members for the 2000-2001 school year.

National Honor Society

The Fifth Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in May. Seven students were inducted for the 2000-2001 school year bringing the total membership to 20.

VICA Awards

At State VICA Competition, Northeast winners were Jillian Ostler from Revere in the Dental Assisting Program who finished first in Most Outstanding Chapter. Shavonne Healy from Revere, also in the Dental Assisting Program, finished 7th, Amanda McManus from Malden finished 8th and Nicole Laws from Malden finished 9th. Maureen Manetta from Saugus finished 7th in the Promotional Bulletin Board out of 25 in Job Skill Demo.

Student Advisory Rep to the School Committee

Sophal Chin, a senior from Revere, was elected as the Student Representative to the School Committee for the 2000-2001 school year.

Scholarship Committee

The Northeast Scholarship Committee awarded individual scholarships to 71 deserving students at the Second Annual Senior Recognition Night. The total of $288,700 was given in scholarships. The average award was $4,000 with 78 % of the scholarship aid going to students furthering their education at four-year schools.

Northeast students beginning work in their vocational field or entering trade apprenticeship programs garnered 22 % of the scholarship assistance to enable them to purchase costly tools and equipment as well as entry level expenses toward trade education programs.

SCORE Peer Mediation Program

In September, Northeast began its sixth year affiliated with SCORE, a Peer Mediation Program. The SCORE Program was developed by the Office of the Attorney General of Massachusetts to help reduce the violence in schools. The Mediation process is successful in resolving conflicts of all types.

Northeast has a full-time Coordinator, 31 trained students and seven trained staff members. A trained mediator is a neutral person not involved in the dispute and through the mediation process helps people come to their own agreement about how they want to resolve their conflict.

Professional Development

Professional Development Programs offered to the staff included: MCAS Long Composition Scoring, Reading Across the Curriculum, Introduction to Computers, Microsoft Word Training, Microsoft Excel Training, Aligning Mathematics Instruction with the Curriculum Frameworks, Coaching sessions on computational Math as part of Vocational Exploratory curriculum, SuccessMaker Reading and Math Lab training, Donahue Umass. Institute on Project-Based Learning, Comprehensive School Reform Coaches sessions on Reading Strategies and Project-Based Learning.

MCAS Academic Support After School Enrichment Program

The after school program termed "Project Success" focused on Grade 11 students who were not successful in the previous Spring's MCAS testing. Approximately 40 students participated in a technology-driven MCAS tutorial review. This program was supplemented by small group instruction in the areas of Mathematics and Language Arts.

Summer Enrichment Program

110 students were enrolled in the Summer Enrichment Program in three categories: Sixty incoming freshmen concentrated on Mathematics with the Graphing Calculator, Reading and Language Arts/Writing Skills. In addition, these students explored the vocational fields of Automotive Technology, Graphic Arts, Computer Applications, Cosmetology, Drafting and Plumbing.

Sophomore students engaged in team-building activities through Physical Education, Mathematics, Language Arts, and a study of Metropolitan Boston enhanced with field trips.

26 bilingual students participated in an English Immersion Program. These students collaborated with their 9th and 10th grade peers in the appropriate activities and focused on English Language skills as well.

Emergency Immigration

Funds from this grant have enabled us to provide English Language support to our bilingual students after school. We also provide English Language support to a group of Hispanic parents in the evening.

Support Services

The Guidance Department offers several Support Groups and workshops for the Northeast students. Two workshops are presented to all freshmen: One identifies the benefits and concerns associated with choosing non-traditional careers, and the second focuses on the issue of sexual harassment including in-school and employment procedures to follow if faced with such concerns. The department also conducts support groups for students who are enrolled in vocational shops that represent non-traditional choices. Approximately 60 students participate in the non-traditional groups.

A support program for pregnant and parenting teens has been established to help encourage school participation and achievement of high school diplomas. A support group brings together girls who are pregnant and girls who are teen mothers to provide support to each other and to learn of the parenting responsibilities. Guest speakers are arranged and the group focuses on emotional needs, childbirth, nutrition, child-rearing, growth and development, etc. Teen fathers are also included in the support system.

The Peer Mentoring Program provides educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training are paid a stipend to assist others by arranging to meet after school to provide needed assistance.

The Mentoring Program is designed to supplement after school assistance provided by the classroom teachers. The program benefits go beyond the tutoring as the relationships formed by the members of the mentoring groups help to break down barriers between grade levels. The mentors are supervised by staff teachers who are also available for academic support.

The Guidance Department offered an Anger Management Program throughout the year that serviced approximately 25 students. The focus was to help students identify what triggers their anger and to learn new ways of managing their anger. Latino support groups were offered after school to both boys and girls. The full array of teen issues are covered with emphasis on concerns regarding cultural understanding.

In addition, counselors offer an after school substance abuse intervention group and teen issues groups for those identified to be in need.

Summer Programs

The Summer of 2001 was a busy time at Northeast with a full scale academic and vocational Summer school in operation. More than 337 students in Grades 9 through 12 participated.

The popular Computer Camp, with more than 340 students, took on a whole new look in 2001. It was the 12th year for this ever expanding program. It is the objective of the counselors to teach campers skills that they can use during their regular school year. The new programs will help strengthen Reading and Math skills, and there is a segment of the curriculum that provides for the improvement of social skills.

The computer equipment has also been updated and will now include programs geared specifically to the primary grade levels of 1, 2 and 3 as well as continue servicing our Grades 4 through 8 population. An introduction to the Internet also became part of the Camp Program. The Computer Camp schedule consisted of a three-hour rotating schedule of computer lab, swimming and sports and games.

Adult Education

Adult Education continued at an all-time high, with more than 2001 students enrolled this year. Our goal is to provide as many educational services as possible to the 350,000 residents of the Northeast Metropolitan Regional Vocational School District.

In pursuing this goal, the Adult Education staff maximizes utilization of the Northeast facilities, offering an extensive selection of stimulating and practical programs Monday through Saturday during the school year, and Monday through Friday during the Summer months.

Northeast offers a State Approved Auto Damage Appraisal Program, as well as a Masters Program in Electrical, Plumbing and Gas Fitting. As the Number One apprentice training center in New England, we annually guide hundreds of young men and women as they prepare for their journeyman or master license in their trade. For the many senior citizens enrolled, we offer a wide variety of programs designed to satisfy their interest in crafts, hobbies, physical fitness, etc.

During the 2001 school year, the Adult Education agenda is the focus on the health care and related fields which project high employment possibilities. Courses such as Computer Technology, Anatomy and Physiology, Algebra (pre-nursing), Chemistry (pre-nursing) and Certified Nurse Aide, as well as Medical Terminology and Medical Transcription and Human Biology (Anatomy) all mirror this trend.

2001 Graduates

The 2000-2001 school year represents the 31st class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 215 students in the Class of 2001. The breakdown of graduates status after graduation is as follows:

Entering Military Service.....	15
Employed.....	112
Pursuing additional education.....	75 *
Unemployed - seeking employment.....	13

* It should be noted that 35% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 202 members of the graduating class either entered military service, are employed or seeking further education – that figure represents 94% of the Class of 2001.

Special Needs Enrollment

Special Needs enrollment for the 2000-2001 school year continued to represent a fair share of the total school enrollment with students. The 233 Special Needs students represent 21% of the school population.

Athletic Records

Northeast inaugurated Varsity Girls Soccer for 2001. The Golf Team qualified for the State Vocational Tournament and placed sixth. Jim Botticelli of Saugus qualified for individual play in the MIAA State Golf Tournament. The Boys Soccer Team qualified again for the State MIAA Soccer Tournament.

This year, Northeast will sponsor Varsity Lacrosse and will begin playing in the Spring. Congratulations go to the Northeast Swim Team and the Softball Team who both won the 2001 League titles.

Shining Knights

Once again, the Shining Knights, a motivational program to encourage students, had a very successful year. Donations were received from several businesses and banks. Private citizens donated cars specifically for the Shining Knights Program. Various shops and the cafeteria also contributed prizes. A drawing was held at the end of each quarter and approximately 20 prizes were awarded at each drawing.

This year, the District School Committee gave a prize of $325.00 to two lucky students as part of the Grand Prize drawing. This year, Rebekah Silva of Saugus and Gary Lewellyn of Malden were each the proud recipients of a car.

District School Committee Election of Officers

At the Annual Organizational Meeting of the District School Committee on January 11, 2001, the following members were elected Officers of the District School Committee:

Chairman	William C. Mahoney of Melrose
Vice Chairman	Michael T. Wall of Chelsea
Secretary	Deborah P. Davis of Woburn
Treasurer	Paul L. Sweeney of North Reading
Assistant Treasurer	Anthony E. DeTeso of Stoneham

Conclusion

As Northeast celebrates its 31st year of Vocational/Technical Excellence to its 12 member communities, its aim is to continue to offer the latest in vocational/technical and academic education by maintaining a high level of performance. This high level of performance also encompasses continued improvement in academic achievement with regard to MCAS.

Northeast is continually updating curriculum and has instituted MCAS Enrichment Classes, Summer and After School MCAS Academies, as well as a Computer Reading Laboratory with SuccessMaker Software, where all students are offered the opportunity to improve English/Language Arts and Math levels toward passing the MCAS test.

The school continues to offer students the finest education with which to build a successful career through the latest in equipment, software and technology offered in all vocational programs, no matter which career path they have chosen.

Evidence of our past success is reflected in the students who have graduated from Northeast Metro Tech. The Alumnus stories of success and their readiness and willingness to help school officials by speaking at recruiting sessions at the local schools, as well as recruiting graduates for employment, is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received, which makes us proud to have contributed in some small way to their accomplishments.

Once again, I am proud to have represented Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee, not only to serve as the guardian of funds allocated from the community to this educational institution, but to assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Robert S. McCarthy
Northeast School Committee
Reading Representative

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 90-91	S.Y. 91-92	S.Y 92-93	S.Y. 93-94	S.Y. 94-95	S.Y. 95-96	S.Y. 96-97	S.Y. 97-98	S.Y. 98-99	S.Y. 99-00	SY 00-01
Chelsea	204	236	251	256	313	296	250	239	223	236	276
Malden	252	270	237	269	252	226.5	232	235	237	206	172
Melrose	44	34	35	41	35	29	36	26	32	28	19
North Reading	54	38	31	23	13	15	10	12	12	14	21
Reading	29	22	22	23	15	14	14	25	22	23	23
Revere	186	186	167	184	186	211	218	227	252	267	270
Saugus	181	150	125	123	136	154	161	145	136	128	129
Stoneham	43	48	47	40	36	37	37	40	36	39	40
Wakefield	67	53	40	30	37	33.5	28.5	34	50	52	41
Winchester	11	8	4	3	4	2	2	2	7	8	8
Winthrop	25	22	35	35	37	32	21	23	28	27	35
Woburn	71	56	61	69	56	46	53	55	60	64	74
TOTALS	1167	1123	1055	1096	1120	1096	1062.5	1063	1095	1092	1108
NON DISTRICT	1	15	11	13	7	26	45.0	48	47	37	27
GRAND TOTAL	1168	1138	1066	1109	1127	1122	1107.5	1111	1142	1129	1135
SPECIAL NEEDS ENROLLMENT	286	236	235	218	222	242	213.5	258	244	214	233
% SPECIAL NEED ENROLLMENT	23%	24%	21%	22%	20%	20%	22%	19%	23%	21%	21%

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL
CORRECTED
BALANCE SHEET
AS OF JUNE 30, 2001

ASSETS

Cash	$ 698,495.00
Due from Municipalities	374,660.00
Due from Commonwealth of Mass. (Transportation)	224,106.00
Total Assets	$1,297,261.00

Liabilities and Fund Balances

LIABILITIES

Accounts Payable	249,895.00
Accrued Salary	171,385.00
Accrued Vacation and Sick	165,196.00
Total Liabilities	586,476.00

Fund Balances

Reserved for Encumbrances	82,118.00
Reserved for Waterline	331,846.00
Reserved for Immunization	5,500.00
Undesignated	291,321.00
Total Fund Balances	710,785.00
Total Liabilities and Fund Balances	1,297,261.00

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL
COMPARISON OF ASSESSMENTS

4/3/00

	BUDGET FY2000	BUDGET Fy2001	VARIANCE $	VARIANCE %
GROSS BUDGET	$13,043,342	$13,695,509	$652,167	5.00%
LESS REVENUES				
Sch.Aid Ch.70	$6,215,045	$6,071,679	($143,366)	-2.31%
School Choice	($714,371)	($572,257)	$142,114	-19.89%
Transportation	$332,122	$550,000	$217,878	65.60%
Investment Earnings	$50,335	$22,725	($27,610)	100.00%
TOTAL REVENUES	$5,883,131	$6,072,147	$189,016	3.21%
NET ASSESSMENTS	$7,160,211	$7,623,362	$463,151	6.47%
CHELSEA	$699,273	$936,234	$236,961	33.89%
MALDEN	$1,499,282	$1,299,870	(199,412)	-13.30%
MELROSE	$220,622	$191,042	(29,580)	-13.41%
NO. READING	$19,698	$52,286	32,588	165.44%
READING	$164,802	$153,752	(11,050)	-6.71%
REVERE	$1,559,860	$1,838,820	278,960	17.88%
SAUGUS	$872,681	$958,117	85,436	9.79%
STONEHAM	$200,442	$298,556	98,114	48.95%
WAKEFIELD	$417,971	$462,714	44,743	10.70%
WINCHESTER	$66,296	$74,357	8,061	12.16%
WINTHROP	$128,782	$69,107	(59,675)	-46.34%
WOBURN	$1,310,502	$1,288,507	(21,995)	-1.68%
TOTAL	$7,160,211	$7,623,362	$463,151	6.47%
	STUDENTS FY2000	STUDENTS fy2001	VARIANCE	PERCENT OF CONTRIBUTION
CHELSEA	223	236	13	21.61172%
MALDEN	237	206	-31	18.86447%
MELROSE	32	28	-4	2.56410%
NO. READING	12	14	2	1.28205%
READING	22	23	1	2.10623%
REVERE	252	267	15	24.45055%
SAUGUS	136	128	-8	11.72161%
STONEHAM	36	39	3	3.57143%
WAKEFIELD	50	52	2	4.76190%
WINCHESTER	7	8	1	0.73260%
WINTHROP	28	27	-1	2.47253%
WOBURN	60	64	4	5.86081%
TOTAL	1095	1092	-3	100.00000%

APPOINTED AND ELECTED TOWN BOARDS, COMMITTEES & COMMISSIONS
(Effective December 31, 2001)

Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g Auth.
Audit Committee	**5**	**3 yrs.**			
Richard McDonald	80 Redgate Lane		(01)	2004	**FinCom**
Catherine Martin, V. Chr.	521 Summer Ave.		(99)	2002	**FinCom**
Camille Anthony	26 Orchard Park Drive		(94)	2003	**BOS**
Harvey J. Dahl	16 Tennyson Road		(99)	2002	**Sch. Com.**
Deborah Dedrick Hattery	20 Emerson Street		(01)	2004	**Mod.**
Aquatics Advisory Board	**3**	**3 yrs.**			**BOS & Rec. Com.**
Lois Margeson	61 Putnam Road		(99)	2003	
Dave Bryant	113 Oak Street		(00)	2004	**Rec. Com.**
Mary Ellen O'Neill	125 Summer Ave.		(01)	2002	**BOS**
Board of Appeals	**3 + 3 Associates**	**3 yrs.**			**BOS**
John A. Jarema	797 Main Street		(78)	2004	
Edmund S. Balboni	2B Carnation Circle		(00)	2003	
Michael J. Larkin, Chr.	1361 Main Street		(98)	2002	
Susan Miller(Associate)	26 Avon Street		(99)	2002	
Donna J. Boggs (Associate)	400 South Street		(01)	2003	
Robert A. Redfern (Asso.)	54 Prospect Street		(01)	2004	
Board of Assessors	**3**	**3 yrs.**			**Elected**
Thomas J. Ryan, Chr.	87 Dana Road		(00)	Mar.'03	
Ralph Colorusso, Secretary	31 Enos Circle		(00)	Mar.'04	
Robert I. Nordstrand	384 Franklin Street		(69)	Mar.'02	
Board of Cemetery Trustees	**6**	**3 yrs.**			**BOS**
Mary R. Vincent, Chairman	17 Indiana Avenue		(94)	2003	
Daniel F. Driscoll Jr., V. Chr.	14 Vista Avenue		(86)	2004	
Janet Baronian	75 Mill Street		(99)	2002	
William C. Brown, Sec.	28 Martin Road		(96)	2003	
Stephen Meehan	11 Vista Ave.		(99)	2004	
Ronald O'Connell	63 Colburn Road		(96)	2002	
Board of Health	**3**	**3 yrs.**			**BOS**
James J. Nugent, Jr., Chairman	11 Nugent Lane		(83)	2004	
Barbara A. Meade	11 Ash Hill Road		(01)	2003	
Colleen Seferian, Secretary	56 Vine Street		(99)	2002	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Board of Library Trustees	6	3 yrs.			Elected
Maria E. Silvaggi, Chairman	74 Whittier Road		(94)	Mar.'03	
Stephen M. Conner, V. Chr.	73 Hillcrest Road		(96)	Mar.'02	
Donna Indelicato	5 Grand Street		(98)	Mar.'02	
Eugene R. Nigro	64 County Road		(00)	Mar.'03	
Richard J. Ogden	6 Arnold Ave.		(98)	Mar.'04	
Roberta A. McRae	35 Mark Ave.		(01)	Mar.'04	

Board of Registrars	**4-2 from each major party**		**3 yrs.**		**BOS**
William Hancock	30 Curtis Street		(96)	2002	
Gloria R. Hulse	107 Sanborn Lane		(92)	2003	
Robert Cusolito	23 Grandview Rd.		(99)	2004	
Cheryl A. Johnson	4 Summit Drive		(96)	Indef.	B.V. of O.

Board of Selectmen	**5**	**3 yrs.**			**Elected**
George V. Hines, Chr.	35 Grand Street		(90)	Mar.'02	
Camille W. Anthony, V. Chr.	26 Orchard Park Drive		(94)	Mar.'03	
Matthew Cummings, Sec.	271 Summer Ave.		(99)	Mar.'04	
Richard W. Schubert	119 Winthrop Ave.		(01)	Mar.'04	
Gail F. Wood	213 Pleasant St.		(01)	Mar.'02	

Bylaw Committee	**5**	**3 yrs.**			**Mod.**
Philip B. Pacino, Chairman	3 Copeland Avenue		(86)	2004	
Dolores S. Carroll, Secretary	37 Johanna Drive		(87)	2002	
John H. Russell	91 Spruce Road		(91)	2003	
George A. Theophanis	86 West Street		(78)	2002	
Nathan White	24 Meadow Brook Ln.		(99)	2003	

Cable TV Committee	**5**	**3 yrs.**			**BOS**
Douglas Cowell, Chr.	958 Main St.		(99)	2002	
Cheri A. Hart, Sec.	368 West Street		(99)	2002	
Joseph Santangelo, V. Chr.	20 Boyce Street		(98)	2004	
Vacancy			( )	2004	
Douglas E. Cowell	958 Main Street		(00)	2003	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Capital Improvements Advisory Subcommittee	**9 FinCom**	**1 yr.**			**FinCom**

Celebration Committee	**5**	**3 yrs.**			
Kurt Habel	832 Main Street		(99)	2003	**BOS**
Vacancy			( )	2002	**Mod.**
Mark Cardono	26 Boswell Road		(99)	2002	**Historical**
Vacancy			( )	2004	**Library**
Everett Blodgett	99 Prescott Street		(00)	2003	**Sch. Com.**

Commissioners of Trust Funds	**5**	**3 yrs.**			**BOS**
Robert S. Cummings, Chairman	105 Gleason Road		(90)	2002	
Dana E. Hennigar	146 Van Norden Rd.		(89)	2003	
John J. Daly	163 Woburn Street		(95)	2004	
Elizabeth W. Klepeis	68 Tennyson Road			Indef.	B.V. of O.
George Hines	35 Grand Street		(01)	2002	B.V. of O.

Community Planning & Development Commission	**5**	**3 yrs.**			**BOS**
Neil Sullivan, Chairman	20 Franklin Street		(98)	2002	
Jonathan E. Barnes	41 Pratt Street		(90)	2004	
Michael P. Flammia	32 Sanborn Lane		(96)	2002	
Richard D. Howard	21 Kiernan Road		(86)	2004	
Kathryn Greenfield	192 Woburn Street		(01)	2003	

Conservation Commission	**7**	**3 yrs.**			**BOS**
William Ogden Finch, Chr.	51 Mill Street		(98)	2002	
Patricia J. Lloyd, V. Chr.	388 Franklin Street		(00)	2004	
A. Lawrence Goulet	13 Lawrence Road		(01)	2003	
Thad Berry	18 Oak Street		(00)	2004	
Vacancy			( )	2003	
Vincent Falcione	1027 Main Street		(99)	2002	
Douglas N. Greene	31 Cape Cod Ave.		(00)	2003	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Constables	**Up to 5**	**3 yrs.**			**BOS**
Thomas H. Freeman	P.O. Box 825		(93)	2003	
Sally M. Hoyt	221 West Street		(72)	2002	
William J. Hughes, Jr.	102 Hanscom Avenue		(81)	2004	
Dan Halloran	934 Main Street		(98)	2002	
Robert H. Prince	41 Oak Street		(00)	2004	

Contributory Retirement Board	**5**	**3 yrs.**			
Henry J. Boissoneau, Chairman	122 John Street			2002	**E. by E.**
Richard P. Foley, Town Acct.	68 Tennyson Road			Indef.	**B.V. of O.**
Elizabeth W. Klepeis	68 Tennyson Road			12/02	**BOS**
Daniel B. Seferian	56 Vine Street			2003	**Board**
Joe Veno	67 Pleasant Street			2004	**E. by E.**

Council on Aging	**10**	**3 yrs.**			**BOS**
John F. O'Neill	125 Summer Ave.		(01)	2004	
Dorothy L. Foxon, V. Chr.	23 Ash Hill Road		(89)	2003	
G. Gay Williams, Secretary	482 Franklin Street		(96)	2004	
Richard Anderson	15 Colonial Drive		(99)	2003	
Raymond J. Cabot	2 Elderberry Ln. #11		(00)	2003	
Elizabeth Cronin	403 Pearl Street		(96)	2004	
Edwina Kasper	76 Village Street		(98)	2002	
Barbara A. Powers	25 Belmont Street		(00)	2003	
Joanne O'Brien	25 Irving St.		(98)	2002	
Edward A. Merullo	9 Browning Terrace		(00)	2002	

Cultural Council	**7**	**3 yrs. (6 max.)**			**BOS**
Joyce M. Holt, Co-Chr.	201 Grove Street		(99)	2002	
Harold E. Bond	33 Hartshorn Street		(01)	2004	
Judith Junker, Sec.	21 Mark Avenue		(97)	2003	
Ann Marie Rotondo, Treas.	43 Tennyson Road		(96)	2002	(2003)
Diane Lavanches	3 Smith Ave.		(01)	2002	
Anna Keenan Dixon	238 Woburn Street		(00)	2003	
Alison Sloan DaSilva	40 Putnam Road		(00)	2004	

Custodian of Soldier's And Sailor's Graves	**1**	**up to 5 yrs.**			
Francis P. Driscoll	7 Ordway Terrace		(92)	2005	**BOS**

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g Auth.
Employee Awards Committee	**5**	**1 yr.**			
Peter I. Hechenbleikner	102 Eastway			Indef.	**B.V. of O.**
Vacancy					**BOS**
Vacancy					**T. Mgr.**
Vacancy					
Vacancy					

Finance Committee	**9**	**3 yrs. (9 yrs. Max.)**			**Fincom AppCom**
Richard McDonald, Chr.	80 Redgate Lane		(96)	2003	
Catherine Martin, V. Chr.	521 Summer Avenue		(95)	2004	
Randy Mason	10 Hancock Street		(01)	2004	
James Francis	156 Prospect Street		(97)	2002	
Andrew Grimes	103 Oak Street		(00)	2003	
Mary Grimmer	147 Haverhill St.		(98)	2004	
Robert LeLacheur	47 County Road		(99)	2002	
Karen Epstein	69 Scotland Road		(01)	2003	
Charles Robinson	201 Woburn Street		(98)	2002	

FinCom Appointment Committee	**3**	**1 yr.**			
Alan E. Foulds, Chairman	9 Ide Street			Indef.	B.V. of O. Moderator
Richard McDonald	80 Redgate Lane			Indef.	B.V. of O. F.Chr.
George Hines	35 Grand Street			Indef.	B.V. of O. Chr. BOS

Historical Commission	**5 + Associates**	**3 yrs.**			**BOS**
Clayton Jones, Chr.	483 Franklin Street		(89)	2004	
Louise E. Sandberg, Sec.	935 Main Street		(96)	2004	
Roberta M. Sullivan, Treasurer	76 Minot Street		(96)	2002	
Virginia M. Adams	59 Azalea Circle		(78)	2002	
Wilbar M. Hoxie	31 Green Street		(93)	2003	
Mark Cardono (Assoc.)	26 Boswell Road		(98)	2002	
Kathryn M. Greenfield (Assoc.)	192 Woburn Street		(00)	2002	
Sarah List (Assoc.)	43 Wakefield St.		(01)	2002	
Judith Mitchel (Assoc.)	70 Longview Road		(00)	2002	
Sharlene Santo (Assoc.)	46 Wakefield St.		(99)	2002	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Housing Authority	**5**	**5 yrs.**			**BOS**
Donald C. Allen	231 Forest Street			2006	**State Appts.**
Timothy Kelley, Chr.	84 Woburn Street		(96)	2004	
Karen Flammia, V. Chr.	19 Vista Ave.		(00)	2005	
Mary E. Connors, Treasurer	52 Sanborn St. Apt. 103		(96)	2002	
John A. Coote	332 Summer Ave.		(01)	2003	

Human Relations Advisory Committee	**9**	**3 yrs.**			**BOS**
Margaret Soli	19 James Road		(01)	2002	
Terrence B. Jones	36 Estate Lane		(01)	2004	
Emily Maughan	263 Woburn Street		(01)	2002	
Robin D'Antona (School)	68 Old Farm Road		(01)	2002	
Paul Kelley	56 Sunnyside Avenue		(01)	2003	
Philip Maher (BOS)	72 Woburn Street		(01)	2003	
Bob Silva (Police)	15 Union Street		(01)	2004	
Sumi Sinnatamby	15 Fremont Street		(01)	2003	
Edward Toland	72 John Street		(01)	2004	

Landbank Committee	**3**	**3 yrs.**			**BOS**
Benjamin E. Nichols, Chairman	25 Avon Street		(66)	2002	
George B. Perry, II, V. Chr.	230 Franklin Street		(82)	2004	
Edward G. Smethurst	86 Gleason Road		(88)	2003	

MBTA Advisory Board	**1**	**Indef.**	**T. Mgr.**

(MEPA) Rep to Citizens Advisory Committee	**1 + Alternate**	**Indef.**	**BOS**
Steven G. Oston	66 Sturges Road		
Robert F. Cashins (Alternate)	12 Ash Hill Road		

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Metropolitan Area Planning Council	**1 + Alternate**	**3 yrs.**			**BOS**
Vacancy			( )	12/02	
Vacancy (Alternate)				12/02	

Moderator			**Elected**
Alan Foulds	9 Ide Street	March 03	

Municipal Light Board	**5**	**3 yrs.**		**Elected**
Allan E. Ames, Chairman	14 Arnold Avenue	(79)	Mar'03	
Philip B. Pacino	3 Copeland Avenue	(87)	Mar'04	
Dan Halloran	934 Main Street	(01)	Mar'02	
William J. Hughes Jr.	102 Hanscom Avenue	(89)	Mar'04	
David M. Swyter, Secretary	98 Hartshorn Street	(91)	Mar'03	

Mystic Valley Elder Services, Inc.	**2**	**3 yrs.**		
Richard Anderson	15 Colonial Drive		9/30/02	**COA**
Rheta C. McKinley	4 Elderberry Lane 211		9/30/03	**BOS**

North Suburban Planning Council	**4**			**BOS**
Richard W. Schubert	119 Winthrop Ave.	(01)	2004	
Anne Krieg (BOS Alternate)	16 Lowell Street	(01)	2004	
Richard D. Howard	21 Kiernan Road	(01)	2003	**CPDC**
Joseph Delaney (CPDC Alt.)	16 Lowell Street	(01)	2003	

RMLD Citizen Advisory Board	**1**	**3 yrs.**		**BOS**
John Corbett	376 Pearl Street	(96)	2002	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Recreation Committee	**8 + 1 Sch. Com. + Alt.**	**3 yrs.**			**BOS**
Alan Beaulieu, Chairman	153 Belmont St.		(98)	2004	
Susan Fay, V. Chr.	56 Grey Coach Rd.		(98)	2003	
Jack Downing	91 Whittier Road		(97)	2002	
David H. Bryant	113 Oak Street		(94)	2004	
Claire Bolger	23 Lindsay Lane		(96)	2004	
Christopher Campbell	12 Overlook Road		(93)	2002	
Susan C. Cavicchi	16D Carnation Circle		(93)	2002	**Sch. Com.**
Mary Ellen Stolecki	33 Lewis Street		(00)	2003	
John Winne	29 Clover Circle		(97)	2003	
Catherine R. Kaminer (Assoc.)	37 Warren Avenue		(88)	2002	
Lorraine Salter (Associate)	247 Summer Ave.		(91)	2002	

Regional School District Committee	**1**	**4 yrs.**			**Elected**
Robert S. McCarthy	39 Pine Ridge Road		(98)	'02	

Rules Committee	**8**	**1yr. - No more than 6 consecutive yrs.**			**Prec. Mem.**
Nancy Eaton (Precinct 1)	13 Short Street		(96)		
Debbie McCulley (Precinct 2)	52 Wakefield St.		(01)		
Douglas A. Bruce (Precinct 3)	67 John Street		(99)		
Everett J. Roscoe Jr.(Precinct 4)	7 Lewis Street		(99)		
Eileen O'Shea (Precinct 5)	142 High Street		(01)		
Michael Lenihan (Prec. 6)	57 Edgemont		(01)		
Frances Sansalone (Precinct 7)	72 Winthrop Ave.		(01)		
William C. Brown (Precinct 8)	28 Martin Road		(99)		

School Committee	**6**	**3 yrs.**			**Elected**
Timothy Twomey, Chairman	23 California Road		(91)	Mar'03	
William J. Griset, Jr., V. Chr.	68 Sanborn Lane		(00)	Mar'03	
Susan Cavicchi	16D Carnation Circle		(93)	Mar'02	
Harvey J. Dahl,	16 Tennyson Road		(98)	Mar'04	
James A. Keigley	3 Pilgrim Road		(99)	Mar'02	
John F. Russo	32 Granger Ave.		(01)	Mar'04	

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Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
School Building Committee	**11**	**Indef.**			**Mod.**
Russell T. Graham, Chairman	68 Maple Ridge Road		Town Meeting		
Tim Twomey	23 California Road		School Com.		
Paula Perry	40 Beaver Road		Citizen at Large		
Vacancy			Teacher Rep		
Dennis Lacroix	77 Fairchild Ave.		Citizen at Large		
Jane E. Darveau	118 Beaver Road		School Adm.		
Joseph A. Lupi	167 Summer Avenue		Citizen at Large		
Alexander Mcrae	35 Mark Ave.		Citizen at Large		
Richard Radville	115 Bancroft Avenue		Citizen at Large		
Michael Scarpitto	34 Sandra Lane		Citizen at Large		
Jeff Struble	4 Tower Road		Citizen at Large		

Sick Bank Committee	**9**	**3 yrs.**			
Elizabeth W. Klepeis, Chairman	16 Lowell Street			2003	**T. Mgr.**
Margaret A. Campbell, Sec.	16 Lowell Street			2004	**T. Mgr.**
Vacancy				2002	**T. Mgr.**
Richard Monroe (Dispatcher)	15 Union Street			2002	**Union**
Kevin Patterson (Police Sup.)	15 Union Street			2002	**Union**
Tom Ward (DPW)	16 Lowell Street			2003	**Union**
Carol Roberts	16 Lowell Street			2002	**T. Mgr.**
Tom Murphy (Police Patrol)	15 Union Street			2002	**Union**
Tom Gardiner (Eng./WTP)	16 Lowell Street			2004	**Union**

Sign Review Board	**5**	**3 yrs.**			**BOS**
Vacancy			( )	2004	
Leslie McGonagle	140 Pine Ridge Road		(98)	2003	
Robert J. McIsaac, V. Chr.	267 Grove Street		(94)	2002	
Deborah Jorge Rieden	302 Ash Street		(00)	2002	
Vacancy			( )	2004	

Solid Waste Committee	**7**	**3 yrs.**			**BOS**
Keith P. Becker, Chairman	126 Charles Street		(00)	2003	
Susan Giacalone	9 Orchard Park Drive		(99)	2002	
Robert A. Brown	37 Susan Drive		(92)	2004	
Joan Hoyt	187 Pearl Street		(99)	2002	
Foy Johnson	16 Enos Circle		(99)	2002	
Mary E. Becker	126 Charles Street		(00)	2003	
Vacancy			( )	2004	

BOS – Board of Selectmen; T. Mgr. – Town Manager; Mod. – Town Moderator; B.V. of O. – By virtue of office; Sch. Com. – School Committee; FChr. – Finance Committee Chairman; E. by E. – Elected by Employees. *All terms expire June 30 of year noted, unless indicated otherwise.

Title	#Positions	Term	Orig. Date	Term Exp.	Appt'g. Auth.
Substance Abuse Prevention Advisory Council	**16**	**3 yrs.**			**BOS**
William Carrick, Chairman	239 West Street		(97)	2002	
Cathy A. Kosta, V. Chr.	32 Parkman Road		(96)	2002	
Sandra J. Michaud, Sec.	37 Estate Lane		(94)	2004	
Marc. J. Alterio	62 Oakland Road		(94)	2002	
Laurie Arsenault	15 Winter Street		(00)	2003	
John E. Costigan	75 Mill Street		(94)	2002	
David Libassi	11 Laurel Lane		(97)	2004	
Karen Storti	31 Green St. Apt. 8		(01)	2004	
Dale Marie Merrill	175 Franklin Street		(97)	2004	
Amy Rosenblatt	9 Percy Ave.		(99)	2002	
Vacancy			( )	2004	
David M. Stamatis, D.A.R.E.	15 Union Street		(95)	2002	
Leone Sullivan	15 Union Street		(97)	2004	
Vacancy			( )	2003	
Vacancy			( )	2003	
Vacancy			( )	2003	

Town Forest Committee	**3**	**3 yrs.**			**BOS**
George B. Perry, II, Chairman	230 Franklin Street		(76)	2003	
Irving E. Dickey, Jr., V. Chr.	9 Arbor Way		(75)	2002	
Benjamin E. Nichols, Secretary	25 Avon Street		(77)	2004	

Water & Sewer Advisory Committee	**5**	**3 yrs.**			**BOS**
Stephen L. Crook	137 Pleasant Street		(01)	2003	
Richard J. Moore, Sec.	5 Elm Street		(94)	2002	
Kevin Walsh	44 Roma Lane		(01)	2004	
Steve Oston	66 Sturgis Road		(01)	2004	
Robert Salter	247 Summer Ave.		(99)	2002	

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